



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Public Health Service Commissioned Corps



**QUARTERS ALLOWANCE CERTIFICATE**  
**PHS COMMISSIONED OFFICER WITHOUT DEPENDENTS**

NAME OF OFFICER (Last, First, Middle Initial)	GRADE	SOCIAL SECURITY NUMBER
DUTY STATION ADDRESS		DUTY STATION TELEPHONE NUMBER

1. I certify that the facts stated and disclosed in this certificate are true and correct for the period stated below. I did **not** occupy any Government quarters or housing facilities, adequate or inadequate, under the jurisdiction of any of the Uniformed Services except for the following periods (if *NONE*, so state):

FROM (mm/dd/yyyy)	TO (mm/dd/yyyy)

2. I further certify that my occupancy of Government quarters during the period stated in Item 1 above was under one of the following conditions (check one):

- (a) ☐ Occupied assigned adequate quarters for which period I was not paid quarters allowances.
- (b) ☐ Voluntarily occupied quarters that were determined to be "inadequate" by the officer in charge of quarters for which period I was not paid quarters allowances.
- (c) ☐ Occupied Government quarters on a rental basis for which period I was paid quarters allowances. (A copy of the rental agreement was on file in the payroll office.)
- (d) ☐ Occupied Indian Health Service Rental Quarters.
- (e) ☐ Other (Specify):

3. DEFINITION OF GOVERNMENT QUARTERS.

The term "Government quarters," unless otherwise qualified, means any sleeping accommodations owned or leased by the United States Government, or furnished by a foreign government either under agreement with the United States or on a complimentary basis. Government quarters include dormitories, Bachelor Officer Quarters (BOQ), Visiting Officer Quarters (VOQ), or similar facilities, regardless of whether or not a service charge is made. (Service charges normally are to cover costs of laundering linen, janitorial services, etc., and should not be considered as rent.)

4. REMARKS:

**IMPORTANT**

The penalty for presenting false claims or making false statements in connection with claims: Fine of not more than \$10,000 or imprisonment of not more than 5 years or both. Act of June 25, 1948, 18 U.S.C. 287, 1001.

SIGNATURE OF OFFICER	DATE (mm/dd/yyyy)
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PRIVACY ACT STATEMENT FOR FORM PHS-2977  
**QUARTERS ALLOWANCE CERTIFICATE**  
**PHS Commissioned Officer Without Dependents**

**General**

This statement is provided pursuant to the Privacy Act of 1974 (P.L. 93-579).

**Authority for Collection of Information**

Section 403, Title 37, United States Code.

**Principal Purpose and Routine Uses**

The information called for by this form will be used in determining the extent of eligibility of a commissioned officer for quarters allowances.

Except as indicated below, the information you provide on this form will not be disclosed outside this Department without your written consent:

To prospective employers or other organizations at the request of the individual; to other Federal agencies in the event of appointment of former officers; to Department of Defense in event of national emergency. Federal Housing Administration and Department of Veterans Affairs may obtain information in event of employment claims and benefits. Bureau of Prisons (Department of Justice), Coast Guard (Department of Transportation), and Environmental Protection Agency may obtain copies of personnel documents relating to commissioned officer assignments to those Agencies. Records may be disclosed to individuals and organizations deemed qualified by the Secretary of the Department to carry out specific research solely for the purpose of carrying out such research (45 CFR, Part 5b, Appendix B, Item 101). Disclosure may be made to a congressional office from the record of an individual in response to an inquiry from the congressional office made at the request of that individual.

In the event of litigation where one of the parties is (a) the Department, any component of the Department, or any employee of the Department in his or her official capacity; (b) the United States where the Department determines that the claim, if successful, is likely to directly affect the operations of the Department or any of its components; or (c) any Department employee in his or her individual capacity where the Justice Department has agreed to represent such employee, the Department may disclose such records as it deems desirable or necessary to the Department of Justice to enable that Department to effectively represent such party, provided such disclosure is compatible with the purpose for which the records were collected.

**Effects of Nondisclosure**

Disclosure of the information called for by this form is mandatory. Failure to supply the information completely and accurately may result in the commissioned officer's pay being held up or incorrectly computed.