

AUTHORIZATION FOR RELEASE OF INFORMATION

PRIVACY ACT STATEMENT

In compliance with the Privacy Act of 1974, the following information is provided:

- Basic authority to provide the requested information is contained in 5 U.S.C 552a.
- This form is furnished for the purpose of obtaining information about you and your activities in connection with the Department of Health and Human Services (HHS) and/or a Component within HHS concerning: (1) fitness for Federal and private sector employment, (2) clearance to perform contractual services for the Federal Government or private sector, or (3) any other legitimate law enforcement purpose within the scope of responsibilities exercised by the Department of Health and Human Services (HHS) and/or a Component within HHS.
- Furnishing the requested information is voluntary.

AUTHORIZATION

I authorize the Department of Health and Human Services (HHS) and/or a Component within HHS by whom I have been employed or sought employment, any Department of Health and Human Services (HHS) labor union of which I am or have been a member, and any associated human resources/payroll department to release my employment, past or present information, to include but not limited to employment applications, information pertaining to my wages, position, performance, date of employment, attendance, eligibility for rehire, and other related matters. To provide the requested employment information to the official requesting this release. This release of information will be used only for official purposes by HHS and may be disclosed to third parties as necessary in accordance with applicable laws and regulations in fulfillment of official responsibilities. I release any individual or organization from any and all liability for actual or alleged damages to me as a result of good faith compliance with this authorization. Should you have questions on the validity or scope of this release, you may contact me as indicated below.

Printed Employee Name with last 4 of SSN

Signature with Date

*Your Social Security Number is needed to keep records accurate, because other people may have the same name. Executive Order 9397 also asks Federal agencies to use this number to help identify individuals in agency records.