



# Checklist for Exchange Visitors (Physicians) Requesting a J-1 Visa Waiver

## Required Documents (for the foreign residency requirements waiver)

- ▶ **Form DS-3035 data sheet/barcode page** (from the U.S. Department of State)
- ▶ **Copies of all Form DS-2019** and/or **Form IAP-66** forms issued during J-1 status
- ▶ **Current Curriculum Vitae (CV)**
- ▶ **Proof of credentials:**
  - ◆ Diplomas
  - ◆ Residency completion
  - ◆ If used to establish eligibility:
    - USMLE Steps 1-3 results (MD) or COMLEX Levels 1-3 Results (DO)
    - Additional training documents (if used to establish eligibility)
- ▶ **Signed physician statement** (verbatim required):

“I, **(insert full name of exchange visitor)**, hereby declare and certify, under penalty of the provisions of 18 U.S.C. 1001, that I do not now have pending nor am I submitting during the pendency of this request, another request to any United States Government department or agency or any State Department of Public Health, or equivalent, other than **(insert Name of U.S. Government Agency requesting waiver)** to act on my behalf in any matter relating to a waiver of my two-year home-country physical presence requirement.”

Statement must be signed and dated by the physician.

## Application Requirements

- ✓ **Eligible institutions** (employers or health facilities) may apply.
- ✓ All applications must include the **U.S. Department of State Form (DS-3035) case number and barcode** to be eligible for review.
- ✗ **Individuals may not submit** their own application.
- ✗ **Do not include social security numbers (SSNs)** or unnecessary sensitive data to minimize personally identifiable information (PII).