VCH815063 (TANUM0PS4F)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	04/28/2021 - 04/29/2021
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to Seattle
Organization	HHSPAA	**Currency**	USD
Total Cost	805.83		
Current Status	Paid	**Per Diem Locations**	SEATTLE, WA
Next Status		**Document Details**	Informational Discussion on COVID-19 & UAC.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Informational Discussion on COVID-19 & UAC.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/28/21	04/29/21	SEATTLE, WA		176.00 / 76.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	805.83	**Advance Requested**	0.00
Reimbursable Expenses	319.63	**Net to Traveler**	319.63
Non-Reimbursable Expenses	486.20	**Net to Government**	486.20
		Pay to Charge Card	0.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	392.80	0.00
LODGING	176.00	0.00
LODGING MISC	27.63	0.00
M&IE	114.00	0.00
OTHER	2.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	805.83	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1006447362		392.80
LODGE	Renaissance Intl	1006447362	Seattle,WA	176.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **SEA-Seattle / Tacoma, WA (USA) (Sea-tac**

Air
Wednesday April 28, 2021
DCA-Washington, DC (USA) to SEA-Seattle / Tacoma, WA

Apr 28 Alaska Airlines 1
Seattle / Tacoma, WA (USA) (Sea-tac IntL 04/28/2021 10:59AM
Confirmation Number

Duration 5 Hours 59 Minutes Nonstop
Seattle / Tacoma, WA (USA) (Sea-tac IntL 04/28/2021 10:59AM

Flight Information
Distance 2321 miles
No Seat Assigned

Emissions 905.2 lbs of CO2
Cost 392.80 USD

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
04/25/2021	Travel Fee	TMC FEE	39.45	CBA-CENTRALLY BILLEDACCT	
	Comment: LB ATRS Domestic w-Air-Rail				
04/26/2021	Travel Fee	TMC FEE	39.45	CBA-CENTRALLY BILLEDACCT	
	Comment: LB ATRS Domestic w-Air-Rail				
04/28/2021	Airfare	COM.CARR.	392.80	CBA-CENTRALLY BILLEDACCT	
04/28/2021	Lodging	LODGING	176.00	PERSONAL	Yes
	Comment: Conf Num: 84445911 Cmt: CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 205.63 CANCEL FEE PER ROOM.				
04/28/2021	Hotel Tax - Domestic	LODGING MISC	27.63	PERSONAL	
04/28/2021	M&IE	M&IE	57.00	PERSONAL	Yes
04/29/2021	Lodging	LODGING	0.00	PERSONAL	Yes
04/29/2021	M&IE	M&IE	57.00	PERSONAL	Yes
04/29/2021	Misc. Expense	OTHER	2.00	PERSONAL	
05/11/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 515.83

Total Per Diem Expenses 290.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/28/2021	176.00/ 76.00	176.00	176.00	57.00	57.00				
04/29/2021	176.00/ 76.00	0.00	0.00	57.00	57.00				
					Total Per Diem Allowances				290.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Seattle Apr 2021	(b)(6)	CBA-CENTRALLY BILLEDACCT	486.20
HHSPAA	Seattle Apr 2021		PERSONAL	319.63

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Seattle Apr 2021	(b)(6)	805.83

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	486.20
PERSONAL	319.63

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Seattle Apr 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	392.80
LODGING	2021	176.00
LODGING MISC	2021	27.63
M&IE	2021	114.00
OTHER	2021	2.00
TAV EXP-C	2021	14.50
TMC FEE	2021	78.90
	Accounting Code Total	805.83

Total 805.83

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
04/28/2021	Lodging	176.00		

Audits

FAIL	Traveler Justification
EXPENSE THRESHOLD Misc. Expense exceeds the single threshold of 1.00 The threshold for one or more Expense Category has been exceeded. Please provide a justification.	Misc. Expense was accessed by the hotel for CCARD-VS in the amount of $2.00

Document History - 02/07/2024 Vch: VCH815063

Status	Date	Time	Signature Name	Comments
Paid	05/17/2021	11:33AMEST	User, EAI	EAI Document Status Update WS : $319.63 paid to PERSONAL.
PAYMENT SUBMITTED	05/14/2021	5:48AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	05/14/2021	3:19AMEST	User, EAI	EAI Document Status Update WS
PENDING	05/14/2021	3:19AMEST	User, EAI	EAI Voucher Submitted
PENDING	05/13/2021	2:03PMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	05/13/2021	2:03PMEST	Laylon, Christopher Raymond	
CERTIFIED	05/12/2021	8:42AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	05/12/2021	7:48AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	05/11/2021	6:08AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH815064 (TANUM0PSTN)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	05/06/2021 - 05/06/2021
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to Columbus
Organization	HHSPAA	**Currency**	USD
Total Cost	634.30		
Current Status	Paid	**Per Diem Locations**	COLUMBUS, OH
Next Status		**Document Details**	Discussion with Stakeholders concerning UAC an other HHS affairs.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Discussion with Stakeholders concerning UAC an other HHS affairs.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/06/21	05/06/21	COLUMBUS, OH	INFORMATION MEETING	122.00 / 61.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	634.30	**Advance Requested**	0.00
Reimbursable Expenses	45.75	**Net to Traveler**	45.75
Non-Reimbursable Expenses	588.55	**Net to Government**	588.55
		Pay to Charge Card	0.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	534.60	0.00
M&IE	45.75	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	634.30	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1006453315		534.60
COMM-CARR	Delta	1006453315		0.00
COMM-CARR	United	1006453315		0.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **DTW-Detroit, MI (USA) (Metropolitan Apt)**

Air
Thursday May 06, 2021
DCA-Washington, DC (USA) to DTW-Detroit, MI (USA) (M

May 06 Delta 2006
Detroit, MI (USA) (Metropolitan Apt) 05/06/2021 7:32AM
Confirmation Number

Duration 1 Hour 27 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 05/06/2021 7:32AM

Flight Information
Distance 404 miles
No Seat Assigned

Emissions 173.7 lbs of CO2
Cost 534.60 USD

DTW-Detroit, MI (USA) (M to CMH-Columbus, OH (USA) (

May 06 Delta 5795
Columbus, OH (USA) (IntL. Apt) 05/06/2021 9:28AM
Confirmation Number

Duration 58 Minutes Nonstop
Columbus, OH (USA) (IntL. Apt) 05/06/2021 9:28AM

Flight Information
Distance 155 miles
No Seat Assigned

Emissions 82.2 lbs of CO2

CMH-Columbus, OH (USA) (to IAD-Washington, DC (USA)

May 06 United 3602
Washington, DC (USA) (Dulles Apt) 05/06/2021 4:50PM
Confirmation Number

Duration 1 Hour 20 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 05/06/2021 4:50PM

Flight Information
Distance 299 miles
No Seat Assigned

Emissions 158.5 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
05/04/2021	Travel Fee	TMC FEE	39.45	CBA-CENTRALLY BILLEDACCT	
	Comment: LB ATRS Domestic w-Air-Rail				
05/06/2021	Airfare	COM.CARR.	534.60	CBA-CENTRALLY BILLEDACCT	
05/06/2021	M&IE	M&IE	45.75	PERSONAL	Yes
05/11/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 588.55

Total Per Diem Expenses 45.75

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/06/2021	122.00/ 61.00	0.00	0.00	45.75	45.75				
				Total Per Diem Allowances					45.75

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Columbus May 2021	(b)(6)	CBA-CENTRALLY BILLEDACCT	588.55
HHSPAA	Columbus May 2021		PERSONAL	45.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Columbus May 2021	(b)(6)	634.30

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	588.55
PERSONAL	45.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Columbus May 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	534.60
M&IE	2021	45.75
TAV EXP-C	2021	14.50
TMC FEE	2021	39.45
	Accounting Code Total	634.30

Total 634.30

Attachments

No attachments exist.

Receipt Checklist

No receipts required

Audits

FAIL	Traveler Justification
NON-CONTRACT FARE FLIGHT: 5795, DEPARTING: 05/06/21, NON-CONTRACT FARE: UDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	Non-contract flight was needed to get the Secretary from where he was to where he needed to be in a timely manner and to return in a timely manner to make other appointments.

Document History - 02/07/2024 Vch: VCH815064

Status	Date	Time	Signature Name	Comments
Paid	05/17/2021	11:33AMEST	User, EAI	EAI Document Status Update WS : $45.75 paid to PERSONAL.

Status	Date	Time	Signature Name	Comments
PAYMENT SUBMITTED	05/14/2021	5:48AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	05/14/2021	3:19AMEST	User, EAI	EAI Document Status Update WS
PENDING	05/14/2021	3:19AMEST	User, EAI	EAI Voucher Submitted
PENDING	05/13/2021	2:01PMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	05/13/2021	2:01PMEST	Layton, Christopher Raymond	
CERTIFIED	05/12/2021	8:44AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	05/12/2021	7:50AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	05/11/2021	6:09AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ______ Approver Name ______

Traveler/Preparer Signature ______ Approver Signature ______

Date ______ Date ______

VCH819607 (TANUM0PTOU)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	TDY-TEMP DUTY TRAVEL
Organization	HHSPAA
Total Cost	503.95
Current Status	Paid
Next Status	
Purpose	INFORMATION MEETING
Travel Dates	05/13/2021 - 05/13/2021
Trip Name	Trip from Washington to Burbank
Currency	USD
Per Diem Locations	BURBANK, CA
Document Details	Secretary attending an informational meeting/site visit.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Secretary attending an informational meeting/site visit.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/13/21	05/13/21	BURBANK, CA	INFORMATION MEETING	182.00 / 66.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	503.95
Reimbursable Expenses	49.50
Non-Reimbursable Expenses	454.45
Advance Requested	0.00
Net to Traveler	49.50
Net to Government	454.45
Pay to Charge Card	0.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	378.38	0.00
M&IE	49.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	503.95	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Alaska Airlines	1006460159		378.38
COMM-CARR	Southwest	1006460159		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
05/10/2021	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
05/13/2021	Airfare	COM.CARR.	378.38	CBA-CENTRALLY BILLEDACCT	
05/13/2021	M&IE	M&IE	49.50	PERSONAL	Yes
06/17/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 454.45

Total Per Diem Expenses 49.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/13/2021	182.00/ 66.00	0.00	0.00	49.50	49.50				

Total Per Diem Allowances 49.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Burbank May 2021	(b)(6)	CBA-CENTRALLY BILLEDACCT	454.45
HHSPAA	Burbank May 2021		PERSONAL	49.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Burbank May 2021	(b)(6)	503.95

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	454.45
PERSONAL	49.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Burbank May 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	378.38
M&IE	2021	49.50
TAV EXP-C	2021	14.50
TMC FEE	2021	61.57
	Accounting Code Total	503.95

Total 503.95

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

FAIL NON-CONTRACT FARE FLIGHT: 5, DEPARTING: 05/13/21, NON-CONTRACT FARE: VDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** Non-contract flight was the only available flight available for the Secretary during that time, using that carrier that would allow the needed arrival and departure times.
FAIL NON-CONTRACT FARE FLIGHT: 1647, DEPARTING: 05/13/21, NON-CONTRACT FARE: CLN3K6B (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH819607

Status	Date	Time	Signature Name	Comments
Paid	07/06/2021	11:23AMEST	User, EAI	EAI Document Status Update WS : $49.5 paid to PERSONAL.
PAYMENT SUBMITTED	07/03/2021	6:48PMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	06/30/2021	1:50PMEST	User, EAI	EAI Document Status Update WS
PENDING	06/30/2021	1:50PMEST	User, EAI	EAI Voucher Submitted
PENDING	06/30/2021	11:28AMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	06/30/2021	11:28AMEST	Layton, Christopher Raymond	
CERTIFIED	06/28/2021	7:08AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	06/25/2021	7:14AMEST	HOWARD-JONES, VALERIE MARIE	
ADJUSTED	06/25/2021	7:11AMEST	HOWARD-JONES, VALERIE MARIE	
RETURNED	06/18/2021	8:19AMEST	Layton, Christopher Raymond	there is a flight from Washington to LAX on receipts not accounted for here
CERTIFIED	06/17/2021	2:18PMEST	FERGUSON, GLORIA W	
SIGNED	06/17/2021	1:52PMEST	HOWARD-JONES, VALERIE MARIE	
ADJUSTED	06/17/2021	1:50PMEST	HOWARD-JONES, VALERIE MARIE	
RETURNED	06/17/2021	9:31AMEST	FERGUSON, GLORIA W	Please clarify airfare...receipts reflect 2 rates, only 1 claimed. Please review and

Status	Date	Time	Signature Name	Comments
				resubmit. Gloria Ferguson
SIGNED ON BEHALF	06/17/2021	8:26AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	06/17/2021	6:34AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE ____________

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH820027 (TANUM0PWRU)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)

Document Type Vch

Type Code TDY-TEMP DUTY TRAVEL

Organization HHSPAA

Total Cost 1,166.22

Current Status Paid

Next Status

Purpose MISSION (OPERATIONAL)

Travel Dates 06/16/2021 - 06/18/2021

Trip Name Trip from Baltimore to McAllen/Mission

Currency USD

Per Diem Locations MCALLEN, TX / DENVER, CO

Document Details Invitational meeting concerning HHS governmental topics.

Traveler Profile

Name Becerra, Xavier

TrID (b)(6)

Title

Security Cl

Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201

Office Phone 2022603000

Home Address ,

ID 1001588526

Organization HHSPAA

Duty Station

Card No Advance

EMAIL Xavier.Becerra@hhs.gov

Cell Phone

Home Phone

Alternate Phone

Trip Details

Document Information

Purpose Invitational meeting concerning HHS governmental topics.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/16/21	06/17/21	MCALLEN, TX		96.00 / 55.00
06/17/21	06/18/21	DENVER, CO		199.00 / 76.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses 1,166.22

Reimbursable Expenses 465.87

Non-Reimbursable Expenses 700.35

Advance Requested 0.00

Net to Traveler 174.25

Net to Government 700.35

Pay to Charge Card 291.62

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	646.40	0.00
LODGING	265.00	0.00
LODGING MISC	26.62	0.00
M&IE	174.25	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	1,166.22	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1006490469		646.40
COMM-CARR	American Airlines	1006490469		0.00
COMM-CARR	American Airlines	1006490469		0.00
COMM-CARR	American Airlines	1006490469		0.00
COMM-CARR	American Airlines	1006490469		0.00
LODGE	Hampton Inns	1006490469	Mission,TX	96.00
LODGE	Hyatt	1006490469	Denver,CO	169.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **DFW-Dallas / Ft. Worth, TX (USA) (IntL.**

Air

Wednesday June 16, 2021

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Jun 16	American Airlines 1360 Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/16/2021 7:17PM Confirmation Number	Duration Unknown Nonstop Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/16/2021 7:17PM
	Flight Information Distance 1189 miles No Seat Assigned	 Emissions 463.7 lbs of CO2 Cost 646.40 USD

DFW-Dallas / Ft. Worth, to MFE-Mc Allen, TX (USA)

Jun 16	American Airlines 2112 Mc Allen, TX (USA) 06/16/2021 8:54PM Confirmation Number	Duration Unknown Nonstop Mc Allen, TX (USA) 06/16/2021 8:54PM
	Flight Information Distance 470 miles No Seat Assigned	 Emissions 202.1 lbs of CO2

DFW-Dallas / Ft. Worth, to MFE-Mc Allen, TX (USA)

Jun 16	American Airlines 2851 Mc Allen, TX (USA) 06/16/2021 10:31PM Confirmation Number	Duration Unknown Nonstop Mc Allen, TX (USA) 06/16/2021 10:31PM
	Flight Information Distance 470 miles No Seat Assigned	 Emissions 202.1 lbs of CO2

Thursday June 17, 2021

MFE-Mc Allen, TX (USA) to DFW-Dallas / Ft. Worth,

Jun 17	American Airlines 5848 Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/17/2021 7:24PM Confirmation Number	Duration 1 Hour 41 Minutes Nonstop Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/17/2021 7:24PM
	Flight Information Distance 470 miles No Seat Assigned	 Emissions 183.3 lbs of CO2

DFW-Dallas / Ft. Worth, to DEN-Denver, CO (USA) (De

Jun 17	American Airlines 577 Denver, CO (USA) (Denver IntL. Apt) 06/17/2021 9:59PM Confirmation Number	Duration 2 Hours 9 Minutes Nonstop Denver, CO (USA) (Denver IntL. Apt) 06/17/2021 9:59PM
	Flight Information Distance 641 miles No Seat Assigned	 Emissions 250.0 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/10/2021	Travel Fee	TMC FEE	39.45	CBA-CENTRALLY BILLEDACCT	
	Comment: LB ATRS Domestic w-Air-Rail				
06/16/2021	Airfare	COM.CARR.	646.40	CBA-CENTRALLY BILLEDACCT	
06/16/2021	Lodging	LODGING	96.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 87424406 Cmt: 4PM CANCEL DAY OF ARRIVAL				
06/16/2021	M&IE	M&IE	41.25	PERSONAL	Yes
06/17/2021	Lodging	LODGING	169.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: HY0056033276 Cmt: 72 HOURS PRIOR OR 1NIGHT FEE CREDIT CARD REQ				
06/17/2021	M&IE	M&IE	76.00	PERSONAL	Yes
06/18/2021	Hotel Tax - Domestic	LODGING MISC	26.62	IBA-TRAVEL CARD	
06/18/2021	M&IE	M&IE	57.00	PERSONAL	Yes
06/22/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses	726.97
Total Per Diem Expenses	439.25

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/16/2021	96.00/ 55.00	96.00	96.00	41.25	41.25				
06/17/2021	199.00/ 76.00	169.00	169.00	76.00	76.00				
06/18/2021	199.00/ 76.00	0.00	0.00	57.00	57.00				
					Total Per Diem Allowances				439.25

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	LOA	(b)(6)	CBA-CENTRALLY BILLEDACCT	700.35
HHSPAA	LOA		IBA-TRAVEL CARD	291.62
HHSPAA	LOA		PERSONAL	174.25

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	LOA	(b)(6)	1,166.22

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	700.35
IBA-TRAVEL CARD	291.62
PERSONAL	174.25

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label LOA

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	646.40
LODGING	2021	265.00
LODGING MISC	2021	26.62
M&IE	2021	174.25
TAV EXP-C	2021	14.50
TMC FEE	2021	39.45
	Accounting Code Total	1,166.22

Total	1,166.22

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
06/16/2021	Lodging	96.00		
06/17/2021	Lodging	169.00		

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1006490469, DEPARTURE DATE: 06/16/21 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** The Secretary's class of service was upgraded by the airlines and not as a result of individual or company booking.
FAIL CLASS OF SERVICE TEST TICKET: 1006490469, DEPARTURE DATE: 06/17/21 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH820027

Status	Date	Time	Signature Name	Comments
Paid	07/06/2021	11:24AMEST	User, EAI	EAI Document Status Update WS : $291.62 paid to IBA-TRAVEL CARD. $174.25 paid to PERSONAL.
PAYMENT SUBMITTED	07/03/2021	6:48PMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	06/30/2021	1:49PMEST	User, EAI	EAI Document Status Update WS
PENDING	06/30/2021	1:49PMEST	User, EAI	EAI Voucher Submitted
PENDING	06/30/2021	11:24AMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	06/30/2021	11:23AMEST	Layton, Christopher Raymond	
CERTIFIED	06/28/2021	7:02AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	06/22/2021	12:33PMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	06/22/2021	12:26PMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH820656 (TANUM0PUYN)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)

Document Type Vch

Type Code TDY-TEMP DUTY TRAVEL

Organization HHSPAA

Total Cost 1,082.22

Current Status Paid

Next Status

Purpose SPECIAL AGENCY MISSION

Travel Dates 05/23/2021 - 05/23/2021

Trip Name Trip from Washington to El Paso

Currency USD

Per Diem Locations EL PASO, TX

Document Details Secretary Becerra meeting with government officials on official HHS concerns.

Traveler Profile

Name Becerra, Xavier

TrID (b)(6)

Title

Security Cl

Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201

Office Phone 2022603000

Home Address ,

ID 1001588526

Organization HHSPAA

Duty Station

Card No Advance

EMAIL Xavier.Becerra@hhs.gov

Cell Phone

Home Phone

Alternate Phone

Trip Details

Document Information

Purpose Secretary Becerra meeting with government officials on official HHS concerns.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/23/21	05/23/21	EL PASO, TX	MISSION (OPERATIONAL)	98.00 / 61.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses 1,082.22

Reimbursable Expenses 45.75

Non-Reimbursable Expenses 1,036.47

Advance Requested 0.00

Net to Traveler 45.75

Net to Government 1,036.47

Pay to Charge Card 0.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR	960.40	0.00
M&IE	45.75	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	1,082.22	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1006473337		960.40
COMM-CARR	American Airlines	1006473337		0.00
COMM-CARR	Southwest	1006473337		0.00
COMM-CARR	Southwest	1006473337		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
05/22/2021	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
05/23/2021	Airfare	COM.CARR.	960.40	CBA-CENTRALLY BILLEDACCT	
05/23/2021	M&IE	M&IE	45.75	PERSONAL	Yes
06/29/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 1,036.47

Total Per Diem Expenses 45.75

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/23/2021	98.00/ 61.00	0.00	0.00	45.75	45.75				
					Total Per Diem Allowances				45.75

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	El Pasco TX May 2021	(b)(6)	CBA-CENTRALLY BILLEDACCT	1,036.47
HHSPAA	El Pasco TX May 2021		PERSONAL	45.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	El Pasco TX May 2021	(b)(6)	1,082.22

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	1,036.47
PERSONAL	45.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label El Pasco TX May 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	960.40
M&IE	2021	45.75
TAV EXP-C	2021	14.50
TMC FEE	2021	61.57
	Accounting Code Total	1,082.22

Total 1,082.22

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

FAIL	Traveler Justification
NON-CONTRACT FARE FLIGHT: 2132, DEPARTING: 05/23/21, NON-CONTRACT FARE: YDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	This non-contract fare was necessary in order for the Secretary to maximize his departing and arrival schedule and attend all mandatory engagements.

Document History - 02/07/2024 Vch: VCH820656

Status	Date	Time	Signature Name	Comments
Paid	07/15/2021	11:25AMEST	User, EAI	EAI Document Status Update WS : $45.75 paid to PERSONAL.
PAYMENT SUBMITTED	07/14/2021	5:48AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	07/14/2021	3:19AMEST	User, EAI	EAI Document Status Update WS
PENDING	07/14/2021	3:19AMEST	User, EAI	EAI Voucher Submitted
PENDING	07/13/2021	1:40PMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	07/13/2021	1:40PMEST	Layton, Christopher Raymond	
CERTIFIED	07/12/2021	9:38AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	07/12/2021	7:16AMEST	HOWARD-JONES, VALERIE MARIE	

Status	Date	Time	Signature Name	Comments
CREATED	06/29/2021	10:59AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ____________ Approver Name ____________

Traveler/Preparer Signature ____________ Approver Signature ____________

Date ____________ Date ____________

VCH822645 (TANUM0PYC7)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)

Document Type Vch

Type Code TDY-TEMP DUTY TRAVEL

Organization HHSPAA

Total Cost 967 79

Current Status Reject

Next Status

Purpose SPECIAL AGENCY MISSION

Travel Dates 06/28/2021 - 06/28/2021

Trip Name Trip from Washington to El Paso

Currency USD

Per Diem Locations EL PASO, TX

Document Details The Secretary is attending meetings, presentations, and discussions to further the mission of HHS.

Traveler Profile

Name Becerra, Xavier

TrID (b)(6)

Title

Security Cl

Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201

Office Phone 2022603000

Home Address ,

ID 1001588526

Organization HHSPAA

Duty Station

Card No Advance

EMAIL Xavier.Becerra@hhs.gov

Cell Phone

Home Phone

Alternate Phone

Trip Details

Document Information

Purpose The Secretary is attending meetings, presentations, and discussions to further the mission of HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/28/21	06/28/21	EL PASO, TX	SPECIAL AGENCY MISSION	98.00 / 61.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses 967.79

Reimbursable Expenses 45.75

Non-Reimbursable Expenses 922.04

Advance Requested 0.00

Net to Traveler 45.75

Net to Government 922.04

Pay to Charge Card 0.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR	784.40	0.00
M&IE	45.75	0.00
TAV EXP-C	14.50	0.00
TMC FEE	123.14	0.00
Total Expenses	967.79	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1006508149		784.40
COMM-CARR	American Airlines	1006508149		0.00
COMM-CARR	American Airlines	1006508149		0.00
COMM-CARR	American Airlines	1006508149		0.00
COMM-CARR	American Airlines	1006508149		0.00
COMM-CARR	American Airlines	1006508149		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/25/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
06/28/2021	Airfare	COM.CARR.	784.40	CBA-CENTRALLY BILLEDACCT	
06/28/2021	M&IE	M&IE	45.75	PERSONAL	Yes
06/28/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
07/21/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 922.04

Total Per Diem Expenses 45.75

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/28/2021	98.00/ 61.00	0.00	0.00	45.75	45.75				
					Total Per Diem Allowances				45.75

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	El Passo TX June 2021	(b)(6)	CBA-CENTRALLY BILLEDACCT	922.04
HHSPAA	El Passo TX June 2021		PERSONAL	45.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	El Passo TX June 2021	(b)(6)	967.79

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	922.04
PERSONAL	45.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label El Passo TX June 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	784.40
M&IE	2021	45.75
TAV EXP-C	2021	14.50
TMC FEE	2021	123.14
	Accounting Code Total	967.79

Total 967.79

Attachments

Attachment File Name	Uploaded Timestamp
DB9E1F7B-5056-8D9E-8C3883DF9D99D28A.pdf	07/01/2021 8:51:20 AM

Receipt Checklist

No receipts required.

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1006508149, DEPARTURE DATE: 06/28/21 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** Due to weather conditions, this was the first flight out that could accommodate the Secretary and his security detail. The airline bumped up his class due to points on his frequent flyer points.
FAIL NON-CONTRACT FARE FLIGHT: 3776, DEPARTING: 06/27/21, NON-CONTRACT FARE: GDGIAD You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** Due to weather conditions, this was the first flight out that could accommodate the Secretary and his security detail.
FAIL NON-CONTRACT FARE FLIGHT: 2379, DEPARTING: 06/28/21, Fare code is invalid and could not be retrieved: YCADCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH822645

Status	Date	Time	Signature Name	Comments
Paid	08/20/2021	11:29AMEST	User, EAI	EAI Document Status Update WS : $45.75 paid to PERSONAL.
PAYMENT SUBMITTED	08/19/2021	1:50PMEST	User, EAI	EAI Document Status Update WS
PENDING	08/19/2021	10:52AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	08/19/2021	10:52AMEST	User, EAI	EAI Document Status Update WS
APPROVED	08/19/2021	7:59AMEST	Layton, Christopher Raymond	
PENDING	08/19/2021	7:59AMEST	SYSUTILITY	EAI Obligation Submitted
CERTIFIED	08/18/2021	8:26AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	08/18/2021	7:47AMEST	HOWARD-JONES, VALERIE MARIE	
ADJUSTED	08/18/2021	7:46AMEST	HOWARD-JONES, VALERIE MARIE	
ADJUSTED	08/18/2021	7:04AMEST	GORHAM, NIKIA	
ADJUSTED	08/18/2021	6:10AMEST	GORHAM, NIKIA	Updating TMC Fee's
Reject	08/18/2021	3:19AMEST	User, EAI	EAI Document Status Update WS El Passo TX June 2021: Financial Systems Error: Cancellation is not permitted as invoice or advance is matched to purchase order line. ||(TrxId/Line) = (M0PYC7001-04) El Passo TX June 2021: Financial Systems Error: The document failed electronic processing due to expense lines not successfully processing in the financial system (i.e. changes between original authorization, voucher, and/or applicable amendments). Further investigation will need to be taken as corrective action will vary depending on the change/document type affected. Please contact your Travel Systems Administrator or the person who prepared this document for you. You are notified that there is a technical issue with processing your travel expense voucher claim, and that issue is being worked on. As a result of this technical issue and pursuant to the requirements of the Federal Travel Regulation, you are notified that you might not be reimbursed within 30 days if the technical issue is not addressed before then.
PENDING	08/17/2021	12:06PMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	08/17/2021	12:06PMEST	Layton, Christopher Raymond	
CERTIFIED	08/12/2021	1:04PMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	08/12/2021	12:46PMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	07/21/2021	7:11AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	______________________	Approver Name	______________________
Traveler/Preparer Signature	______________________	Approver Signature	______________________
Date	______________________	Date	______________________

VCH822681 (TANUM0PZP9)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	07/15/2021 - 07/16/2021
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Baltimore to Providence, RI
Organization	HHSPAA	**Currency**	USD
Total Cost	838.10		
Current Status	Paid	**Per Diem Locations**	PROVIDENCE, RI
Next Status		**Document Details**	Secretary Becerra attending governmental informational meetings supporting HHS interests.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Secretary Becerra attending governmental informational meetings supporting HHS interests.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/15/21	07/16/21	PROVIDENCE, RI		155.00 / 61.00

Document Custom Fields

No data is present

Document Totals

Total Expenses	838.10	**Advance Requested**	0.00
Reimbursable Expenses	255.35	**Net to Traveler**	91.50
Non-Reimbursable Expenses	582.75	**Net to Government**	582.75
		Pay to Charge Card	163.85

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	528.80	0.00
LODGING	145.00	0.00
LODGING MISC	18.85	0.00
M&IE	91.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	838.10	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1006521118		528.80
COMM-CARR	Southwest	1006521118		0.00
LODGE	Courtyard	1006521118	Providence,RI	145.00

Trip Itinerary

From **BWI-Baltimore, MD (USA) (Balt. IntL. Apt** **To** **MHT-Manchester, NH (USA)**

Air

Thursday July 15, 2021

BWI-Baltimore, MD (USA) to MHT-Manchester, NH (USA)

Jul 15 Southwest 1343 — Duration 1 Hour 25 Minutes Nonstop

Manchester, NH (USA) 07/15/2021 9:50AM — Manchester, NH (USA) 07/15/2021 9:50AM

Confirmation Number

Flight Information

Distance 376 miles — Emissions 161.7 lbs of CO2

No Seat Assigned — Cost 528.80 USD

Friday July 16, 2021

PVD-Providence, RI (USA) to BWI-Baltimore, MD (USA)

Jul 16 Southwest 2041 — Duration 1 Hour 25 Minutes Nonstop

Baltimore, MD (USA) (Balt. IntL. Apt) 07/16/2021 6:10PM — Baltimore, MD (USA) (Balt. IntL. Apt) 07/16/2021 6:10PM

Confirmation Number

Flight Information

Distance 327 miles — Emissions 140.6 lbs of CO2

No Seat Assigned

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
07/08/2021	Travel Fee	TMC FEE	39.45	CBA-CENTRALLY BILLEDACCT	
	Comment: LB ATRS Domestic w-Air-Rail				
07/15/2021	Airfare	COM.CARR.	528.80	CBA-CENTRALLY BILLEDACCT	
07/15/2021	Lodging	LODGING	145.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 81902515 Cmt: CANCEL PERMITTED UP TO 4PM DAY OF ARRIVAL HOTEL TIME. 163.85 CANCEL FEE PER ROOM.				
07/15/2021	Hotel Tax - Domestic	LODGING MISC	18.85	IBA-TRAVEL CARD	
07/15/2021	M&IE	M&IE	45.75	PERSONAL	Yes
07/16/2021	M&IE	M&IE	45.75	PERSONAL	Yes
07/21/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 601.60

Total Per Diem Expenses 236.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/15/2021	155.00/ 61.00	145.00	145.00	45.75	45.75				
07/16/2021	155.00/ 61.00	0.00	0.00	45.75	45.75				
					Total Per Diem Allowances				236.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	HHSP	(b)(6)	CBA-CENTRALLY BILLEDACCT	582.75
HHSPAA	HHSP		IBA-TRAVEL CARD	163.85
HHSPAA	HHSP		PERSONAL	91.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	HHSP	(b)(6)	838.10

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	582.75
IBA-TRAVEL CARD	163.85
PERSONAL	91.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label HHSP

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	528.80
LODGING	2021	145.00
LODGING MISC	2021	18.85
M&IE	2021	91.50
TAV EXP-C	2021	14.50
TMC FEE	2021	39.45
	Accounting Code Total	838.10

Total 838.10

Attachments

Attachment File Name	Uploaded Timestamp
Becerra, Xavier 4OHFEN.pdf	07/21/2021 9:44:15 AM
BECERRA_Hotel Providence. RI.pdf	07/21/2021 9:50:03 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
07/15/2021	Lodging	145.00		

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH822681

Status	Date	Time	Signature Name	Comments
Paid	08/02/2021	11:23AMEST	User, EAI	EAI Document Status Update WS : $163.85 paid to IBA-TRAVEL CARD. $91.5 paid to PERSONAL.
PAYMENT SUBMITTED	07/29/2021	5:49AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	07/29/2021	3:20AMEST	User, EAI	EAI Document Status Update WS
PENDING	07/29/2021	3:20AMEST	User, EAI	EAI Voucher Submitted
PENDING	07/28/2021	7:44PMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	07/28/2021	7:44PMEST	Layton, Christopher Raymond	
CERTIFIED	07/27/2021	7:44AMEST	FERGUSON, GLORIA W	
ADJUSTED	07/27/2021	7:05AMEST	GORHAM, NIKIA	Adding Hotel tax
SIGNED ON BEHALF	07/27/2021	6:47AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	07/21/2021	9:43AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH823080 (TANUM0PU23)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	CONFERENCE NOT TRAINING
Document Type	Vch	**Travel Dates**	06/01/2021 - 06/05/2021
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to London
Organization	HHSPAA	**Currency**	USD
Total Cost	2,667.76		
Current Status	Paid	**Per Diem Locations**	LONDON, GBR
Next Status		**Document Details**	G8 Summitt

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address		**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose G8 Summitt

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/01/21	06/05/21	LONDON, GBR		326.00 / 200.00

The Department of State alerts U.S. citizens to the continued threat of terrorist attacks throughout Europe. Click here for more information

Document Custom Fields

Notification of Foreign Travel

Is business or premium class used for any leg of this trip?	No
Funding Source 1	OS/NOT OGHA
Funded Amount 1	5000.00
Funding Details 1 ("&" character not allowed)	
Funding Source 2	OS/NOT OGHA
Funded Amount 2	
Funding Details 2 ("&" character not allowed)	
Funding Source 3	
Funded Amount 3	
Funding Details 3 ("&" character not allowed)	
Total Funding	5000
Agency	OS
Center	
Additional Organization Description ("&" character not allowed)	
Country Clearance Cable Prepared?	Yes
Multilateral Travel Activity?	No
Are Multiple Employees Traveling Together?	Yes
Additional Employee Names List ("&" character not allowed)	
Late Reason	
Job Title ("&" character not allowed)	Secretary
Employee Status	OTHER
Passport Type	Diplomatic
Passport # and Expiration Date ("&" character not allowed)	(b)(6)
Passport Issuing Country ("&" character not allowed)	United States
Country of Birth ("&" character not allowed)	Unite States

Conference Travel

Month of Conference	Conference May 2021

Document Totals

Total Expenses	2,667.76	**Advance Requested**	0.00
Reimbursable Expenses	1,779.04	**Net to Traveler**	900.00
Non-Reimbursable Expenses	888.72	**Net to Government**	888.72
		Pay to Charge Card	879.04

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	812.65	0.00
LODGING	879.04	0.00
M&IE	900.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	2,667.76	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006463835		812.65
COMM-CARR	United	1006463835		0.00

Trip Itinerary

From **IAD-Washington, DC (USA) (Dulles Apt)** **To** **LHR-London, England (Heathrow Apt)**

Air

Tuesday June 01, 2021

IAD-Washington, DC (USA) to LHR-London, England (Hea

Jun 01 United 918
London, England (Heathrow Apt) 06/02/2021 6:45AM
Confirmation Number

Duration 7 Hours 30 Minutes Nonstop
London, England (Heathrow Apt) 06/02/2021 6:45AM

Flight Information
Distance 3665 miles
No Seat Assigned

Emissions 1429.3 lbs of CO2
Cost 812.65 USD

Saturday June 05, 2021

LHR-London, England (Hea to IAD-Washington, DC (USA)

Jun 05 United 919
Washington, DC (USA) (Dulles Apt) 06/05/2021 3:30PM
Confirmation Number

Duration 8 Hours 15 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 06/05/2021 3:30PM

Flight Information
Distance 3665 miles
No Seat Assigned

Emissions 1429.3 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
05/25/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
	Comment: LB VIP Services				
06/01/2021	Airfare	COM.CARR.	812.65	CBA-CENTRALLY BILLEDACCT	
06/01/2021	Lodging	LODGING	219.76	IBA-TRAVEL CARD	Yes
06/01/2021	M&IE	M&IE	150.00	PERSONAL	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
06/02/2021	Lodging	LODGING	219.76	IBA-TRAVEL CARD	Yes
06/02/2021	M&IE	M&IE	200.00	PERSONAL	Yes
06/03/2021	Lodging	LODGING	219.76	IBA-TRAVEL CARD	Yes
06/03/2021	M&IE	M&IE	200.00	PERSONAL	Yes
06/04/2021	Lodging	LODGING	219.76	IBA-TRAVEL CARD	Yes
06/04/2021	M&IE	M&IE	200.00	PERSONAL	Yes
06/05/2021	M&IE	M&IE	150.00	PERSONAL	Yes
07/26/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 888.72

Total Per Diem Expenses 1,779.04

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/01/2021	326.00/ 200.00	219.76	219.76	150.00	150.00				
06/02/2021	326.00/ 200.00	219.76	219.76	200.00	200.00				
06/03/2021	326.00/ 200.00	219.76	219.76	200.00	200.00				
06/04/2021	326.00/ 200.00	219.76	219.76	200.00	200.00				
06/05/2021	326.00/ 200.00	0.00	0.00	150.00	160.00				
					Total Per Diem Allowances				1,779.04

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	G8 Summit London 2021		CBA-CENTRALLY BILLEDACCT	888.72
HHSPAA	G8 Summit London 2021	(b)(6)	IBA-TRAVEL CARD	879.04
HHSPAA	G8 Summit London 2021		PERSONAL	900.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	G8 Summit London 2021	(b)(6)	2,667.76

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	888.72
IBA-TRAVEL CARD	879.04
PERSONAL	900.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label G8 Summit London 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	812.65
LODGING	2021	879.04
M&IE	2021	900.00
TAV EXP-C	2021	14.50
TMC FEE	2021	61.57
	Accounting Code Total	2,667.76

Total 2,667.76

Attachments

Attachment File Name	Uploaded Timestamp
London Sc Becerra.pdf	07/15/2021 11:59:02 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
06/01/2021	Lodging	219.76		
06/02/2021	Lodging	219.76		
06/03/2021	Lodging	219.76		
06/04/2021	Lodging	219.76		

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH823080

Status	Date	Time	Signature Name	Comments
Paid	07/29/2021	7:21AMEST	User, EAI	EAI Document Status Update WS ; $900 paid to PERSONAL.
PAYMENT SUBMITTED	07/29/2021	3:48AMEST	User, EAI	EAI Document Status Update WS
PENDING	07/28/2021	7:48PMEST	SYSUTILITY	EAI Voucher Submitted
APPROVED	07/28/2021	7:48PMEST	Layton, Christopher Raymond	
CERTIFIED	07/28/2021	5:51AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	07/27/2021	12:28PMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	07/26/2021	9:01AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name		Approver Name	
Traveler/Preparer Signature		Approver Signature	
Date		Date	

VCH823083 (TANUM0PYC3)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	TDY-TEMP DUTY TRAVEL
Organization	HHSPAA
Total Cost	2,078.89
Current Status	Paid
Next Status	
Purpose	SPECIAL AGENCY MISSION
Travel Dates	07/06/2021 - 07/07/2021
Trip Name	Trip from Washington to Charlotte, NC
Currency	USD
Per Diem Locations	CHARLOTTE, NC
Document Details	The Secretary is going on a multi-city trip to further the governmental business of HHS.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose The Secretary is going on a multi-city trip to further the governmental business of HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/06/21	07/07/21	CHARLOTTE, NC		129.00 / 56.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	2,078.89
Reimbursable Expenses	232.67
Non-Reimbursable Expenses	1,846.22
Advance Requested	0.00
Net to Traveler	84.00
Net to Government	1,846.22
Pay to Charge Card	148.67

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,647.01	0.00
LODGING	129.00	0.00
LODGING MISC	19.67	0.00
M&IE	84.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	184.71	0.00
Total Expenses	2,078.89	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1006508140		2,504.81
COMM-CARR	American Airlines	1006508140		0.00
COMM-CARR	Delta	1006508140		0.00
COMM-CARR	Delta	1006508140		0.00
COMM-CARR	American Airlines	1006508140		0.00
COMM-CARR	Delta	1006508140		0.00
COMM-CARR	Delta	1006508140		0.00
LODGE	Embassy Suites	1006508140	Charlotte,NC	129.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **ORD-Chicago, IL (USA) (OHare Apt)**

Air

Wednesday June 30, 2021

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

Jun 30 American Airlines 1114
Chicago, IL (USA) (OHare Apt) 06/30/2021 6:08PM
Confirmation Number

Duration 2 Hours 23 Minutes Nonstop
Chicago, IL (USA) (OHare Apt) 06/30/2021 6:08PM

Flight Information
Distance 610 miles
No Seat Assigned

Emissions 262.3 lbs of CO2
Cost 2,504.81 USD

Thursday July 01, 2021

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Jul 01 Delta 2226
Atlanta, GA (USA) (Hartsfield IntL. Apt) 07/01/2021 7:47AM
Confirmation Number

Duration 1 Hour 47 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 07/01/2021 7:47AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 234.8 lbs of CO2

ATL-Atlanta, GA (USA) (H to TUL-Tulsa, OK (USA) (Int

Jul 01 Delta 5031
Tulsa, OK (USA) (IntL. Apt) 07/01/2021 10:39AM
Confirmation Number

Duration 1 Hour 58 Minutes Nonstop
Tulsa, OK (USA) (IntL. Apt) 07/01/2021 10:39AM

Flight Information
Distance 672 miles
No Seat Assigned

Emissions 289.0 lbs of CO2

TUL-Tulsa, OK (USA) (Int to LAX-Los Angeles Internat

Jul 01 American Airlines 3153
Los Angeles International (Usa) 07/01/2021 9:26PM
Confirmation Number

Duration 3 Hours 27 Minutes Nonstop
Los Angeles International (Usa) 07/01/2021 9:26PM

Flight Information
Distance 1279 miles
No Seat Assigned

Emissions 498.8 lbs of CO2

Tuesday July 06, 2021

SMF-Sacramento, CA (USA) to SLC-Salt Lake City, UT (

Jul 06 Delta 1432
Salt Lake City, UT (USA) 07/06/2021 4:13PM
Confirmation Number

Duration 1 Hour 34 Minutes Nonstop
Salt Lake City, UT (USA) 07/06/2021 4:13PM

Flight Information
Distance 530 miles
No Seat Assigned

Emissions 206.7 lbs of CO2

SLC-Salt Lake City, UT (to CLT-Charlotte, NC (USA)

Jul 06 Delta 1119
Charlotte, NC (USA) 07/06/2021 11:23PM
Confirmation Number

Duration 3 Hours 53 Minutes Nonstop
Charlotte, NC (USA) 07/06/2021 11:23PM

Flight Information
Distance 1722 miles
No Seat Assigned

Emissions 671.6 lbs of CO2

Wednesday July 07, 2021

CLT-Charlotte, NC (USA) to DCA-Washington, DC (USA)

Jul 07 American Airlines 1855
Washington, DC (USA) (National Apt) 07/07/2021 7:16PM
Confirmation Number

Duration 1 Hour 23 Minutes Nonstop
Washington, DC (USA) (National Apt) 07/07/2021 7:16PM

Flight Information
Distance 331 miles
No Seat Assigned

Emissions 129.1 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/27/2021	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
06/30/2021	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
07/01/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
07/06/2021	Airfare	COM.CARR.	1,647.01	CBA-CENTRALLY BILLEDACCT	
07/06/2021	Lodging *Comment: Conf Num: 95532967 Cmt: 4PM CANCEL DAY OF ARRIVAL*	LODGING	129.00	IBA-TRAVEL CARD	Yes
07/06/2021	Hotel Tax - Domestic	LODGING MISC	19.67	IBA-TRAVEL CARD	
07/06/2021	M&IE	M&IE	42.00	PERSONAL	Yes
07/07/2021	M&IE	M&IE	42.00	PERSONAL	Yes
07/26/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 1,865.89

Total Per Diem Expenses 213.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/06/2021	129.00/ 56.00	129.00	129.00	42.00	42.00				
07/07/2021	129.00/ 56.00	0.00	0.00	42.00	42.00				
					Total Per Diem Allowances				213.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Multi-City June-July 2021	(b)(6)	CBA-CENTRALLY BILLEDACCT	1,846.22
HHSPAA	Multi-City June-July 2021	(b)(6)	IBA-TRAVEL CARD	148.67
HHSPAA	Multi-City June-July 2021	(b)(6)	PERSONAL	84.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Multi-City June-July 2021	(b)(6)	2,078.89

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	1,846.22
IBA-TRAVEL CARD	148.67

Payment Method	Amount
PERSONAL	84.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Multi-City June-July 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	1,647.01
LODGING	2021	129.00
LODGING MISC	2021	19.67
M&IE	2021	84.00
TAV EXP-C	2021	14.50
TMC FEE	2021	184.71
	Accounting Code Total	2,078.89

Total 2,078.89

Attachments

Attachment File Name	Uploaded Timestamp
TANUM0PYC3 TMC invoice.pdf	07/09/2021 10:54:52 AM
Embassy Suites - NC Hotel Receipt.pdf	07/27/2021 1:44:59 PM
American Airlines refunded ticket.PNG	08/20/2021 10:08:09 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
07/06/2021	Lodging	129.00	Embassy Suites - NC Hotel Receipt.pdf	08/02/2021 6:20:22 AM

Audits

FAIL EXPENSE $ VARIANCE Vch 84 for M&IE IS NOT W/IN THE $0 VARIANCE of the Auth 435.25 The threshold for one or more expense categories has been exceeded. Please provide a justification".	**Traveler Justification** Traveler only traveled to Charlotte, NC. Itinerary location was adjusted.

Document History - 02/07/2024 Vch: VCH823083

Status	Date	Time	Signature Name	Comments
Paid	08/27/2021	11:23AMEST	User, EAI	EAI Document Status Update WS : $84 paid to PERSONAL.
PAYMENT SUBMITTED	08/26/2021	5:48AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	08/26/2021	3:22AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/26/2021	3:22AMEST	User, EAI	EAI Voucher Submitted
PENDING	08/25/2021	12:13PMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	08/25/2021	12:12PMEST	Layton, Christopher Raymond	
ADJUSTED	08/20/2021	10:07AMEST	GORHAM, NIKIA	

Status	Date	Time	Signature Name	Comments
ADJUSTED	08/12/2021	12:13PMEST	GORHAM, NIKIA	
ADJUSTED	08/10/2021	12:50PMEST	GORHAM, NIKIA	
ADJUSTED	08/10/2021	12:11PMEST	HOWARD-JONES, VALERIE MARIE	
CERTIFIED	08/03/2021	1:28PMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	08/03/2021	7:33AMEST	HOWARD-JONES, VALERIE MARIE	
ADJUSTED	08/03/2021	7:26AMEST	HOWARD-JONES, VALERIE MARIE	
RETURNED	08/03/2021	7:08AMEST	FERGUSON, GLORIA W	Please add airfare and resubmit. Gloria Ferguson, (b)(6)
SIGNED ON BEHALF	08/03/2021	6:59AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	07/26/2021	9:03AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE ____________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH823599 (TANUM0Q261)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	TDY-TEMP DUTY TRAVEL
Organization	HHSPAA
Total Cost	755.30
Current Status	Paid
Next Status	

Purpose	INFORMATION MEETING
Travel Dates	08/02/2021 - 08/03/2021
Trip Name	Trip from Washington to Atlanta
Currency	USD
Per Diem Locations	ATLANTA, GA
Document Details	To attend administrative meetings to further discussions on HHS guidelines.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,

ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose To attend administrative meetings to further discussions on HHS guidelines.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/02/21	08/03/21	ATLANTA, GA		163.00 / 66.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	755.30
Reimbursable Expenses	334.00
Non-Reimbursable Expenses	421.30

Advance Requested	0.00
Net to Traveler	99.00
Net to Government	421.30
Pay to Charge Card	235.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	406.80	0.00
LODGING	163.00	0.00
LODGING MISC	32.55	0.00
M&IE	99.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	755.30	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1006544902		406.80
COMM-CARR	Delta	1006544902		0.00
LODGE	TravelCLICK	1006544902	Atlanta,GA	163.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **ATL-Atlanta, GA (USA) (Hartsfield IntL.**

Air

Monday August 02, 2021

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Aug 02 Delta 457
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/02/2021 9:01AM
Confirmation Number

Duration 1 Hour 56 Minutes Nonstop
Atlanta, GA (USA) (Hartsfield IntL. Apt) 08/02/2021 9:01AM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 234.8 lbs of CO2
Cost 406.80 USD

Tuesday August 03, 2021

ATL-Atlanta, GA (USA) (H to DCA-Washington, DC (USA)

Aug 03 Delta 476
Washington, DC (USA) (National Apt) 08/03/2021 6:20PM
Confirmation Number

Duration 1 Hour 50 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/03/2021 6:20PM

Flight Information
Distance 546 miles
No Seat Assigned

Emissions 234.8 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
07/26/2021	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
07/30/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	
08/02/2021	Airfare	COM.CARR.	406.80	CBA-CENTRALLY BILLEDACCT	
08/02/2021	Lodging	LODGING	163.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 606920279 Cmt: RESERVATION MUST BE CANCELLED 48 HOURS PRIOR TO ARRIVAL TO AVOID A PENALTY OF ONE NIGHT ROOM TAX				
08/02/2021	Hotel Tax - Domestic	LODGING MISC	32.55	IBA-TRAVEL CARD	
08/02/2021	M&IE	M&IE	49.50	PERSONAL	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
08/03/2021	M&IE	M&IE	49.50	PERSONAL	Yes

Total Non-Per Diem Expenses	493.30
Total Per Diem Expenses	262.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%	
08/02/2021	163.00/ 66.00	163.00	163.00	49.50	49.50					
08/03/2021	163.00/ 66.00	0.00	0.00	49.50	49.50					
					Total Per Diem Allowances					262.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	HHSPAA	(b)(6)	CBA-CENTRALLY BILLEDACCT	421.30
HHSPAA	HHSPAA		IBA-TRAVEL CARD	235.00
HHSPAA	HHSPAA		PERSONAL	99.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	HHSPAA	(b)(6)	755.30

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	421.30
IBA-TRAVEL CARD	235.00
PERSONAL	99.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label HHSPAA

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	406.80
LODGING	2021	163.00
LODGING MISC	2021	32.55
M&IE	2021	99.00
TAV EXP-C	2021	14.50
	Accounting Code Total	755.30

Expense Category	Fiscal Year	Amount
TMC FEE	2021	39.45
	Accounting Code Total	755.30

Total	755.30

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
08/02/2021	Lodging	163.00		

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH823599

Status	Date	Time	Signature Name	Comments
Paid	08/09/2021	11:32AMEST	User, EAI	EAI Document Status Update WS : $235 paid to IBA-TRAVEL CARD. $99 paid to PERSONAL.
PAYMENT SUBMITTED	08/07/2021	5:48AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	08/07/2021	3:18AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/07/2021	3:18AMEST	User, EAI	EAI Voucher Submitted
PENDING	08/06/2021	2:10PMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	08/06/2021	2:10PMEST	Layton, Christopher Raymond	
CERTIFIED	08/06/2021	9:23AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	08/06/2021	9:18AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	07/30/2021	2:53PMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE ____________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH824788 (TANUM0Q0PZ)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	07/21/2021 - 07/27/2021
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to Las Vegas
Organization	HHSPAA	**Currency**	USD
Total Cost	2,012.17		
Current Status	Paid	**Per Diem Locations**	LAS VEGAS, NV / SALINAS, CA
Next Status		**Document Details**	Attending information meetings at various sites to address HHS affairs, concerns, and variables.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Attending information meetings at various sites to address HHS affairs, concerns, and variables.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/21/21	07/22/21	LAS VEGAS, NV		120.00 / 61.00
07/22/21	07/27/21	SALINAS, CA		240.00 / 76.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	2,012.17	**Advance Requested**	0.00
Reimbursable Expenses	846.33	**Net to Traveler**	482.75
Non-Reimbursable Expenses	1,165.84	**Net to Government**	1,165.84
		Pay to Charge Card	363.58

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,028.20	0.00
LODGING	349.00	0.00
LODGING MISC	14.58	0.00
M&IE	482.75	0.00
TAV EXP-C	14.50	0.00
TMC FEE	123.14	0.00
Total Expenses	2,012.17	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006529502		1,028.20
COMM-CARR	Southwest	1006529502		0.00
COMM-CARR	United	1006529502		0.00
LODGE	SpringHill Suites	1006529502	Marina,CA	240.00
LODGE	Doubletree	1006529502	Las Vegas,NV	109.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
07/14/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
	Comment: LB VIP Services				
07/20/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
	Comment: LB VIP Services				
07/21/2021	Airfare	COM.CARR.	1,028.20	CBA-CENTRALLY BILLEDACCT	
07/21/2021	Lodging	LODGING	109.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 85549129 Cmt: 24 HR CANCEL REQUIRED				
07/21/2021	Hotel Tax - Domestic	LODGING MISC	14.58	IBA-TRAVEL CARD	
07/21/2021	M&IE	M&IE	45.75	PERSONAL	Yes
07/22/2021	Lodging	LODGING	240.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 92336656 Cmt: CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 274.60 CANCEL FEE PER ROOM.				
07/22/2021	M&IE	M&IE	76.00	PERSONAL	Yes
07/23/2021	M&IE Due Traveler	M&IE	76.00	PERSONAL	Yes
07/24/2021	M&IE Due Traveler	M&IE	76.00	PERSONAL	Yes
07/25/2021	M&IE Due Traveler	M&IE	76.00	PERSONAL	Yes
07/26/2021	M&IE Due Traveler	M&IE	76.00	PERSONAL	Yes
07/27/2021	M&IE	M&IE	57.00	PERSONAL	Yes
08/12/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 1,180.42

Total Per Diem Expenses 831.75

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/21/2021	120.00/ 61.00	109.00	109.00	45.75	45.75				
07/22/2021	240.00/ 76.00	240.00	240.00	76.00	76.00				
07/23/2021	240.00/ 76.00	0.00	0.00	0.00	76.00				
07/24/2021	240.00/ 76.00	0.00	0.00	0.00	76.00				
07/25/2021	240.00/ 76.00	0.00	0.00	0.00	76.00				
07/26/2021	240.00/ 76.00	0.00	0.00	0.00	76.00				
07/27/2021	240.00/ 76.00	0.00	0.00	57.00	57.00				
					Total Per Diem Allowances				831.75

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	HHSPAA	(b)(6)	CBA-CENTRALLY BILLEDACCT	1,165.84
HHSPAA	HHSPAA		IBA-TRAVEL CARD	363.58
HHSPAA	HHSPAA		PERSONAL	482.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	HHSPAA	(b)(6)	2,012.17

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	1,165.84
IBA-TRAVEL CARD	363.58
PERSONAL	482.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label HHSPAA

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	1,028.20
LODGING	2021	349.00
LODGING MISC	2021	14.58
M&IE	2021	482.75
TAV EXP-C	2021	14.50
TMC FEE	2021	123.14
	Accounting Code Total	2,012.17

	Total	2,012.17

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
07/21/2021	Lodging	109.00		
07/22/2021	Lodging	240.00		

Audits

FAIL	Traveler Justification
EXPENSE $ VARIANCE Vch 178.75 for M&IE IS NOT W/IN THE $0 VARIANCE of the Auth 482.75 The threshold for one or more expense categories has been exceeded. Please provide a justification".	Variance is set at $0. M&IE is calculated by the system. We have not added or subtracted anything expect the number of days that the M&IE was to be applied.

Document History - 02/07/2024 Vch: VCH824788

Status	Date	Time	Signature Name	Comments
Paid	09/13/2021	11:30AMEST	User, EAI	EAI Document Status Update WS : $363.58 paid to IBA-TRAVEL CARD. $482.75 paid to PERSONAL.
PAYMENT SUBMITTED	09/12/2021	3:49AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	09/11/2021	5:03PMEST	User, EAI	EAI Document Status Update WS
PENDING	09/11/2021	5:03PMEST	User, EAI	EAI Voucher Submitted
PENDING	09/10/2021	11:31AMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	09/10/2021	11:31AMEST	Layton, Christopher Raymond	Traveler will repay $41.00 to make up cost difference due to personal deviation after flying back to DC via a different airport to spend time with family over the weekend.
CERTIFIED	09/07/2021	5:19AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	09/03/2021	10:18AMEST	HOWARD-JONES, VALERIE MARIE	
ADJUSTED	09/03/2021	10:17AMEST	HOWARD-JONES, VALERIE MARIE	see attached PDF.
CERTIFIED	08/13/2021	9:33AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	08/13/2021	8:13AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	08/12/2021	11:58AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	______	Approver Name	______
Traveler/Preparer Signature	______	Approver Signature	______
Date	______	Date	______

VCH825240 (TANUM0Q3L8)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	TDY-TEMP DUTY TRAVEL
Organization	HHSPAA
Total Cost	997.15
Current Status	Paid
Next Status	
Purpose	INFORMATION MEETING
Travel Dates	08/16/2021 - 08/17/2021
Trip Name	Trip from Washington to Newark
Currency	USD
Per Diem Locations	BOSTON, MA
Document Details	Attending informational meetings to represent the federal government and HHS.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Attending informational meetings to represent the federal government and HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/16/21	08/17/21	BOSTON, MA	INFORMATION MEETING	264.00 / 71.00

Document Custom Fields

No data is present

Document Totals

Total Expenses	997.15
Reimbursable Expenses	398.48
Non-Reimbursable Expenses	598.67
Advance Requested	0.00
Net to Traveler	106.50
Net to Government	598.67
Pay to Charge Card	291.98

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	522.60	0.00
LODGING	254.00	0.00
LODGING MISC	37.98	0.00
M&IE	106.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	997.15	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006559599		522.60
COMM-CARR	United	1006559599		0.00
COMM-CARR	United	1006559599		0.00
COMM-CARR	American Airlines	1006559599		0.00
LODGE	Doubletree	1006559599	Boston,MA	254.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **EWR-Newark, NJ (USA) (Newark IntL. Apt)**

Air

Monday August 16, 2021

DCA-Washington, DC (USA) to EWR-Newark, NJ (USA) (Ne

Aug 16 United 4407 — Duration 1 Hour 12 Minutes Nonstop

Newark, NJ (USA) (Newark IntL. Apt) 08/16/2021 9:57AM — Newark, NJ (USA) (Newark IntL. Apt) 08/16/2021 9:57AM

Confirmation Number

Flight Information

Distance 198 miles — Emissions 104.9 lbs of CO2

No Seat Assigned — Cost 522.60 USD

DCA-Washington, DC (USA) to EWR-Newark, NJ (USA) (Ne

Aug 16 United 4407 — Duration 1 Hour 12 Minutes Nonstop

Newark, NJ (USA) (Newark IntL. Apt) 08/16/2021 9:57AM — Newark, NJ (USA) (Newark IntL. Apt) 08/16/2021 9:57AM

Confirmation Number

Flight Information

Distance 198 miles — Emissions 104.9 lbs of CO2

No Seat Assigned

EWR-Newark, NJ (USA) (Ne to BOS-Boston, MA (USA) (Lo

Aug 16 United 1906 — Duration 1 Hour 6 Minutes Nonstop

Boston, MA (USA) (Logan IntL. Apt) 08/16/2021 7:43PM — Boston, MA (USA) (Logan IntL. Apt) 08/16/2021 7:43PM

Confirmation Number

Flight Information

Distance 200 miles — Emissions 106.0 lbs of CO2

No Seat Assigned

Tuesday August 17, 2021

BOS-Boston, MA (USA) (Lo to DCA-Washington, DC (USA)

Aug 17 American Airlines 2149 — Duration 1 Hour 52 Minutes Nonstop

Washington, DC (USA) (National Apt) 08/17/2021 7:22PM — Washington, DC (USA) (National Apt) 08/17/2021 7:22PM

Confirmation Number

Flight Information

Distance 398 miles — Emissions 171.1 lbs of CO2

No Seat Assigned

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
08/06/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
	Comment: LB VIP Services				
08/16/2021	Airfare	COM.CARR.	522.60	CBA-CENTRALLY BILLEDACCT	
08/16/2021	Lodging	LODGING	254.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 53619849 Cmt: 4PM CANCEL DAY OF ARRIVAL				
08/16/2021	Hotel Tax - Domestic	LODGING MISC	37.98	IBA-TRAVEL CARD	
08/16/2021	M&IE	M&IE	53.25	PERSONAL	Yes
08/17/2021	M&IE	M&IE	53.25	PERSONAL	Yes
08/18/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 636.65

Total Per Diem Expenses 360.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/16/2021	264.00/ 71.00	254.00	254.00	53.25	53.25				
08/17/2021	264.00/ 71.00	0.00	0.00	53.25	53.25				
					Total Per Diem Allowances				380.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Info Mtg Boston Aug 2021	(b)(6)	CBA-CENTRALLY BILLEDACCT	598.67
HHSPAA	Info Mtg Boston Aug 2021		IBA-TRAVEL CARD	291.98
HHSPAA	Info Mtg Boston Aug 2021		PERSONAL	106.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Info Mtg Boston Aug 2021	(b)(6)	997.15

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	598.67
IBA-TRAVEL CARD	291.98
PERSONAL	106.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Info Mtg Boston Aug 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	522.60
LODGING	2021	254.00
LODGING MISC	2021	37.98
M&IE	2021	106.50
TAV EXP-C	2021	14.50
TMC FEE	2021	61.57
	Accounting Code Total	997.15

Total 997.15

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
08/16/2021	Lodging	254.00		

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1006559599, DEPARTURE DATE: 08/16/21 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** Class upgrade was not booked on our end or that of DTI. The upgrade was given by the airline.
FAIL NON-CONTRACT FARE FLIGHT: 4407, DEPARTING: 08/16/21, Fare code is invalid and could not be retrieved: ECADCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** A non-contract flight was necessary to get the Secretary to his destination and to his engagement in a timely manner. No other flights were available at that time.

Document History - 02/07/2024 Vch: VCH825240

Status	Date	Time	Signature Name	Comments
Paid	08/20/2021	11:29AMEST	User, EAI	EAI Document Status Update WS : $106.5 paid to PERSONAL.
PAYMENT SUBMITTED	08/19/2021	1:49PMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	08/19/2021	10:51AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/19/2021	10:51AMEST	User, EAI	EAI Voucher Submitted
PENDING	08/19/2021	7:41AMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	08/19/2021	7:41AMEST	Layton, Christopher Raymond	Trip Name in error: this was a trip to Boston by way of Newark airport.
CERTIFIED	08/18/2021	8:20AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	08/18/2021	7:59AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	08/18/2021	7:55AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE ____________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH826678 (TANUM0Q4NX)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	TDY-TEMP DUTY TRAVEL
Organization	HHSPAA
Total Cost	1,461.23
Current Status	Paid
Next Status	
Purpose	INFORMATION MEETING
Travel Dates	08/25/2021 - 08/27/2021
Trip Name	Trip from Washington to Des Moines
Currency	USD
Per Diem Locations	NEW ORLEANS, LA
Document Details	Multi-State administrative meetings on behalf of the Federal Government and HHS.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Multi-State administrative meetings on behalf of the Federal Government and HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/25/21	08/27/21	NEW ORLEANS, LA		136.00 / 71.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,461.23
Reimbursable Expenses	437.82
Non-Reimbursable Expenses	1,023.41
Advance Requested	0.00
Net to Traveler	177.50
Net to Government	1,023.41
Pay to Charge Card	260.32

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	824.20	0.00
LODGING	247.00	0.00
LODGING MISC	13.32	0.00
M&IE	177.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	184.71	0.00
Total Expenses	1,461.23	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1006569087		824.20
COMM-CARR	United	1006569087		0.00
COMM-CARR	United	1006569087		0.00
COMM-CARR	United	1006569087		0.00
COMM-CARR	United	1006569087		0.00
LODGE	Hampton Inns	1006569087	New Orleans,LA	136.00
LODGE	Doubletree	1006569087	Des Moines,IA	111.00

Trip Itinerary

From DCA-Washington, DC (USA) (National Apt) **To DSM-Des Moines, IA (USA)**

Air

Wednesday August 25, 2021

DCA-Washington, DC (USA) to DSM-Des Moines, IA (USA)

Aug 25	American Airlines 5241 Des Moines, IA (USA) 08/25/2021 4:53PM Confirmation Number	Duration 2 Hours 38 Minutes Nonstop Des Moines, IA (USA) 08/25/2021 4:53PM
	Flight Information Distance 894 miles No Seat Assigned	 Emissions 384.4 lbs of CO2 Cost 824.20 USD

Thursday August 26, 2021

DSM-Des Moines, IA (USA) to IAH-Houston, TX (USA) (B

Aug 26	United 5519 Houston, TX (USA) (Bush Intercontinental 08/26/2021 6:48PM Confirmation Number	Duration 2 Hours 23 Minutes Nonstop Houston, TX (USA) (Bush Intercontinental 08/26/2021 6:48PM
	Flight Information Distance 803 miles No Seat Assigned	 Emissions 345.3 lbs of CO2

IAH-Houston, TX (USA) (B to MSY-New Orleans, LA (USA

Aug 26	United 1249 New Orleans, LA (USA) (Moisant IntL. Apt 08/26/2021 9:11PM Confirmation Number	Duration 1 Hour 11 Minutes Nonstop New Orleans, LA (USA) (Moisant IntL. Apt 08/26/2021 9:11PM
	Flight Information Distance 304 miles No Seat Assigned	 Emissions 161.1 lbs of CO2

Friday August 27, 2021

MSY-New Orleans, LA (USA to IAH-Houston, TX (USA) (B

Aug 27	United 740 Houston, TX (USA) (Bush Intercontinental 08/27/2021 4:44PM Confirmation Number	Duration 1 Hour 14 Minutes Nonstop Houston, TX (USA) (Bush Intercontinental 08/27/2021 4:44PM
	Flight Information Distance 304 miles No Seat Assigned	 Emissions 161.1 lbs of CO2

IAH-Houston, TX (USA) (B to IAD-Washington, DC (USA)

Aug 27	United 6248 Washington, DC (USA) (Dulles Apt) 08/27/2021 10:29PM Confirmation Number	Duration 3 Hours 14 Minutes Nonstop Washington, DC (USA) (Dulles Apt) 08/27/2021 10:29PM
	Flight Information Distance 1188 miles No Seat Assigned	 Emissions 463.3 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
08/18/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
	Comment: LB VIP Services				
08/20/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
	Comment: LB VIP Services				
08/25/2021	Airfare	COM.CARR.	824.20	CBA-CENTRALLY BILLEDACCT	
08/25/2021	Lodging	LODGING	111.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 97780720 Cmt: 6PM CANCEL DAY OF ARRIVAL				
08/25/2021	Hotel Tax - Domestic	LODGING MISC	13.32	IBA-TRAVEL CARD	
08/25/2021	M&IE	M&IE	53.25	PERSONAL	Yes
08/26/2021	Lodging	LODGING	136.00	IBA-TRAVEL CARD	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
	Comment: Conf Num: 94942253 Cmt: 24 HR CANCEL REQUIRED				
08/26/2021	M&IE	M&IE	71.00	PERSONAL	Yes
08/27/2021	M&IE	M&IE	53.25	PERSONAL	Yes
08/27/2021	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
08/31/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 1,036.73

Total Per Diem Expenses 424.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/25/2021	136.00/ 71.00	111.00	111.00	53.25	53.25				
08/26/2021	136.00/ 71.00	136.00	136.00	71.00	71.00				
08/27/2021	136.00/ 71.00	0.00	0.00	53.25	53.25				
					Total Per Diem Allowances				424.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	New Orleans - Des Moines 8 21	(b)(6)	CBA-CENTRALLY BILLEDACCT	1,023.41
HHSPAA	New Orleans - Des Moines 8 21		IBA-TRAVEL CARD	260.32
HHSPAA	New Orleans - Des Moines 8 21		PERSONAL	177.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	New Orleans - Des Moines 8 21	(b)(6)	1,461.23

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	1,023.41
IBA-TRAVEL CARD	260.32
PERSONAL	177.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label New Orleans - Des Moines 8 21

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	824.20
LODGING	2021	247.00
LODGING MISC	2021	13.32
M&IE	2021	177.50
TAV EXP-C	2021	14.50
TMC FEE	2021	184.71
	Accounting Code Total	1,461.23

Total	1,461.23

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
08/25/2021	Lodging	111.00		
08/26/2021	Lodging	136.00		

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1006569087, DEPARTURE DATE: 08/26/21 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** Class upgrade was not requested by traveler but an automatic upgrade by the airlines. Economy class ticket was charged rather than the upgrade price.
FAIL COST COMPARISON Vch COST (TRIP 1) IS NOT WITHIN 20% OF COST (TRIP00NMW5) The current cost of your trip has exceeded the estimated cost of your travel authorization by more than the allowed percentage. Please provide a justification explaining why the cost is significantly higher.	**Traveler Justification** Due to inclement weather, flights had to be changed at the last minute by the original carrier.
FAIL NON-CONTRACT FARE FLIGHT: 5241, DEPARTING: 08/25/21, NON-CONTRACT FARE: LDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** Non-Contract flights were the only flights that would allow the Secretary to keep his scheduled appointments in DC and in the cities he is traveling to.
FAIL NON-CONTRACT FARE FLIGHT: 5519, DEPARTING: 08/26/21, NON-CONTRACT FARE: LDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 1249, DEPARTING: 08/26/21, NON-CONTRACT FARE: LDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH826678

Status	Date	Time	Signature Name	Comments
Paid	09/02/2021	11:41AMEST	User, EAI	EAI Document Status Update WS : $260.32 paid to IBA-TRAVEL CARD. $177.5 paid to PERSONAL.
PAYMENT SUBMITTED	09/01/2021	7:51PMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	09/01/2021	5:27PMEST	User, EAI	EAI Document Status Update WS
PENDING	09/01/2021	5:27PMEST	User, EAI	EAI Voucher Submitted
PENDING	09/01/2021	2:29PMEST	SYSUTILITY	EAI Obligation Submitted

Status	Date	Time	Signature Name	Comments
APPROVED	09/01/2021	2:29PMEST	Layton, Christopher Raymond	
CERTIFIED	08/31/2021	1:53PMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	08/31/2021	1:18PMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	08/31/2021	1:08PMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ____________ Approver Name ____________

Traveler/Preparer Signature ____________ Approver Signature ____________

Date ____________ Date ____________

VCH827999 (TANUM0Q2TH)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	SPEECH - PRESENTATION
Document Type	Vch	**Travel Dates**	09/02/2021 - 09/07/2021
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to Rome
Organization	HHSPAA	**Currency**	USD
Total Cost	3,416.45		
Current Status	Paid	**Per Diem Locations**	ROME, ITA
Next Status		**Document Details**	To attend the G20 Conference and represent the federal government and HHS.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose To attend the G20 Conference and represent the federal government and HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/02/21	09/07/21	ROME, ITA	SPEECH - PRESENTATION	381.00 / 141.00

The Department of State alerts U.S. citizens to the continued threat of terrorist attacks throughout Europe. Click here for more information

Document Custom Fields

Notification of Foreign Travel

Is business or premium class used for any leg of this trip?	No
Funding Source 1	OS/OGHA
Funded Amount 1	2500.00
Funding Details 1 ("&" character not allowed)	
Funding Source 2	OS/OGHA
Funded Amount 2	2500.00
Funding Details 2 ("&" character not allowed)	
Funding Source 3	
Funded Amount 3	
Funding Details 3 ("&" character not allowed)	
Total Funding	5000
Agency	OS
Center	
Additional Organization Description ("&" character not allowed)	IOS OS
Country Clearance Cable Prepared?	Yes
Multilateral Travel Activity?	No
Are Multiple Employees Traveling Together?	Yes
Additional Employee Names List ("&" character not allowed)	
Late Reason	
Job Title ("&" character not allowed)	Secretary of HHS
Employee Status	OTHER
Passport Type	Official
Passport # and Expiration Date ("&" character not allowed)	(b)(6)
Passport Issuing Country ("&" character not allowed)	United States
Country of Birth ("&" character not allowed)	United States

Document Totals

Total Expenses	3,416.45	**Advance Requested**	0.00
Reimbursable Expenses	2,292.03	**Net to Traveler**	775.50
Non-Reimbursable Expenses	1,124.42	**Net to Government**	1,124.42
		Pay to Charge Card	1,516.53

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,048.35	0.00
LODGING	1,484.05	0.00
LODGING MISC	32.48	0.00
M&IE	775.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	3,416.45	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006551416		1,048.35
COMM-CARR	United	1006551416		0.00
COMM-CARR	United	1006551416		0.00
COMM-CARR	United	1006551416		0.00

Trip Itinerary

From **IAD-Washington, DC (USA) (Dulles Apt)** **To** **FRA-Frankfurt, Germany**

Air

Thursday September 02, 2021

IAD-Washington, DC (USA) to FRA-Frankfurt, Germany

Sep 02	United 8826 Frankfurt, Germany 09/03/2021 8:15AM Confirmation Number	Duration 8 Hours 20 Minutes Nonstop Frankfurt, Germany 09/03/2021 8:15AM
	Flight Information Distance 4068 miles No Seat Assigned	Emissions 1586.5 lbs of CO2 Cost 1,048.35 USD

Friday September 03, 2021

FRA-Frankfurt, Germany to FCO-Rome, Italy (Fiumici

Sep 03	United 8744 Rome, Italy (Fiumicino Apt) 09/03/2021 12:30PM Confirmation Number	Duration 1 Hour 50 Minutes Nonstop Rome, Italy (Fiumicino Apt) 09/03/2021 12:30PM
	Flight Information Distance 595 miles No Seat Assigned	Emissions 232.1 lbs of CO2

Tuesday September 07, 2021

FCO-Rome, Italy (Fiumici to EWR-Newark, NJ (USA) (Ne

Sep 07	United 41 Newark, NJ (USA) (Newark IntL. Apt) 09/07/2021 1:05PM Confirmation Number	Duration 9 Hours 20 Minutes Nonstop Newark, NJ (USA) (Newark IntL. Apt) 09/07/2021 1:05PM
	Flight Information Distance 4278 miles No Seat Assigned	Emissions 1668.4 lbs of CO2

EWR-Newark, NJ (USA) (Ne to IAD-Washington, DC (USA)

Sep 07	United 1992 Washington, DC (USA) (Dulles Apt) 09/07/2021 4:23PM Confirmation Number	Duration 1 Hour 23 Minutes Nonstop Washington, DC (USA) (Dulles Apt) 09/07/2021 4:23PM
	Flight Information Distance 212 miles No Seat Assigned	Emissions 82.7 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
08/04/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
	Comment: LB VIP Services				
09/02/2021	Airfare	COM.CARR.	1,048.35	CBA-CENTRALLY BILLEDACCT	
09/02/2021	Lodging	LODGING	296.81	IBA-TRAVEL CARD	Yes
09/02/2021	M&IE	M&IE	109.50	PERSONAL	Yes
09/02/2021	Non-Reimb M&IE Amount	M&IE	-3.75	PERSONAL	Yes
09/03/2021	Lodging	LODGING	296.81	IBA-TRAVEL CARD	Yes
09/03/2021	M&IE	M&IE	146.00	PERSONAL	Yes
09/03/2021	Non-Reimb M&IE Amount	M&IE	-5.00	PERSONAL	Yes
09/04/2021	Lodging	LODGING	296.81	IBA-TRAVEL CARD	Yes
09/04/2021	M&IE	M&IE	146.00	PERSONAL	Yes
09/04/2021	Non-Reimb M&IE Amount	M&IE	-5.00	PERSONAL	Yes
09/05/2021	Lodging	LODGING	296.81	IBA-TRAVEL CARD	Yes
09/05/2021	M&IE	M&IE	146.00	PERSONAL	Yes
09/05/2021	Non-Reimb M&IE Amount	M&IE	-5.00	PERSONAL	Yes
09/06/2021	Lodging	LODGING	296.81	IBA-TRAVEL CARD	Yes
09/06/2021	M&IE	M&IE	146.00	PERSONAL	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
09/06/2021	Non-Reimb M&IE Amount	M&IE	-5.00	PERSONAL	Yes
09/07/2021	Hotel Tax - Domestic	LODGING MISC	32.48	IBA-TRAVEL CARD	
09/07/2021	M&IE	M&IE	109.50	PERSONAL	Yes
09/07/2021	Non-Reimb M&IE Amount	M&IE	-3.75	PERSONAL	Yes
09/14/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 1,156.90

Total Per Diem Expenses 2,259.55

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/02/2021	381.00/ 141.00	296.81	296.81	109.50	105.75				
09/03/2021	381.00/ 141.00	296.81	296.81	146.00	141.00				
09/04/2021	381.00/ 141.00	296.81	296.81	146.00	141.00				
09/05/2021	381.00/ 141.00	296.81	296.81	146.00	141.00				
09/06/2021	381.00/ 141.00	296.81	296.81	146.00	141.00				
09/07/2021	381.00/ 141.00	0.00	0.00	109.50	105.75				

Total Per Diem Allowances 2,259.55

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	G20 Conf Rome Sep 2021	(b)(6)	CBA-CENTRALLY BILLEDACCT	1,124.42
HHSPAA	G20 Conf Rome Sep 2021		IBA-TRAVEL CARD	1,516.53
HHSPAA	G20 Conf Rome Sep 2021		PERSONAL	775.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	G20 Conf Rome Sep 2021	(b)(6)	3,416.45

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	1,124.42
IBA-TRAVEL CARD	1,516.53
PERSONAL	775.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label G20 Conf Rome Sep 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2021	1,048.35
LODGING	2021	1,484.05
LODGING MISC	2021	32.48
M&IE	2021	775.50
TAV EXP-C	2021	14.50
TMC FEE	2021	61.57
	Accounting Code Total	3,416.45

Total 3,416.45

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
09/02/2021	Lodging	296.81		
09/03/2021	Lodging	296.81		
09/04/2021	Lodging	296.81		
09/05/2021	Lodging	296.81		
09/06/2021	Lodging	296.81		

Audits

FAIL ALLOWED-VS-COST 09/02/21 M&IE Cost (109.5) greater than M&IE Per diem allowed (105.75) The amount entered is above the allowed Per Diem amount, and you did not claim actuals properly. If you do not claim actuals properly on the expenses tab, YOU WILL NOT BE REIMBURSED FOR THE DIFFERENCE BETWEEN PER DIEM AND ACTUAL COST and are responsible for that difference. If you do claim actuals, you will be required to enter a justification in order to submit your document.	**Traveler Justification** Per diem amounts are in US dollars, which is why the original amounts do not match. This trip was to Rome, thus Euro's 253 is converted $296.81 which is difference between per diem and actual cost.
FAIL ALLOWED-VS-COST 09/03/21 M&IE Cost (146) greater than M&IE Per diem allowed (141) The amount entered is above the allowed Per Diem amount, and you did not claim actuals properly. If you do not claim actuals properly on the expenses tab, YOU WILL NOT BE REIMBURSED FOR THE DIFFERENCE BETWEEN PER DIEM AND ACTUAL COST and are responsible for that difference. If you do claim actuals, you will be required to enter a justification in order to submit your document.	**Traveler Justification**
FAIL ALLOWED-VS-COST 09/04/21 M&IE Cost (146) greater than M&IE Per diem allowed (141) The amount entered is above the allowed Per Diem amount, and you did not claim actuals properly. If you do not claim actuals properly on the expenses tab, YOU WILL NOT BE REIMBURSED FOR THE DIFFERENCE BETWEEN PER DIEM AND ACTUAL COST and are responsible for that difference. If you do claim actuals, you will be required to enter a justification in order to submit your document.	**Traveler Justification**
FAIL ALLOWED-VS-COST 09/05/21 M&IE Cost (146) greater than M&IE Per diem allowed (141) The amount entered is above the allowed Per Diem amount, and you did not claim actuals properly. If you do not claim actuals properly on the expenses tab, YOU WILL NOT BE REIMBURSED FOR THE DIFFERENCE BETWEEN PER DIEM AND ACTUAL COST and are responsible for that difference. If you do claim actuals, you will be required to enter a justification in order to submit your document.	**Traveler Justification**
FAIL ALLOWED-VS-COST 09/06/21 M&IE Cost (146) greater than M&IE Per diem allowed (141) The amount entered is above the allowed Per Diem amount, and you did not claim actuals properly. If you do not claim actuals properly on the expenses tab, YOU WILL NOT BE REIMBURSED FOR THE DIFFERENCE BETWEEN PER DIEM AND ACTUAL COST and are responsible for that difference. If you do claim actuals, you will be required to enter a justification in order to submit your document.	**Traveler Justification**
FAIL	**Traveler Justification**

ALLOWED-VS-COST
09/07/21 M&IE Cost (109.5) greater than M&IE Per diem allowed (105.75) The amount entered is above the allowed Per Diem amount, and you did not claim actuals properly. If you do not claim actuals properly on the expenses tab, YOU WILL NOT BE REIMBURSED FOR THE DIFFERENCE BETWEEN PER DIEM AND ACTUAL COST and are responsible for that difference. If you do claim actuals, you will be required to enter a justification in order to submit your document.

	Traveler Justification
FAIL NFT DOC-NO ATTACHMENTS NFT document has no attachments. This trip includes foreign travel which requires relevant documentation to be added to this document which has not yet been completed. Please either attach the required documentation for this trip or enter a justification as to why it was not attached in order to process this document".	All NFT documents were attached in the original authorization.

Document History - 02/07/2024 Vch: VCH827999

Status	Date	Time	Signature Name	Comments
Paid	10/14/2021	11:28AMEST	User, EAI	EAI Document Status Update WS : $1516.53 paid to IBA-TRAVEL CARD. $775.5 paid to PERSONAL.
PAYMENT SUBMITTED	10/13/2021	2:19PMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	10/13/2021	10:51AMEST	User, EAI	EAI Document Status Update WS
PENDING	10/13/2021	10:51AMEST	User, EAI	EAI Voucher Submitted
PENDING	10/13/2021	8:47AMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	10/13/2021	8:47AMEST	Williams, Ebony C C	
CERTIFIED	10/05/2021	8:25AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	09/30/2021	6:40AMEST	HOWARD-JONES, VALERIE MARIE	
ADJUSTED	09/30/2021	6:05AMEST	HOWARD-JONES, VALERIE MARIE	Rome voucher VCH827999 (TANUM0Q2TH) Is missing the city tax from the hotel receipt.
CERTIFIED	09/21/2021	11:08PMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	09/21/2021	12:54PMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	09/14/2021	7:23AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________ DATE ____________

Document Signatures

Traveler/Preparer Name ____________ Approver Name ____________

Traveler/Preparer Signature ____________ Approver Signature ____________

Date ____________ Date ____________

VCH832547 (TANUM0QBTZ)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	TDY-TEMP DUTY TRAVEL
Organization	HHSPAA
Total Cost	155.80
Current Status	Paid
Next Status	
Purpose	SPEECH - PRESENTATION
Travel Dates	10/22/2021 - 10/22/2021
Trip Name	Trip from Washington to New York
Currency	USD
Per Diem Locations	NEW YORK, NY
Document Details	Secretary is presenting talking points in New York.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Secretary is presenting talking points in New York.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/22/21	10/22/21	NEW YORK, NY	SPEECH - PRESENTATION	286.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	155.80
Reimbursable Expenses	78.90
Non-Reimbursable Expenses	76.90
Advance Requested	0.00
Net to Traveler	0.00
Net to Government	76.90
Pay to Charge Card	78.90

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	62.40	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	155.80	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1006636438		177.20
COMM-CARR	American Airlines	1006636438		0.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **LGA-New York, NY (USA) (La Guardia Apt)**

Air
Friday October 22, 2021
DCA-Washington, DC (USA) to LGA-New York, NY (USA) (

Oct 22 American Airlines 794
New York, NY (USA) (La Guardia Apt) 10/22/2021 9:20AM
Confirmation Number

Duration 1 Hour 20 Minutes Nonstop
New York, NY (USA) (La Guardia Apt) 10/22/2021 9:20AM

Flight Information
Distance 214 miles
No Seat Assigned

Emissions 113.4 lbs of CO2
Cost 177.20 USD

LGA-New York, NY (USA) (to DCA-Washington, DC (USA)

Oct 22 American Airlines 318
Washington, DC (USA) (National Apt) 10/22/2021 4:15PM
Confirmation Number

Duration 1 Hour 15 Minutes Nonstop
Washington, DC (USA) (National Apt) 10/22/2021 4:15PM

Flight Information
Distance 214 miles
No Seat Assigned

Emissions 113.4 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
10/18/2021	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
10/21/2021	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
10/22/2021	Airfare	COM.CARR.	62.40	CBA-CENTRALLY BILLEDACCT	
10/26/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 155.80

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
10/22/2021	286.00/ 79.00	0.00	0.00	0.00	0.00				
					Total Per Diem Allowances				0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Presentaton New York Oct 2021	2022///1990362//21014////	CBA-CENTRALLY BILLEDACCT	76.90
HHSPAA	Presentaton New York Oct 2021	2022///1990362//21014////	IBA-TRAVEL CARD	78.90

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Presentaton New York Oct 2021	(b)(6)	155.80

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	76.90
IBA-TRAVEL CARD	78.90

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Presentaton New York Oct 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	62.40
TAV EXP-C	2022	14.50
TMC FEE	2022	78.90
	Accounting Code Total	155.80

Total 155.80

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH832547

Status	Date	Time	Signature Name	Comments
Paid	11/03/2021	11:32AMEST	User, EAI	EAI Document Status Update WS : $78.9 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	11/03/2021	3:52AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	11/02/2021	5:57PMEST	User, EAI	EAI Document Status Update WS
PENDING	11/02/2021	5:57PMEST	User, EAI	EAI Voucher Submitted
PENDING	11/02/2021	6:33AMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	11/02/2021	6:33AMEST	Layton, Christopher Raymond	
CERTIFIED	11/02/2021	6:05AMEST	FERGUSON, GLORIA W	

Status	Date	Time	Signature Name	Comments
SIGNED ON BEHALF	10/26/2021	8:32AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	10/26/2021	8:28AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______ DATE ______

Document Signatures

Traveler/Preparer Name ______ Approver Name ______

Traveler/Preparer Signature ______ Approver Signature ______

Date ______ Date ______

VCH834431 (TANUM0QCQZ)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	SPEECH - PRESENTATION
Document Type	Vch	**Travel Dates**	10/29/2021 - 11/01/2021
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to Sacramento
Organization	HHSPAA	**Currency**	USD
Total Cost	1,193.50		
Current Status	Paid	**Per Diem Locations**	SACRAMENTO, CA
Next Status		**Document Details**	Secretary to attend informational meetings on behalf of HHS.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Secretary to attend informational meetings on behalf of HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/29/21	11/01/21	SACRAMENTO, CA	SPEECH - PRESENTATION	145.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,193.50	**Advance Requested**	0.00
Reimbursable Expenses	241.50	**Net to Traveler**	241.50
Non-Reimbursable Expenses	952.00	**Net to Government**	952.00
		Pay to Charge Card	0.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	858.60	0.00
M&IE	241.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	1,193.50	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006645673		858.60
COMM-CARR	Delta	1006645673		0.00
COMM-CARR	Delta	1006645673		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
10/26/2021	Travel Fee	TMC FEE	39.45	CBA-CENTRALLY BILLEDACCT	
	Comment: LB ATRS Domestic w-Air-Rail				
10/27/2021	Travel Fee	TMC FEE	39.45	CBA-CENTRALLY BILLEDACCT	
	Comment: LB ATRS Domestic w-Air-Rail				
10/29/2021	Airfare	COM.CARR.	858.60	CBA-CENTRALLY BILLEDACCT	
	Comment: TICKET=7634874590,TICKET=7634874600				
10/29/2021	M&IE	M&IE	51.75	PERSONAL	Yes
10/30/2021	M&IE	M&IE	69.00	PERSONAL	Yes
10/31/2021	M&IE	M&IE	69.00	PERSONAL	Yes
11/01/2021	M&IE	M&IE	51.75	PERSONAL	Yes
11/15/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 952.00

Total Per Diem Expenses 241.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
10/29/2021	145.00/ 69.00	0.00	0.00	51.75	51.75				
10/30/2021	145.00/ 69.00	0.00	0.00	69.00	69.00				
10/31/2021	145.00/ 69.00	0.00	0.00	69.00	69.00				
11/01/2021	145.00/ 69.00	0.00	0.00	51.75	51.75				
					Total Per Diem Allowances				241.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Scaramento 10 29 2021	2022///1990362//21015////	CBA-CENTRALLY BILLEDACCT	952.00
HHSPAA	Scaramento 10 29 2021	2022///1990362//21015////	PERSONAL	241.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Scaramento 10 29 2021	(b)(6)	1,193.50

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	952.00
PERSONAL	241.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Scaramento 10 29 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	858.60
M&IE	2022	241.50
TAV EXP-C	2022	14.50
TMC FEE	2022	78.90
	Accounting Code Total	1,193.50

Total 1,193.50

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

No Failed Audits Exist

Document History - 02/07/2024 Vch: VCH834431

Status	Date	Time	Signature Name	Comments
Paid	11/23/2021	10:30AMEST	User, EAI	EAI Document Status Update WS : $241.5 paid to PERSONAL.
PAYMENT SUBMITTED	11/23/2021	3:52AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	11/22/2021	1:53PMEST	User, EAI	EAI Document Status Update WS
PENDING	11/22/2021	1:53PMEST	User, EAI	EAI Voucher Submitted
PENDING	11/22/2021	12:34PMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	11/22/2021	12:34PMEST	Williams, Ebony C C	
CERTIFIED	11/22/2021	7:35AMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	11/18/2021	7:47AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	11/15/2021	6:44AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name		Approver Name	
Traveler/Preparer Signature		Approver Signature	
Date		Date	

VCH834432 (TANUM0QDGI)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	TDY-TEMP DUTY TRAVEL
Organization	HHSPAA
Total Cost	1,050.35
Current Status	Paid
Next Status	

Purpose	SPEECH - PRESENTATION
Travel Dates	11/08/2021 - 11/10/2021
Trip Name	Trip from Washington to Chicago
Currency	USD
Per Diem Locations	CHICAGO, IL / ROCHESTER, MN
Document Details	Secretary Becerra to participate in several informational meetings within the Twin City area on behalf of HHS.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,

ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Secretary Becerra to participate in several informational meetings within the Twin City area on behalf of HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
11/08/21	11/09/21	CHICAGO, IL		218.00 / 79.00
11/09/21	11/10/21	ROCHESTER, MN		133.00 / 64.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,050.35
Reimbursable Expenses	552.08
Non-Reimbursable Expenses	498.27

Advance Requested	0.00
Net to Traveler	171.25
Net to Government	498.27
Pay to Charge Card	380.83

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	422.20	0.00
LODGING	329.00	0.00
LODGING MISC	51.83	0.00
M&IE	171.25	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	1,050.35	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006652544		422.20
COMM-CARR	Delta	1006652544		0.00
COMM-CARR	American Airlines	1006652544		0.00
LODGE	Curio	1006652544	Chicago,IL	196.00
LODGE	Doubletree	1006652544	Rochester,MN	133.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
11/02/2021	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
	Comment: LB VIP Services				
11/08/2021	Airfare	COM.CARR.	422.20	CBA-CENTRALLY BILLEDACCT	
11/08/2021	Lodging	LODGING	196.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 3197212066 Cmt: 4PM CXL ON ARR DATE				
11/08/2021	Hotel Tax - Domestic	LODGING MISC	31.10	IBA-TRAVEL CARD	
11/08/2021	M&IE	M&IE	59.25	PERSONAL	Yes
11/09/2021	Lodging	LODGING	133.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 81185353 Cmt: 24 HR CANCEL REQUIRED				
11/09/2021	Hotel Tax - Domestic	LODGING MISC	20.73	IBA-TRAVEL CARD	
11/09/2021	M&IE	M&IE	64.00	PERSONAL	Yes
11/10/2021	M&IE	M&IE	48.00	PERSONAL	Yes
11/15/2021	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 550.10

Total Per Diem Expenses 500.25

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
11/08/2021	218.00/ 79.00	196.00	196.00	59.25	59.25				
11/09/2021	133.00/ 64.00	133.00	133.00	64.00	64.00				
11/10/2021	133.00/ 64.00	0.00	0.00	48.00	48.00				

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%	
					Total Per Diem Allowances					500.25

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Twin Cities 11 2021	(b)(6)	CBA-CENTRALLY BILLEDACCT	498.27
HHSPAA	Twin Cities 11 2021		IBA-TRAVEL CARD	380.83
HHSPAA	Twin Cities 11 2021		PERSONAL	171.25

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Twin Cities 11 2021	(b)(6)	1,050.35

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	498.27
IBA-TRAVEL CARD	380.83
PERSONAL	171.25

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Twin Cities 11 2021

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	422.20
LODGING	2022	329.00
LODGING MISC	2022	51.83
M&IE	2022	171.25
TAV EXP-C	2022	14.50
TMC FEE	2022	61.57
	Accounting Code Total	1,050.35

Total 1,050.35

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
11/08/2021	Lodging	196.00		

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
11/09/2021	Lodging	133.00		

Audits

FAIL NON-CONTRACT FARE FLIGHT: 2103, DEPARTING: 11/09/21, NON-CONTRACT FARE: XDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** The flights selected were chosen due to the timeliness of the departure and arrival. These flights lineup with the Secretary's appearance and calendar schedules in an effort to accommodate all interested parties.
FAIL NON-CONTRACT FARE FLIGHT: 5566, DEPARTING: 11/10/21, NON-CONTRACT FARE: VDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH834432

Status	Date	Time	Signature Name	Comments
Paid	11/18/2021	10:27AMEST	User, EAI	EAI Document Status Update WS : $380.83 paid to IBA-TRAVEL CARD. $171.25 paid to PERSONAL.
PAYMENT SUBMITTED	11/17/2021	2:19PMEST	User, EAI	EAI Document Status Update WS
PENDING	11/17/2021	10:49AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	11/17/2021	10:49AMEST	User, EAI	EAI Document Status Update WS
PENDING	11/17/2021	8:38AMEST	SYSUTILITY	EAI Obligation Submitted
APPROVED	11/17/2021	8:38AMEST	Williams, Ebony C C	
CERTIFIED	11/15/2021	12:59PMEST	FERGUSON, GLORIA W	
SIGNED ON BEHALF	11/15/2021	7:05AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	11/15/2021	6:44AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED _______________ DATE _______________

Document Signatures

Traveler/Preparer Name _______________ Approver Name _______________

Traveler/Preparer Signature _______________ Approver Signature _______________

Date _______________ Date _______________

VCH843012 (TANUM0QNUI)

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	02/18/2022 - 02/18/2022
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Baltimore to Jacksonville
Organization	HHSPAA	**Currency**	USD
Total Cost	636.28		
Current Status	Paid	**Per Diem Locations**	JACKSONVILLE, FL
Next Status		**Document Details**	Attending an informational meeting on behalf of HHS

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Attending an informational meeting on behalf of HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/18/22	02/18/22	JACKSONVILLE, FL	INFORMATION MEETING	96.00 / 59.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	636.28	**Advance Requested**	0.00
Reimbursable Expenses	621.78	**Net to Traveler**	0.00
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	621.78

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	560.21	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	636.28	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1006742192		560.21
COMM-CARR	Southwest	1006742192		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
02/14/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
02/18/2022	Airfare	COM.CARR.	560.21	IBA-TRAVEL CARD	
02/28/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 636.28

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
02/18/2022	96.00/ 59.00	0.00	0.00	0.00	0.00				
					Total Per Diem Allowances				0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Jacksonville FL Feb 2022	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Jacksonville FL Feb 2022		IBA-TRAVEL CARD	621.78

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Jacksonville FL Feb 2022	(b)(6)	636.28

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	621.78

Account Summary

Org HHSPAA

Acct Label Jacksonville FL Feb 2022

Accounting Code (b)(6)

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	560.21
TAV EXP-C	2022	14.50
TMC FEE	2022	61.57
	Accounting Code Total	636.28

Total	636.28

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

FAIL	**Traveler Justification**
NON-CONTRACT FARE FLIGHT: 397, DEPARTING: 02/18/22, NON-CONTRACT FARE: PDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	This is the only flight that will get the Secretary from Jacksonville back to DC in time for him to attend to other business.

Document History - 02/07/2024 Vch: VCH843012

Status	Date	Time	Signature Name	Comments
Paid	03/03/2022	10:28AMEST	User, EAI	EAI Document Status Update WS : $621.78 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	03/03/2022	3:58AMEST	User, EAI	EAI Document Status Update WS
PENDING	03/02/2022	5:54PMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	03/02/2022	5:54PMEST	User, EAI	EAI Document Status Update WS
PENDING	03/02/2022	1:03PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	03/02/2022	1:03PMEST	FERGUSON, GLORIA W	
VCH APPROVED	03/02/2022	12:11PMEST	Williams, Ebony C C	
SIGNED ON BEHALF	02/28/2022	7:47AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	02/28/2022	7:44AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	______________	Approver Name	______________
Traveler/Preparer Signature	______________	Approver Signature	______________
Date	______________	Date	______________

VCH843819 (TANUM0QPLV)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	03/04/2022 - 03/04/2022
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to Manchester
Organization	HHSPAA	**Currency**	USD
Total Cost	344.27		
Current Status	Paid	**Per Diem Locations**	MANCHESTER, NH
Next Status		**Document Details**	Attending informational meetings in Manchester, MN on behalf of HHS

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Attending informational meetings in Manchester, MN on behalf of HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/04/22	03/04/22	MANCHESTER, NH	INFORMATION MEETING	111.00 / 64.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	344.27	**Advance Requested**	0.00
Reimbursable Expenses	329.77	**Net to Traveler**	0.00
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	329.77

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	268.20	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	344.27	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1006758035		268.20
COMM-CARR	American Airlines	1006758035		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
02/25/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
03/04/2022	Airfare	COM.CARR.	268.20	IBA-TRAVEL CARD	
03/07/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 344.27

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/04/2022	124.00/ 64.00	0.00	0.00	0.00	0.00				

Total Per Diem Allowances 0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Manchester Feb 2022	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Manchester Feb 2022		IBA-TRAVEL CARD	329.77

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Manchester Feb 2022	(b)(6)	344.27

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	329.77

Account Summary

Org HHSPAA

Accounting Code (b)(6)

Acct Label Manchester Feb 2022

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	268.20
TAV EXP-C	2022	14.50
TMC FEE	2022	61.57
	Accounting Code Total	344.27

Total 344.27

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

FAIL	Traveler Justification
CLASS OF SERVICE TEST TICKET: 1006758035, DEPARTURE DATE: 03/04/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	Class upgrade did not cost the government any additional funds outside of the economy class ticket price. The upgrade was due to traveler's rewards points and airline benefits.

Document History - 02/07/2024 Vch: VCH843819

Status	Date	Time	Signature Name	Comments
Paid	03/14/2022	11:35AMEST	User, EAI	EAI Document Status Update WS : $329.77 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	03/10/2022	10:48AMEST	User, EAI	EAI Document Status Update WS
PENDING	03/10/2022	7:48AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	03/10/2022	7:48AMEST	User, EAI	EAI Document Status Update WS
PENDING	03/10/2022	6:20AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	03/10/2022	6:20AMEST	FERGUSON, GLORIA W	
VCH APPROVED	03/08/2022	11:45AMEST	Williams, Ebony C C	
SIGNED ON BEHALF	03/07/2022	7:37AMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	03/07/2022	7:33AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	____________________	Approver Name	____________________
Traveler/Preparer Signature	____________________	Approver Signature	____________________
Date	____________________	Date	____________________

VCH844844 (TANUM0QQYD)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	03/08/2022 - 03/15/2022
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to Tucson
Organization	HHSPAA	**Currency**	USD
Total Cost	2,059.24		
Current Status	Paid	**Per Diem Locations**	SAN FRANCISCO, CA
Next Status		**Document Details**	Multi-City Informational Meetings on behalf of Dept. of Health and Human Services, as the Secretary

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Multi-City Informational Meetings on behalf of Dept. of Health and Human Services, as the Secretary.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/08/22	03/15/22	SAN FRANCISCO, CA		333.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	2,059.24	**Advance Requested**	0.00
Reimbursable Expenses	2,044.74	**Net to Traveler**	592.50
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	1,452.24

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	829.99	0.00
LODGING	367.00	0.00
LODGING MISC	18.55	0.00
M&IE	592.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	236.70	0.00
Total Expenses	2,059.24	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1006769341		1,215.59
COMM-CARR	Delta	1006769341		0.00
COMM-CARR	Delta	1006769341		0.00
COMM-CARR	Southwest	1006769341		0.00
COMM-CARR	United	1006769341		0.00
COMM-CARR	United	1006769341		0.00
COMM-CARR	United	1006769341		0.00
LODGE	Homewood Suites	1006769341	Newark,CA	185.00
LODGE	Sonesta Collection	1006769341	Irvine,CA	182.00

Trip Itinerary

From	DCA-Washington, DC (USA) (National Apt)	To	ATL-Atlanta, GA (USA) (Hartsfield IntL.

Air

Tuesday March 08, 2022

DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Mar 08	Delta 457 Atlanta, GA (USA) (Hartsfield IntL. Apt) 03/08/2022 9:05AM Confirmation Number	Duration 1 Hour 55 Minutes Nonstop Atlanta, GA (USA) (Hartsfield IntL. Apt) 03/08/2022 9:05AM
	Flight Information Distance 546 miles No Seat Assigned	Emissions 234.8 lbs of CO2 Cost 1,215.59 USD

ATL-Atlanta, GA (USA) (H to TUS-Tucson, AZ (USA) (In

Mar 08	Delta 2878 Tucson, AZ (USA) (International Apt) 03/08/2022 11:52AM Confirmation Number	Duration 4 Hours 12 Minutes Nonstop Tucson, AZ (USA) (International Apt) 03/08/2022 11:52AM
	Flight Information Distance 1537 miles No Seat Assigned	Emissions 599.4 lbs of CO2

TUS-Tucson, AZ (USA) (In to LAX-Los Angeles Internat

Mar 08	Delta 3782 Los Angeles International (Usa) 03/08/2022 7:07PM Confirmation Number	Duration 1 Hour 47 Minutes Nonstop Los Angeles International (Usa) 03/08/2022 7:07PM
	Flight Information Distance 450 miles No Seat Assigned	Emissions 193.5 lbs of CO2

Wednesday March 09, 2022

SNA-Orange County, CA (U to OAK-Oakland, CA (USA) (O

Mar 09	Southwest 998 Oakland, CA (USA) (Oakland IntL. Apt) 03/09/2022 5:30PM Confirmation Number	Duration 1 Hour 35 Minutes Nonstop Oakland, CA (USA) (Oakland IntL. Apt) 03/09/2022 5:30PM
	Flight Information Distance 371 miles No Seat Assigned	Emissions 159.5 lbs of CO2

Tuesday March 15, 2022

SMF-Sacramento, CA (USA) to SFO-San Francisco / Oakl

Mar 15	United 5309 San Francisco / Oakland, CA (USA) 03/15/2022 7:47AM Confirmation Number	Duration 1 Hour 1 Minute Nonstop San Francisco / Oakland, CA (USA) 03/15/2022 7:47AM
	Flight Information Distance 86 miles No Seat Assigned	Emissions 33.5 lbs of CO2

SMF-Sacramento, CA (USA) to SFO-San Francisco / Oakl

Mar 15	United 5309 San Francisco / Oakland, CA (USA) 03/15/2022 7:47AM Confirmation Number	Duration 1 Hour 1 Minute Nonstop San Francisco / Oakland, CA (USA) 03/15/2022 7:47AM
	Flight Information Distance 86 miles No Seat Assigned	Emissions 33.5 lbs of CO2

SFO-San Francisco / Oakl to DCA-Washington, DC (USA)

Mar 15	United 1954 Washington, DC (USA) (National Apt) 03/15/2022 5:00PM Confirmation Number	Duration 5 Hours 8 Minutes Nonstop Washington, DC (USA) (National Apt) 03/15/2022 5:00PM
	Flight Information Distance 2436 miles No Seat Assigned	Emissions 950.0 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
03/04/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
03/05/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
03/07/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
03/08/2022	Airfare	COM.CARR.	829.99	IBA-TRAVEL CARD	
03/08/2022	Lodging	LODGING	182.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 10053SC074391 Cmt: CXL 1600 HTL TIME ON 08MAR22-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
03/08/2022	M&IE	M&IE	59.25	PERSONAL	Yes
03/08/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
03/08/2022	TMC Fee - Manual	TMC FEE	39.45	IBA-TRAVEL CARD	
03/09/2022	Hotel Tax - Domestic	LODGING MISC	18.55	IBA-TRAVEL CARD	
03/09/2022	M&IE	M&IE	79.00	PERSONAL	Yes
03/10/2022	Lodging	LODGING	185.00	IBA-TRAVEL CARD	Yes
03/10/2022	M&IE	M&IE	79.00	PERSONAL	Yes
03/11/2022	M&IE	M&IE	79.00	PERSONAL	Yes
03/12/2022	M&IE	M&IE	79.00	PERSONAL	Yes
03/13/2022	M&IE	M&IE	79.00	PERSONAL	Yes
03/13/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
03/14/2022	M&IE	M&IE	79.00	PERSONAL	Yes
03/15/2022	M&IE	M&IE	59.25	PERSONAL	Yes
03/15/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 1,099.74

Total Per Diem Expenses 959.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/08/2022	333.00/ 79.00	182.00	182.00	59.25	59.25				
03/09/2022	333.00/ 79.00	0.00	0.00	79.00	79.00				
03/10/2022	333.00/ 79.00	185.00	185.00	79.00	79.00				
03/11/2022	333.00/ 79.00	0.00	0.00	79.00	79.00				
03/12/2022	333.00/ 79.00	0.00	0.00	79.00	79.00				
03/13/2022	333.00/ 79.00	0.00	0.00	79.00	79.00				
03/14/2022	333.00/ 79.00	0.00	0.00	79.00	79.00				
03/15/2022	333.00/ 79.00	0.00	0.00	59.25	59.25				
					Total Per Diem Allowances				959.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	San Fran CA March 2022	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	San Fran CA March 2022		IBA-TRAVEL CARD	1,452.24
HHSPAA	San Fran CA March 2022		PERSONAL	592.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	San Fran CA March 2022	(b)(6)	2,059.24

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	1,452.24
PERSONAL	592.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label San Fran CA March 2022

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	829.99
LODGING	2022	367.00
LODGING MISC	2022	18.55
M&IE	2022	592.50
TAV EXP-C	2022	14.50
TMC FEE	2022	236.70
	Accounting Code Total	2,059.24

Total 2,059.24

Attachments

Attachment File Name	Uploaded Timestamp
37A4D882-5056-8D9E-8CEA5D317E3D2A6A.pdf	05/27/2022 5:54:50 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
03/08/2022	Lodging	182.00	Xavier Becera Sonesta Irvine Hotel 3 2022.pdf	03/15/2022 6:48:31 AM
03/10/2022	Lodging	185.00	Homewood Suites Hotel Cali March 2022.pdf	03/30/2022 10:09:46 AM

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1006769341, DEPARTURE DATE: 03/15/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** he departing flight is the only flight that will allow the Secretary to manage his hectic schedule prior to departing and arriving in CA for various appointments and scheduled appearances.
FAIL NON-CONTRACT FARE FLIGHT: 2878, DEPARTING: 03/08/22, NON-CONTRACT FARE: XDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** The departing flight is the only flight that will allow the Secretary to manage his hectic schedule prior to departing and arriving in CA for various appointments and scheduled appearances.
FAIL NON-CONTRACT FARE FLIGHT: 5309, DEPARTING: 03/15/22, Fare code is invalid and could not be retrieved: YCADCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH844844

Status	Date	Time	Signature Name	Comments
Paid	06/01/2022	11:26AMEST	User, EAI	EAI Document Status Update WS : $1452.24 paid to IBA-TRAVEL CARD, $592.5 paid to PERSONAL.
PAYMENT SUBMITTED	05/31/2022	7:30AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	05/27/2022	10:50AMEST	User, EAI	EAI Document Status Update WS
PENDING	05/27/2022	10:50AMEST	User, EAI	EAI Voucher Submitted
PENDING	05/27/2022	8:38AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	05/27/2022	8:38AMEST	FERGUSON, GLORIA W	
ADJUSTED	05/27/2022	8:28AMEST	GORHAM, NIKIA	Adjusting Airfare amount as requested.
VCH APPROVED	05/27/2022	8:24AMEST	Williams, Ebony C C	
SIGNED	05/27/2022	7:11AMEST	Sims, Jeremy Bernard	
ADJUSTED	05/27/2022	7:09AMEST	Sims, Jeremy Bernard	for airfare
ADJUSTED	05/27/2022	5:52AMEST	Sims, Jeremy Bernard	needed to update airfare
RETURNED	05/27/2022	5:25AMEST	FERGUSON, GLORIA W	Please add additional air fare receipts, amount claimed does not match receipts attached. Review and resubmit for budget certification. Gloria Ferguson
VCH APPROVED	05/26/2022	3:05PMEST	Williams, Ebony C C	
SIGNED ON BEHALF	05/26/2022	1:38PMEST	Sims, Jeremy Bernard	
CREATED	03/15/2022	6:29AMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name		Approver Name	
Traveler/Preparer Signature		Approver Signature	
Date		Date	

VCH846522 (TANUM0QTLZ)

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	03/25/2022 - 03/26/2022
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Baltimore to Denver
Organization	HHSPAA	**Currency**	USD
Total Cost	1,021.69		
Current Status	Paid	**Per Diem Locations**	DENVER, CO
Next Status		**Document Details**	Informational meetings on behalf of HHS

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Informational meetings on behalf of HHS

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/25/22	03/26/22	DENVER, CO		162.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,021.69	**Advance Requested**	0.00
Reimbursable Expenses	1,007.19	**Net to Traveler**	118.50
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	888.69

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	579.19	0.00
LODGING	161.00	0.00
LODGING MISC	25.36	0.00
M&IE	118.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	123.14	0.00
Total Expenses	1,021.69	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1006794130		579.19
COMM-CARR	Southwest	1006794130		0.00
LODGE	Tribute Portfolio	1006794130	Denver,CO	161.00

Trip Itinerary

From **BWI-Baltimore, MD (USA) (Balt. IntL. Apt** **To** **DEN-Denver, CO (USA) (Denver IntL. Apt)**

Air
Friday March 25, 2022
BWI-Baltimore, MD (USA) to DEN-Denver, CO (USA) (De

Mar 25 Southwest 486
Denver, CO (USA) (Denver IntL. Apt) 03/25/2022 10:25AM
Confirmation Number

Duration 4 Hours 5 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 03/25/2022 10:25AM

Flight Information
Distance 1486 miles
No Seat Assigned

Emissions 579.5 lbs of CO2
Cost 579.19 USD

Saturday March 26, 2022
DEN-Denver, CO (USA) (De to BWI-Baltimore, MD (USA)

Mar 26 Southwest 729
Baltimore, MD (USA) (Balt. IntL. Apt) 03/26/2022 8:45PM
Confirmation Number

Duration 3 Hours 15 Minutes Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 03/26/2022 8:45PM

Flight Information
Distance 1486 miles
No Seat Assigned

Emissions 579.5 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
03/19/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
03/25/2022	Airfare	COM.CARR.	579.19	IBA-TRAVEL CARD	
03/25/2022	Lodging	LODGING	161.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 70957291 Cmt: CANCEL PERMITTED UP TO 4PM DAY OF ARRIVAL HOTEL TIME. 186.36 CANCEL FEE PER ROOM.				
03/25/2022	Hotel Tax - Domestic	LODGING MISC	25.36	IBA-TRAVEL CARD	
03/25/2022	M&IE	M&IE	59.25	PERSONAL	Yes
03/25/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
03/26/2022	M&IE	M&IE	59.25	PERSONAL	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
03/29/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses	742.19
Total Per Diem Expenses	279.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/25/2022	162.00/ 79.00	161.00	161.00	59.25	59.25				
03/26/2022	162.00/ 79.00	0.00	0.00	59.25	59.25				
					Total Per Diem Allowances				279.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	DENVER mtg 3 2022	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	DENVER mtg 3 2022		IBA-TRAVEL CARD	888.69
HHSPAA	DENVER mtg 3 2022		PERSONAL	118.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	DENVER mtg 3 2022	(b)(6)	1,021.69

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	888.69
PERSONAL	118.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label DENVER mtg 3 2022

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	579.19
LODGING	2022	161.00
LODGING MISC	2022	25.36
M&IE	2022	118.50
TAV EXP-C	2022	14.50
	Accounting Code Total	1,021.69

Expense Category	Fiscal Year	Amount
TMC FEE	2022	123.14
	Accounting Code Total	1,021.69

Total	1,021.69

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
03/25/2022	Lodging	161.00		

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH846522

Status	Date	Time	Signature Name	Comments
Paid	04/01/2022	11:20AMEST	User, EAI	EAI Document Status Update WS : $118.5 paid to PERSONAL.
PAYMENT SUBMITTED	03/31/2022	5:48AMEST	User, EAI	EAI Document Status Update WS
PENDING	03/31/2022	3:20AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	03/31/2022	3:20AMEST	User, EAI	EAI Document Status Update WS
PENDING	03/30/2022	12:17PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	03/30/2022	12:17PMEST	FERGUSON, GLORIA W	
VCH APPROVED	03/30/2022	12:01PMEST	Williams, Ebony C C	
SIGNED ON BEHALF	03/29/2022	7:22PMEST	HOWARD-JONES, VALERIE MARIE	
CREATED	03/29/2022	7:14PMEST	HOWARD-JONES, VALERIE MARIE	

I certify that the electronic signatures listed above are valid and on fi

SIGNED DATE

Document Signatures

Traveler/Preparer Name ____________ Approver Name ____________

Traveler/Preparer Signature ____________ Approver Signature ____________

Date ____________ Date ____________

VCH849138 (TANUM0QURA)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	04/07/2022 - 04/07/2022
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to New York
Organization	HHSPAA	**Currency**	USD
Total Cost	201.27		
Current Status	Paid	**Per Diem Locations**	NEW YORK, NY
Next Status		**Document Details**	Attend information meetings on behalf of HHS.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Attend information meetings on behalf of HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/07/22	04/07/22	NEW YORK, NY	INFORMATION MEETING	258.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	201.27	**Advance Requested**	0.00
Reimbursable Expenses	186.77	**Net to Traveler**	0.00
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	186.77

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	125.20	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	201.27	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1006807194		0.00
COMM-CARR	American Airlines	1006807194		125.20

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **LGA-New York, NY (USA) (La Guardia Apt)**

Air
Thursday April 07, 2022
DCA-Washington, DC (USA) to LGA-New York, NY (USA) (

Apr 07 American Airlines 2008
New York, NY (USA) (La Guardia Apt) 04/07/2022 7:16AM
Confirmation Number

Duration 1 Hour 16 Minutes Nonstop
New York, NY (USA) (La Guardia Apt) 04/07/2022 7:16AM

Flight Information
Distance 214 miles
No Seat Assigned

Emissions 83.5 lbs of CO2
Cost 125.20 USD

LGA-New York, NY (USA) (to DCA-Washington, DC (USA)

Apr 07 American Airlines 2115
Washington, DC (USA) (National Apt) 04/07/2022 1:22PM
Confirmation Number

Duration 1 Hour 22 Minutes Nonstop
Washington, DC (USA) (National Apt) 04/07/2022 1:22PM

Flight Information
Distance 214 miles
No Seat Assigned

Emissions 83.5 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
03/25/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
04/07/2022	Airfare	COM.CARR.	125.20	IBA-TRAVEL CARD	
04/15/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 201.27

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/07/2022	286.00/ 79.00	0.00	0.00	0.00	0.00				
				Total Per Diem Allowances					0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	New York NY April 2022	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	New York NY April 2022	(b)(6)	IBA-TRAVEL CARD	186.77

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	New York NY April 2022	(b)(6)	201.27

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEOACCT	14.50
IBA-TRAVEL CARD	186.77

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label New York NY April 2022

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	125.20
TAV EXP-C	2022	14.50
TMC FEE	2022	61.57
	Accounting Code Total	201.27

Total 201.27

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

FAIL	Traveler Justification
CLASS OF SERVICE TEST TICKET: 1006807194, DEPARTURE DATE: 04/07/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	attend information meeting

Document History - 02/07/2024 Vch: VCH849138

Status	Date	Time	Signature Name	Comments
Paid	05/02/2022	11:22AMEST	User, EAI	EAI Document Status Update WS : $186.77 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	04/28/2022	5:48AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	04/28/2022	3:21AMEST	User, EAI	EAI Document Status Update WS
PENDING	04/28/2022	3:21AMEST	User, EAI	EAI Voucher Submitted
PENDING	04/27/2022	12:17PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	04/27/2022	12:17PMEST	FERGUSON, GLORIA W	

Status	Date	Time	Signature Name	Comments
VCH APPROVED	04/27/2022	8:14AMEST	Williams, Ebony C C	
SIGNED ON BEHALF	04/27/2022	7:30AMEST	Sims, Jeremy Bernard	
CREATED	04/15/2022	11:31AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE ____________

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH851600 (TANUM0QY9B)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	04/19/2022 - 04/20/2022
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to Las Vegas
Organization	HHSPAA	**Currency**	USD
Total Cost	678.76		
Current Status	Paid	**Per Diem Locations**	LAS VEGAS, NV
Next Status		**Document Details**	Secretary Becerra will be representing HHS.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Secretary Becerra will be representing HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/19/22	04/20/22	LAS VEGAS, NV		120.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	678.76	**Advance Requested**	0.00
Reimbursable Expenses	664.26	**Net to Traveler**	103.50
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	560.76

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	499.19	0.00
M&IE	103.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	678.76	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006837370		499.19
COMM-CARR	United	1006837370		0.00
COMM-CARR	United	1006837370		0.00
COMM-CARR	United	1006837370		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
04/11/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
04/19/2022	Airfare	COM CARR.	499.19	IBA-TRAVEL CARD	
04/19/2022	M&IE	M&IE	51.75	PERSONAL	Yes
04/20/2022	M&IE	M&IE	51.75	PERSONAL	Yes
04/29/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 575.26

Total Per Diem Expenses 103.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/19/2022	120.00/ 69.00	0.00	0.00	51.75	51.75				
04/20/2022	120.00/ 69.00	0.00	0.00	51.75	51.75				
				Total Per Diem Allowances					103.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Las Vegas, NV	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Las Vegas, NV		IBA-TRAVEL CARD	560.76
HHSPAA	Las Vegas, NV		PERSONAL	103.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Las Vegas, NV	(b)(6)	678.76

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50

Payment Method	Amount
IBA-TRAVEL CARD	560.76
PERSONAL	103.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Las Vegas, NV

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	499.19
M&IE	2022	103.50
TAV EXP-C	2022	14.50
TMC FEE	2022	61.57
	Accounting Code Total	678.76

Total 678.76

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1006837370, DEPARTURE DATE: 04/19/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** We were unable to find a rate within that threshold that would allow the traveler to attend requested Invitation on a timely basis.
FAIL CLASS OF SERVICE TEST TICKET: 1006837370, DEPARTURE DATE: 04/19/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 796, DEPARTING: 04/19/22, Fare code is invalid and could not be retrieved: WCAIAD You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** We were unable to find a rate within that threshold that would allow the traveler to attend requested invitation on a timely basis.
FAIL NON-CONTRACT FARE FLIGHT: 1137, DEPARTING: 04/19/22, Fare code is invalid and could not be retrieved: WCAIAD You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH851600

Status	Date	Time	Signature Name	Comments
Paid	05/05/2022	11:28AMEST	User, EAI	EAI Document Status Update WS : $560.76 paid to IBA-TRAVEL CARD, $103.5 paid to PERSONAL.
PAYMENT SUBMITTED	05/04/2022	5:48AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	05/04/2022	3:19AMEST	User, EAI	EAI Document Status Update WS
PENDING	05/04/2022	3:19AMEST	User, EAI	EAI Voucher Submitted
PENDING	05/03/2022	1:32PMEST	SYSUTILITY	EAI Obligation Submitted

Status	Date	Time	Signature Name	Comments
VCH CERTIFIED	05/03/2022	1:31PMEST	FERGUSON, GLORIA W	
VCH APPROVED	05/03/2022	11:21AMEST	Williams, Ebony C C	
SIGNED	05/03/2022	8:24AMEST	Becks, Karen Patricia	
ADJUSTED	05/03/2022	8:23AMEST	Becks, Karen Patricia	
RETURNED	05/03/2022	7:02AMEST	FERGUSON, GLORIA W	Please attach airfare receipt and resubmit for budget certification. Gloria Ferguson
VCH APPROVED	05/02/2022	9:26AMEST	Sims, Jeremy Bernard	
SIGNED ON BEHALF	05/02/2022	8:36AMEST	Becks, Karen Patricia	
CREATED	04/29/2022	11:32AMEST	Becks, Karen Patricia	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE __________

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH860456 (TANUM0QYMM)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	INFORMATION MEETING
Document Type	Vch	**Travel Dates**	05/05/2022 - 05/06/2022
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Trip from Washington to Seattle, WA
Organization	HHSPAA	**Currency**	USD
Total Cost	1,518.40		
Current Status	Paid	**Per Diem Locations**	SEATTLE, WA
Next Status		**Document Details**	Secretary Becerra will be representing HHS

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Secretary Becerra will be representing HHS.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/05/22	05/06/22	SEATTLE, WA		232.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,518.40	**Advance Requested**	0.00
Reimbursable Expenses	1,503.90	**Net to Traveler**	118.50
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	1,385.40

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,053.41	0.00
LODGING	232.00	0.00
LODGING MISC	38.42	0.00
M&IE	118.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	1,518.40	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006840991		1,053.41
COMM-CARR	United	1006840991		0.00
COMM-CARR	Alaska Airlines	1006840991		0.00
COMM-CARR	Alaska Airlines	1006840991		0.00
COMM-CARR	United	1006840991		0.00
COMM-CARR	United	1006840991		0.00
LODGE	Curio	1006840991	Seattle,WA	232.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **ORD-Chicago, IL (USA) (OHare Apt)**

Air

Thursday May 05, 2022

DCA-Washington, DC (USA) to ORD-Chicago, IL (USA) (O

May 05	United 1800 Chicago, IL (USA) (OHare Apt) 05/05/2022 8:09AM Confirmation Number	Duration 2 Hours 9 Minutes Nonstop Chicago, IL (USA) (OHare Apt) 05/05/2022 8:09AM
	Flight Information Distance 610 miles No Seat Assigned	 Emissions 532.1 lbs of CO2 Cost 1,053.41 USD

ORD-Chicago, IL (USA) (O to PDX-Portland, OR (USA)

May 05	United 2483 Portland, OR (USA) 05/05/2022 11:28AM Confirmation Number	Duration 4 Hours 22 Minutes Nonstop Portland, OR (USA) 05/05/2022 11:28AM
	Flight Information Distance 1733 miles No Seat Assigned	 Emissions 944.0 lbs of CO2

PDX-Portland, OR (USA) to SEA-Seattle / Tacoma, WA

May 05	Alaska Airlines 419 Seattle / Tacoma, WA (USA) (Sea-tac IntL 05/05/2022 6:10PM Confirmation Number	Duration 55 Minutes Nonstop Seattle / Tacoma, WA (USA) (Sea-tac IntL 05/05/2022 6:10PM
	Flight Information Distance 129 miles No Seat Assigned	 Emissions 112.5 lbs of CO2

Friday May 06, 2022

SEA-Seattle / Tacoma, WA to SAN-San Diego, CA (USA)

May 06	Alaska Airlines 1198 San Diego, CA (USA) (IntL. Apt) 05/06/2022 6:45PM Confirmation Number	Duration 2 Hours 40 Minutes Nonstop San Diego, CA (USA) (IntL. Apt) 05/06/2022 6:45PM
	Flight Information Distance 1051 miles No Seat Assigned	 Emissions 572.5 lbs of CO2

Tuesday May 10, 2022

SMF-Sacramento, CA (USA) to IAD-Washington, DC (USA)

May 10	United 2027 Washington, DC (USA) (Dulles Apt) 05/11/2022 6:29AM Confirmation Number	Duration 4 Hours 51 Minutes Nonstop Washington, DC (USA) (Dulles Apt) 05/11/2022 6:29AM
	Flight Information Distance 2350 miles No Seat Assigned	 Emissions 1531.0 lbs of CO2

SMF-Sacramento, CA (USA) to IAD-Washington, DC (USA)

May 10	United 2027 Washington, DC (USA) (Dulles Apt) 05/11/2022 6:29AM Confirmation Number	Duration 4 Hours 51 Minutes Nonstop Washington, DC (USA) (Dulles Apt) 05/11/2022 6:29AM
	Flight Information Distance 2350 miles No Seat Assigned	 Emissions 1531.0 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
04/14/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
05/05/2022	Airfare	COM.CARR.	1,053.41	IBA-TRAVEL CARD	
	Comment: TICKET=7742095556,TICKET=7742095557				
05/05/2022	Lodging	LODGING	232.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 3252708816NSCONF Cmt: 4PM CXL ON ARR DATE				

Date	Description	Category	Cost	Pay Method	Per Diem
05/05/2022	Hotel Tax - Domestic	LODGING MISC	38.42	IBA-TRAVEL CARD	
05/05/2022	M&IE	M&IE	59.25	PERSONAL	Yes
05/06/2022	M&IE	M&IE	79.00	PERSONAL	Yes
05/06/2022	Non-Reimb M&IE Amount	M&IE	-19.75	PERSONAL	Yes
06/13/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 1,167.90

Total Per Diem Expenses 350.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/05/2022	232.00/ 79.00	232.00	232.00	59.25	59.25				
05/06/2022	232.00/ 79.00	0.00	0.00	79.00	59.25				
					Total Per Diem Allowances				350.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Seattle & San Diego	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Seattle & San Diego		IBA-TRAVEL CARD	1,385.40
HHSPAA	Seattle & San Diego		PERSONAL	118.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Seattle & San Diego	(b)(6)	1,518.40

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	1,385.40
PERSONAL	118.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Seattle & San Diego

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	1,053.41
	Accounting Code Total	1,518.40

Expense Category	Fiscal Year	Amount
LODGING	2022	232.00
LODGING MISC	2022	38.42
M&IE	2022	118.50
TAV EXP-C	2022	14.50
TMC FEE	2022	61.57
	Accounting Code Total	1,518.40

Total 1,518.40

Attachments

Attachment File Name	Uploaded Timestamp
2YP529 Invoice.pdf	06/08/2022 10:22:15 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
05/05/2022	Lodging	232.00	S1 Seattle Hotel Folio.pdf	06/14/2022 7:26:16 AM

Audits

FAIL ALLOWED-VS-COST 05/06/22 M&IE Cost (79) greater than M&IE Per diem allowed (59.25) The amount entered is above the allowed Per Diem amount, and you did not claim actuals properly. If you do not claim actuals properly on the expenses tab, YOU WILL NOT BE REIMBURSED FOR THE DIFFERENCE BETWEEN PER DIEM AND ACTUAL COST and are responsible for that difference. If you do claim actuals, you will be required to enter a justification in order to submit your document.	**Traveler Justification** M&IE should be full since the traveler had overnight.
FAIL CLASS OF SERVICE TEST TICKET: 1006840991, DEPARTURE DATE: 05/10/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** Upgrade was no cost to the federal government.
FAIL NON-CONTRACT FARE FLIGHT: 2483, DEPARTING: 05/05/22, NON-CONTRACT FARE: HDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** The flights mentioned are the first available flights that align with time constraints, that the traveler could secure.

Document History - 02/07/2024 Vch: VCH860456

Status	Date	Time	Signature Name	Comments
Paid	06/23/2022	11:34AMEST	User, EAI	EAI Document Status Update WS : $1385.4 paid to IBA-TRAVEL CARD. $118.5 paid to PERSONAL.
PAYMENT SUBMITTED	06/22/2022	11:17AMEST	User, EAI	EAI Document Status Update WS
PENDING	06/22/2022	6:16AMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	06/22/2022	6:16AMEST	FERGUSON, GLORIA W	
VCH APPROVED	06/21/2022	10:49AMEST	Williams, Ebony C	
ADJUSTED	06/16/2022	10:06AMEST	Allen, Vikki Denise	Document created by the PSC, signing based on email request
SIGNED ON BEHALF	06/16/2022	10:04AMEST	Allen, Vikki Denise	
CREATED	06/13/2022	7:38AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE __________

Document Signatures

Traveler/Preparer Name		Approver Name	
Traveler/Preparer Signature		Approver Signature	
Date		Date	

VCH861147 (TANUM0QXZK)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)

Document Type Vch

Type Code TDY-TEMP DUTY TRAVEL

Organization HHSPAA

Total Cost 18,623.98

Current Status Paid

Next Status

Purpose INFORMATION MEETING

Travel Dates 05/12/2022 - 05/28/2022

Trip Name Trip to Bali and Berlin

Currency USD

Per Diem Locations BALI, IDN / BERLIN, DEU

Document Details Multiple countries meeting and speech G7 Summit

Traveler Profile

Name Becerra, Xavier

TrID (b)(6)

Title

Security Cl

Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201

Office Phone 2022603000

Home Address ,

ID 1001588526

Organization HHSPAA

Duty Station

Card No Advance

EMAIL Xavier.Becerra@hhs.gov

Cell Phone

Home Phone

Alternate Phone

Trip Details

Document Information

Purpose Multiple countries meeting and speech G7 Summit

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/12/22	05/16/22	BALI, IDN		235.00 / 111.00
Do not travel to Indonesia due to the Global Health Advisory and Embassy Jakarta's limited capacity to provide support to U.S. citizens.				
05/16/22	05/28/22	BERLIN, DEU		219.00 / 110.00
The Department of State alerts U.S. citizens to the continued threat of terrorist attacks throughout Europe. Click here for more information				

Document Custom Fields

Notification of Foreign Travel

Is business or premium class used for any leg of this trip?	Yes
Business/Premium Class Explanation	Scheduled flight time, not including domestic layovers, is in excess of 14 hours, and a rest stop cannot be taken because of the urgency of the mission.
Funding Source 1	OS/NOT OGHA
Funded Amount 1	9100.00
Funding Details 1 ("&" character not allowed)	
Funding Source 2	OS/NOT OGHA
Funded Amount 2	3585.30
Funding Details 2 ("&" character not allowed)	
Funding Source 3	OS/NOT OGHA
Funded Amount 3	2103.57
Funding Details 3 ("&" character not allowed)	
Total Funding	14788.87
Agency	OS
Center	IOS
Additional Organization Description ("&" character not allowed)	
Country Clearance Cable Prepared?	Yes
Multilateral Travel Activity?	No
Are Multiple Employees Traveling Together?	Yes
Additional Employee Names List ("&" character not allowed)	Xavier Becerra - Bali, Berlin, Geneva Sarah Despres - Bali, Berlin, Geneva Benjamin Scott - Bali, Geneva William "Billy" Czerwinski - Bali (b)(6) (Special Agent) - Bali, Berlin, Geneva (b)(6) (Special Agent) - Bali (b)(6) (Special Agent) - Geneva Cynthia Palafox - Berlin Lizeth Zardeneta - Berlin Esmeralda Orozco - Geneva
Late Reason	
Job Title ("&" character not allowed)	Secretary
Employee Status	OTHER
Passport Type	Diplomatic
Passport # and Expiration Date ("&" character not allowed)	(b)(6)
Passport Issuing Country ("&" character not allowed)	United States
Country of Birth ("&" character not allowed)	United States

Document Totals

Total Expenses	18,623.98	**Advance Requested**	0.00
Reimbursable Expenses	18,609.48	**Net to Traveler**	1,680.75
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	16,928.73

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	13,608.27	0.00
LODGING	2,887.02	0.00
LODGING MISC	128.78	0.00
M&IE	1,680.75	0.00
OTHER	58.38	0.00
TAV EXP-C	14.50	0.00
TMC FEE	246.28	0.00
Total Expenses	18,623.98	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006834876		16,039.67
COMM-CARR	Lufthansa	1006834876		0.00
COMM-CARR	Lufthansa	1006834876		0.00
COMM-CARR	Qatar Airways	1006834876		0.00
COMM-CARR	Qatar Airways	1006834876		0.00
COMM-CARR	United	1006834876		0.00
COMM-CARR	Air France	1006834876		0.00
COMM-CARR	Air France	1006834876		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
04/09/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
05/12/2022	Airfare	COM.CARR.	13,608.27	IBA-TRAVEL CARD	
05/12/2022	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
05/12/2022	M&IE	M&IE	83.25	PERSONAL	Yes
05/13/2022	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
05/13/2022	M&IE	M&IE	83.25	PERSONAL	Yes
05/13/2022	Non-Reimb M&IE Amount	M&IE	-83.25	PERSONAL	Yes
05/14/2022	Lodging	LODGING	183.51	IBA-TRAVEL CARD	Yes
05/14/2022	Hotel Tax - Domestic	LODGING MISC	38.54	IBA-TRAVEL CARD	
05/14/2022	M&IE	M&IE	111.00	PERSONAL	Yes
05/15/2022	Lodging	LODGING	183.51	IBA-TRAVEL CARD	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
05/15/2022	Hotel Tax - Domestic	LODGING MISC	38.54	IBA-TRAVEL CARD	
05/15/2022	M&IE	M&IE	111.00	PERSONAL	Yes
05/16/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/16/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/17/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/17/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/17/2022	Misc. Expense	OTHER	30.39	IBA-TRAVEL CARD	
	Comment: Cross Boarder Process Fee: $4.44 + 25.68+ 0.27 = 30.39				
05/18/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/18/2022	M&IE	M&IE	83.00	PERSONAL	Yes
05/18/2022	Misc. Expense	OTHER	27.99	IBA-TRAVEL CARD	
	Comment: Room Service				
05/19/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/19/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/20/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/20/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/20/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
05/21/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/21/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/22/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/22/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/23/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/23/2022	Hotel Tax - Domestic	LODGING MISC	10.47	IBA-TRAVEL CARD	
05/23/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/23/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
05/24/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/24/2022	Hotel Tax - Domestic	LODGING MISC	10.47	IBA-TRAVEL CARD	
05/24/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/25/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/25/2022	Hotel Tax - Domestic	LODGING MISC	10.47	IBA-TRAVEL CARD	
05/25/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/25/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
05/26/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/26/2022	Hotel Tax - Domestic	LODGING MISC	10.47	IBA-TRAVEL CARD	
05/26/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/27/2022	Lodging	LODGING	210.00	IBA-TRAVEL CARD	Yes
05/27/2022	Hotel Tax - Domestic	LODGING MISC	9.82	IBA-TRAVEL CARD	
05/27/2022	M&IE	M&IE	110.00	PERSONAL	Yes
05/28/2022	M&IE	M&IE	82.50	PERSONAL	Yes
06/15/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 14,056.21

Total Per Diem Expenses 4,567.77

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/12/2022	235.00/ 111.00	0.00	0.00	83.25	83.25				
05/13/2022	235.00/ 111.00	0.00	0.00	83.25	0.00				
05/14/2022	235.00/ 111.00	183.51	183.51	111.00	111.00				
05/15/2022	235.00/ 111.00	183.51	183.51	111.00	111.00				
05/16/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/17/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/18/2022	219.00/ 110.00	210.00	210.00	83.00	83.00		X		
05/19/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/20/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/21/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/22/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/23/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/24/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/25/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/26/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/27/2022	219.00/ 110.00	210.00	210.00	110.00	110.00				
05/28/2022	219.00/ 110.00	0.00	0.00	82.50	82.50				
					Total Per Diem Allowances				4,567.77

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	2022 May Bali-Geneva-Berlin	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	2022 May Bali-Geneva-Berlin		IBA-TRAVEL CARD	16,928.73
HHSPAA	2022 May Bali-Geneva-Berlin		PERSONAL	1,680.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	2022 May Bali-Geneva-Berlin	(b)(6)	18,623.98

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	16,928.73
PERSONAL	1,680.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label 2022 May Bali-Geneva-Berlin

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	13,608.27
LODGING	2022	2,887.02
LODGING MISC	2022	128.78
M&IE	2022	1,680.75
OTHER	2022	58.38
TAV EXP-C	2022	14.50
TMC FEE	2022	246.28
	Accounting Code Total	18,623.98

Total 18,623.98

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
05/12/2022	AIRAirfare	13,608.27		
05/14/2022	Lodging	183.51		
05/15/2022	Lodging	183.51		
05/16/2022	Lodging	210.00		
05/17/2022	Lodging	210.00		
05/18/2022	Lodging	210.00		
05/19/2022	Lodging	210.00		
05/20/2022	Lodging	210.00		
05/21/2022	Lodging	210.00		
05/22/2022	Lodging	210.00		
05/23/2022	Lodging	210.00		
05/24/2022	Lodging	210.00		
05/25/2022	Lodging	210.00		
05/26/2022	Lodging	210.00		
05/27/2022	Lodging	210.00		

Audits

FAIL ALLOWED-VS-COST 05/13/22 M&IE Cost (83.25) greater than M&IE Per diem allowed (0) The amount entered is above the allowed Per Diem amount, and you did not claim actuals properly. If you do not claim actuals properly on the expenses tab, YOU WILL NOT BE REIMBURSED FOR THE DIFFERENCE BETWEEN PER DIEM AND ACTUAL COST and are responsible for that difference. If you do claim actuals, you will be required to enter a justification in order to submit your document.	**Traveler Justification** NA
FAIL CLASS OF SERVICE TEST TICKET: 1006834876, DEPARTURE DATE: 05/12/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** The flights mentioned are the first available flights that align with time constraints, that the traveler could secure. Duration of the flight is over 14 hours.
FAIL	**Traveler Justification**

CLASS OF SERVICE TEST
TICKET: 1006834876, DEPARTURE DATE: 05/13/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.

FAIL CLASS OF SERVICE TEST TICKET: 1006834876, DEPARTURE DATE: 05/16/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification**
FAIL DAILY EXPENSE THRESH Airfare for 05/12/2022 exceeds the daily threshold of 9,999.00 The threshold for one or more expenses has been exceeded. Please provide a justification".	**Traveler Justification** The flights mentioned are the first available flights that align with time constraints, that the traveler could secure. Duration of the flight is over 14 hours
FAIL EXP CAT THRESHOLD COM.CARR. GREATER THAN 9,999.99 The threshold for one or more expense categories has been exceeded. Please provide a justification.	**Traveler Justification** The flights mentioned are the first available flights that align with time constraints, that the traveler could secure. Duration of the flight is over 14 hours
FAIL EXPENSE $ VARIANCE Vch 1764 for M&IE IS NOT W/IN THE $0 VARIANCE of the Auth 1680.75 The threshold for one or more expense categories has been exceeded. Please provide a justification".	**Traveler Justification** NA
FAIL EXPENSE THRESHOLD Airfare exceeds the single threshold of 9,999.00 The threshold for one or more Expense Category has been exceeded. Please provide a justification.	**Traveler Justification** The flights mentioned are the first available flights that align with time constraints, that the traveler could secure. Duration of the flight is over 14 hours
FAIL EXPENSE THRESHOLD Misc. Expense exceeds the single threshold of 1.00 The threshold for one or more Expense Category has been exceeded. Please provide a justification.	**Traveler Justification**
FAIL EXPENSE THRESHOLD Misc. Expense exceeds the single threshold of 1.00 The threshold for one or more Expense Category has been exceeded. Please provide a justification.	**Traveler Justification**
FAIL NFT DOC-NO ATTACHMENTS NFT document has no attachments. This trip includes foreign travel which requires relevant documentation to be added to this document which has not yet been completed. Please either attach the required documentation for this trip or enter a justification as to why it was not attached in order to process this document".	**Traveler Justification** NA
FAIL NON-CONTRACT FARE FLIGHT: 81, DEPARTING: 05/16/22, NON-CONTRACT FARE: CJR9R1FO (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** The flights mentioned are the first available flights that align with time constraints, that the traveler could secure. Duration of the flight is over 14 hours.
FAIL NON-CONTRACT FARE FLIGHT: 1735, DEPARTING: 05/28/22, NON-CONTRACT FARE: YDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 106, DEPARTING: 05/12/22, NON-CONTRACT FARE: ZCB You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 9790, DEPARTING: 05/13/22, NON-CONTRACT FARE: JFF77WW (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 9757, DEPARTING: 05/14/22, NON-CONTRACT FARE: JFF77WW (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 961, DEPARTING: 05/16/22, NON-CONTRACT FARE: CJR9R1FO (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH861147

Status	Date	Time	Signature Name	Comments
Paid	07/01/2022	11:28AMEST	User, EAI	EAI Document Status Update WS : $16928.73 paid to IBA-TRAVEL CARD. $1680.75 paid to PERSONAL.

Status	Date	Time	Signature Name	Comments
PAYMENT SUBMITTED	06/29/2022	2:18PMEST	User, EAI	EAI Document Status Update WS
PENDING	06/29/2022	10:48AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	06/29/2022	10:48AMEST	User, EAI	EAI Document Status Update WS
PENDING	06/29/2022	6:25AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	06/29/2022	6:25AMEST	FERGUSON, GLORIA W	
VCH APPROVED	06/28/2022	1:37PMEST	Williams, Ebony C	
SIGNED ON BEHALF	06/28/2022	9:06AMEST	Sims, Jeremy Bernard	Hi Gloria, Thank you for providing your estimates as well. Please be advised we have also contacted the TMC they have confirmed the below estimates are accurate. Please also be aware this voucher will be resubmitted on the behalf through the routing process again.
ADJUSTED	06/28/2022	9:05AMEST	Sims, Jeremy Bernard	Thanks Nikia for the additional review and updare. TMC confirmed amount, so will be on lookout for resubmission. Regards, Gloria ________________________________
RETURNED	06/21/2022	1:29PMEST	FERGUSON, GLORIA W	Please review the airfare charges and resubmit. The amount claimed does not match receipts. Gloria Ferguson
VCH APPROVED	06/21/2022	10:48AMEST	Williams, Ebony C	
SIGNED ON BEHALF	06/16/2022	10:08AMEST	Allen, Vikki Denise	
CREATED	06/15/2022	7:23AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

________________________________ ____________

SIGNED DATE

Document Signatures

Traveler/Preparer Name ________________________________ Approver Name ________________________________

Traveler/Preparer Signature ________________________________ Approver Signature ________________________________

Date ________________________________ Date ________________________________

VCH866576 (TANUM0RITW)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	07/05/2022 - 07/06/2022
Type Code	SPEECH - PRESENTATION	**Trip Name**	Washington, DC to Hartford, CT
Organization	HHSPAA	**Currency**	USD
Total Cost	812.35		
Current Status	Paid	**Per Diem Locations**	NEW HAVEN, CT
Next Status		**Document Details**	Speaking engagement

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address		**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Speaking engagement

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/05/22	07/06/22	NEW HAVEN, CT		114.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	812.35	**Advance Requested**	0.00
Reimbursable Expenses	797.85	**Net to Traveler**	103.50
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	694.35

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	457.21	0.00
LODGING	114.00	0.00
M&IE	103.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	123.14	0.00
Total Expenses	812.35	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007020527		765.81
COMM-CARR	Southwest	1007020527		0.00
LODGE	Omni Hotels	1007020527	New Haven,CT	114.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/29/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
07/05/2022	Airfare	COM.CARR.	457.21	IBA-TRAVEL CARD	
07/05/2022	Lodging	LODGING	114.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 40048445417 Cmt: CANCEL BY 12PM ON 03-JUL-22 TO AVOID PENALTY.				
07/05/2022	M&IE	M&IE	51.75	PERSONAL	Yes
07/06/2022	M&IE	M&IE	51.75	PERSONAL	Yes
07/06/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
07/08/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 594.85

Total Per Diem Expenses 217.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/05/2022	114.00/ 69.00	114.00	114.00	51.75	51.75				
07/06/2022	114.00/ 69.00	0.00	0.00	51.75	51.75				
					Total Per Diem Allowances				217.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Seattle & San Diego		CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Seattle & San Diego	(b)(6)	IBA-TRAVEL CARD	694.35
HHSPAA	Seattle & San Diego		PERSONAL	103.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Seattle & San Diego	(b)(6)	812.35

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	694.35
PERSONAL	103.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Seattle & San Diego

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	457.21
LODGING	2022	114.00
M&IE	2022	103.50
TAV EXP-C	2022	14.50
TMC FEE	2022	123.14
	Accounting Code Total	812.35

Total 812.35

Attachments

Attachment File Name	Uploaded Timestamp
Travel Invoice - 38bb2v - CT.pdf	07/27/2022 10:56:31 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
07/05/2022	Lodging	114.00	Hotel Folio_CT.jpg	07/27/2022 12:40:01 PM

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1007020527, DEPARTURE DATE: 07/05/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** Contracted fare and carrier selected

Document History - 02/07/2024 Vch: VCH866576

Status	Date	Time	Signature Name	Comments
Paid	08/03/2022	11:40AMEST	User, EAI	EAI Document Status Update WS : $694.35 paid to IBA-TRAVEL CARD. $103.5 paid to PERSONAL.
PAYMENT SUBMITTED	08/02/2022	2:23PMEST	User, EAI	EAI Document Status Update WS
PENDING	08/02/2022	10:48AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	08/02/2022	10:48AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/02/2022	6:42AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	08/02/2022	6:42AMEST	FERGUSON, GLORIA W	

Status	Date	Time	Signature Name	Comments
VCH APPROVED	08/02/2022	6:25AMEST	Layton, Christopher Raymond	
SIGNED	07/28/2022	6:58AMEST	Becks, Karen Patricia	
ADJUSTED	07/28/2022	6:51AMEST	Becks, Karen Patricia	
RETURNED	07/28/2022	6:47AMEST	FERGUSON, GLORIA W	Please review airfare credit, amounts do not match invoice receipts in Concur and resubmit. Gloria Ferguson
VCH APPROVED	07/28/2022	5:52AMEST	Williams, Ebony C	
SIGNED ON BEHALF	07/27/2022	12:40PMEST	Becks, Karen Patricia	
CREATED	07/08/2022	3:03PMEST	Allen, Vikki Denise	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE __________

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH867551 (TANUM0RDZR)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	06/23/2022 - 06/26/2022
Type Code	TDY-TEMP DUTY TRAVEL	**Trip Name**	Washington, DC to Chicago, IL and Aspen, CO
Organization	HHSPAA	**Currency**	USD
Total Cost	3,537.25		
Current Status	Paid	**Per Diem Locations**	CHICAGO, IL / ASPEN, CO
Next Status		**Document Details**	Provided remarks during the closing plenary session Aspen Ideas Fest - Health

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Provided remarks during the closing plenary session Aspen Ideas Fest - Health

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/23/22	06/24/22	CHICAGO, IL	SPEECH - PRESENTATION	216.00 / 79.00
06/24/22	06/26/22	ASPEN, CO	SPEECH - PRESENTATION	188.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	3,537.25	**Advance Requested**	0.00
Reimbursable Expenses	3,522.75	**Net to Traveler**	276.50
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	3,246.25

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	2,333.39	0.00
LODGING	479.00	0.00
LODGING MISC	64.44	0.00
M&IE	276.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	369.42	0.00
Total Expenses	3,537.25	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006979180		2,086.99
COMM-CARR	United	1006979180		0.00
COMM-CARR	United	1006979180		0.00
COMM-CARR	United	1006979180		0.00
COMM-CARR	United	1006979180		0.00
COMM-CARR	United	1006979180		0.00
LODGE	Tribute Portfolio	1006979180	St Louis,MO	135.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/09/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/20/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/22/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/22/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/22/2022	TMC Fee - Manual	TMC FEE	61.57	IBA-TRAVEL CARD	
06/23/2022	Airfare	COM.CARR.	2,333.39	IBA-TRAVEL CARD	
	Comment: After all refunds and exchanges. ($128.60 + 1,665.79+ 539.00)				
06/23/2022	Lodging	LODGING	135.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 89143965 Cmt: CANCEL PERMITTED UP TO 4PM DAY OF ARRIVAL HOTEL TIME. 160.56 CANCEL FEE PER ROOM.				
06/23/2022	Hotel Tax - Domestic	LODGING MISC	25.56	IBA-TRAVEL CARD	
06/23/2022	M&IE	M&IE	59.25	PERSONAL	Yes
06/24/2022	Lodging	LODGING	172.00	IBA-TRAVEL CARD	Yes
06/24/2022	Hotel Tax - Domestic	LODGING MISC	16.00	IBA-TRAVEL CARD	
	Comment: Room Sales Tax				
06/24/2022	Hotel Tax - Domestic	LODGING MISC	3.44	IBA-TRAVEL CARD	
	Comment: Hotel occupancy tax				
06/24/2022	M&IE	M&IE	79.00	PERSONAL	Yes
06/24/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	

Date	Description	Category	Cost	Pay Method	Per Diem
	Comment: LB VIP Services				
06/25/2022	Lodging	LODGING	172.00	IBA-TRAVEL CARD	Yes
06/25/2022	Hotel Tax - Domestic *Comment: Hotel Sales Tax*	LODGING MISC	16.00	IBA-TRAVEL CARD	
06/25/2022	Hotel Tax - Domestic *Comment: Hotel occupancy tax*	LODGING MISC	3.44	IBA-TRAVEL CARD	
06/25/2022	M&IE	M&IE	79.00	PERSONAL	Yes
06/26/2022	M&IE	M&IE	59.25	PERSONAL	Yes
07/14/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 2,781.75

Total Per Diem Expenses 755.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/23/2022	216.00/ 79.00	135.00	135.00	59.25	59.25				
06/24/2022	188.00/ 79.00	172.00	172.00	79.00	79.00				
06/25/2022	188.00/ 79.00	172.00	172.00	79.00	79.00				
06/26/2022	188.00/ 79.00	0.00	0.00	59.25	59.25				
					Total Per Diem Allowances				755.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	IOS Travel	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	IOS Travel		IBA-TRAVEL CARD	3,246.25
HHSPAA	IOS Travel		PERSONAL	276.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	IOS Travel	(b)(6)	3,537.25

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	3,246.25
PERSONAL	276.50

Account Summary

Org HHSPAA

Acct Label IOS Travel

Accounting Code (b)(6)

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	2,333.39
LODGING	2022	479.00
LODGING MISC	2022	64.44
M&IE	2022	276.50
TAV EXP-C	2022	14.50
TMC FEE	2022	369.42
	Accounting Code Total	3,537.25

Total 3,537.25

Attachments

Attachment File Name	Uploaded Timestamp
TraveL Invoice - 2PYXQ3.pdf	07/27/2022 10:58:58 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
06/23/2022	Lodging	135.00	195520Folio-GST_415339.pdf	08/10/2022 8:09:40 AM
06/24/2022	Lodging	172.00	aspmdw_folio_53842925.pdf	07/28/2022 7:50:31 AM
06/25/2022	Lodging	172.00	aspmdw_folio_53842925.pdf	07/28/2022 7:51:28 AM

Audits

FAIL DUPLICATE EXPENSES Travel Fee, dated 06/22/2022, for amount 61.57 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification** Multiple TMC fees due to multiple changes to trip
FAIL DUPLICATE EXPENSES Travel Fee, dated 06/22/2022, for amount 61.57 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification**
FAIL EXPENSE OUTSIDE TRIP DATE TMC Fee - Manual, dated 06/22/2022, is before the actual trip start date You have claimed an expense which is outside of your travel dates. Please correct the expense.	**Traveler Justification** Fee uploaded late
FAIL NON-CONTRACT FARE FLIGHT: 2130, DEPARTING: 06/23/22, NON-CONTRACT FARE: EDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** Contracted fares selected and booked via TMC
FAIL NON-CONTRACT FARE FLIGHT: 5221, DEPARTING: 06/24/22, NON-CONTRACT FARE: EDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 4630, DEPARTING: 06/26/22, NON-CONTRACT FARE: MDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH867551

Status	Date	Time	Signature Name	Comments
Paid	08/17/2022	11:40AMEST	User, EAI	EAI Document Status Update WS : $3246.25 paid to IBA-TRAVEL CARD. $276.5 paid to PERSONAL.
PAYMENT SUBMITTED	08/16/2022	5:49AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	08/16/2022	3:22AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/16/2022	3:22AMEST	User, EAI	EAI Voucher Submitted
PENDING	08/15/2022	2:04PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	08/15/2022	2:04PMEST	FERGUSON, GLORIA W	
VCH APPROVED	08/15/2022	9:44AMEST	Layton, Christopher Raymond	
ADJUSTED	08/15/2022	7:39AMEST	GORHAM, NIKIA	Updating the Airfare amount
ADJUSTED	08/12/2022	10:30AMEST	GORHAM, NIKIA	Adding airfare comments.
ADJUSTED	08/12/2022	9:53AMEST	GORHAM, NIKIA	Updating Airfare amount
ADJUSTED	08/11/2022	11:21AMEST	Becks, Karen Patricia	
SIGNED ON BEHALF	08/10/2022	12:16PMEST	Becks, Karen Patricia	
CREATED	07/14/2022	11:44AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH870982 (TANUM0RB8T)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	06/07/2022 - 06/13/2022
Type Code	INFORMATION MEETING	**Trip Name**	Washington, DC to Los Angeles, CA
Organization	HHSPAA	**Currency**	USD
Total Cost	2,123.38		
Current Status	Paid	**Per Diem Locations**	LOS ANGELES, CA
Next Status		**Document Details**	the U.S. Delegation to the Summit of the Americas.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose the U.S. Delegation to the Summit of the Americas.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/07/22	06/13/22	LOS ANGELES, CA		182.00 / 74.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	2,123.38	**Advance Requested**	0.00
Reimbursable Expenses	2,108.88	**Net to Traveler**	481.00
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	1,627.88

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	747.19	0.00
LODGING	546.00	0.00
LODGING MISC	88.41	0.00
M&IE	481.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	246.28	0.00
Total Expenses	2,123.38	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1006955451		1,154.38
COMM-CARR	American Airlines	1006955451		0.00
COMM-CARR	United	1006955451		0.00
COMM-CARR	United	1006955451		0.00
COMM-CARR	American Airlines	1006955451		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/04/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/06/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/07/2022	Airfare	COM.CARR.	747.19	IBA-TRAVEL CARD	
	*Comment: Airfare charge of $616.20 + $130.99 (exchange left over amount) = $747.19 **$407.19 PERSONAL DEVIATION FARE.*				
06/07/2022	Lodging	LODGING	182.00	IBA-TRAVEL CARD	Yes
06/07/2022	Hotel Tax - Domestic	LODGING MISC	29.47	IBA-TRAVEL CARD	
06/07/2022	M&IE	M&IE	55.50	PERSONAL	Yes
06/07/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/08/2022	Lodging	LODGING	182.00	IBA-TRAVEL CARD	Yes
06/08/2022	Hotel Tax - Domestic	LODGING MISC	29.47	IBA-TRAVEL CARD	
06/08/2022	M&IE	M&IE	74.00	PERSONAL	Yes
06/09/2022	Lodging	LODGING	182.00	IBA-TRAVEL CARD	Yes
06/09/2022	Hotel Tax - Domestic	LODGING MISC	29.47	IBA-TRAVEL CARD	
06/09/2022	M&IE	M&IE	74.00	PERSONAL	Yes
06/10/2022	M&IE Due Traveler	M&IE	74.00	PERSONAL	Yes
06/11/2022	M&IE Due Traveler	M&IE	74.00	PERSONAL	Yes
06/12/2022	M&IE Due Traveler	M&IE	74.00	PERSONAL	Yes
06/12/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/13/2022	M&IE	M&IE	55.50	PERSONAL	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
08/01/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses	1,096.38
Total Per Diem Expenses	1,027.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/07/2022	182.00/ 74.00	182.00	182.00	55.50	55.50				
06/08/2022	182.00/ 74.00	182.00	182.00	74.00	74.00				
06/09/2022	182.00/ 74.00	182.00	182.00	74.00	74.00				
06/10/2022	182.00/ 74.00	0.00	0.00	0.00	74.00				
06/11/2022	182.00/ 74.00	0.00	0.00	0.00	74.00				
06/12/2022	182.00/ 74.00	0.00	0.00	0.00	74.00				
06/13/2022	182.00/ 74.00	0.00	0.00	55.50	55.50				
					Total Per Diem Allowances				1,027.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Seattle & San Diego	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Seattle & San Diego		IBA-TRAVEL CARD	1,627.88
HHSPAA	Seattle & San Diego		PERSONAL	481.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Seattle & San Diego	(b)(6)	2,123.38

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	1,627.88
PERSONAL	481.00

Account Summary

Org HHSPAA

Acct Label Seattle & San Diego

Accounting Code (b)(6)

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	747.19
LODGING	2022	546.00
LODGING MISC	2022	88.41
M&IE	2022	481.00
TAV EXP-C	2022	14.50
TMC FEE	2022	246.28
	Accounting Code Total	2,123.38

Total	2,123.38

Attachments

Attachment File Name	Uploaded Timestamp
Travel Invoice for TANUM0RB8T.pdf	06/09/2022 11:28:51 AM
131287EC-5056-8D9E-8CC983614BD5FE6A.pdf	07/05/2022 8:12:50 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
06/07/2022	Lodging	182.00	Sec. Becerra - Millennium Biltmore Hotel Receipt - 06.07-06.10.pdf	07/27/2022 11:14:22 AM
06/08/2022	Lodging	182.00	Sec. Becerra - Millennium Biltmore Hotel Receipt - 06.07-06.10.pdf	07/27/2022 11:14:49 AM
06/09/2022	Lodging	182.00	Sec. Becerra - Millennium Biltmore Hotel Receipt - 06.07-06.10.pdf	07/27/2022 11:15:20 AM

Audits

FAIL	Traveler Justification
CLASS OF SERVICE TEST TICKET: 1006955451, DEPARTURE DATE: 06/13/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	The flights mentioned are the first available flights that align with time constraints, that the traveler could secure.

Document History - 02/07/2024 Vch: VCH870982

Status	Date	Time	Signature Name	Comments
Paid	08/15/2022	3:30PMEST	User, EAI	EAI Document Status Update WS : $1627.88 paid to IBA-TRAVEL CARD. $481 paid to PERSONAL.
PAYMENT SUBMITTED	08/12/2022	5:50AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/12/2022	3:23AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	08/12/2022	3:23AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/11/2022	3:01PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	08/11/2022	3:01PMEST	FERGUSON, GLORIA W	
VCH APPROVED	08/11/2022	2:35PMEST	Layton, Christopher Raymond	Correction: the personal deviation was over on 6/12.
SIGNED ON BEHALF	08/10/2022	11:57AMEST	Becks, Karen Patricia	
ADJUSTED	08/10/2022	11:51AMEST	Becks, Karen Patricia	
ADJUSTED	08/10/2022	7:59AMEST	GORHAM, NIKIA	Updating airfare amount
ADJUSTED	08/10/2022	7:55AMEST	Becks, Karen Patricia	
SIGNED ON BEHALF	08/10/2022	7:34AMEST	Becks, Karen Patricia	

Status	Date	Time	Signature Name	Comments
CREATED	08/01/2022	7:16AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH873702 (TANUM0RPSZ)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	INFORMATION MEETING
Organization	HHSPAA
Total Cost	1,373.36
Current Status	Paid
Next Status	
Purpose	MISSION (OPERATIONAL)
Travel Dates	07/25/2022 - 07/26/2022
Trip Name	Trip from Washington to Spokane
Currency	USD
Per Diem Locations	SPOKANE IAP AGS, WA
Document Details	Secretary Becerra will travel to Coeur d'Alene, Idaho for the Western Governors Association July 25-26th

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Secretary Becerra will travel to Coeur d'Alene, Idaho for the Western Governors Association July 25-26th.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/25/22	07/26/22	SPOKANE IAP AGS, WA		114.00 / 74.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,373.36
Reimbursable Expenses	331.69
Non-Reimbursable Expenses	1,041.67
Advance Requested	0.00
Net to Traveler	111.00
Net to Government	1,041.67
Pay to Charge Card	220.69

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	965.60	0.00
LODGING	114.00	0.00
LODGING MISC	27.79	0.00
M&IE	111.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	140.47	0.00
Total Expenses	1,373.36	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1007074608		1,373.20
COMM-CARR	United	1007074608		0.00
COMM-CARR	Alaska Airlines	1007074608		0.00
COMM-CARR	Alaska Airlines	1007074608		0.00
COMM-CARR	Southwest	1007088977		136.60
LODGE	Autograph	1007074608	Spokane,WA	114.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
07/20/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
07/25/2022	Airfare	COM.CARR.	965.60	CBA-CENTRALLY BILLEDACCT	
07/25/2022	Lodging	LODGING	114.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 76101785 Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 131.79 CANCEL FEE PER ROOM.				
07/25/2022	Hotel Tax - Domestic	LODGING MISC	27.79	IBA-TRAVEL CARD	
07/25/2022	M&IE	M&IE	55.50	PERSONAL	Yes
07/25/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
07/25/2022	Travel Fee	TMC FEE	61.57	CBA-CENTRALLY BILLEDACCT	
	Comment: LB VIP Services				
07/26/2022	M&IE	M&IE	55.50	PERSONAL	Yes
08/10/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses	1,148.36
Total Per Diem Expenses	225.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/25/2022	114.00/ 74.00	114.00	114.00	55.50	55.50				
07/26/2022	114.00/ 74.00	0.00	0.00	55.50	55.50				

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%	
					Total Per Diem Allowances					225.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Spokane	(b)(6)	CBA-CENTRALLY BILLEDACCT	1,041.67
HHSPAA	Spokane		IBA-TRAVEL CARD	220.69
HHSPAA	Spokane		PERSONAL	111.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Spokane	(b)(6)	1,373.36

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	1,041.67
IBA-TRAVEL CARD	220.69
PERSONAL	111.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Spokane

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	965.60
LODGING	2022	114.00
LODGING MISC	2022	27.79
M&IE	2022	111.00
TAV EXP-C	2022	14.50
TMC FEE	2022	140.47
	Accounting Code Total	1,373.36

Total 1,373.36

Attachments

Attachment File Name	Uploaded Timestamp
7QMOIM -TMC Invoice.pdf	08/11/2022 11:28:45 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
07/25/2022	Lodging	114.00	Hotel Folio S1 Spokane.jpg	08/10/2022 10:07:03 AM

Audits

FAIL COST COMPARISON Vch COST (TRIP 1) IS NOT WITHIN 20% OF COST (TRIP00P333) The current cost of your trip has exceeded the estimated cost of your travel authorization by more than the allowed percentage. Please provide a justification explaining why the cost is significantly higher.	**Traveler Justification** Changes in flights
FAIL NON-CONTRACT FARE FLIGHT: 425, DEPARTING: 07/26/22, NON-CONTRACT FARE: YASR1 (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** Flight 425 - Spokane Intl Airport (GEG) to Seattle-Tacoma Intl Airport (SEA) - Economy class
FAIL PAYMENT METHOD MISMATCH Mismatch in Payment Methods used: Travel Fee [IBA-TRAVEL CARD] Com Carrier [CBA-CENTRALLY BILLEDACCT] The payment method for the Travel Fee differs from the payment method of the common carrier expense. Please provide a justification.	**Traveler Justification** CBA was automatically charged in the authorization stage.

Document History - 02/07/2024 Vch: VCH873702

Status	Date	Time	Signature Name	Comments
Paid	08/23/2022	11:34AMEST	User, EAI	EAI Document Status Update WS : $220.69 paid to IBA-TRAVEL CARD. $111 paid to PERSONAL.
PAYMENT SUBMITTED	08/22/2022	2:20PMEST	User, EAI	EAI Document Status Update WS
PENDING	08/22/2022	10:52AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	08/22/2022	10:52AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/22/2022	8:33AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	08/22/2022	8:33AMEST	FERGUSON, GLORIA W	
VCH APPROVED	08/22/2022	8:23AMEST	Williams, Ebony C	
SIGNED ON BEHALF	08/12/2022	10:42AMEST	Becks, Karen Patricia	
CREATED	08/10/2022	10:05AMEST	Becks, Karen Patricia	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE ____________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH874082 (TANUM0RLQE)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	INFORMATION MEETING
Organization	HHSPAA
Total Cost	268.45
Current Status	Paid
Next Status	
Purpose	MISSION (OPERATIONAL)
Travel Dates	07/14/2022 - 07/14/2022
Trip Name	Trip from Orlando to Washington
Currency	USD
Per Diem Locations	ORLANDO, FL
Document Details	Trip from Orlando to Washington

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Trip from Orlando to Washington

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/14/22	07/14/22	ORLANDO, FL		129.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	268.45
Reimbursable Expenses	253.95
Non-Reimbursable Expenses	14.50
Advance Requested	0.00
Net to Traveler	0.00
Net to Government	14.50
Pay to Charge Card	253.95

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	135.60	0.00
TAV EXP-C	14.50	0.00
TMC FEE	118.35	0.00
Total Expenses	268.45	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	JetBlue	1007046450		224.20

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
07/10/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
07/13/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
07/14/2022	Airfare	COM CARR.	135.60	IBA-TRAVEL CARD	
07/14/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
08/11/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 268.45

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/14/2022	153.00/ 69.00	0.00	0.00	0.00	0.00				
					Total Per Diem Allowances				0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	MCO to DCA	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	MCO to DCA		IBA-TRAVEL CARD	253.95

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	MCO to DCA	(b)(6)	268.45

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	253.95

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label MCO to DCA

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	135.60
TAV EXP-C	2022	14.50
TMC FEE	2022	118.35
	Accounting Code Total	268.45

Total 268.45

Attachments

Attachment File Name	Uploaded Timestamp
Travel Invoice - 3YS99I - oRLANDO.pdf	07/27/2022 10:51:52 AM
XB MCO 7 14 22.JPG	08/11/2022 12:41:05 PM

Receipt Checklist

No receipts required.

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH874082

Status	Date	Time	Signature Name	Comments
Paid	08/15/2022	3:30PMEST	User, EAI	EAI Document Status Update WS : $253.95 paid to IBA-TRAVEL CARD
PAYMENT SUBMITTED	08/12/2022	5:50AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	08/12/2022	3:23AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/12/2022	3:23AMEST	User, EAI	EAI Voucher Submitted
PENDING	08/11/2022	3:04PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	08/11/2022	3:04PMEST	FERGUSON, GLORIA W	
VCH APPROVED	08/11/2022	2:40PMEST	Layton, Christopher Raymond	
SIGNED ON BEHALF	08/11/2022	12:51PMEST	Becks, Karen Patricia	
CREATED	08/11/2022	12:26PMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	______________	Approver Name	______________
Traveler/Preparer Signature	______________	Approver Signature	______________
Date	______________	Date	______________

VCH874288 (TANUM0RUVC)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	08/09/2022 - 08/09/2022
Type Code	INFORMATION MEETING	**Trip Name**	Trip from Washington to Detroit
Organization	HHSPAA	**Currency**	USD
Total Cost	680.15		
Current Status	Paid	**Per Diem Locations**	DETROIT, MI
Next Status		**Document Details**	The secretary is traveling on official business to conduct meetings and host roundtables with local officials and constituents as well.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address		**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose The secretary is traveling on official business to conduct meetings and host roundtables with local officials and constituents as well.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/09/22	08/09/22	DETROIT, MI		133.00 / 64.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	680.15	**Advance Requested**	0.00
Reimbursable Expenses	665.65	**Net to Traveler**	0.00
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	665.65

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	626.20	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	680.15	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1007117793		626.20
COMM-CARR	American Airlines	1007117793		0.00

Trip Itinerary

From **IAD-Washington, DC (USA) (Dulles Apt)** **To** **DTW-Detroit, MI (USA) (Metropolitan Apt)**

Air

Tuesday August 09, 2022

IAD-Washington, DC (USA) to DTW-Detroit, MI (USA) (M

Aug 09 United 4266
Detroit, MI (USA) (Metropolitan Apt) 08/09/2022 9:45AM
Confirmation Number

Duration 1 Hour 30 Minutes Nonstop
Detroit, MI (USA) (Metropolitan Apt) 08/09/2022 9:45AM

Flight Information
Distance 383 miles
No Seat Assigned

Emissions 334.1 lbs of CO2
Cost 626.20 USD

DTW-Detroit, MI (USA) (M to DCA-Washington, DC (USA)

Aug 09 American Airlines 4698
Washington, DC (USA) (National Apt) 08/09/2022 7:15PM
Confirmation Number

Duration 1 Hour 40 Minutes Nonstop
Washington, DC (USA) (National Apt) 08/09/2022 7:15PM

Flight Information
Distance 404 miles
No Seat Assigned

Emissions 352.4 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
08/04/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
08/09/2022	Airfare	COM.CARR.	626.20	IBA-TRAVEL CARD	
08/12/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 680.15

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/09/2022	133.00/ 64.00	0.00	0.00	0.00	0.00				
					Total Per Diem Allowances				0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Domestic Info Mtg	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Domestic Info Mtg		IBA-TRAVEL CARD	665.65

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Domestic Info Mtg	(b)(6)	680.15

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	665.65

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Domestic Info Mtg

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	626.20
TAV EXP-C	2022	14.50
TMC FEE	2022	39.45
	Accounting Code Total	680.15

Total 680.15

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH874288

Status	Date	Time	Signature Name	Comments
Paid	08/15/2022	3:22PMEST	User, EAI	EAI Document Status Update WS : $665.65 paid to IBA-TRAVEL CARD
PAYMENT SUBMITTED	08/13/2022	3:51AMEST	User, EAI	EAI Document Status Update WS
PENDING	08/12/2022	2:13PMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	08/12/2022	2:13PMEST	FERGUSON, GLORIA W	

Status	Date	Time	Signature Name	Comments
VCH APPROVED	08/12/2022	1:53PMEST	Layton, Christopher Raymond	
SIGNED ON BEHALF	08/12/2022	9:38AMEST	Sims, Jeremy Bernard	one day trip
CREATED	08/12/2022	9:35AMEST	Sims, Jeremy Bernard	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH883688 (TANUM0RWWA)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	INFORMATION MEETING
Organization	HHSPAA
Total Cost	1,508.25
Current Status	Paid
Next Status	
Purpose	MISSION (OPERATIONAL)
Travel Dates	08/16/2022 - 08/19/2022
Trip Name	Trip from Washington to El Paso
Currency	USD
Per Diem Locations	EL PASO, TX / PHOENIX, AZ / RENO, NV
Document Details	Conduct official business with multiple sites ranging from round table discussions, site visits and meetings with regional government officials

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Conduct official business with multiple sites ranging from round table discussions, site visits and meetings with regional government officials

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/16/22	08/17/22	EL PASO, TX		98.00 / 64.00
08/17/22	08/18/22	PHOENIX, AZ		96.00 / 69.00
08/18/22	08/19/22	RENO, NV		126.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,508.25
Reimbursable Expenses	1,493.75
Non-Reimbursable Expenses	14.50
Advance Requested	0.00
Net to Traveler	237.75
Net to Government	14.50
Pay to Charge Card	1,256.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	625.80	0.00
LODGING	283.00	0.00
LODGING MISC	100.92	0.00
M&IE	237.75	0.00
TAV EXP-C	14.50	0.00
TMC FEE	246.28	0.00
Total Expenses	1,508.25	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007135952		1,066.90
COMM-CARR	Southwest	1007135952		0.00
COMM-CARR	Southwest	1007135952		0.00
COMM-CARR	Southwest	1007135952		0.00
COMM-CARR	American Airlines	1007135952		0.00
LODGE	Kimpton Hotels	1007135952	Phoenix,AZ	96.00
LODGE	Aloft Hotels	1007135952	El Paso,TX	98.00
LODGE	Synxis Res Svcs	1007135952	Reno,NV	94.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
08/12/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
08/15/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
08/15/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
08/16/2022	Airfare	COM.CARR.	625.80	IBA-TRAVEL CARD	
08/16/2022	Lodging	LODGING	98.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 93051666 Cmt: CANCEL PERMITTED UP TO 01 DAYS BEFORE ARRIVAL. 115.15 CANCEL FEE PER ROOM.				
08/16/2022	M&IE	M&IE	48.00	PERSONAL	Yes
08/17/2022	Lodging	LODGING	96.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 46111254 Cmt: CXL AFTER 1800 15AUG FORFEIT ONE NITE STAY				
08/17/2022	Hotel Tax - Domestic	LODGING MISC	40.22	IBA-TRAVEL CARD	
08/17/2022	M&IE	M&IE	69.00	PERSONAL	Yes
08/18/2022	Lodging	LODGING	89.00	IBA-TRAVEL CARD	Yes
08/18/2022	Hotel Tax - Domestic	LODGING MISC	60.70	IBA-TRAVEL CARD	
08/18/2022	M&IE	M&IE	69.00	PERSONAL	Yes
08/18/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
08/19/2022	M&IE	M&IE	51.75	PERSONAL	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
09/15/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses	987.50
Total Per Diem Expenses	520.75

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/16/2022	98.00/ 64.00	98.00	98.00	48.00	48.00				
08/17/2022	96.00/ 69.00	96.00	96.00	69.00	69.00				
08/18/2022	126.00/ 69.00	89.00	89.00	69.00	69.00				
08/19/2022	126.00/ 69.00	0.00	0.00	51.75	51.75				
					Total Per Diem Allowances				520.75

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	El Paso and Phoenix AZ	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	El Paso and Phoenix AZ		IBA-TRAVEL CARD	1,256.00
HHSPAA	El Paso and Phoenix AZ		PERSONAL	237.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	El Paso and Phoenix AZ	(b)(6)	1,508.25

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	1,256.00
PERSONAL	237.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label El Paso and Phoenix AZ

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	625.80
LODGING	2022	283.00
LODGING MISC	2022	100.92
	Accounting Code Total	1,508.25

Expense Category	Fiscal Year	Amount
M&IE	2022	237.75
TAV EXP-C	2022	14.50
TMC FEE	2022	246.28
	Accounting Code Total	1,508.25

Total 1,508.25

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
08/16/2022	Lodging	98.00		
08/17/2022	Lodging	96.00		
08/18/2022	Lodging	89.00		

Audits

FAIL DUPLICATE EXPENSES Travel Fee, dated 08/15/2022, for amount 61.57 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification** duplicate travel fess sometime when they have to rebook it.
FAIL DUPLICATE EXPENSES Travel Fee, dated 08/15/2022, for amount 61.57 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 1293, DEPARTING: 08/18/22, NON-CONTRACT FARE: YDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI booked most available flights based on the Secretary's need.
FAIL NON-CONTRACT FARE FLIGHT: 3119, DEPARTING: 08/18/22, NON-CONTRACT FARE: YDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 1424, DEPARTING: 08/18/22, NON-CONTRACT FARE: YDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH883688

Status	Date	Time	Signature Name	Comments
Paid	09/21/2022	11:45AMEST	User, EAI	EAI Document Status Update WS : $1256 paid to IBA-TRAVEL CARD. $237.75 paid to PERSONAL.
PAYMENT SUBMITTED	09/21/2022	3:50AMEST	User, EAI	EAI Document Status Update WS
PENDING	09/20/2022	1:50PMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	09/20/2022	1:50PMEST	User, EAI	EAI Document Status Update WS
PENDING	09/20/2022	10:36AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	09/20/2022	10:36AMEST	FERGUSON, GLORIA W	
VCH APPROVED	09/20/2022	10:30AMEST	Williams, Ebony C	

Status	Date	Time	Signature Name	Comments
SIGNED ON BEHALF	09/20/2022	10:27AMEST	Gibson, Quantina Sade	
ADJUSTED	09/20/2022	10:25AMEST	Gibson, Quantina Sade	Portion of Airfare refunded. Total airfare expense must be updated to reflect the refunded amount previously unaccounted for.
VCH APPROVED	09/19/2022	12:10PMEST	Williams, Ebony C	
SIGNED ON BEHALF	09/16/2022	3:26PMEST	Gibson, Quantina Sade	Sign on Behalf
CREATED	09/15/2022	10:12AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH883947 (TANUM0S0T1)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)
Document Type Vch
Type Code SITE VISIT
Organization HHSPAA
Total Cost 685.23
Current Status Paid
Next Status

Purpose MISSION (OPERATIONAL)
Travel Dates 08/29/2022 - 08/30/2022
Trip Name Trip from Sacramento to Chicago
Currency USD
Per Diem Locations CHICAGO, IL
Document Details The Secretary will be conducting official meetings and site visits in the Sacramento area.

Traveler Profile

Name Becerra, Xavier
TrID (b)(6)
Title
Security Cl
Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone 2022603000
Home Address ,

ID 1001588526
Organization HHSPAA
Duty Station
Card No Advance
EMAIL Xavier.Becerra@hhs.gov
Cell Phone
Home Phone
Alternate Phone

Trip Details

Document Information

Purpose The Secretary will be conducting official meetings and site visits in the Sacramento area.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/29/22	08/30/22	CHICAGO, IL		187.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses 685.23
Reimbursable Expenses 670.73
Non-Reimbursable Expenses 14.50

Advance Requested 0.00
Net to Traveler 118.50
Net to Government 14.50
Pay to Charge Card 552.23

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	253.60	0.00
LODGING	187.00	0.00
LODGING MISC	32.73	0.00
M&IE	118.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	685.23	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1007172298		253.60
COMM-CARR	Southwest	1007172298		0.00
LODGE	Marriott	1007172298	Chicago,IL	187.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
08/24/2022	TMC Fee - Manual	TMC FEE	39.45	IBA-TRAVEL CARD	
08/24/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
08/29/2022	Airfare	COM.CARR.	253.60	IBA-TRAVEL CARD	
	Comment: TICKET=7802463920,TICKET=7802463924				
08/29/2022	Lodging	LODGING	187.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 98408787 Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 219.73 CANCEL FEE PER ROOM.				
08/29/2022	Hotel Tax - Domestic	LODGING MISC	32.73	IBA-TRAVEL CARD	
08/29/2022	M&IE	M&IE	59.25	PERSONAL	Yes
08/30/2022	M&IE	M&IE	59.25	PERSONAL	Yes
09/16/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 379.73

Total Per Diem Expenses 305.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/29/2022	187.00/ 79.00	187.00	187.00	59.25	59.25				
08/30/2022	187.00/ 79.00	0.00	0.00	59.25	59.25				
				Total Per Diem Allowances					305.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Seattle & San Diego	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Seattle & San Diego		IBA-TRAVEL CARD	552.23
HHSPAA	Seattle & San Diego		PERSONAL	118.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Seattle & San Diego	(b)(6)	685.23

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	552.23
PERSONAL	118.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Seattle & San Diego

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	253.60
LODGING	2022	187.00
LODGING MISC	2022	32.73
M&IE	2022	118.50
TAV EXP-C	2022	14.50
TMC FEE	2022	78.90
	Accounting Code Total	685.23

Total 685.23

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
08/29/2022	Lodging	187.00		

Audits

FAIL	Traveler Justification
EXPENSE OUTSIDE TRIP DATE TMC Fee - Manual, dated 08/24/2022, is before the actual trip start date You have claimed an expense which is outside of your travel dates. Please correct the expense.	Reservation booked on 8/24. Original booking only outlined travel through Chicago which was mid point, rebooking required all the way through to DC. Both original and updated booking occurred on 8/24. QG

Document History - 02/07/2024 Vch: VCH883947

Status	Date	Time	Signature Name	Comments
Paid	09/26/2022	11:46AMEST	User, EAI	EAI Document Status Update WS : $552.23 paid to IBA-TRAVEL CARD. $118.5 paid to PERSONAL.
PAYMENT SUBMITTED	09/23/2022	5:52AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	09/23/2022	3:24AMEST	User, EAI	EAI Document Status Update WS
PENDING	09/23/2022	3:24AMEST	User, EAI	EAI Voucher Submitted
PENDING	09/22/2022	12:11PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	09/22/2022	12:11PMEST	FERGUSON, GLORIA W	
VCH APPROVED	09/22/2022	12:05PMEST	Williams, Ebony C	
SIGNED ON BEHALF	09/22/2022	9:55AMEST	Gibson, Quantina Sade	
CREATED	09/16/2022	6:08AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH885943 (TANUM0S1P0)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)
Document Type Vch
Type Code INFORMATION MEETING
Organization HHSPAA
Total Cost 702.25
Current Status Paid
Next Status

Purpose MISSION (OPERATIONAL)
Travel Dates 09/06/2022 - 09/07/2022
Trip Name Trip from Washington to Albuquerque
Currency USD
Per Diem Locations ALBUQUERQUE, NM
Document Details Secretary conducting meetings in Albuquerque region

Traveler Profile

Name Becerra, Xavier
TrID (b)(6)
Title
Security Cl
Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone 2022603000
Home Address ,

ID 1001588526
Organization HHSPAA
Duty Station
Card No Advance
EMAIL Xavier.Becerra@hhs.gov
Cell Phone
Home Phone
Alternate Phone

Trip Details

Document Information

Purpose Secretary conducting meetings in Albuquerque region

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/06/22	09/07/22	ALBUQUERQUE, NM		111.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses 702.25
Reimbursable Expenses 687.75
Non-Reimbursable Expenses 14.50

Advance Requested 0.00
Net to Traveler 103.50
Net to Government 14.50
Pay to Charge Card 584.25

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	394.20	0.00
LODGING	111.00	0.00
LODGING MISC	17.48	0.00
M&IE	103.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	702.25	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1007178739		0.00
COMM-CARR	United	1007178739		394.20
COMM-CARR	United	1007178739		0.00
COMM-CARR	United	1007178739		0.00
COMM-CARR	United	1007178739		0.00
LODGE	Crowne Plaza	1007178739	Albuquerque,NM	111.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
08/30/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
09/06/2022	Airfare	COM.CARR.	394.20	IBA-TRAVEL CARD	
09/06/2022	Lodging *Comment: Conf Num: 24148390 Cmt: CXL AFTER 1800 06SEP FORFEIT ONE NITE STAY*	LODGING	111.00	IBA-TRAVEL CARD	Yes
09/06/2022	Hotel Tax - Domestic	LODGING MISC	17.48	IBA-TRAVEL CARD	
09/06/2022	M&IE	M&IE	51.75	PERSONAL	Yes
09/07/2022	M&IE	M&IE	51.75	PERSONAL	Yes
09/22/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 487.75

Total Per Diem Expenses 214.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/06/2022	111.00/ 69.00	111.00	111.00	51.75	51.75				
09/07/2022	111.00/ 69.00	0.00	0.00	51.75	51.75				
				Total Per Diem Allowances					214.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Seattle & San Diego	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Seattle & San Diego		IBA-TRAVEL CARD	584.25
HHSPAA	Seattle & San Diego		PERSONAL	103.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Seattle & San Diego	(b)(6)	702.25

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	584.25
PERSONAL	103.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Seattle & San Diego

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	394.20
LODGING	2022	111.00
LODGING MISC	2022	17.48
M&IE	2022	103.50
TAV EXP-C	2022	14.50
TMC FEE	2022	61.57
	Accounting Code Total	702.25

Total 702.25

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
09/06/2022	Lodging	111.00		

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1007178739, DEPARTURE DATE: 09/06/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** DTI Invoice reflects Economy class bookings
FAIL	**Traveler Justification**

NON-CONTRACT FARE FLIGHT: 1905, DEPARTING: 09/06/22, Fare code is invalid and could not be retrieved: TDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	DTI booked most available flights based on traveler's need.
FAIL NON-CONTRACT FARE FLIGHT: 1905, DEPARTING: 09/06/22, NON-CONTRACT FARE: TDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 250, DEPARTING: 09/07/22, NON-CONTRACT FARE: SDGIAD You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH885943

Status	Date	Time	Signature Name	Comments
Paid	09/23/2022	11:46AMEST	User, EAI	EAI Document Status Update WS : $103.5 paid to PERSONAL.
PAYMENT SUBMITTED	09/22/2022	2:20PMEST	User, EAI	EAI Document Status Update WS
PENDING	09/22/2022	9:51AMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	09/22/2022	9:51AMEST	FERGUSON, GLORIA W	
VCH APPROVED	09/22/2022	9:29AMEST	Williams, Ebony C	
SIGNED ON BEHALF	09/22/2022	9:25AMEST	Gibson, Quantina Sade	
CREATED	09/22/2022	6:48AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH885944 (TANUM0S2FF)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	09/02/2022 - 09/02/2022
Type Code	SITE VISIT	**Trip Name**	Trip from Washington to Boston
Organization	HHSPAA	**Currency**	USD
Total Cost	401.13		
Current Status	Paid	**Per Diem Locations**	BOSTON, MA
Next Status		**Document Details**	Trip from Washington to Boston

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address		**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Trip from Washington to Boston

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/02/22	09/02/22	BOSTON, MA		309.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	401.13	**Advance Requested**	0.00
Reimbursable Expenses	386.63	**Net to Traveler**	0.00
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	386.63

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	325.06	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	401.13	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	JetBlue	1007183879		325.06
COMM-CARR	American Airlines	1007183879		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
08/30/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
09/02/2022	Airfare	COM.CARR.	325.06	IBA-TRAVEL CARD	
09/22/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 401.13

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/02/2022	309.00/ 79.00	0.00	0.00	0.00	0.00				

Total Per Diem Allowances 0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Seattle & San Diego	(b)(6)	CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Seattle & San Diego		IBA-TRAVEL CARD	386.63

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Seattle & San Diego	(b)(6)	401.13

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	386.63

Account Summary

Org HHSPAA

Accounting Code (b)(6)

Acct Label Seattle & San Diego

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	325.06
TAV EXP-C	2022	14.50
TMC FEE	2022	61.57
	Accounting Code Total	401.13

Total 401.13

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1007183879, DEPARTURE DATE: 09/02/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** DTI booked most available flight based on the S1's travel need
FAIL NON-CONTRACT FARE FLIGHT: 1554, DEPARTING: 09/02/22, NON-CONTRACT FARE: VREFY5 (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI booked most available flight based on the S1's travel need

Document History - 02/07/2024 Vch: VCH885944

Status	Date	Time	Signature Name	Comments
Paid	09/23/2022	11:50AMEST	User, EAI	EAI Document Status Update WS : $386.63 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	09/23/2022	3:48AMEST	User, EAI	EAI Document Status Update WS
PENDING	09/22/2022	12:20PMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	09/22/2022	12:19PMEST	FERGUSON, GLORIA W	
VCH APPROVED	09/22/2022	9:28AMEST	Williams, Ebony C	
SIGNED ON BEHALF	09/22/2022	9:23AMEST	Gibson, Quantina Sade	
CREATED	09/22/2022	6:50AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name		Approver Name	
Traveler/Preparer Signature		Approver Signature	
Date		Date	

VCH886332 (TANUM0S37Q)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	09/18/2022 - 09/19/2022
Type Code	SPEECH - PRESENTATION	**Trip Name**	Car/Hotel Reservation - New York
Organization	HHSPAA	**Currency**	USD
Total Cost	973.87		
Current Status	Paid	**Per Diem Locations**	NEW YORK, NY
Next Status		**Document Details**	Secretary is traveling on Official business to NYC to represent the U.S. in the United Nations General Assembly

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address		**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Secretary is traveling on Official business to NYC to represent the U.S. in the United Nations General Assembly

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/18/22	09/19/22	NEW YORK, NY		286.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	973.87	**Advance Requested**	0.00
Reimbursable Expenses	959.37	**Net to Traveler**	118.50
Non-Reimbursable Expenses	14.50	**Net to Government**	14.50
		Pay to Charge Card	840.87

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	62.60	0.00
COM.CARR. - RAIL	320.00	0.00
LODGING	289.00	0.00
LODGING MISC	46.13	0.00
M&IE	118.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	123.14	0.00
Total Expenses	973.87	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007189482		125.20
COMM-CARR	American Airlines	1007189482		0.00
LODGE	Hilton Garden Inn	1007189482	New York,NY	289.00

Trip Itinerary

From DCA-Washington, DC (USA) (National Apt) **To LGA-New York, NY (USA) (La Guardia Apt)**

Air

Sunday September 18, 2022

DCA-Washington, DC (USA) to LGA-New York, NY (USA) (

Sep 18 American Airlines 4757
New York, NY (USA) (La Guardia Apt) 09/18/2022 11:22AM
Confirmation Number

Duration 1 Hour 22 Minutes Nonstop
New York, NY (USA) (La Guardia Apt) 09/18/2022 11:22AM

Flight Information
Distance 214 miles
No Seat Assigned

Emissions 139.4 lbs of CO2
Cost 125.20 USD

Monday September 19, 2022

LGA-New York, NY (USA) (to DCA-Washington, DC (USA)

Sep 19 American Airlines 2352
Washington, DC (USA) (National Apt) 09/19/2022 11:07PM
Confirmation Number

Duration 1 Hour 7 Minutes Nonstop
Washington, DC (USA) (National Apt) 09/19/2022 11:07PM

Flight Information
Distance 214 miles
No Seat Assigned

Emissions 139.4 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
09/13/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
09/18/2022	Airfare	COM.CARR.	62.60	IBA-TRAVEL CARD	
09/18/2022	Lodging	LODGING	289.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 3299848171NSCONF Cmt: CXL 3 DAYS PRIOR TO ARRIVAL				
09/18/2022	Hotel Tax - Domestic	LODGING MISC	46.13	IBA-TRAVEL CARD	
09/18/2022	M&IE	M&IE	59.25	PERSONAL	Yes
09/19/2022	Train Fare	COM.CARR. - RAIL	320.00	IBA-TRAVEL CARD	

Date	Description	Category	Cost	Pay Method	Per Diem
09/19/2022	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
09/19/2022	M&IE	M&IE	59.25	PERSONAL	Yes
09/19/2022	TMC Fee - Manual	TMC FEE	61.57	IBA-TRAVEL CARD	
09/23/2022	TDY Voucher Fee	TAV EXP-C	14.50	CBA-CENTRALLY BILLEDACCT	

Total Non-Per Diem Expenses 566.37

Total Per Diem Expenses 407.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
09/18/2022	286.00/ 79.00	289.00	289.00	59.25	59.25				
09/19/2022	286.00/ 79.00	0.00	0.00	59.25	59.25				
					Total Per Diem Allowances				407.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Seattle & San Diego		CBA-CENTRALLY BILLEDACCT	14.50
HHSPAA	Seattle & San Diego	(b)(6)	IBA-TRAVEL CARD	840.87
HHSPAA	Seattle & San Diego		PERSONAL	118.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Seattle & San Diego	(b)(6)	973.87

Totals by Payment Method

Payment Method	Amount
CBA-CENTRALLY BILLEDACCT	14.50
IBA-TRAVEL CARD	840.87
PERSONAL	118.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Seattle & San Diego

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	62.60
COM.CARR. - RAIL	2022	320.00
	Accounting Code Total	973.87

Expense Category	Fiscal Year	Amount
LODGING	2022	289.00
LODGING MISC	2022	46.13
M&IE	2022	118.50
TAV EXP-C	2022	14.50
TMC FEE	2022	123.14
	Accounting Code Total	973.87

Total 973.87

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	09/16/2022 2:38:39 PM
updated NYC UNGA Request for Actual Expense Allowance.pdf	09/16/2022 2:47:49 PM
Sec Becerra Request OTCC Memorandum_signed.pdf	09/23/2022 9:25:53 AM
Acela Cost Comparison.pdf	09/23/2022 9:27:30 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
09/18/2022	Lodging	289.00	Hotel Folio.jpg	09/23/2022 7:08:31 AM
09/19/2022	CRTrain Fare	320.00	DTI Invoice_Amtrack hightlight.pdf	09/23/2022 8:57:13 AM

Audits

FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification** Actual Lodging expense authorized by Deputy STO due to inflated hotel pricing for UNGA weekend.
FAIL CLASS OF SERVICE TEST TICKET: 1007189482, DEPARTURE DATE: 09/19/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** STO approved Acela train ride to return to DC after inclement weather affected return flight. Signed memo and cost estimate provided
FAIL COST COMPARISON Vch COST (TRIP 1) IS NOT WITHIN 20% OF COST (TRIP00PFFI) The current cost of your trip has exceeded the estimated cost of your travel authorization by more than the allowed percentage. Please provide a justification explaining why the cost is significantly higher.	**Traveler Justification** Return flight canceled due to weather, train booked as an alternate means to return to DC in lieu of staying in NY an additional night. Approved by STO. signed memo attached
FAIL EXPENSE $ VARIANCE Vch 320 for Train Fare IS NOT W/IN THE $0 VARIANCE of the Auth 0 The threshold for one or more expense categories has been exceeded. Please provide a justification".	**Traveler Justification** Return flight canceled due to weather, train booked as an alternate means to return to DC in lieu of staying in NY an additional night. Approved by STO. Signed memo attached

Document History - 02/07/2024 Vch: VCH886332

Status	Date	Time	Signature Name	Comments
Paid	10/06/2022	11:25AMEST	User, EAI	EAI Document Status Update WS : $840.87 paid to IBA-TRAVEL CARD. $118.5 paid to PERSONAL.
PAYMENT SUBMITTED	10/05/2022	6:28PMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	10/05/2022	1:36PMEST	User, EAI	EAI Document Status Update WS
PENDING	10/05/2022	1:36PMEST	User, EAI	EAI Voucher Submitted

Status	Date	Time	Signature Name	Comments
PENDING	09/23/2022	11:21AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	09/23/2022	11:21AMEST	FERGUSON, GLORIA W	
VCH APPROVED	09/23/2022	10:35AMEST	Layton, Christopher Raymond	
SIGNED ON BEHALF	09/23/2022	9:44AMEST	Gibson, Quantina Sade	Signed on Behalf
CREATED	09/23/2022	6:37AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE ____________

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH892372 (TANUM0S9ID)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	09/29/2022 - 09/30/2022
Type Code	INFORMATION MEETING	**Trip Name**	Trip from Washington to Sacramento
Organization	HHSPAA	**Currency**	USD
Total Cost	517.99		
Current Status	Paid	**Per Diem Locations**	SACRAMENTO, CA
Next Status		**Document Details**	Secretary traveling on official business to conduct meetings in the Northern California region.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Secretary traveling on official business to conduct meetings in the Northern California region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/29/22	09/30/22	SACRAMENTO, CA	MISSION (OPERATIONAL)	145.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	517.99	**Advance Requested**	0.00
Reimbursable Expenses	517.99	**Net to Traveler**	120.75
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	397.24

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR	259.60	0.00
M&IE	120.75	0.00
TAV EXP-C	14.50	0.00
TMC FEE	123.14	0.00
Total Expenses	517.99	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1007248061		259.60

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
09/26/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
09/28/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
09/29/2022	Airfare	COM.CARR	259.60	IBA-TRAVEL CARD	
09/29/2022	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
09/29/2022	M&IE	M&IE	51.75	PERSONAL	Yes
09/30/2022	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
09/30/2022	M&IE	M&IE	69.00	PERSONAL	Yes
10/18/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 397.24

Total Per Diem Expenses 120.75

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%	
09/29/2022	145.00/ 69.00	0.00	0.00	51.75	51.75					
09/30/2022	145.00/ 69.00	0.00	0.00	69.00	69.00					
					Total Per Diem Allowances					120.75

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Seattle & San Diego	(b)(6)	IBA-TRAVEL CARD	397.24
HHSPAA	Seattle & San Diego		PERSONAL	120.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Seattle & San Diego	(b)(6)	517.99

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	397.24
PERSONAL	120.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Seattle & San Diego

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	259.60
M&IE	2022	120.75
TAV EXP-C	2022	14.50
TMC FEE	2022	123.14
	Accounting Code Total	517.99

Total 517.99

Attachments

Attachment File Name	Uploaded Timestamp
Departure Itinerary.pdf	10/07/2022 7:44:42 AM
DTI Invoice (Departure).pdf	10/07/2022 7:45:11 AM

Receipt Checklist

No receipts required.

Audits

FAIL ACTUALS EXIST MIE ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification** M&IE adjusted for Cross Fiscal Yr Travel. 9/30 is not the last day of travel.

Document History - 02/07/2024 Vch: VCH892372

Status	Date	Time	Signature Name	Comments
Paid	10/20/2022	11:35AMEST	User, EAI	EAI Document Status Update WS : $397.24 paid to IBA-TRAVEL CARD. $120.75 paid to PERSONAL.
PAYMENT SUBMITTED	10/20/2022	3:55AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	10/19/2022	1:51PMEST	User, EAI	EAI Document Status Update WS
PENDING	10/19/2022	1:51PMEST	User, EAI	EAI Voucher Submitted

Status	Date	Time	Signature Name	Comments
PENDING	10/19/2022	8:53AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	10/19/2022	8:53AMEST	Hasaballa, Steven Adel	
VCH APPROVED	10/19/2022	8:24AMEST	Williams, Ebony C	
SIGNED ON BEHALF	10/18/2022	12:15PMEST	Gibson, Quantina Sade	
CREATED	10/18/2022	12:03PMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE ____________

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH892377 (TANUM0SAQX)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	10/01/2022 - 10/03/2022
Type Code	INFORMATION MEETING	**Trip Name**	Trip from Sacramento to Washington
Organization	HHSPAA	**Currency**	USD
Total Cost	515.92		
Current Status	Paid	**Per Diem Locations**	SACRAMENTO, CA
Next Status		**Document Details**	Secretary traveling on official business to conduct meetings in Northern California

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Secretary traveling on official business to conduct meetings in Northern California

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/01/22	10/03/22	SACRAMENTO, CA	MISSION (OPERATIONAL)	145.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	515.92	**Advance Requested**	0.00
Reimbursable Expenses	515.92	**Net to Traveler**	189.75
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	326.17

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	250.10	0.00
M&IE	189.75	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	**515.92**	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1007256861		250.10

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
09/29/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
10/01/2022	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
10/01/2022	M&IE	M&IE	69.00	PERSONAL	Yes
10/02/2022	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
10/02/2022	M&IE	M&IE	69.00	PERSONAL	Yes
10/03/2022	Airfare	COM.CARR.	250.10	IBA-TRAVEL CARD	
10/03/2022	M&IE	M&IE	51.75	PERSONAL	Yes
10/18/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 326.17

Total Per Diem Expenses 189.75

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
10/01/2022	145.00/ 69.00	0.00	0.00	69.00	69.00				
10/02/2022	145.00/ 69.00	0.00	0.00	69.00	69.00				
10/03/2022	145.00/ 69.00	0.00	0.00	51.75	51.75				
					Total Per Diem Allowances				189.75

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Sacramento	(b)(6)	IBA-TRAVEL CARD	326.17
HHSPAA	Sacramento		PERSONAL	189.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Sacramento	(b)(6)	515.92

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	326.17

Payment Method	Amount
PERSONAL	189.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Sacramento

Expense Category	Fiscal Year	Amount
COM.CARR	2023	250.10
M&IE	2023	189.75
TAV EXP-C	2023	14.50
TMC FEE	2023	61.57
	Accounting Code Total	515.92

Total 515.92

Attachments

Attachment File Name	Uploaded Timestamp
Return Itinerary.pdf	10/07/2022 7:56:05 AM
DTI Invoice (Return).pdf	10/07/2022 7:56:21 AM

Receipt Checklist

No receipts required.

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH892377

Status	Date	Time	Signature Name	Comments
Paid	10/20/2022	11:36AMEST	User, EAI	EAI Document Status Update WS : $326.17 paid to IBA-TRAVEL CARD. $189.75 paid to PERSONAL.
PAYMENT SUBMITTED	10/20/2022	3:56AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	10/19/2022	1:50PMEST	User, EAI	EAI Document Status Update WS
PENDING	10/19/2022	1:50PMEST	User, EAI	EAI Voucher Submitted
PENDING	10/19/2022	8:55AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	10/19/2022	8:55AMEST	Hasaballa, Steven Adel	
VCH APPROVED	10/19/2022	8:24AMEST	Williams, Ebony C	
SIGNED ON BEHALF	10/18/2022	12:19PMEST	Gibson, Quantina Sade	
CREATED	10/18/2022	12:16PMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	______________________	Approver Name	______________________
Traveler/Preparer Signature	______________________	Approver Signature	______________________
Date	______________________	Date	______________________

VCH892382 (TANUM0SBIQ)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	INFORMATION MEETING
Organization	HHSPAA
Total Cost	307.61
Current Status	Paid
Next Status	

Purpose	MISSION (OPERATIONAL)
Travel Dates	10/07/2022 - 10/07/2022
Trip Name	Trip from Washington to Tampa
Currency	USD
Per Diem Locations	TAMPA, FL
Document Details	Secretary traveling on official business to conduct meetings in the State.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,

ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Secretary traveling on official business to conduct meetings in the State.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/07/22	10/07/22	TAMPA, FL	MISSION (OPERATIONAL)	133.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	307.61
Reimbursable Expenses	307.61
Non-Reimbursable Expenses	0.00

Advance Requested	0.00
Net to Traveler	0.00
Net to Government	0.00
Pay to Charge Card	307.61

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	214.21	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	307.61	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007262105		269.20
COMM-CARR	Southwest	1007262105		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
10/03/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
10/06/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
10/07/2022	Airfare	COM.CARR.	214.21	IBA-TRAVEL CARD	
10/18/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 307.61

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
10/07/2022	173.00/ 69.00	0.00	0.00	0.00	0.00				

Total Per Diem Allowances 0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Tampa, Florida	(b)(6)	IBA-TRAVEL CARD	307.61

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Tampa, Florida	(b)(6)	307.61

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	307.61

Account Summary

Org HHSPAA

Acct Label Tampa, Florida

Accounting Code (b)(6)

Expense Category	Fiscal Year	Amount
COM.CARR.	2022	214.21
TAV EXP-C	2022	14.50
TMC FEE	2022	78.90
	Accounting Code Total	307.61

Total 307.61

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	10/03/2022 5:31:12 AM

Receipt Checklist

No receipts required.

Audits

FAIL NON-CONTRACT FARE FLIGHT: 2245, DEPARTING: 10/07/22, NON-CONTRACT FARE: UDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI books most available flight based on the traveler's need within the allotted travel dates.

Document History - 02/07/2024 Vch: VCH892382

Status	Date	Time	Signature Name	Comments
Paid	10/20/2022	11:36AMEST	User, EAI	EAI Document Status Update WS : $307.61 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	10/20/2022	3:56AMEST	User, EAI	EAI Document Status Update WS
PENDING	10/19/2022	1:50PMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	10/19/2022	1:50PMEST	User, EAI	EAI Document Status Update WS
PENDING	10/19/2022	8:55AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	10/19/2022	8:55AMEST	Hasaballa, Steven Adel	
VCH APPROVED	10/19/2022	8:24AMEST	Williams, Ebony C	
SIGNED ON BEHALF	10/19/2022	6:52AMEST	Gibson, Quantina Sade	
CREATED	10/18/2022	12:22PMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name		Approver Name	
Traveler/Preparer Signature		Approver Signature	
Date		Date	

VCH894112 (TANUM0SFGQ)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	INFORMATION MEETING
Organization	HHSPAA
Total Cost	343.64
Current Status	Paid
Next Status	
Purpose	MISSION (OPERATIONAL)
Travel Dates	10/21/2022 - 10/21/2022
Trip Name	Trip from Washington, DC to Philadelphia, PA
Currency	USD
Per Diem Locations	PHILADELPHIA, PA
Document Details	Secretary traveling on official business to conduct meetings in the region

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose Secretary traveling on official business to conduct meetings in the region

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/21/22	10/21/22	PHILADELPHIA, PA	MISSION (OPERATIONAL)	198.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	343.64
Reimbursable Expenses	343.64
Non-Reimbursable Expenses	0.00
Advance Requested	0.00
Net to Traveler	0.00
Net to Government	0.00
Pay to Charge Card	343.64

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR. - RAIL	206.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	123.14	0.00
Total Expenses	343.64	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-RAIL	Amtrak	1007297336		0.00
COMM-RAIL	Amtrak	1007297336		376.00

Trip Itinerary

From **WAS - Washington - Union Station** **To** **PHL - Philadelphia - 30th Street Station**

Train
Friday October 21, 2022
WAS to PHL

Oct 21	WAS - Washington - Union Station 10/21/2022 7:05AM	PHL - Philadelphia - 30th Street Station 10/21/2022 9:07AM
	Train 172	Confirmation Number: 1007297336

PHL to WAS

Oct 21	PHL - Philadelphia - 30th Street Station 10/21/2022 4:32PM	WAS - Washington - Union Station 10/21/2022 6:39PM
	Train 85	Confirmation Number: 1007297336

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
10/15/2022	TMC Fee - Manual	TMC FEE	61.57	IBA-TRAVEL CARD	
10/17/2022	TMC Fee - Manual	TMC FEE	61.57	IBA-TRAVEL CARD	
10/21/2022	Train Fare	COM.CARR. - RAIL	206.00	IBA-TRAVEL CARD	
10/24/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 343.64

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
10/21/2022	210.00/ 79.00	0.00	0.00	0.00	0.00				
					Total Per Diem Allowances				0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Philadelphia 2022	(b)(6)	IBA-TRAVEL CARD	343.64

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Philadelphia 2022	(b)(6)	343.64

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	343.64

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Philadelphia 2022

Expense Category	Fiscal Year	Amount
COM.CARR. - RAIL	2023	206.00
TAV EXP-C	2023	14.50
TMC FEE	2023	123.14
	Accounting Code Total	343.64

Total 343.64

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	10/18/2022 12:44:32 PM
DTI Invoice.pdf	10/24/2022 7:51:44 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
10/21/2022	RAILTrain Fare	206.00	DTI Invoice.pdf	10/24/2022 7:58:16 AM

Audits

FAIL EXPENSE OUTSIDE TRIP DATE TMC Fee - Manual, dated 10/15/2022, is before the actual trip start date You have claimed an expense which is outside of your travel dates. Please correct the expense.	**Traveler Justification** TMC Fee incurred on the date DTI booked reservation ahead of travel and again when earlier departure request submitted on 10/17.
FAIL EXPENSE OUTSIDE TRIP DATE TMC Fee - Manual, dated 10/17/2022, is before the actual trip start date You have claimed an expense which is outside of your travel dates. Please correct the expense.	**Traveler Justification**
FAIL EXPENSE THRESHOLD Ad hoc expense - Train Fare The threshold for one or more Expense Category has been exceeded. Please provide a justification.	**Traveler Justification** DTI booked most available train based on traveler's needs

Document History - 02/07/2024 Vch: VCH894112

Status	Date	Time	Signature Name	Comments
Paid	10/28/2022	11:46AMEST	User, EAI	EAI Document Status Update WS : $343.64 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	10/26/2022	3:51AMEST	User, EAI	EAI Document Status Update WS
PENDING	10/25/2022	1:50PMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	10/25/2022	1:50PMEST	User, EAI	EAI Document Status Update WS
PENDING	10/25/2022	9:37AMEST	SYSUTILITY	EAI Obligation Submitted

Status	Date	Time	Signature Name	Comments
VCH CERTIFIED	10/25/2022	9:37AMEST	Hasaballa, Steven Adel	
VCH APPROVED	10/25/2022	9:05AMEST	Williams, Ebony C	
SIGNED ON BEHALF	10/24/2022	8:01AMEST	Gibson, Quantina Sade	
CREATED	10/24/2022	7:51AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ______ Approver Name ______

Traveler/Preparer Signature ______ Approver Signature ______

Date ______ Date ______

VCH896765 (TANUM0SGZP)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	10/26/2022 - 10/28/2022
Type Code	INFORMATION MEETING	**Trip Name**	Texas & California
Organization	HHSPAA	**Currency**	USD
Total Cost	2,433.76		
Current Status	Paid	**Per Diem Locations**	HOUSTON, TX / LOS ANGELES, CA
Next Status		**Document Details**	Secretary traveling on official business to conduct site visits and official meetings in the Texas and California regions.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address		**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose Secretary traveling on official business to conduct site visits and official meetings in the Texas and California regions

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/26/22	10/27/22	HOUSTON, TX		122.00 / 69.00
10/27/22	10/28/22	LOS ANGELES, CA		182.00 / 74.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	2,433.76	**Advance Requested**	0.00
Reimbursable Expenses	2,433.76	**Net to Traveler**	181.25
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	2,252.51

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,667.80	0.00
LODGING	273.00	0.00
LODGING MISC	50.93	0.00
M&IE	181.25	0.00
TAV EXP-C	14.50	0.00
TMC FEE	246.28	0.00
Total Expenses	2,433.76	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1007308466		1,667.80
COMM-CARR	United	1007308466		0.00
COMM-CARR	American Airlines	1007308466		0.00
COMM-CARR	American Airlines	1007308466		0.00
LODGE	Doubletree	1007308466	McAllen,TX	108.00
LODGE	Hyatt	1007308466	Palm Springs,CA	165.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **IAH-Houston, TX (USA) (Bush Intercontine**

Air

Wednesday October 26, 2022

DCA-Washington, DC (USA) to IAH-Houston, TX (USA) (B

Oct 26	United 339 Houston, TX (USA) (Bush Intercontinental 10/26/2022 10:02AM Confirmation Number	Duration 3 Hours 17 Minutes Nonstop Houston, TX (USA) (Bush Intercontinental 10/26/2022 10:02AM
	Flight Information Distance 1206 miles No Seat Assigned	Emissions 656.9 lbs of CO2 Cost 1,667.80 USD

IAH-Houston, TX (USA) (B to MFE-Mc Allen, TX (USA)

Oct 26	United 2259 Mc Allen, TX (USA) 10/26/2022 9:26PM Confirmation Number	Duration 1 Hour 20 Minutes Nonstop Mc Allen, TX (USA) 10/26/2022 9:26PM
	Flight Information Distance 317 miles No Seat Assigned	Emissions 276.5 lbs of CO2

Thursday October 27, 2022

MFE-Mc Allan, TX (USA) to DFW-Dallas / Ft. Worth,

Oct 27	American Airlines 5806 Dallas / Ft. Worth, TX (USA) (IntL. Apt) 10/27/2022 4:03PM Confirmation Number	Duration 1 Hour 37 Minutes Nonstop Dallas / Ft. Worth, TX (USA) (IntL. Apt) 10/27/2022 4:03PM
	Flight Information Distance 470 miles No Seat Assigned	Emissions 306.2 lbs of CO2

DFW-Dallas / Ft. Worth, to SAN-San Diego, CA (USA)

Oct 27	American Airlines 1948 San Diego, CA (USA) (IntL. Apt) 10/27/2022 6:31PM Confirmation Number	Duration 3 Hours 1 Minute Nonstop San Diego, CA (USA) (IntL. Apt) 10/27/2022 6:31PM
	Flight Information Distance 1168 miles No Seat Assigned	Emissions 760.9 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
10/11/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
10/18/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
10/25/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
10/26/2022	Airfare	COM.CARR.	1,667.80	IBA-TRAVEL CARD	
10/26/2022	Lodging *Comment: Conf Num: 53250972 Cmt: 24 HR CANCEL REQUIRED*	LODGING	108.00	IBA-TRAVEL CARD	Yes
10/26/2022	M&IE	M&IE	51.75	PERSONAL	Yes
10/26/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
10/27/2022	Lodging *Comment: Conf Num: HY0041721061 Cmt: 72 HOURS PRIOR OR 1NIGHT FEE CREDIT CARD REQ*	LODGING	165.00	IBA-TRAVEL CARD	Yes
10/27/2022	Hotel Tax - Domestic	LODGING MISC	50.93	IBA-TRAVEL CARD	
10/27/2022	M&IE	M&IE	74.00	PERSONAL	Yes
10/28/2022	M&IE	M&IE	55.50	PERSONAL	Yes
10/31/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 1,979.51

Total Per Diem Expenses 454.25

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%	
10/26/2022	122.00/ 69.00	108.00	108.00	51.75	51.75					
10/27/2022	182.00/ 74.00	165.00	165.00	74.00	74.00					
10/28/2022	182.00/ 74.00	0.00	0.00	55.50	55.50					
					Total Per Diem Allowances					454.25

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Texas & California 2022	(b)(6)	IBA-TRAVEL CARD	2,252.51
HHSPAA	Texas & California 2022		PERSONAL	181.25

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Texas & California 2022	(b)(6)	2,433.76

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	2,252.51
PERSONAL	181.25

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Texas & California 2022

Expense Category	Fiscal Year	Amount
COM CARR	2023	1,667.80
LODGING	2023	273.00
LODGING MISC	2023	50.93
M&IE	2023	181.25
TAV EXP-C	2023	14.50
TMC FEE	2023	246.28
	Accounting Code Total	2,433.76

Total 2,433.76

Attachments

Attachment File Name	Uploaded Timestamp
itinerary.pdf	10/31/2022 11:18:49 AM
DTI Invoice.pdf	10/31/2022 12:53:17 PM
TK31057B5D87C84D3E8B94E6EA23EB53DA.pdf	11/14/2022 6:57:20 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
10/26/2022	Lodging	108.00	Hilton.pdf	10/31/2022 11:48:10 AM
10/27/2022	Lodging	165.00	Palm Spring Folio.pdf	10/31/2022 12:34:56 PM

Audits

FAIL COST COMPARISON Vch COST (TRIP 1) IS NOT WITHIN 20% OF COST (TRIP00PRY9) The current cost of your trip has exceeded the estimated cost of your travel authorization by more than the allowed percentage. Please provide a justification explaining why the cost is significantly higher.	**Traveler Justification** Itinerary updated following TA processing with additional day/reservation for lodging in California added
FAIL EXPENSE $ VARIANCE Vch 181.25 for M&IE IS NOT W/IN THE $0 VARIANCE of the Auth 107.25 The threshold for one or more expense categories has been exceeded. Please provide a justification".	**Traveler Justification** Itinerary updated following TA processing with additional day/reservation for lodging in California
FAIL NON-CONTRACT FARE FLIGHT: 2259, DEPARTING: 10/26/22, NON-CONTRACT FARE: BAA0ADEM (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI booked most available flight based on the traveler's need.

Document History - 02/07/2024 Vch: VCH896765

Status	Date	Time	Signature Name	Comments
Paid	11/18/2022	10:56AMEST	User, EAI	EAI Document Status Update WS : $2252.51 paid to IBA-TRAVEL CARD. $181.25 paid to PERSONAL.
PAYMENT SUBMITTED	11/18/2022	3:53AMEST	User, EAI	EAI Document Status Update WS
PENDING	11/17/2022	1:54PMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	11/17/2022	1:54PMEST	User, EAI	EAI Document Status Update WS
PENDING	11/17/2022	11:37AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	11/17/2022	11:37AMEST	Hasaballa, Steven Adel	
VCH APPROVED	11/15/2022	1:06PMEST	Williams, Ebony C	
SIGNED ON BEHALF	11/14/2022	11:28AMEST	Gibson, Quantina Sade	
CREATED	10/31/2022	11:12AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name		Approver Name	
Traveler/Preparer Signature		Approver Signature	
Date		Date	

VCH901566 (TANUM0SL5G)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	11/01/2022 - 11/04/2022
Type Code	INFORMATION MEETING	**Trip Name**	Trip from Sacramento to Burbank
Organization	HHSPAA	**Currency**	USD
Total Cost	1,474.04		
Current Status	Paid	**Per Diem Locations**	SANTA MARIA, CA / ANAHEIM, CA / LAS VEGAS, NV
Next Status		**Document Details**	HHS Secretary traveling on official business to conduct meetings in the region

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct meetings in the region

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
11/01/22	11/02/22	SANTA MARIA, CA	MISSION (OPERATIONAL)	214.00 / 74.00
11/02/22	11/03/22	ANAHEIM, CA	MISSION (OPERATIONAL)	168.00 / 74.00
11/03/22	11/04/22	LAS VEGAS, NV	MISSION (OPERATIONAL)	120.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,474.04	**Advance Requested**	0.00
Reimbursable Expenses	1,474.04	**Net to Traveler**	0.00
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	1,474.04

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	733.79	0.00
LODGING	348.00	0.00
LODGING MISC	48.60	0.00
M&IE	250.25	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	1,474.04	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1007339242		956.75
COMM-CARR	Southwest	1007339242		0.00
COMM-CARR	United	1007339242		0.00
COMM-CARR	United	1007339242		0.00
COMM-CARR	United	1007339242		0.00
COMM-CARR	United	1007339242		0.00
LODGE	Holiday Inn	1007339242	Santa Maria,CA	124.00
LODGE	Sonesta Collection	1007339242	Anaheim,CA	104.00
LODGE	TownePlace Suites	1007339242	Las Vegas,NV	120.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
10/30/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
11/01/2022	Airfare	COM.CARR.	733.79	IBA-TRAVEL CARD	
	Comment: Personal deviation was taken from Nov.4th - 8th to Sacramento. The segment between this timeframe was removed for $432.56. If personal deviation was not taken flight from LAS to DCA would've been $209.60.				
11/01/2022	Lodging	LODGING	124.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 28956497 Cmt: CXL AFTER 1800 01NOV FORFEIT ONE NITE STAY				
11/01/2022	Hotel Tax - Domestic	LODGING MISC	15.12	IBA-TRAVEL CARD	
11/01/2022	M&IE	M&IE	55.50	IBA-TRAVEL CARD	Yes
11/02/2022	Lodging	LODGING	104.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 31859SE072857 Cmt: CXL 1600 HTL TIME ON 02NOV22-FEE 1 NIGHT-INCL TAX-FEES-CANCEL				
11/02/2022	Hotel Tax - Domestic	LODGING MISC	17.88	IBA-TRAVEL CARD	
11/02/2022	M&IE	M&IE	74.00	IBA-TRAVEL CARD	Yes
11/03/2022	Lodging	LODGING	120.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 84229147 Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 145.65 CANCEL FEE PER ROOM.				
11/03/2022	Hotel Tax - Domestic	LODGING MISC	15.60	IBA-TRAVEL CARD	
11/03/2022	M&IE	M&IE	69.00	IBA-TRAVEL CARD	Yes
11/04/2022	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
11/04/2022	M&IE	M&IE	51.75	IBA-TRAVEL CARD	Yes
11/09/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	

Date	Description	Category	Cost	Pay Method	Per Diem
	Comment: LB ATRS Domestic w-Air-Rail				
11/14/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 875.79

Total Per Diem Expenses 598.25

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
11/01/2022	214.00/ 74.00	124.00	124.00	55.50	55.50				
11/02/2022	168.00/ 74.00	104.00	104.00	74.00	74.00				
11/03/2022	120.00/ 69.00	120.00	120.00	69.00	69.00				
11/04/2022	120.00/ 69.00	0.00	0.00	51.75	51.75				
					Total Per Diem Allowances				598.25

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	California & Nevada 2022	(b)(6)	IBA-TRAVEL CARD	1,474.04

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	California & Nevada 2022	(b)(6)	1,474.04

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	1,474.04

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label California & Nevada 2022

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	733.79
LODGING	2023	348.00
LODGING MISC	2023	48.60
M&IE	2023	250.25
TAV EXP-C	2023	14.50
TMC FEE	2023	78.90
	Accounting Code Total	1,474.04

Total	1,474.04

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	10/31/2022 11:29:31 AM
Personal Travel Deviation Memo to be Filled and Approved before Authorization 12 5 22.pdf	12/06/2022 5:40:38 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
11/01/2022	Lodging	124.00	S1 Folio_Santa Maria.pdf	11/14/2022 11:51:41 AM
11/02/2022	Lodging	104.00	Becerra - Sonesta Hotel Folio - Anaheim CA.pdf	11/14/2022 11:53:55 AM
11/03/2022	Lodging	120.00	S1 Folio_Vegas.pdf	11/14/2022 11:56:58 AM

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1007339242, DEPARTURE DATE: 11/08/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** The Secretarys upgrade to Business class for TANUM0SL5G was complimentary from the Airline due to his status and there was no change in price
FAIL COST COMPARISON Vch COST (TRIP 1) IS NOT WITHIN 20% OF COST (TRIP00PVSO) The current cost of your trip has exceeded the estimated cost of your travel authorization by more than the allowed percentage. Please provide a justification explaining why the cost is significantly higher.	**Traveler Justification** Personal Deviation Taken by Secretary, cost of airfare for personal deviation removed from total flight cost (432.56). Cost comparison included in comment under airfare
FAIL NON-CONTRACT FARE FLIGHT: 2185, DEPARTING: 11/08/22, Fare code is invalid and could not be retrieved: GCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI Booked most available flight based on traveler's needs.
FAIL PMT METH AUTHORIZED M&IE ON 11/01/22 HAS PMT METHOD OF IBA-TRAVEL CARD - DOES NOT MATCH AUTH PAYMENT METHOD, PERSONAL The payment method for one or more of the expense(s) has changed on the voucher from the authorization. Please provide a justification as to why the payment method has changed.	**Traveler Justification** M&IE set to IBA to avoid Secretary owing the government due to personal deviation. To mitigate, M&IE set to IBA to pay Citi directly.
FAIL PMT METH AUTHORIZED M&IE ON 11/02/22 HAS PMT METHOD OF IBA-TRAVEL CARD - DOES NOT MATCH AUTH PAYMENT METHOD, PERSONAL The payment method for one or more of the expense(s) has changed on the voucher from the authorization. Please provide a justification as to why the payment method has changed.	**Traveler Justification**
FAIL PMT METH AUTHORIZED M&IE ON 11/03/22 HAS PMT METHOD OF IBA-TRAVEL CARD - DOES NOT MATCH AUTH PAYMENT METHOD, PERSONAL The payment method for one or more of the expense(s) has changed on the voucher from the authorization. Please provide a justification as to why the payment method has changed.	**Traveler Justification**
FAIL PMT METH AUTHORIZED M&IE ON 11/04/22 HAS PMT METHOD OF IBA-TRAVEL CARD - DOES NOT MATCH AUTH PAYMENT METHOD, PERSONAL The payment method for one or more of the expense(s) has changed on the voucher from the authorization. Please provide a justification as to why the payment method has changed.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH901566

Status	Date	Time	Signature Name	Comments
Paid	12/07/2022	10:39AMEST	User, EAI	EAI Document Status Update WS : $1474.04 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	12/07/2022	3:51AMEST	User, EAI	EAI Document Status Update WS
PENDING	12/06/2022	1:51PMEST	User, EAI	EAI Voucher Submitted

Status	Date	Time	Signature Name	Comments
OFFSETTING OBLIGATED	12/06/2022	1:51PMEST	User, EAI	EAI Document Status Update WS
PENDING	12/06/2022	12:30PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	12/06/2022	12:30PMCST	Hasaballa, Steven Adel	
VCH APPROVED	12/06/2022	6:21AMEST	Williams, Ebony C	
ADJUSTED	12/06/2022	5:40AMEST	Gibson, Quantina Sade	Need to attach Approved Personal Deviation form
SIGNED ON BEHALF	11/22/2022	9:13AMEST	Gibson, Quantina Sade	
CREATED	11/14/2022	11:30AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE __________

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH904866 (TANUM0SOZM)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	11/15/2022 - 11/15/2022
Type Code	SITE VISIT	**Trip Name**	Trip from Washington to Las Vegas
Organization	HHSPAA	**Currency**	USD
Total Cost	276.67		
Current Status	Paid	**Per Diem Locations**	LAS VEGAS, NV
Next Status		**Document Details**	HHS Secretary traveling on official business and will be participating in events in the city.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business and will be participating in events in the city.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
11/15/22	11/15/22	LAS VEGAS, NV	MISSION (OPERATIONAL)	120.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	276.67	**Advance Requested**	0.00
Reimbursable Expenses	276.67	**Net to Traveler**	0.00
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	276.67

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	200.60	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	276.67	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007370571		200.60

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **LAS-Las Vegas, NV (USA) (Mc+carran IntL**

Air
Tuesday November 15, 2022
DCA-Washington, DC (USA) to LAS-Las Vegas, NV (USA)

Nov 15 American Airlines 2959
Las Vegas, NV (USA) (Mc+carran IntL Apt 11/15/2022 10:19AM
Confirmation Number

Duration 5 Hours 28 Minutes Nonstop
Las Vegas, NV (USA) (Mc+carran IntL Apt 11/15/2022 10:19AM

Flight Information
Distance 2082 miles
No Seat Assigned

Emissions 1134.1 lbs of CO2
Cost 200.60 USD

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
11/11/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
11/15/2022	Airfare	COM.CARR	200.60	IBA-TRAVEL CARD	
11/22/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 276.67

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
11/15/2022	120.00/ 69.00	0.00	0.00	0.00	0.00				
					Total Per Diem Allowances				0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Las Vegas 2022	(b)(6)	IBA-TRAVEL CARD	276.67

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Las Vegas 2022	(b)(6)	276.67

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	276.67

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Las Vegas 2022

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	200.60
TAV EXP-C	2023	14.50
TMC FEE	2023	61.57
	Accounting Code Total	276.67

Total 276.67

Attachments

Attachment File Name	Uploaded Timestamp
itinerary.pdf	11/14/2022 1:09:13 PM
DTI Invoice.pdf	11/14/2022 1:10:00 PM

Receipt Checklist

No receipts required.

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH904866

Status	Date	Time	Signature Name	Comments
Paid	12/01/2022	10:51AMEST	User, EAI	EAI Document Status Update WS : $276.67 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	11/29/2022	5:14AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	11/23/2022	3:29AMEST	User, EAI	EAI Document Status Update WS
PENDING	11/23/2022	3:29AMEST	User, EAI	EAI Voucher Submitted
PENDING	11/22/2022	2:32PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	11/22/2022	2:32PMEST	Hasaballa, Steven Adel	
VCH APPROVED	11/22/2022	2:01PMEST	Layton, Christopher Raymond	
SIGNED ON BEHALF	11/22/2022	9:15AMEST	Gibson, Quantina Sade	
CREATED	11/22/2022	8:02AMEST	GORHAM, NIKIA	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name		Approver Name	
Traveler/Preparer Signature		Approver Signature	
Date		Date	

VCH909691 (TANUM0SSE4)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	12/08/2022 - 12/08/2022
Type Code	SPEECH - PRESENTATION	**Trip Name**	Trip from Washington to Phoenix
Organization	HHSPAA	**Currency**	USD
Total Cost	647.90		
Current Status	Paid	**Per Diem Locations**	PHOENIX, AZ
Next Status		**Document Details**	HHS Secretary traveling on official business in the region for a speaking engagement and nursing home visit.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business in the region for a speaking engagement and nursing home visit.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
12/08/22	12/08/22	PHOENIX, AZ	MISSION (OPERATIONAL)	151.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	647.90	**Advance Requested**	0.00
Reimbursable Expenses	647.90	**Net to Traveler**	51.75
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	596.15

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	542.20	0.00
M&IE	51.75	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	647.90	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007400271		542.20
COMM-CARR	United	1007400271		0.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **PHX-Phoenix, AZ (USA) (Sky Harbor Apt)**

Air

Thursday December 08, 2022

DCA-Washington, DC (USA) to PHX-Phoenix, AZ (USA) (S

Dec 08 American Airlines 2006
Phoenix, AZ (USA) (Sky Harbor Apt) 12/08/2022 10:28AM
Confirmation Number

Duration 5 Hours 13 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 12/08/2022 10:28AM

Flight Information
Distance 1973 miles
No Seat Assigned

Emissions 1074.7 lbs of CO2
Cost 542.20 USD

PHX-Phoenix, AZ (USA) (S to IAD-Washington, DC (USA)

Dec 08 United 2027
Washington, DC (USA) (Dulles Apt) 12/08/2022 9:06PM
Confirmation Number

Duration 4 Hours 6 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 12/08/2022 9:06PM

Flight Information
Distance 1951 miles
No Seat Assigned

Emissions 1062.7 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
11/30/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
12/08/2022	Airfare	COM.CARR.	542.20	IBA-TRAVEL CARD	
12/08/2022	M&IE	M&IE	51.75	PERSONAL	Yes
12/12/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 596.15

Total Per Diem Expenses 51.75

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
12/08/2022	205.00/ 69.00	0.00	0.00	51.75	51.75				

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%	
				Total Per Diem Allowances						51.75

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Phoenix Dec 2022	(b)(6)	IBA-TRAVEL CARD	596.15
HHSPAA	Phoenix Dec 2022		PERSONAL	51.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Phoenix Dec 2022	(b)(6)	647.90

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	596.15
PERSONAL	51.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Phoenix Dec 2022

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	542.20
M&IE	2023	51.75
TAV EXP-C	2023	14.50
TMC FEE	2023	39.45
	Accounting Code Total	647.90

Total 647.90

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	11/30/2022 9:27:40 AM
DTI Invoice.pdf	11/30/2022 9:27:58 AM

Receipt Checklist

No receipts required.

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH909691

Status	Date	Time	Signature Name	Comments
Paid	12/14/2022	10:37AMEST	User, EAI	EAI Document Status Update WS : $596.15 paid to IBA-TRAVEL CARD. $51.75 paid to PERSONAL.
PAYMENT SUBMITTED	12/13/2022	2:20PMEST	User, EAI	EAI Document Status Update WS
PENDING	12/13/2022	12:02PMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	12/13/2022	12:02PMCST	Hasaballa, Steven Adel	
VCH APPROVED	12/13/2022	9:55AMEST	Williams, Ebony C	
SIGNED ON BEHALF	12/12/2022	11:56AMEST	Gibson, Quantina Sade	
CREATED	12/12/2022	11:53AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH912004 (TANUM0SVB9)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)

Document Type Vch

Type Code INFORMATION MEETING

Organization HHSPAA

Total Cost 550.52

Current Status Paid

Next Status

Purpose MISSION (OPERATIONAL)

Travel Dates 12/19/2022 - 12/19/2022

Trip Name Trip from Sacramento to Denver

Currency USD

Per Diem Locations DENVER, CO

Document Details HHS Secretary traveling on official business for official meetings and site visit in Denver

Traveler Profile

Name Becerra, Xavier

TrID (b)(6)

Title

Security Cl

Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201

Office Phone 2022603000

Home Address ,

ID 1001588526

Organization HHSPAA

Duty Station

Card No Advance

EMAIL Xavier.Becerra@hhs.gov

Cell Phone

Home Phone

Alternate Phone

Trip Details

Document Information

Purpose HHS Secretary traveling on official business for official meetings and site visit in Denver

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
12/19/22	12/19/22	DENVER, CO	MISSION (OPERATIONAL)	153.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses 550.52

Reimbursable Expenses 550.52

Non-Reimbursable Expenses 0.00

Advance Requested 0.00

Net to Traveler 59.25

Net to Government 0.00

Pay to Charge Card 491.27

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	415.20	0.00
M&IE	59.25	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	550.52	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1007424520		415.20
COMM-CARR	United	1007424520		0.00

Trip Itinerary

From **SMF-Sacramento, CA (USA) (Metropolitan A** **To** **DEN-Denver, CO (USA) (Denver IntL. Apt)**

Air
Monday December 19, 2022
SMF-Sacramento, CA (USA) to DEN-Denver, CO (USA) (De

Dec 19 Southwest 2245
Denver, CO (USA) (Denver IntL. Apt) 12/19/2022 10:25AM
Confirmation Number

Duration 2 Hours 25 Minutes Nonstop
Denver, CO (USA) (Denver IntL. Apt) 12/19/2022 10:25AM

Flight Information
Distance 906 miles
No Seat Assigned

Emissions 493.5 lbs of CO2
Cost 415.20 USD

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Dec 19 United 271
Washington, DC (USA) (Dulles Apt) 12/19/2022 11:15PM
Confirmation Number

Duration 3 Hours 16 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 12/19/2022 11:15PM

Flight Information
Distance 1448 miles
No Seat Assigned

Emissions 788.8 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
12/15/2022	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
12/19/2022	Airfare	COM.CARR.	415.20	IBA-TRAVEL CARD	
12/19/2022	M&IE	M&IE	59.25	PERSONAL	Yes
12/20/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 491.27

Total Per Diem Expenses 59.25

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
12/19/2022	199.00/ 79.00	0.00	0.00	59.25	59.25				

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%	
					Total Per Diem Allowances					59.25

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Denver, 2022	(b)(6)	IBA-TRAVEL CARD	491.27
HHSPAA	Denver, 2022		PERSONAL	59.25

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Denver, 2022	(b)(6)	550.52

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	491.27
PERSONAL	59.25

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Denver, 2022

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	415.20
M&IE	2023	59.25
TAV EXP-C	2023	14.50
TMC FEE	2023	61.57
	Accounting Code Total	550.52

Total 550.52

Attachments

Attachment File Name	Uploaded Timestamp
itinerary.pdf	12/15/2022 6:08:36 AM
Personal Deviation Memo Secretary _Denver - CP signed.pdf	12/15/2022 6:08:40 AM

Receipt Checklist

No receipts required.

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH912004

Status	Date	Time	Signature Name	Comments
Paid	12/21/2022	10:52AMEST	User, EAI	EAI Document Status Update WS : $491.27 paid to IBA-TRAVEL CARD. $59.25 paid to PERSONAL.
PAYMENT SUBMITTED	12/21/2022	4:21AMEST	User, EAI	EAI Document Status Update WS
PENDING	12/20/2022	1:13PMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	12/20/2022	1:12PMCST	Hasaballa, Steven Adel	
VCH APPROVED	12/20/2022	12:47PMEST	Williams, Ebony C	
SIGNED ON BEHALF	12/20/2022	6:02AMEST	Gibson, Quantina Sade	
CREATED	12/20/2022	5:55AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE ____________

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH913339 (TANUM0SW1N)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	12/21/2022 - 12/22/2022
Type Code	SITE VISIT	**Trip Name**	Trip from Washington to Reno
Organization	HHSPAA	**Currency**	USD
Total Cost	651.85		
Current Status	Paid	**Per Diem Locations**	RENO, NV
Next Status		**Document Details**	HHS Secretary traveling on official business to site visit in the region.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to site visit in the region

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
12/21/22	12/22/22	RENO, NV	MISSION (OPERATIONAL)	114.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	651.85	**Advance Requested**	0.00
Reimbursable Expenses	651.85	**Net to Traveler**	103.50
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	548.35

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	303.61	0.00
LODGING	167.00	0.00
LODGING MISC	1.67	0.00
M&IE	103.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	651.85	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007430432		303.61
COMM-CARR	American Airlines	1007430432		0.00
COMM-CARR	American Airlines	1007430432		0.00
LODGE	Hyatt	1007430432	Dallas,TX	167.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **DFW-Dallas / Ft. Worth, TX (USA) (IntL.**

Air

Wednesday December 21, 2022

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Dec 21 American Airlines 1360
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 12/21/2022 8:00PM
Confirmation Number

Duration 3 Hours 45 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 12/21/2022 8:00PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 774.6 lbs of CO2
Cost 303.61 USD

DFW-Dallas / Ft. Worth, to RNO-Reno, NV (USA)

Dec 21 American Airlines 2448
Reno, NV (USA) 12/21/2022 10:42PM
Confirmation Number

Duration 3 Hours 37 Minutes Nonstop
Reno, NV (USA) 12/21/2022 10:42PM

Flight Information
Distance 1342 miles
No Seat Assigned

Emissions 874.3 lbs of CO2

Thursday December 22, 2022

DFW-Dallas / Ft. Worth, to RNO-Reno, NV (USA)

Dec 22 American Airlines 2722
Reno, NV (USA) 12/22/2022 10:40AM
Confirmation Number

Duration 3 Hours 42 Minutes Nonstop
Reno, NV (USA) 12/22/2022 10:40AM

Flight Information
Distance 1342 miles
No Seat Assigned

Emissions 874.3 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
12/20/2022	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
12/21/2022	Airfare	COM.CARR.	303.61	IBA-TRAVEL CARD	

Date	Description	Category	Cost	Pay Method	Per Diem
12/21/2022	Lodging	LODGING	167.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: HY0010930328 Cmt: 4PM HOTEL TIME DAY OF ARRIV TO AVOID 1NT FEE				
12/21/2022	Hotel Tax - Domestic	LODGING MISC	1.67	IBA-TRAVEL CARD	
12/21/2022	M&IE	M&IE	51.75	PERSONAL	Yes
12/22/2022	M&IE	M&IE	51.75	PERSONAL	Yes
12/28/2022	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 381.35

Total Per Diem Expenses 270.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
12/21/2022	114.00/ 69.00	167.00	167.00	51.75	51.75				
12/22/2022	114.00/ 69.00	0.00	0.00	51.75	51.75				
					Total Per Diem Allowances				270.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Reno, Dec 2022	(b)(6)	IBA-TRAVEL CARD	548.35
HHSPAA	Reno, Dec 2022		PERSONAL	103.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Reno, Dec 2022	(b)(6)	651.85

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	548.35
PERSONAL	103.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Reno, Dec 2022

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	303.61
LODGING	2023	167.00
	Accounting Code Total	651.85

Expense Category	Fiscal Year	Amount
LODGING MISC	2023	1.67
M&IE	2023	103.50
TAV EXP-C	2023	14.50
TMC FEE	2023	61.57
	Accounting Code Total	651.85

Total 651.85

Attachments

Attachment File Name	Uploaded Timestamp
DTI Invoice.pdf	12/20/2022 11:56:46 AM
DTI Communication.pdf	12/29/2022 6:55:08 AM
Personal Travel Deviation Memo Reno_12.22.pdf	12/29/2022 6:57:49 AM
Itinerary.pdf	12/29/2022 6:58:16 AM
IOS_Request for Actual Expense Allowance - CP signature.pdf	01/04/2023 9:23:54 AM
Business Class Complimentary Confirmation.pdf	01/04/2023 9:28:53 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
12/21/2022	Lodging	167.00	Folio_43954056.pdf	12/29/2022 7:05:23 AM

Audits

FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 12/21/2022 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification** Lodging Actuals approved for $167 rate, see memo. Flight delay required; unplanned hotel stay not outlined in Authorization.
FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification** Lodging Actuals approved; memo attached.
FAIL CLASS OF SERVICE TEST TICKET: 1007430432, DEPARTURE DATE: 12/22/22 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** Business Class Upgrade complimentary from Airline, no additional charges incurred
FAIL NON-CONTRACT FARE FLIGHT: 2448, DEPARTING: 12/21/22, NON-CONTRACT FARE: SDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI booked most available flight based on traveler's need.
FAIL NON-CONTRACT FARE FLIGHT: 2722, DEPARTING: 12/22/22, NON-CONTRACT FARE: SDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH913339

Status	Date	Time	Signature Name	Comments
Paid	01/09/2023	10:36AMEST	User, EAI	EAI Document Status Update WS : $548.35 paid to IBA-TRAVEL CARD. $103.5 paid to PERSONAL.

Status	Date	Time	Signature Name	Comments
PAYMENT SUBMITTED	01/07/2023	6:21PMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	01/07/2023	4:06PMEST	User, EAI	EAI Document Status Update WS
PENDING	01/07/2023	4:06PMEST	User, EAI	EAI Voucher Submitted
PENDING	01/05/2023	5:35AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	01/05/2023	5:35AMCST	Hasaballa, Steven Adel	
VCH APPROVED	01/04/2023	9:38AMEST	Williams, Ebony C	
SIGNED ON BEHALF	01/04/2023	9:31AMEST	Gibson, Quantina Sade	
CREATED	12/28/2022	12:51PMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ________________ DATE ________

Document Signatures

Traveler/Preparer Name ________________ Approver Name ________________

Traveler/Preparer Signature ________________ Approver Signature ________________

Date ________________ Date ________________

VCH914585 (TANUM0SXKI)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	01/09/2023 - 01/09/2023
Type Code	SITE VISIT	**Trip Name**	Trip from Baltimore to Burlington
Organization	HHSPAA	**Currency**	USD
Total Cost	737.59		
Current Status	Paid	**Per Diem Locations**	BURLINGTON, VT
Next Status		**Document Details**	HHS Secretary traveling on official business to conduct official site visits and meetings in the region.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct official site visits and meetings in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
01/09/23	01/09/23	BURLINGTON, VT	MISSION (OPERATIONAL)	111.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	737.59	**Advance Requested**	0.00
Reimbursable Expenses	737.59	**Net to Traveler**	0.00
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	737.59

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	644.19	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	737.59	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1007444108		644.19
COMM-CARR	American Airlines	1007444108		0.00

Trip Itinerary

From **BWI-Baltimore, MD (USA) (Balt. IntL. Apt** **To** **ALB-Albany, NY (USA)**

Air
Monday January 09, 2023
BWI-Baltimore, MD (USA) to ALB-Albany, NY (USA)

Jan 09 Southwest 1095
Albany, NY (USA) 01/09/2023 8:25AM
Confirmation Number

Duration 1 Hour 20 Minutes Nonstop
Albany, NY (USA) 01/09/2023 8:25AM

Flight Information
Distance 288 miles
No Seat Assigned

Emissions 187.6 lbs of CO2
Cost 644.19 USD

ALB-Albany, NY (USA) to DCA-Washington, DC (USA)

Jan 09 American Airlines 5201
Washington, DC (USA) (National Apt) 01/09/2023 7:21PM
Confirmation Number

Duration 1 Hour 35 Minutes Nonstop
Washington, DC (USA) (National Apt) 01/09/2023 7:21PM

Flight Information
Distance 318 miles
No Seat Assigned

Emissions 207.2 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
12/28/2022	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
01/04/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
01/09/2023	Airfare	COM.CARR.	644.19	IBA-TRAVEL CARD	
01/12/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 737.59

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
01/09/2023	154.00/ 69.00	0.00	0.00	0.00	0.00				
					Total Per Diem Allowances				0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Vermont, Jan 2023	(b)(6)	IBA-TRAVEL CARD	737.59

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Vermont, Jan 2023	(b)(6)	737.59

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	737.59

Account Summary

Org HHSPAA

Acct Label Vermont, Jan 2023

Accounting Code (b)(6)

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	644.19
TAV EXP-C	2023	14.50
TMC FEE	2023	78.90
	Accounting Code Total	737.59

Total 737.59

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	01/12/2023 6:25:30 AM

Receipt Checklist

No receipts required.

Audits

FAIL	Traveler Justification
CLASS OF SERVICE TEST TICKET: 1007444108, DEPARTURE DATE: 01/09/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	Traveler upgraded to Business complimentary of American Airlines. No additional charge incurred, billing reflects Economy class and fare, attached.

Document History - 02/07/2024 Vch: VCH914585

Status	Date	Time	Signature Name	Comments
Paid	01/17/2023	10:33AMEST	User, EAI	EAI Document Status Update WS : $737.59 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	01/12/2023	2:20PMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	01/12/2023	10:50AMEST	User, EAI	EAI Document Status Update WS
PENDING	01/12/2023	10:50AMEST	User, EAI	EAI Voucher Submitted

Status	Date	Time	Signature Name	Comments
PENDING	01/12/2023	8:32AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	01/12/2023	8:31AMCST	Hasaballa, Steven Adel	
VCH APPROVED	01/12/2023	7:51AMEST	Williams, Ebony C	
SIGNED ON BEHALF	01/12/2023	6:40AMEST	Gibson, Quantina Sade	
CREATED	01/12/2023	6:23AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH916154 (TANUM0T1LH)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	01/19/2023 - 01/20/2023
Type Code	INFORMATION MEETING	**Trip Name**	Trip from Washington to Minneapolis/St Paul
Organization	HHSPAA	**Currency**	USD
Total Cost	1,072.77		
Current Status	Paid	**Per Diem Locations**	MILWAUKEE WI
Next Status		**Document Details**	HHS Secretary traveling on official business to conduct official meeting and site visit in the region.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct official meeting and site visit in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
01/19/23	01/20/23	MILWAUKEE, WI	MISSION (OPERATIONAL)	128.00 / 64.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,072.77	**Advance Requested**	0.00
Reimbursable Expenses	1,072.77	**Net to Traveler**	96.00
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	976.77

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR	772.70	0.00
LODGING	128.00	0.00
M&IE	96.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	1,072.77	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1007488634		772.70
COMM-CARR	Delta	1007488634		0.00
COMM-CARR	Southwest	1007488634		0.00
LODGE	Homewood Suites	1007488634	Milwaukee,WI	128.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
01/14/2023	Travel Fee	TMC FEE	61.57	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
01/19/2023	Airfare	COM.CARR.	772.70	IBA-TRAVEL CARD	
01/19/2023	Lodging	LODGING	128.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num. 96596984 Cmt: 24 HR CANCEL REQUIRED				
01/19/2023	M&IE	M&IE	48.00	PERSONAL	Yes
01/20/2023	M&IE	M&IE	48.00	PERSONAL	Yes
01/23/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 848.77

Total Per Diem Expenses 224.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
01/19/2023	128.00/ 64.00	128.00	128.00	48.00	48.00				
01/20/2023	128.00/ 64.00	0.00	0.00	48.00	48.00				
					Total Per Diem Allowances				224.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Milwaukee, Jan 2023	(b)(6)	IBA-TRAVEL CARD	976.77

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Milwaukee, Jan 2023	(b)(6)	PERSONAL	96.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Milwaukee, Jan 2023	(b)(6)	1,072.77

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	976.77
PERSONAL	96.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Milwaukee, Jan 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	772.70
LODGING	2023	128.00
M&IE	2023	96.00
TAV EXP-C	2023	14.50
TMC FEE	2023	61.57
	Accounting Code Total	1,072.77

Total 1,072.77

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	01/17/2023 5:24:52 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
01/19/2023	Lodging	128.00	FOLIODETE_20230126094745.pdf	01/26/2023 8:38:45 AM

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH916154

Status	Date	Time	Signature Name	Comments
Paid	02/01/2023	10:27AMEST	User, EAI	EAI Document Status Update WS : $976.77 paid to IBA-TRAVEL CARD. $96 paid to PERSONAL.
PAYMENT SUBMITTED	01/31/2023	3:50AMEST	User, EAI	EAI Document Status Update WS

Status	Date	Time	Signature Name	Comments
OFFSETTING OBLIGATED	01/30/2023	1:51PMEST	User, EAI	EAI Document Status Update WS
PENDING	01/30/2023	1:51PMEST	User, EAI	EAI Voucher Submitted
PENDING	01/30/2023	11:17AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	01/30/2023	11:17AMCST	Hasaballa, Steven Adel	
VCH APPROVED	01/27/2023	7:05AMEST	Williams, Ebony C	
SIGNED ON BEHALF	01/26/2023	8:39AMEST	Gibson, Quantina Sade	
CREATED	01/23/2023	11:55AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ____________ Approver Name ____________

Traveler/Preparer Signature ____________ Approver Signature ____________

Date ____________ Date ____________

VCH918910 (TANUM0T5SY)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	02/03/2023 - 02/03/2023
Type Code	SITE VISIT	**Trip Name**	Trip from Baltimore to Charlotte
Organization	HHSPAA	**Currency**	USD
Total Cost	1,136.37		
Current Status	Paid	**Per Diem Locations**	CHARLOTTE, NC
Next Status		**Document Details**	HHS Secretary is traveling on official business to conduct official site visits and meetings in the region.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary is traveling on official business to conduct official site visits and meetings in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/03/23	02/03/23	CHARLOTTE, NC	MISSION (OPERATIONAL)	129.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,136.37	**Advance Requested**	0.00
Reimbursable Expenses	1,136.37	**Net to Traveler**	0.00
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	1,136.37

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,060.30	0.00
TAV EXP-C	14.50	0.00
TMC FEE	61.57	0.00
Total Expenses	1,136.37	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007530000		1,060.30
COMM-CARR	American Airlines	1007530000		0.00

Trip Itinerary

From **BWI-Baltimore, MD (USA) (Balt. Intl. Apt** **To** **CLT-Charlotte, NC (USA)**

Air
Friday February 03, 2023
BWI-Baltimore, MD (USA) to CLT-Charlotte, NC (USA)

Feb 03 American Airlines 1546
Charlotte, NC (USA) 02/03/2023 9:15AM
Confirmation Number

Duration 1 Hour 35 Minutes Nonstop
Charlotte, NC (USA) 02/03/2023 9:15AM

Flight Information
Distance 361 miles
No Seat Assigned

Emissions 314.9 lbs of CO2
Cost 1,060.30 USD

CLT-Charlotte, NC (USA) to DCA-Washington, DC (USA)

Feb 03 American Airlines 5195
Washington, DC (USA) (National Apt) 02/03/2023 2:50PM
Confirmation Number

Duration 1 Hour 31 Minutes Nonstop
Washington, DC (USA) (National Apt) 02/03/2023 2:50PM

Flight Information
Distance 331 miles
No Seat Assigned

Emissions 288.7 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
01/30/2023	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
02/03/2023	Airfare	COM.CARR.	1,060.30	IBA-TRAVEL CARD	
02/06/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 1,136.37

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
02/03/2023	129.00/ 69.00	0.00	0.00	0.00	0.00				

Total Per Diem Allowances 0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Charlotte, Feb 2023	(b)(6)	IBA-TRAVEL CARD	1,136.37

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Charlotte, Feb 2023	(b)(6)	1,136.37

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	1,136.37

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Charlotte, Feb 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	1,060.30
TAV EXP-C	2023	14.50
TMC FEE	2023	61.57
	Accounting Code Total	1,136.37

Total 1,136.37

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	01/30/2023 5:42:35 AM
DTI Invoice.pdf	01/30/2023 5:43:57 AM

Receipt Checklist

No receipts required.

Audits

FAIL NON-CONTRACT FARE FLIGHT 1546, DEPARTING: 02/03/23, NON-CONTRACT FARE: HDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI booked most available flight based on the traveler's need.

Document History - 02/07/2024 Vch: VCH918910

Status	Date	Time	Signature Name	Comments
Paid	02/14/2023	10:37AMEST	User, EAI	EAI Document Status Update WS : $1136.37 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	02/13/2023	8:18AMEST	User, EAI	EAI Document Status Update WS
PENDING	02/13/2023	6:38AMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	02/13/2023	6:37AMCST	Hasaballa, Steven Adel	
VCH APPROVED	02/06/2023	11:00AMEST	Williams, Ebony C	
SIGNED ON BEHALF	02/06/2023	7:25AMEST	Gibson, Quantina Sade	
CREATED	02/06/2023	7:23AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE ____________

Document Signatures

Traveler/Preparer Name	____________________	Approver Name	____________________
Traveler/Preparer Signature	____________________	Approver Signature	____________________
Date	____________________	Date	____________________

VCH921523 (TANUM0T4WW)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)

Document Type Vch

Type Code INFORMATION MEETING

Organization HHSPAA

Total Cost 1,052.84

Current Status Paid

Next Status

Purpose MISSION (OPERATIONAL)

Travel Dates 02/08/2023 - 02/10/2023

Trip Name Trip from Baltimore to San Francisco

Currency USD

Per Diem Locations DALLAS, TX / SAN FRANCISCO, CA

Document Details HHS Secretary traveling on official business to conduct meetings and site visits in the region.

Traveler Profile

Name Becerra, Xavier

TrID (b)(6)

Title

Security Cl

Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201

Office Phone 2022603000

Home Address ,

ID 1001588526

Organization HHSPAA

Duty Station

Card No Advance

EMAIL Xavier.Becerra@hhs.gov

Cell Phone

Home Phone

Alternate Phone

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct meetings and site visits in the region

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/08/23	02/09/23	DALLAS, TX	MISSION (OPERATIONAL)	154.00 / 69.00
02/09/23	02/10/23	SAN FRANCISCO, CA	MISSION (OPERATIONAL)	333.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses 1,052.84

Reimbursable Expenses 1,052.84

Non-Reimbursable Expenses 0.00

Advance Requested 0.00

Net to Traveler 190.00

Net to Government 0.00

Pay to Charge Card 862.84

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR	725.20	0.00
M&IE	190.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	123.14	0.00
Total Expenses	1,052.84	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007522702		725.20
COMM-CARR	American Airlines	1007522702		0.00
COMM-CARR	United	1007522702		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
01/25/2023	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
02/08/2023	Airfare	COM.CARR.	725.20	IBA-TRAVEL CARD	
02/08/2023	M&IE	M&IE	51.75	PERSONAL	Yes
02/08/2023	Travel Fee *Comment: LB VIP Services*	TMC FEE	61.57	IBA-TRAVEL CARD	
02/09/2023	M&IE	M&IE	79.00	PERSONAL	Yes
02/10/2023	M&IE	M&IE	59.25	PERSONAL	Yes
02/16/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 862.84

Total Per Diem Expenses 190.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
02/08/2023	154.00/ 69.00	0.00	0.00	51.75	51.75				
02/09/2023	333.00/ 79.00	0.00	0.00	79.00	79.00				
02/10/2023	333.00/ 79.00	0.00	0.00	59.25	59.25				
					Total Per Diem Allowances				190.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	San Francisco, Feb 2023	(b)(6)	IBA-TRAVEL CARD	862.84

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	San Francisco. Feb 2023	(b)(6)	PERSONAL	190.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	San Francisco. Feb 2023	(b)(6)	1,052.84

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	862.84
PERSONAL	190.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label San Francisco. Feb 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	725.20
M&IE	2023	190.00
TAV EXP-C	2023	14.50
TMC FEE	2023	123.14
	Accounting Code Total	1,052.84

Total 1,052.84

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary Update.pdf	02/16/2023 12:45:57 PM
S&A Communications.pdf	02/17/2023 5:52:57 AM

Receipt Checklist

No receipts required.

Audits

FAIL COST COMPARISON Vch COST (TRIP 1) IS NOT WITHIN 20% OF COST (TRIP00QDQX) The current cost of your trip has exceeded the estimated cost of your travel authorization by more than the allowed percentage. Please provide a justification explaining why the cost is significantly higher.	**Traveler Justification** Secretary's schedule changed post TA processing where he departed a day sooner to Dallas, TX and then traveled to San Francisco the following day as originally planned.
FAIL EXPENSE $ VARIANCE Vch 190 for M&IE IS NOT W/IN THE $0 VARIANCE of the Auth 118.5 The threshold for one or more expense categories has been exceeded. Please provide a justification".	**Traveler Justification** Secretary's schedule changed post TA processing where he departed a day sooner to Dallas, TX and then traveled to San Francisco the following day as originally planned.
FAIL NON-CONTRACT FARE FLIGHT: 2023, DEPARTING: 02/09/23, NON-CONTRACT FARE: VDG You have selected a Non-	**Traveler Justification** DTI booked most available flight based on Secretary's travel needs.

Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.

FAIL	Traveler Justification
TRIP DATES & LOCS DALLAS, TX NOT AUTHORIZED There was a change in the trip location and/or number of authorized travel day(s). Please provide a justification as to why the location and/or number of day(s) has changed.	Secretary's schedule changed post TA processing where he departed a day sooner to Dallas, TX and then traveled to San Francisco the following day as originally planned.

Document History - 02/07/2024 Vch: VCH921523

Status	Date	Time	Signature Name	Comments
Paid	02/23/2023	10:29AMEST	User, EAI	EAI Document Status Update WS : $862.84 paid to IBA-TRAVEL CARD. $190 paid to PERSONAL.
PAYMENT SUBMITTED	02/22/2023	11:20AMEST	User, EAI	EAI Document Status Update WS
PENDING	02/22/2023	7:49AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	02/22/2023	7:49AMEST	User, EAI	EAI Document Status Update WS
PENDING	02/22/2023	5:53AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	02/22/2023	5:53AMCST	Hasaballa, Steven Adel	
VCH APPROVED	02/17/2023	7:11AMEST	Williams, Ebony C	
SIGNED ON BEHALF	02/17/2023	6:06AMEST	Gibson, Quantina Sade	
CREATED	02/16/2023	12:43PMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________ DATE ____________

Document Signatures

Traveler/Preparer Name ____________ Approver Name ____________

Traveler/Preparer Signature ____________ Approver Signature ____________

Date ____________ Date ____________

VCH921629 (TANUM0T7Y4)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	SITE VISIT
Organization	HHSPAA
Total Cost	1,076.16
Current Status	Paid
Next Status	

Purpose	MISSION (OPERATIONAL)
Travel Dates	02/14/2023 - 02/14/2023
Trip Name	Trip from Washington to Pittsburgh
Currency	USD
Per Diem Locations	PITTSBURGH, PA
Document Details	HHS Secretary traveling on official business to conduct site visits in the region.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,

ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct site visits in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/14/23	02/14/23	PITTSBURGH, PA	MISSION (OPERATIONAL)	124.00 / 64.00

Document Custom Fields

No data is present

Document Totals

Total Expenses	1,076.16
Reimbursable Expenses	1,076.16
Non-Reimbursable Expenses	0.00

Advance Requested	0.00
Net to Traveler	0.00
Net to Government	0.00
Pay to Charge Card	1,076.16

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,022.21	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	1,076.16	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007550615		0.00
COMM-CARR	American Airlines	1007550615		1,022.21

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
02/03/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
02/14/2023	Airfare	COM.CARR.	1,022.21	IBA-TRAVEL CARD	
02/17/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 1,076.16

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
02/14/2023	124.00/ 64.00	0.00	0.00	0.00	0.00				
					Total Per Diem Allowances				0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Pittsburgh, PA Feb 2023	(b)(6)	IBA-TRAVEL CARD	1,076.16

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Pittsburgh, PA Feb 2023	(b)(6)	1,076.16

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	1,076.16

Account Summary

Org HHSPAA

Acct Label Pittsburgh, PA Feb 2023

Accounting Code (b)(6)

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	1,022.21
TAV EXP-C	2023	14.50
TMC FEE	2023	39.45
	Accounting Code Total	1,076.16

Total 1,076.16

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	02/06/2023 6:22:10 AM
DTI Invoice.pdf	02/06/2023 6:22:23 AM

Receipt Checklist

No receipts required.

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1007550615, DEPARTURE DATE: 02/14/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** Business upgrade was complimentary from American airlines, no additional cost incurred, billed at economy rate.
FAIL CLASS OF SERVICE TEST TICKET: 1007550615, DEPARTURE DATE: 02/14/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH921629

Status	Date	Time	Signature Name	Comments
Paid	02/23/2023	10:32AMEST	User, EAI	EAI Document Status Update WS : $1076.16 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	02/22/2023	8:18AMEST	User, EAI	EAI Document Status Update WS
PENDING	02/22/2023	5:52AMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	02/22/2023	5:52AMCST	Hasaballa, Steven Adel	
VCH APPROVED	02/17/2023	7:11AMEST	Williams, Ebony C	
SIGNED ON BEHALF	02/17/2023	6:15AMEST	Gibson, Quantina Sade	
CREATED	02/17/2023	6:07AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name		Approver Name	
Traveler/Preparer Signature		Approver Signature	
Date		Date	

VCH924180 (TANUM0T979)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	INFORMATION MEETING
Organization	HHSPAA
Total Cost	2,276.04
Current Status	Paid
Next Status	
Purpose	MISSION (OPERATIONAL)
Travel Dates	02/23/2023 - 02/28/2023
Trip Name	Trip from Washington to Burbank
Currency	USD
Per Diem Locations	OAKLAND, CA / PORTLAND, OR
Document Details	HHS Secretary traveling on official business to conduct official site visits and meetings in the region.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct official site visits and meetings in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/23/23	02/27/23	OAKLAND, CA	MISSION (OPERATIONAL)	189.00 / 74.00
02/27/23	02/28/23	PORTLAND, OR	MISSION (OPERATIONAL)	152.00 / 74.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	2,276.04
Reimbursable Expenses	2,276.04
Non-Reimbursable Expenses	0.00
Advance Requested	0.00
Net to Traveler	407.00
Net to Government	0.00
Pay to Charge Card	1,869.04

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,404.61	0.00
LODGING	321.00	0.00
LODGING MISC	50.03	0.00
M&IE	407.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	2,276.04	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007563314		1,404.61
COMM-CARR	Southwest	1007563314		0.00
COMM-CARR	Alaska Airlines	1007563314		0.00
COMM-CARR	Alaska Airlines	1007563314		0.00
LODGE	Marriott	1007563314	Oakland,CA	169.00
LODGE	Curio	1007563314	Portland,OR	152.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **LAX-Los Angeles International (Usa)**

Air

Thursday February 23, 2023

DCA-Washington, DC (USA) to LAX-Los Angeles Internat

Feb 23	American Airlines 1275 Los Angeles International (Usa) 02/23/2023 11:52AM Confirmation Number	Duration 6 Hours 7 Minutes Nonstop Los Angeles International (Usa) 02/23/2023 11:52AM
	Flight Information Distance 2304 miles No Seat Assigned	Emissions 1501.0 lbs of CO2 Cost 1,404.61 USD

BUR-Burbank, CA (USA) (B to OAK-Oakland, CA (USA) (O

Feb 23	Southwest 2250 Oakland, CA (USA) (Oakland IntL. Apt) 02/23/2023 8:35PM Confirmation Number	Duration 1 Hour 15 Minutes Nonstop Oakland, CA (USA) (Oakland IntL. Apt) 02/23/2023 8:35PM
	Flight Information Distance 325 miles No Seat Assigned	Emissions 211.7 lbs of CO2

Monday February 27, 2023

SMF-Sacramento, CA (USA) to PDX-Portland, OR (USA)

Feb 27	Alaska Airlines 1141 Portland, OR (USA) 02/27/2023 10:05AM Confirmation Number	Duration 1 Hour 35 Minutes Nonstop Portland, OR (USA) 02/27/2023 10:05AM
	Flight Information Distance 479 miles No Seat Assigned	Emissions 312.1 lbs of CO2

Tuesday February 28, 2023

PDX-Portland, OR (USA) to DCA-Washington, DC (USA)

Feb 28	Alaska Airlines 10 Washington, DC (USA) (National Apt) 02/28/2023 5:35PM Confirmation Number	Duration 4 Hours 45 Minutes Nonstop Washington, DC (USA) (National Apt) 02/28/2023 5:35PM
	Flight Information Distance 2343 miles No Seat Assigned	Emissions 1526.4 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
02/08/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
02/23/2023	Airfare	COM.CARR.	1,404.61	IBA-TRAVEL CARD	
02/23/2023	Lodging	LODGING	169.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 94074920 Cmt: CANCEL PERMITTED UP TO 6PM DAY OF ARRIVAL HOTEL TIME. 194.71 CANCEL FEE PER ROOM.				
02/23/2023	Hotel Tax - Domestic	LODGING MISC	25.71	IBA-TRAVEL CARD	
02/23/2023	M&IE	M&IE	55.50	PERSONAL	Yes
02/24/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
02/24/2023	M&IE	M&IE	74.00	PERSONAL	Yes
02/25/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
02/25/2023	M&IE	M&IE	74.00	PERSONAL	Yes
02/26/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
02/26/2023	M&IE	M&IE	74.00	PERSONAL	Yes
02/26/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
02/27/2023	Lodging	LODGING	152.00	IBA-TRAVEL CARD	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
	Comment: Conf Num: 3353995325NSCONF Cmt: 4PM CXL ON ARR DATE				
02/27/2023	Hotel Tax - Domestic	LODGING MISC	24.32	IBA-TRAVEL CARD	
02/27/2023	M&IE	M&IE	74.00	PERSONAL	Yes
02/28/2023	M&IE	M&IE	55.50	PERSONAL	Yes
03/01/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 1,548.04

Total Per Diem Expenses 728.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
02/23/2023	189.00/ 74.00	169.00	169.00	55.50	55.50				
02/24/2023	189.00/ 74.00	0.00	0.00	74.00	74.00				
02/25/2023	189.00/ 74.00	0.00	0.00	74.00	74.00				
02/26/2023	189.00/ 74.00	0.00	0.00	74.00	74.00				
02/27/2023	152.00/ 74.00	152.00	152.00	74.00	74.00				
02/28/2023	152.00/ 74.00	0.00	0.00	55.50	55.50				
					Total Per Diem Allowances				728.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	LA, Oakland, Portland, Feb 23	(b)(6)	IBA-TRAVEL CARD	1,869.04
HHSPAA	LA, Oakland, Portland, Feb 23		PERSONAL	407.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	LA, Oakland, Portland, Feb 23	(b)(6)	2,276.04

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	1,869.04
PERSONAL	407.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label LA, Oakland, Portland, Feb 23

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	1,404.61
LODGING	2023	321.00
LODGING MISC	2023	50.03
M&IE	2023	407.00
TAV EXP-C	2023	14.50
TMC FEE	2023	78.90
	Accounting Code Total	2,276.04

Total 2,276.04

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	02/08/2023 8:59:24 AM
DTI Invoice.pdf	02/09/2023 10:20:34 AM
Itinerary 2.pdf	03/01/2023 8:49:24 AM
DTI Invoice (flight exchange).pdf	03/01/2023 9:11:01 AM
No Hotel Needed for 3 days.pdf	03/03/2023 11:13:39 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
02/23/2023	Lodging	169.00	FOLIO - Becerra - Oakland Marriott.pdf	03/03/2023 11:01:28 AM
02/27/2023	Lodging	152.00	Portland folio.pdf	03/03/2023 5:44:43 AM

Audits

FAIL NON-CONTRACT FARE FLIGHT: 1275, DEPARTING: 02/23/23, NON-CONTRACT FARE: HDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI booked most available flights based on traveler's needs.
FAIL NON-CONTRACT FARE FLIGHT: 1141, DEPARTING: 02/27/23, NON-CONTRACT FARE: GDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH924180

Status	Date	Time	Signature Name	Comments
Paid	03/10/2023	10:41AMEST	User, EAI	EAI Document Status Update WS : $407 paid to PERSONAL.
PAYMENT SUBMITTED	03/09/2023	5:49AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	03/09/2023	3:19AMEST	User, EAI	EAI Document Status Update WS
PENDING	03/09/2023	3:19AMEST	User, EAI	EAI Voucher Submitted
PENDING	03/08/2023	12:10PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	03/08/2023	12:10PMCST	Hasaballa, Steven Adel	
VCH APPROVED	03/03/2023	11:26AMEST	Williams, Ebony C	
SIGNED ON BEHALF	03/03/2023	11:17AMEST	Gibson, Quantina Sade	

Status	Date	Time	Signature Name	Comments
CREATED	03/01/2023	7:17AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH927958 (TANUM0TJDT)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	SITE VISIT
Organization	HHSPAA
Total Cost	539.00
Current Status	Paid
Next Status	

Purpose	MISSION (OPERATIONAL)
Travel Dates	03/10/2023 - 03/10/2023
Trip Name	Trip from WAS to NYP
Currency	USD
Per Diem Locations	NEW YORK, NY
Document Details	HHS Secretary traveling on official business to conduct official meeting and site visit. Rebooking after advisement due to duplicate issues with original request.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	

ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct official meeting and site visit. Rebooking after advisement due to duplicate issues with original request.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/10/23	03/10/23	NEW YORK, NY	MISSION (OPERATIONAL)	258.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	539.00
Reimbursable Expenses	539.00
Non-Reimbursable Expenses	0.00

Advance Requested	0.00
Net to Traveler	59.25
Net to Government	0.00
Pay to Charge Card	479.75

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	122.91	0.00
COM.CARR. - RAIL	320.00	0.00
M&IE	59.25	0.00
TAV EXP-C	14.50	0.00
TMC FEE	22.34	0.00
Total Expenses	539.00	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1007663542		122.91
COMM-RAIL	Amtrak	1007663477		320.00

Trip Itinerary

From **LGA-New York, NY (USA) (La Guardia Apt)** **To** **DCA-Washington, DC (USA) (National Apt)**

Air
Friday March 10, 2023
LGA-New York, NY (USA) (to DCA-Washington, DC (USA)

Mar 10 Delta 5731
Washington, DC (USA) (National Apt) 03/10/2023
7:20PM
Confirmation Number

Duration 1 Hour 25 Minutes Nonstop
Washington, DC (USA) (National Apt) 03/10/2023
7:20PM

Flight Information
Distance 214 miles
No Seat Assigned

Emissions 186.7 lbs of CO2
Cost 122.91 USD

Train
WAS to NYP

Mar 10 WAS - Washington - Union Station, DC 03/10/2023
7:00AM
Train 2154

NYP - New York - Moynihan Train Hall, NY 03/10/2023
9:49AM
Confirmation Number: 1007663477

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
03/09/2023	Travel Fee	TMC FEE	11.17	IBA-TRAVEL CARD	
	Comment: OTRS Domestic-Intl w-Air-Rail				
03/09/2023	Travel Fee	TMC FEE	11.17	IBA-TRAVEL CARD	
	Comment: OTRS Domestic-Intl w-Air-Rail				
03/10/2023	Airfare	COM.CARR.	122.91	IBA-TRAVEL CARD	
03/10/2023	Train Fare	COM.CARR. - RAIL	320.00	IBA-TRAVEL CARD	
03/10/2023	M&IE	M&IE	59.25	PERSONAL	Yes
03/14/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 479.75

Total Per Diem Expenses 59.25

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/10/2023	286.00/ 79.00	0.00	0.00	59.25	59.25				
					Total Per Diem Allowances				59.25

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	New York, 10 Mar 2023	(b)(6)	IBA-TRAVEL CARD	479.75
HHSPAA	New York, 10 Mar 2023		PERSONAL	59.25

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	New York, 10 Mar 2023	(b)(6)	539.00

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	479.75
PERSONAL	59.25

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label New York, 10 Mar 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	122.91
COM.CARR. - RAIL	2023	320.00
M&IE	2023	59.25
TAV EXP-C	2023	14.50
TMC FEE	2023	22.34
	Accounting Code Total	539.00

Total 539.00

Attachments

Attachment File Name	Uploaded Timestamp
Other Than Coach Class Approval.pdf	03/09/2023 7:33:55 AM
S1 Price Comparison for 10 March.pdf	03/09/2023 7:33:59 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
03/10/2023	RAILTrain Fare	320.00	Acela Cost.pdf	03/14/2023 6:30:59 AM

Audits

FAIL DUPLICATE EXPENSES Travel Fee, dated 03/09/2023, for amount 11.17 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification** Departure and Return travel reservations for same date booked separately due to different modes of travel, two fees incurred.
FAIL DUPLICATE EXPENSES Travel Fee, dated 03/09/2023, for amount 11.17 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification**
FAIL EXPENSE THRESHOLD Ad hoc expense - Train Fare The threshold for one or more Expense Category has been exceeded. Please provide a justification.	**Traveler Justification** Acela approved via OTCC Memo

Document History - 02/07/2024 Vch: VCH927958

Status	Date	Time	Signature Name	Comments
Paid	03/20/2023	11:41AMEST	User, EAI	EAI Document Status Update WS : $479.75 paid to IBA-TRAVEL CARD. $59.25 paid to PERSONAL.
PAYMENT SUBMITTED	03/17/2023	11:18AMEST	User, EAI	EAI Document Status Update WS
PENDING	03/17/2023	8:20AMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	03/17/2023	8:20AMCST	Hasaballa, Steven Adel	
VCH APPROVED	03/14/2023	9:34AMEST	Williams, Ebony C	
SIGNED ON BEHALF	03/14/2023	6:32AMEST	Gibson, Quantina Sade	
CREATED	03/14/2023	5:45AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH930256 (TANUM0TIQ3)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	03/16/2023 - 03/17/2023
Type Code	SITE VISIT	**Trip Name**	Trip from Baltimore to Chicago
Organization	HHSPAA	**Currency**	USD
Total Cost	590.20		
Current Status	Paid	**Per Diem Locations**	MILWAUKEE, WI
Next Status		**Document Details**	HHS Secretary is traveling on official business to conduct official site visits and meetings in the region.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary is traveling on official business to conduct official site visits and meetings in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/16/23	03/17/23	MILWAUKEE, WI	MISSION (OPERATIONAL)	128.00 / 64.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	590.20	**Advance Requested**	0.00
Reimbursable Expenses	590.20	**Net to Traveler**	96.00
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	494.20

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	272.80	0.00
LODGING	128.00	0.00
M&IE	96.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	590.20	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1007657409		272.80
COMM-CARR	United	1007657409		0.00
COMM-CARR	American Airlines	1007657409		0.00
LODGE	Drury Inns	1007657409	Milwaukee,WI	128.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
03/10/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
03/16/2023	Airfare	COM.CARR.	272.80	IBA-TRAVEL CARD	
03/16/2023	Lodging	LODGING	128.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 589176643187 Cmt: CXL BY 6PM DOA TO AVOID 1NT PENALTY				
03/16/2023	M&IE	M&IE	48.00	PERSONAL	Yes
03/16/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
03/17/2023	M&IE	M&IE	48.00	PERSONAL	Yes
03/22/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 366.20

Total Per Diem Expenses 224.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/16/2023	128.00/ 64.00	128.00	128.00	48.00	48.00				
03/17/2023	128.00/ 64.00	0.00	0.00	48.00	48.00				
					Total Per Diem Allowances				224.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Milwaukee, Mar 2023	(b)(6)	IBA-TRAVEL CARD	494.20
HHSPAA	Milwaukee, Mar 2023		PERSONAL	96.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Milwaukee, Mar 2023	(b)(6)	590.20

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	494.20
PERSONAL	96.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Milwaukee, Mar 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	272.80
LODGING	2023	128.00
M&IE	2023	96.00
TAV EXP-C	2023	14.50
TMC FEE	2023	78.90
	Accounting Code Total	590.20

Total 590.20

Attachments

Attachment File Name	Uploaded Timestamp
itinerary.pdf	03/22/2023 5:59:53 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
03/16/2023	Lodging	128.00	DRURY folio.pdf	03/22/2023 5:56:43 AM

Audits

No Failed Audits Exist.

Document History - 02/07/2024 Vch: VCH930256

Status	Date	Time	Signature Name	Comments
Paid	03/24/2023	11:34AMEST	User, EAI	EAI Document Status Update WS : $96 paid to PERSONAL.
PAYMENT SUBMITTED	03/23/2023	2:21PMEST	User, EAI	EAI Document Status Update WS
PENDING	03/23/2023	10:50AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	03/23/2023	10:50AMEST	User, EAI	EAI Document Status Update WS
PENDING	03/23/2023	6:44AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	03/23/2023	6:44AMCST	Hasaballa, Steven Adel	
VCH APPROVED	03/22/2023	9:46AMEST	Williams, Ebony C	
SIGNED ON BEHALF	03/22/2023	6:00AMEST	Gibson, Quantina Sade	
CREATED	03/22/2023	5:43AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

____________________________ ____________

SIGNED DATE

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH934091 (TANUM0TPU2)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	INFORMATION MEETING
Organization	HHSPAA
Total Cost	620.75
Current Status	Paid
Next Status	
Purpose	MISSION (OPERATIONAL)
Travel Dates	03/31/2023 - 03/31/2023
Trip Name	Trip from Baltimore to Orlando
Currency	USD
Per Diem Locations	ORLANDO, FL
Document Details	HHS Secretary traveling on official business to conduct meetings and site visits in the region.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct meetings and site visits in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/31/23	03/31/23	ORLANDO, FL	MISSION (OPERATIONAL)	159.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	620.75
Reimbursable Expenses	620.75
Non-Reimbursable Expenses	0.00
Advance Requested	0.00
Net to Traveler	0.00
Net to Government	0.00
Pay to Charge Card	620.75

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	566.80	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	620.75	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1007719910		566.80
COMM-CARR	JetBlue	1007719910		0.00

Trip Itinerary

From **BWI-Baltimore, MD (USA) (Balt. IntL. Apt** **To** **MCO-Orlando, FL (USA) (IntL. Apt)**

Air
Friday March 31, 2023
BWI-Baltimore, MD (USA) to MCO-Orlando, FL (USA) (I

Mar 31 Southwest 547
Orlando, FL (USA) (IntL. Apt) 03/31/2023 10:35AM
Confirmation Number

Duration 2 Hours 20 Minutes Nonstop
Orlando, FL (USA) (IntL. Apt) 03/31/2023 10:35AM

Flight Information
Distance 788 miles
No Seat Assigned

Emissions 513.4 lbs of CO2
Cost 566.80 USD

MCO-Orlando, FL (USA) (I to DCA-Washington, DC (USA)

Mar 31 JetBlue 24
Washington, DC (USA) (National Apt) 03/31/2023 6:58PM
Confirmation Number

Duration 2 Hours 23 Minutes Nonstop
Washington, DC (USA) (National Apt) 03/31/2023 6:58PM

Flight Information
Distance 760 miles
No Seat Assigned

Emissions 495.1 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
03/30/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
03/31/2023	Airfare	COM.CARR.	566.80	IBA-TRAVEL CARD	
04/03/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 620.75

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
03/31/2023	159.00/ 69.00	0.00	0.00	0.00	0.00				
					Total Per Diem Allowances				0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Orlando, Mar 2023	(b)(6)	IBA-TRAVEL CARD	620.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Orlando, Mar 2023	(b)(6)	620.75

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	620.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Orlando, Mar 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	566.80
TAV EXP-C	2023	14.50
TMC FEE	2023	39.45
	Accounting Code Total	620.75

Total 620.75

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	03/24/2023 7:46:43 AM

Receipt Checklist

No receipts required.

Audits

No Failed Audits Exist

Document History - 02/07/2024 Vch: VCH934091

Status	Date	Time	Signature Name	Comments
Paid	04/05/2023	11:23AMEST	User, EAI	EAI Document Status Update WS : $620.75 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	04/04/2023	11:18AMEST	User, EAI	EAI Document Status Update WS
PENDING	04/04/2023	8:03AMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	04/04/2023	8:02AMCST	Hasaballa, Steven Adel	
VCH APPROVED	04/03/2023	9:33AMEST	Williams, Ebony C	
SIGNED ON BEHALF	04/03/2023	8:48AMEST	Gibson, Quantina Sade	
CREATED	04/03/2023	8:41AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	____________	Approver Name	____________
Traveler/Preparer Signature	____________	Approver Signature	____________
Date	____________	Date	____________

VCH935163 (TANUM0TQ9W)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)

Document Type Vch

Type Code SITE VISIT

Organization HHSPAA

Total Cost 2,414.04

Current Status Paid

Next Status

Purpose MISSION (OPERATIONAL)

Travel Dates 04/04/2023 - 04/04/2023

Trip Name Trip from Washington to Phoenix & Denver

Currency USD

Per Diem Locations DENVER, CO

Document Details HHS Secretary traveling on official business to conduct official site visits and meetings in the regions. *Phoenix leg of trip canceled due to mechanical issues with plane.*

Traveler Profile

Name Becerra, Xavier

TrID (b)(6)

Title

Security Cl

Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201

Office Phone 2022603000

Home Address ,

ID 1001588526

Organization HHSPAA

Duty Station

Card No Advance

EMAIL Xavier.Becerra@hhs.gov

Cell Phone

Home Phone

Alternate Phone

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct official site visits and meetings in the regions. *Phoenix leg of trip canceled due to mechanical issues with plane.*

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/04/23	04/04/23	DENVER, CO	MISSION (OPERATIONAL)	199.00 / 79.00

Document Custom Fields

No data is present

Document Totals

Total Expenses 2,414.04

Reimbursable Expenses 2,414.04

Non-Reimbursable Expenses 0.00

Advance Requested 0.00

Net to Traveler 59.25

Net to Government 0.00

Pay to Charge Card 2,354.79

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	2,182.49	0.00
M&IE	59.25	0.00
TAV EXP-C	14.50	0.00
TMC FEE	157.80	0.00
Total Expenses	2,414.04	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1007723430		2,182.49
COMM-CARR	United	1007723430		0.00
COMM-CARR	United	1007723430		0.00

Trip Itinerary

From **IAD-Washington, DC (USA) (Dulles Apt)** **To** **PHX-Phoenix, AZ (USA) (Sky Harbor Apt)**

Air

Monday April 03, 2023

IAD-Washington, DC (USA) to PHX-Phoenix, AZ (USA) (S

Apr 03 United 670 — Duration 5 Hours 6 Minutes Nonstop

Phoenix, AZ (USA) (Sky Harbor Apt) 04/03/2023 10:21AM — Phoenix, AZ (USA) (Sky Harbor Apt) 04/03/2023 10:21AM

Confirmation Number

Flight Information

Distance 1951 miles — Emissions 1271.0 lbs of CO2

No Seat Assigned — Cost 2,182.49 USD

Tuesday April 04, 2023

IAD-Washington, DC (USA) to DEN-Denver, CO (USA) (De

Apr 04 United 1366 — Duration 3 Hours 52 Minutes Nonstop

Denver, CO (USA) (Denver IntL. Apt) 04/04/2023 10:20AM — Denver, CO (USA) (Denver IntL. Apt) 04/04/2023 10:20AM

Confirmation Number

Flight Information

Distance 1448 miles — Emissions 943.3 lbs of CO2

No Seat Assigned

DEN-Denver, CO (USA) (De to IAD-Washington, DC (USA)

Apr 04 United 2329 — Duration 3 Hours 21 Minutes Nonstop

Washington, DC (USA) (Dulles Apt) 04/04/2023 9:01PM — Washington, DC (USA) (Dulles Apt) 04/04/2023 9:01PM

Confirmation Number

Flight Information

Distance 1448 miles — Emissions 943.3 lbs of CO2

No Seat Assigned

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
03/29/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
04/03/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
04/03/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				

Date	Description	Category	Cost	Pay Method	Per Diem
04/03/2023	TMC Fee - Manual	TMC FEE	39.45	IBA-TRAVEL CARD	
04/04/2023	Airfare	COM.CARR.	2,182.49	IBA-TRAVEL CARD	
04/04/2023	M&IE	M&IE	59.25	PERSONAL	Yes
04/05/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses	2,354.79
Total Per Diem Expenses	59.25

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/04/2023	199.00/ 79.00	0.00	0.00	59.25	59.25				
					Total Per Diem Allowances				59.25

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Phoenix & Denver, Apr 2023	(b)(6)	IBA-TRAVEL CARD	2,354.79
HHSPAA	Phoenix & Denver, Apr 2023		PERSONAL	59.25

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Phoenix & Denver, Apr 2023	(b)(6)	2,414.04

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	2,354.79
PERSONAL	59.25

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Phoenix & Denver, Apr 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	2,182.49
M&IE	2023	59.25
TAV EXP-C	2023	14.50
TMC FEE	2023	157.80
	Accounting Code Total	2,414.04

Total	2,414.04

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	03/27/2023 7:09:10 AM
Itinerary 2.pdf	04/05/2023 10:22:08 AM

Receipt Checklist

No receipts required.

Audits

FAIL COST COMPARISON Vch COST (TRIP 1) IS NOT WITHIN 20% OF COST (TRIP00QXON) The current cost of your trip has exceeded the estimated cost of your travel authorization by more than the allowed percentage. Please provide a justification explaining why the cost is significantly higher.	**Traveler Justification** multiple flight changes due to flight delays resulted in increased airfare cost and multiple DTI TMC fees (receipts attached) first leg of trip to ultimately canceled.
FAIL DUPLICATE EXPENSES Travel Fee, dated 04/03/2023, for amount 39.45 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification** multiple flight changes incurred fees from DTI
FAIL DUPLICATE EXPENSES Travel Fee, dated 04/03/2023, for amount 39.45 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification**
FAIL EXPENSE $ VARIANCE Vch 59.25 for M&IE IS NOT W/IN THE $0 VARIANCE of the Auth 118.5 The threshold for one or more expense categories has been exceeded. Please provide a justification".	**Traveler Justification** First leg of trip (Phoenix) ultimately canceled due to mechanical issues with plane.
FAIL EXPENSE OUTSIDE TRIP DATE TMC Fee - Manual, dated 04/03/2023, is before the actual trip start date You have claimed an expense which is outside of your travel dates. Please correct the expense.	**Traveler Justification** TMC Fees incurred when flights are booked prior to departure date.
FAIL NON-CONTRACT FARE FLIGHT: 2329, DEPARTING: 04/04/23, NON-CONTRACT FARE: YDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI selected flights based on traveler's schedule needs.

Document History - 02/07/2024 Vch: VCH935163

Status	Date	Time	Signature Name	Comments
Paid	04/12/2023	11:40AMEST	User, EAI	EAI Document Status Update WS : $2354.79 paid to IBA-TRAVEL CARD. $59.25 paid to PERSONAL.
PAYMENT SUBMITTED	04/11/2023	11:18AMEST	User, EAI	EAI Document Status Update WS
PENDING	04/11/2023	7:49AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	04/11/2023	7:49AMEST	User, EAI	EAI Document Status Update WS
PENDING	04/11/2023	5:20AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	04/11/2023	5:20AMCST	Hasaballa, Steven Adel	
VCH APPROVED	04/10/2023	12:17PMEST	Williams, Ebony C	
SIGNED ON BEHALF	04/10/2023	7:35AMEST	Gibson, Quantina Sade	
CREATED	04/05/2023	10:14AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ______ Approver Name ______

Traveler/Preparer Signature ______ Approver Signature ______

Date ______ Date ______

VCH937664 (TANUM0TTY5)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	04/10/2023 - 04/11/2023
Type Code	SITE VISIT	**Trip Name**	Trip from Washington to Atlanta & Greensboro
Organization	HHSPAA	**Currency**	USD
Total Cost	1,970.93		
Current Status	Paid	**Per Diem Locations**	ATLANTA, GA / GREENSBORO, NC
Next Status		**Document Details**	HHS Secretary traveling on official business to conduct site visits and meetings in the region.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct site visits and meetings in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/10/23	04/10/23	ATLANTA, GA	MISSION (OPERATIONAL)	163.00 / 74.00
04/10/23	04/11/23	GREENSBORO, NC	MISSION (OPERATIONAL)	112.00 / 64.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,970.93	**Advance Requested**	0.00
Reimbursable Expenses	1,970.93	**Net to Traveler**	96.00
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	1,874.93

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,694.70	0.00
LODGING	112.00	0.00
LODGING MISC	14.28	0.00
M&IE	96.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	1,970.93	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1007753996		1,694.70
COMM-CARR	Delta	1007753996		0.00
COMM-CARR	American Airlines	1007753996		0.00
LODGE	Courtyard	1007753996	Greensboro,NC	112.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **ATL-Atlanta, GA (USA) (Hartsfield IntL.**

Air
Monday April 10, 2023
DCA-Washington, DC (USA) to ATL-Atlanta, GA (USA) (H

Apr 10	Delta 972 Atlanta, GA (USA) (Hartsfield IntL. Apt) 04/10/2023 8:52AM Confirmation Number	Duration 1 Hour 53 Minutes Nonstop Atlanta, GA (USA) (Hartsfield IntL. Apt) 04/10/2023 8:52AM
	Flight Information Distance 546 miles No Seat Assigned	Emissions 355.7 lbs of CO2 Cost 1,694.70 USD

ATL-Atlanta, GA (USA) (H to GSO-Greensboro / Winston

Apr 10	Delta 2607 Greensboro / Winston-salem, NC (USA) 04/10/2023 7:01PM Confirmation Number	Duration 1 Hour 13 Minutes Nonstop Greensboro / Winston-salem, NC (USA) 04/10/2023 7:01PM
	Flight Information Distance 306 miles No Seat Assigned	Emissions 199.4 lbs of CO2

Tuesday April 11, 2023
GSO-Greensboro / Winston to DCA-Washington, DC (USA)

Apr 11	American Airlines 5354 Washington, DC (USA) (National Apt) 04/11/2023 4:54PM Confirmation Number	Duration 1 Hour 18 Minutes Nonstop Washington, DC (USA) (National Apt) 04/11/2023 4:54PM
	Flight Information Distance 248 miles No Seat Assigned	Emissions 161.6 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
04/07/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				

Date	Description	Category	Cost	Pay Method	Per Diem
04/10/2023	Airfare	COM.CARR.	1,694.70	IBA-TRAVEL CARD	
04/10/2023	Lodging	LODGING	112.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 72600252 Cmt: CANCEL PERMITTED UP TO 02 DAYS BEFORE ARRIVAL. 126.28 CANCEL FEE PER ROOM.				
04/10/2023	Hotel Tax - Domestic	LODGING MISC	14.28	IBA-TRAVEL CARD	
04/10/2023	M&IE	M&IE	48.00	PERSONAL	Yes
04/11/2023	M&IE	M&IE	48.00	PERSONAL	Yes
04/14/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 1,762.93

Total Per Diem Expenses 208.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/10/2023	112.00/ 64.00	112.00	112.00	48.00	48.00				
04/11/2023	112.00/ 64.00	0.00	0.00	48.00	48.00				
					Total Per Diem Allowances				208.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Atlanta & Greensboro, Apr 2023	(b)(6)	IBA-TRAVEL CARD	1,874.93
HHSPAA	Atlanta & Greensboro, Apr 2023		PERSONAL	96.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Atlanta & Greensboro, Apr 2023	(b)(6)	1,970.93

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	1,874.93
PERSONAL	96.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Atlanta & Greensboro, Apr 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	1,694.70
	Accounting Code Total	1,970.93

Expense Category	Fiscal Year	Amount
LODGING	2023	112.00
LODGING MISC	2023	14.28
M&IE	2023	96.00
TAV EXP-C	2023	14.50
TMC FEE	2023	39.45
	Accounting Code Total	1,970.93

Total 1,970.93

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	04/17/2023 6:11:53 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
04/10/2023	Lodging	112.00	Xavier Becerra Greensboro Hotel Receipt.pdf	04/14/2023 8:50:22 AM

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1007753996, DEPARTURE DATE: 04/11/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** Complimentary Airline upgrade due to traveler's reward status. Flight billed at Economy rate, no additional cost to government.
FAIL NON-CONTRACT FARE FLIGHT: 5354, DEPARTING: 04/11/23, NON-CONTRACT FARE: YA2AA (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** DTI booked most available flight based on the traveler's need.

Document History - 02/07/2024 Vch: VCH937664

Status	Date	Time	Signature Name	Comments
Paid	04/21/2023	11:39AMEST	User, EAI	EAI Document Status Update WS : $96 paid to PERSONAL.
PAYMENT SUBMITTED	04/20/2023	2:21PMEST	User, EAI	EAI Document Status Update WS
PENDING	04/20/2023	10:54AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	04/20/2023	10:54AMEST	User, EAI	EAI Document Status Update WS
PENDING	04/20/2023	9:02AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	04/20/2023	9:02AMCST	Hasaballa, Steven Adel	
VCH APPROVED	04/17/2023	11:08AMEST	Williams, Ebony C	
SIGNED ON BEHALF	04/17/2023	7:05AMEST	Gibson, Quantina Sade	
CREATED	04/14/2023	8:43AMEST	Grasty, Janine Shanae	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	______________________	Approver Name	______________________
Traveler/Preparer Signature	______________________	Approver Signature	______________________
Date	______________________	Date	______________________

VCH941567 (TANUM0U08O)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	04/24/2023 - 04/24/2023
Type Code	SITE VISIT	**Trip Name**	Philadelphia, PA region
Organization	HHSPAA	**Currency**	USD
Total Cost	335.40		
Current Status	Paid	**Per Diem Locations**	PHILADELPHIA, PA
Next Status		**Document Details**	HHS Secretary traveling on official business to conduct site visits and meetings in the region.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct site visits and meetings in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/24/23	04/24/23	PHILADELPHIA, PA	MISSION (OPERATIONAL)	210.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	335.40	**Advance Requested**	0.00
Reimbursable Expenses	335.40	**Net to Traveler**	0.00
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	335.40

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR. - RAIL	242.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	78.90	0.00
Total Expenses	335.40	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-RAIL	Amtrak	1007808447		233.00
COMM-RAIL	Amtrak	1007808447		0.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
04/20/2023	TMC Fee - Manual	TMC FEE	39.45	IBA-TRAVEL CARD	
04/20/2023	TMC Fee - Manual	TMC FEE	39.45	IBA-TRAVEL CARD	
04/24/2023	Train Fare	COM.CARR. - RAIL	242.00	IBA-TRAVEL CARD	
04/26/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 335.40

Total Per Diem Expenses 0.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/24/2023	210.00/ 79.00	0.00	0.00	0.00	0.00				

Total Per Diem Allowances 0.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Philadelphia, Apr 2023	(b)(6)	IBA-TRAVEL CARD	335.40

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Philadelphia, Apr 2023	(b)(6)	335.40

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	335.40

Account Summary

Org HHSPAA

Acct Label Philadelphia, Apr 2023

Accounting Code (b)(6)

Expense Category	Fiscal Year	Amount
COM.CARR. - RAIL	2023	242.00
TAV EXP-C	2023	14.50
TMC FEE	2023	78.90
	Accounting Code Total	335.40

Total 335.40

Attachments

Attachment File Name	Uploaded Timestamp
Itinerary.pdf	04/26/2023 11:47:34 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
04/24/2023	RAILTrain Fare	242.00	DTI Invoice.pdf	04/26/2023 12:03:42 PM

Audits

FAIL DUPLICATE EXPENSES TMC Fee - Manual, dated 04/20/2023, for amount 39.45 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification** TMC fee incurred at the time DTI booked reservations. Additional fee incurred when itinerary update submitted same day, reflected on attached invoice.
FAIL DUPLICATE EXPENSES TMC Fee - Manual, dated 04/20/2023, for amount 39.45 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.	**Traveler Justification**
FAIL EXPENSE OUTSIDE TRIP DATE TMC Fee - Manual, dated 04/20/2023, is before the actual trip start date You have claimed an expense which is outside of your travel dates. Please correct the expense.	**Traveler Justification** TMC fee incurred at the time DTI booked reservations. Additional fee incurred when itinerary update submitted same day, reflected on attached invoice.
FAIL EXPENSE OUTSIDE TRIP DATE TMC Fee - Manual, dated 04/20/2023, is before the actual trip start date You have claimed an expense which is outside of your travel dates. Please correct the expense.	**Traveler Justification**
FAIL EXPENSE THRESHOLD Ad hoc expense - Train Fare The threshold for one or more Expense Category has been exceeded. Please provide a justification.	**Traveler Justification** travel by train authorized/approved

Document History - 02/07/2024 Vch: VCH941567

Status	Date	Time	Signature Name	Comments
Paid	04/27/2023	3:35PMEST	User, EAI	EAI Document Status Update WS : $335.4 paid to IBA-TRAVEL CARD.
PAYMENT SUBMITTED	04/27/2023	6:19AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	04/27/2023	3:29AMEST	User, EAI	EAI Document Status Update WS
PENDING	04/27/2023	3:29AMEST	User, EAI	EAI Voucher Submitted
PENDING	04/26/2023	12:59PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	04/26/2023	12:59PMCST	Hasaballa, Steven Adel	
VCH APPROVED	04/26/2023	12:31PMEST	Williams, Ebony C	

Status	Date	Time	Signature Name	Comments
SIGNED ON BEHALF	04/26/2023	12:19PMEST	Gibson, Quantina Sade	
CREATED	04/26/2023	11:14AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ______ Approver Name ______

Traveler/Preparer Signature ______ Approver Signature ______

Date ______ Date ______

VCH955455 (TANUM0UDPL)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	SITE VISIT
Organization	HHSPAA
Total Cost	23,698.65
Current Status	Paid
Next Status	

Purpose	MISSION (OPERATIONAL)
Travel Dates	05/11/2023 - 05/25/2023
Trip Name	Trip to Nagasaki, Brussels & Geneva
Currency	USD
Per Diem Locations	NAGASAKI, JPN / BRUSSELS, BEL / GENEVA, CHE
Document Details	HHS Secretary will be leading the US Delegation to the G7 Health Ministerial in Nagasaki, Japan and then immediately traveling on official business in Belgium and the WHA in Geneva. The Secretary will be the head of delegation for the entire trip, having meetings immediately upon landing in each country and coming directly from official business as well.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	

ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary will be leading the US Delegation to the G7 Health Ministerial in Nagasaki, Japan and then immediately traveling on official business in Belgium and the WHA in Geneva. The Secretary will be the head of delegation for the entire trip, having meetings immediately upon landing in each country and coming directly from official business as well.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/11/23	05/15/23	NAGASAKI, JPN	MISSION (OPERATIONAL)	185.00 / 106.00
05/15/23	05/20/23	BRUSSELS, BEL	MISSION (OPERATIONAL)	321.00 / 145.00
The Department of State alerts U.S. citizens to the continued threat of terrorist attacks throughout Europe. Click here for more information				
05/20/23	05/25/23	GENEVA, CHE	MISSION (OPERATIONAL)	325.00 / 166.00

Document Custom Fields

Notification of Foreign Travel

Is business or premium class used for any leg of this trip?	Yes
Business/Premium Class Explanation	OTCC Approval Memo attached
Funding Source 1	OS/NOT OGHA
Funded Amount 1	24000.00
Funding Details 1 ("&" character not allowed)	
Funding Source 2	OS/NOT OGHA
Funded Amount 2	0.00
Funding Details 2 ("&" character not allowed)	
Funding Source 3	
Funded Amount 3	0.00
Funding Details 3 ("&" character not allowed)	
Total Funding	24000
Agency	OS
Center	IOS
Additional Organization Description ("&" character not allowed)	
Country Clearance Cable Prepared?	Yes
Multilateral Travel Activity?	Yes
Are Multiple Employees Traveling Together?	Yes
Multilateral Travel Selection	APEC
Additional Employee Names List ("&" character not allowed)	Benjamin Scott Lizeth Zardeneta Cynthia Palafox Esmeralda Orozco Kimber Miller Tolbert Katharine Wulff Hannah Salazar
Late Reason	
Job Title ("&" character not allowed)	HHS Secretary
Employee Status	OTHER
Passport Type	Official
Passport # and Expiration Date ("&" character not allowed)	(b)(6)
Passport Issuing Country ("&" character not allowed)	United States
Country of Birth ("&" character not allowed)	United States

Document Totals

Total Expenses	23,698.65	**Advance Requested**	0.00
Reimbursable Expenses	23,698.65	**Net to Traveler**	2,077.00
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	21,621.65

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	16,284.05	0.00
LODGING	4,864.58	0.00
M&IE	2,077.00	0.00
OTHER	414.40	0.00
TAV EXP-C	14.50	0.00
TMC FEE	44.12	0.00
Total Expenses	23,698.65	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Japan Airlines	1007695428		0.00
COMM-CARR	United	1007695428		16,284.05
COMM-CARR	British Airways	1007695428		0.00
COMM-CARR	Japan Airlines	1007695428		0.00
COMM-CARR	Japan Airlines	1007695428		0.00
COMM-CARR	Japan Airlines	1007695428		0.00
COMM-CARR	Swiss	1007695428		0.00
COMM-CARR	United	1007695428		0.00
COMM-CARR	United	1007695428		0.00

Trip Itinerary

From **IAD-Washington, DC (USA) (Dulles Apt)** **To** **HND-Tokyo, Japan (Haneda Apt)**

Air

Thursday May 11, 2023

IAD-Washington, DC (USA) to HND-Tokyo, Japan (Haneda

May 11 United 803
Tokyo, Japan (Haneda Apt) 05/12/2023 3:25PM
Confirmation Number

Duration 13 Hours 55 Minutes Nonstop
Tokyo, Japan (Haneda Apt) 05/12/2023 3:25PM

Flight Information
Distance 6763 miles
No Seat Assigned

Emissions 4406.0 lbs of CO2
Cost 16,284.05 USD

Friday May 12, 2023

HND-Tokyo, Japan (Haneda to NGS-Nagasaki, Japan

May 12 Japan Airlines 613
Nagasaki, Japan 05/12/2023 7:40PM
Confirmation Number

Duration 2 Hours Nonstop
Nagasaki, Japan 05/12/2023 7:40PM

Flight Information
Distance 592 miles
No Seat Assigned

Emissions 385.7 lbs of CO2

Monday May 15, 2023

NGS-Nagasaki, Japan to HND-Tokyo, Japan (Haneda

May 15 Japan Airlines 616
Tokyo, Japan (Haneda Apt) 05/15/2023 10:05PM
Confirmation Number

Duration 1 Hour 40 Minutes Nonstop
Tokyo, Japan (Haneda Apt) 05/15/2023 10:05PM

Flight Information
Distance 592 miles
No Seat Assigned

Emissions 385.7 lbs of CO2

Tuesday May 16, 2023

HND-Tokyo, Japan (Haneda to LHR-London, England (Hea

May 16 Japan Airlines 41
London, England (Heathrow Apt) 05/16/2023 6:25AM
Confirmation Number

Duration 14 Hours 15 Minutes Nonstop
London, England (Heathrow Apt) 05/16/2023 6:25AM

Flight Information
Distance 5955 miles
No Seat Assigned

Emissions 3879.6 lbs of CO2

HND-Tokyo, Japan (Haneda to LHR-London, England (Hea

May 16 Japan Airlines 41
London, England (Heathrow Apt) 05/16/2023 6:25AM
Confirmation Number

Duration 13 Hours 50 Minutes Nonstop
London, England (Heathrow Apt) 05/16/2023 6:25AM

Flight Information
Distance 5955 miles
No Seat Assigned

Emissions 3879.6 lbs of CO2

LHR-London, England (Hea to BRU-Brussels, Belgium

May 16 British Airways 392
Brussels, Belgium 05/16/2023 10:25AM
Confirmation Number

Duration 1 Hour 10 Minutes Nonstop
Brussels, Belgium 05/16/2023 10:25AM

Flight Information
Distance 218 miles
No Seat Assigned

Emissions 190.2 lbs of CO2

Saturday May 20, 2023

BRU-Brussels, Belgium to GVA-Geneva, Switzerland

May 20 Swiss 791
Geneva, Switzerland 05/20/2023 10:30AM
Confirmation Number

Duration 1 Hour 15 Minutes Nonstop
Geneva, Switzerland 05/20/2023 10:30AM

Flight Information
Distance 330 miles
No Seat Assigned

Emissions 287.9 lbs of CO2

Thursday May 25, 2023

GVA-Geneva, Switzerland to IAD-Washington, DC (USA)

May 25 United 975
Washington, DC (USA) (Dulles Apt) 05/25/2023 2:50PM
Confirmation Number

Duration 9 Hours 10 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 05/25/2023 2:50PM

Flight Information

Distance 4077 miles Emissions 2656.1 lbs of CO2
No Seat Assigned

GVA-Geneva, Switzerland to IAD-Washington, DC (USA)

May 25 United 975
Washington, DC (USA) (Dulles Apt) 05/25/2023 2:50PM
Confirmation Number

Duration 9 Hours 10 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 05/25/2023 2:50PM

Flight Information
Distance 4077 miles
No Seat Assigned

Emissions 2656.1 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
05/10/2023	Travel Fee	TMC FEE	44.12	IBA-TRAVEL CARD	
	Comment: LB ATRS Intl w-Air-Rail				
05/11/2023	Airfare	COM.CARR.	16,284.05	IBA-TRAVEL CARD	
05/11/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
05/11/2023	M&IE	M&IE	79.50	PERSONAL	Yes
05/12/2023	Lodging	LODGING	362.16	IBA-TRAVEL CARD	Yes
05/12/2023	M&IE	M&IE	106.00	PERSONAL	Yes
05/13/2023	Lodging	LODGING	362.16	IBA-TRAVEL CARD	Yes
05/13/2023	M&IE	M&IE	106.00	PERSONAL	Yes
05/14/2023	Lodging	LODGING	362.16	IBA-TRAVEL CARD	Yes
05/14/2023	M&IE	M&IE	106.00	PERSONAL	Yes
05/14/2023	Misc. Expense	OTHER	362.15	IBA-TRAVEL CARD	
	Comment: Authorized meeting space in Japan				
05/15/2023	Lodging	LODGING	314.10	IBA-TRAVEL CARD	Yes
05/15/2023	M&IE	M&IE	145.00	PERSONAL	Yes
05/16/2023	Lodging	LODGING	314.10	IBA-TRAVEL CARD	Yes
05/16/2023	M&IE	M&IE	145.00	PERSONAL	Yes
05/16/2023	Misc. Expense	OTHER	52.25	IBA-TRAVEL CARD	
	Comment: Citi Cross Border processing fees				
05/17/2023	Lodging	LODGING	314.10	IBA-TRAVEL CARD	Yes
05/17/2023	M&IE	M&IE	145.00	PERSONAL	Yes
05/18/2023	Lodging	LODGING	314.10	IBA-TRAVEL CARD	Yes
05/18/2023	M&IE	M&IE	145.00	PERSONAL	Yes
05/19/2023	Lodging	LODGING	314.10	IBA-TRAVEL CARD	Yes
05/19/2023	Lodging	LODGING	360.99	IBA-TRAVEL CARD	Yes
05/19/2023	M&IE	M&IE	145.00	PERSONAL	Yes
05/20/2023	Lodging	LODGING	369.32	IBA-TRAVEL CARD	Yes
05/20/2023	M&IE	M&IE	166.00	PERSONAL	Yes
05/21/2023	Lodging	LODGING	369.32	IBA-TRAVEL CARD	Yes
05/21/2023	M&IE	M&IE	166.00	PERSONAL	Yes
05/22/2023	Lodging	LODGING	369.32	IBA-TRAVEL CARD	Yes
05/22/2023	M&IE	M&IE	166.00	PERSONAL	Yes
05/23/2023	Lodging	LODGING	369.32	IBA-TRAVEL CARD	Yes
05/23/2023	M&IE	M&IE	166.00	PERSONAL	Yes
05/24/2023	Lodging	LODGING	369.33	IBA-TRAVEL CARD	Yes
05/24/2023	M&IE	M&IE	166.00	PERSONAL	Yes

Date	Description	Category	Cost	Pay Method	Per Diem
05/25/2023	M&IE	M&IE	124.50	PERSONAL	Yes
05/30/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 16,757.07

Total Per Diem Expenses 6,941.58

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/11/2023	185.00/ 106.00	0.00	0.00	79.50	79.50				
05/12/2023	185.00/ 106.00	362.16	362.16	106.00	106.00				
05/13/2023	185.00/ 106.00	362.16	362.16	106.00	106.00				
05/14/2023	185.00/ 106.00	362.16	362.16	106.00	106.00				
05/15/2023	321.00/ 145.00	314.10	314.10	145.00	145.00				
05/16/2023	321.00/ 145.00	314.10	314.10	145.00	145.00				
05/17/2023	321.00/ 145.00	314.10	314.10	145.00	145.00				
05/18/2023	321.00/ 145.00	314.10	314.10	145.00	145.00				
05/19/2023	321.00/ 145.00	675.09	675.09	145.00	145.00				
05/20/2023	325.00/ 166.00	369.32	369.32	166.00	166.00				
05/21/2023	325.00/ 166.00	369.32	369.32	166.00	166.00				
05/22/2023	325.00/ 166.00	369.32	369.32	166.00	166.00				
05/23/2023	325.00/ 166.00	369.32	369.32	166.00	166.00				
05/24/2023	325.00/ 166.00	369.33	369.33	166.00	166.00				
05/25/2023	325.00/ 166.00	0.00	0.00	124.50	124.50				
					Total Per Diem Allowances				6,941.58

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Overseas Delegation, May 2023	(b)(6)	IBA-TRAVEL CARD	21,621.65
HHSPAA	Overseas Delegation, May 2023		PERSONAL	2,077.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Overseas Delegation, May 2023	(b)(6)	23,698.65

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	21,621.65

Payment Method	Amount
PERSONAL	2,077.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Overseas Delegation, May 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	16,284.05
LODGING	2023	4,864.58
M&IE	2023	2,077.00
OTHER	2023	414.40
TAV EXP-C	2023	14.50
TMC FEE	2023	44.12
	Accounting Code Total	23,698.65

Total 23,698.65

Attachments

Attachment File Name	Uploaded Timestamp
XB Request For Other Than Coach Class (OTCC) -Signed.pdf	05/17/2023 1:07:14 PM
ECC Itinerary - Aproved (Japan).pdf	05/17/2023 1:07:25 PM
eCC Itinerary - Approved_XB (Belgium).pdf	05/17/2023 1:07:36 PM
ECC Itinerary - Approved (Switzerland).pdf	05/17/2023 1:07:46 PM
DTI Itinerary XB 5.4.23.pdf	05/17/2023 1:08:08 PM
SIGNED Fly America Exception Form XB.pdf	05/17/2023 1:10:00 PM
Ammended Request for Actual Expense Allowance_Xavier Becerra (Japan) 6.7.23.pdf	06/07/2023 1:44:02 PM
Request for Actual Expense Allowance (Geneva) XB 6.7.23.pdf	06/07/2023 1:44:08 PM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
05/11/2023	AIRAirfare	16,284.05	DTI Invoice.pdf	06/07/2023 1:20:31 PM
05/12/2023	Lodging	362.16	Receipt(Mr. XAVIER BECERRA).pdf	06/07/2023 1:01:59 PM
05/13/2023	Lodging	362.16		
05/14/2023	Lodging	362.16		
05/14/2023	Misc Expense	362.15		
05/15/2023	Lodging	314.10	HOTEL AMIGO.pdf	06/07/2023 12:02:58 PM
05/16/2023	Lodging	314.10		
05/17/2023	Lodging	314.10		
05/18/2023	Lodging	314.10		
05/19/2023	Lodging	314.10		
05/19/2023	Lodging	360.99	Xavier Becerra Geneva Hotel Receipt.pdf	06/07/2023 1:08:16 PM
05/20/2023	Lodging	369.32	Xavier Becerra Geneva Hotel Receipt.pdf	06/07/2023 1:04:45 PM
05/21/2023	Lodging	369.32		
05/22/2023	Lodging	369.32		

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
05/23/2023	Lodging	369.32		
05/24/2023	Lodging	369.33		

Audits

FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/12/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification** AEA Approval attached
FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED MEAL COST EXCEEDED - 05/12/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification**
FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/13/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification**
FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/14/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification**
FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/19/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification**
FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/20/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification**
FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/21/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification**
FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/22/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification**
FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/23/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification**
FAIL ACTUALS AUTHORIZED MAXIMUM AUTHORIZED LODGING COST EXCEEDED - 05/24/2023 Actuals claimed on this Voucher exceed the Actuals authorized on the Travel Authorization. Provide a justification explaining why the claimed actuals on this voucher are different from the claimed actuals on travel authorization.	**Traveler Justification**
FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification** AEA Approval memo attached.
FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification**
FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification**

FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification**
FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification**
FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification**
FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification**
FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification**
FAIL ACTUALS EXIST LODGING ACTUALS EXIST Actual Lodging and/or M&IE Expense(s) are claimed on this document. Please verify they are correct and provide a justification.	**Traveler Justification**
FAIL CLASS OF SERVICE TEST TICKET: 1007695428, DEPARTURE DATE: 05/12/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** OTCC Approved per 14-hr rule, memo attached
FAIL CLASS OF SERVICE TEST TICKET: 1007695428, DEPARTURE DATE: 05/16/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification**
FAIL CLASS OF SERVICE TEST TICKET: 1007695428, DEPARTURE DATE: 05/25/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification**
FAIL DAILY EXPENSE THRESH Airfare for 05/11/2023 exceeds the daily threshold of 9,999.00 The threshold for one or more expenses has been exceeded. Please provide a justification".	**Traveler Justification** airfare cost for travel to 3 countries approved.
FAIL EXP CAT THRESHOLD COM.CARR. GREATER THAN 9,999.99 The threshold for one or more expense categories has been exceeded. Please provide a justification.	**Traveler Justification** airfare cost for travel to 3 countries approved. Internet is reimbursable expense per HHS Travel Policy
FAIL EXPENSE $ VARIANCE Vch 0 for First Bag Airline Fee IS NOT W/IN THE $0 VARIANCE of the Auth 225 The threshold for one or more expense categories has been exceeded. Please provide a justification".	**Traveler Justification** No baggage or internet expenses claimed. M&IE populated incorrectly on second day of travel, manual edit to GSA rate required.
FAIL EXPENSE $ VARIANCE Vch 0 for Internet Usage IS NOT W/IN THE $0 VARIANCE of the Auth 85 The threshold for one or more expense categories has been exceeded. Please provide a justification".	**Traveler Justification**
FAIL EXPENSE $ VARIANCE Vch 2077 for M&IE IS NOT W/IN THE $0 VARIANCE of the Auth 1932 The threshold for one or more expense categories has been exceeded. Please provide a justification".	**Traveler Justification**
FAIL EXPENSE THRESHOLD Airfare exceeds the single threshold of 9,999.00 The threshold for one or more Expense Category has been exceeded. Please provide a justification.	**Traveler Justification** airfare cost for travel to 3 countries approved. Misc. expenses approved per TEPET
FAIL EXPENSE THRESHOLD Misc. Expense exceeds the single threshold of 1.00 The threshold for one or more Expense Category has been exceeded. Please provide a justification.	**Traveler Justification**
FAIL EXPENSE THRESHOLD Misc. Expense exceeds the single threshold of 1.00 The threshold for one or more Expense Category has been exceeded. Please provide a justification.	**Traveler Justification**
FAIL	**Traveler Justification**

NON-CONTRACT FARE FLIGHT: 613, DEPARTING: 05/12/23, NON-CONTRACT FARE: JLGUA (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	DTI booked most available flights based on traveler's schedule need.
FAIL NON-CONTRACT FARE FLIGHT: 616, DEPARTING: 05/15/23, NON-CONTRACT FARE: JNW0A9M0 (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 41, DEPARTING: 05/16/23, NON-CONTRACT FARE: PDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 392, DEPARTING: 05/16/23, NON-CONTRACT FARE: JLGUA (UNKNOWN AIRPORT CODE) You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 975, DEPARTING: 05/25/23, Fare code is invalid and could not be retrieved: YCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH955455

Status	Date	Time	Signature Name	Comments
Paid	06/09/2023	11:47AMEST	User, EAI	EAI Document Status Update WS : $2077 paid to PERSONAL.
PAYMENT SUBMITTED	06/08/2023	5:53AMEST	User, EAI	EAI Document Status Update WS
PENDING	06/08/2023	3:25AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	06/08/2023	3:25AMEST	User, EAI	EAI Document Status Update WS
PENDING	06/07/2023	2:09PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	06/07/2023	2:09PMCST	Hasaballa, Steven Adel	
VCH APPROVED	06/07/2023	2:00PMEST	Williams, Ebony C	
SIGNED ON BEHALF	06/07/2023	1:56PMEST	Gibson, Quantina Sade	
CREATED	05/30/2023	6:20AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH959064 (TANUM0UHTO)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	SITE VISIT
Organization	HHSPAA
Total Cost	1,048.60
Current Status	Paid
Next Status	
Purpose	MISSION (OPERATIONAL)
Travel Dates	05/31/2023 - 06/02/2023
Trip Name	Trip from Washington to Los Angeles
Currency	USD
Per Diem Locations	LOS ANGELES, CA
Document Details	HHS Secretary traveling on official business to conduct official site visits and meetings.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct official site visits and meetings.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/31/23	06/01/23	LOS ANGELES CA	MISSION (OPERATIONAL)	182.00 / 74.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,048.60
Reimbursable Expenses	1,048.60
Non-Reimbursable Expenses	0.00
Advance Requested	0.00
Net to Traveler	185.00
Net to Government	0.00
Pay to Charge Card	863.60

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	597.80	0.00
LODGING	182.00	0.00
LODGING MISC	29.85	0.00
M&IE	185.00	0.00
TAV EXP-C	14.50	0.00
TMC FEE	39.45	0.00
Total Expenses	1,048.60	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1007953573		597.80
COMM-CARR	United	1007953573		0.00
LODGE	Hilton	1007953573	Long Beach,CA	182.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
05/29/2023	Travel Fee	TMC FEE	39.45	IBA-TRAVEL CARD	
	Comment: LB ATRS Domestic w-Air-Rail				
05/31/2023	Airfare	COM.CARR.	597.80	IBA-TRAVEL CARD	
05/31/2023	Lodging	LODGING	182.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 3375754878 Cmt:				
05/31/2023	Hotel Tax - Domestic	LODGING MISC	29.85	IBA-TRAVEL CARD	
05/31/2023	M&IE	M&IE	55.50	PERSONAL	Yes
06/01/2023	M&IE	M&IE	74.00	PERSONAL	Yes
06/02/2023	M&IE	M&IE	55.50	PERSONAL	Yes
06/08/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 681.60

Total Per Diem Expenses 367.00

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
05/31/2023	182.00/ 74.00	182.00	182.00	55.50	55.50				
06/01/2023	182.00/ 74.00	0.00	0.00	74.00	74.00				
06/02/2023	182.00/ 74.00	0.00	0.00	55.50	55.50				
				Total Per Diem Allowances					367.00

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Los Angeles, May 2023	(b)(6)	IBA-TRAVEL CARD	863.60
HHSPAA	Los Angeles, May 2023		PERSONAL	185.00

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Los Angeles, May 2023	(b)(6)	1,048.60

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	863.60
PERSONAL	185.00

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Los Angeles, May 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	597.80
LODGING	2023	182.00
LODGING MISC	2023	29.85
M&IE	2023	185.00
TAV EXP-C	2023	14.50
TMC FEE	2023	39.45
	Accounting Code Total	1,048.60

Total 1,048.60

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
05/31/2023	Lodging	182.00		

Audits

FAIL	Traveler Justification
CLASS OF SERVICE TEST TICKET: 1007953573, DEPARTURE DATE: 05/31/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	on 5/3/2022 Omega confirmed, flight booked at economy rate, and upgrade by airline was at no additional cost to the government.

Document History - 02/07/2024 Vch: VCH959064

Status	Date	Time	Signature Name	Comments
Paid	06/12/2023	11:55AMEST	User, EAI	EAI Document Status Update WS : $863.6 paid to IBA-TRAVEL CARD. $185 paid to PERSONAL.
PAYMENT SUBMITTED	06/09/2023	11:21AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	06/09/2023	8:57AMEST	User, EAI	EAI Document Status Update WS
PENDING	06/09/2023	8:57AMEST	User, EAI	EAI Voucher Submitted
PENDING	06/08/2023	12:03PMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	06/08/2023	12:03PMCST	Hasaballa, Steven Adel	
VCH APPROVED	06/08/2023	9:45AMEST	Williams, Ebony C	
SIGNED ON BEHALF	06/08/2023	8:27AMEST	Gibson, Quantina Sade	
CREATED	06/08/2023	7:39AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ____________________ DATE __________

Document Signatures

Traveler/Preparer Name ____________________ Approver Name ____________________

Traveler/Preparer Signature ____________________ Approver Signature ____________________

Date ____________________ Date ____________________

VCH960807 (TANUM0UJDY)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	INFORMATION MEETING
Organization	HHSPAA
Total Cost	1,480.64
Current Status	Paid
Next Status	
Purpose	MISSION (OPERATIONAL)
Travel Dates	06/08/2023 - 06/08/2023
Trip Name	Trip from Washington to Minneapolis/St Paul
Currency	USD
Per Diem Locations	MINNEAPOLIS, MN
Document Details	HHS Secretary traveling on official business to conduct site visits and meetings in the region.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	.
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct site visits and meetings in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/08/23	06/08/23	MINNEAPOLIS, MN	MISSION (OPERATIONAL)	148.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	1,480.64
Reimbursable Expenses	1,480.64
Non-Reimbursable Expenses	0.00
Advance Requested	0.00
Net to Traveler	59.25
Net to Government	0.00
Pay to Charge Card	1,421.39

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	1,337.80	0.00
M&IE	59.25	0.00
TAV EXP-C	14.50	0.00
TMC FEE	69.09	0.00
Total Expenses	1,480.64	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1007966591		1,337.80
COMM-CARR	American Airlines	1007966591		0.00

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **MSP-Minneapolis / St. Paul, MN (USA)**

Air

Thursday June 08, 2023

DCA-Washington, DC (USA) to MSP-Minneapolis / St. Pa

Jun 08 Delta 2309

Minneapolis / St. Paul, MN (USA) 06/08/2023 9:30AM

Confirmation Number

Duration 2 Hours 40 Minutes Nonstop

Minneapolis / St. Paul, MN (USA) 06/08/2023 9:30AM

Flight Information

Distance 928 miles

No Seat Assigned

Emissions 604.6 lbs of CO2

Cost 1,337.80 USD

MSP-Minneapolis / St. Pa to DCA-Washington, DC (USA)

Jun 08 American Airlines 5588

Washington, DC (USA) (National Apt) 06/08/2023 9:15PM

Confirmation Number

Duration 2 Hours 34 Minutes Nonstop

Washington, DC (USA) (National Apt) 06/08/2023 9:15PM

Flight Information

Distance 928 miles

No Seat Assigned

Emissions 604.6 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/05/2023	Travel Fee	TMC FEE	69.09	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/08/2023	Airfare	COM.CARR.	1,337.80	IBA-TRAVEL CARD	
06/08/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
06/08/2023	M&IE	M&IE	59.25	PERSONAL	Yes
06/13/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 1,421.39

Total Per Diem Expenses 59.25

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/08/2023	148.00/ 79.00	0.00	0.00	59.25	59.25				
					Total Per Diem Allowances				59.25

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	Minneapolis, JUN 2023	(b)(6)	IBA-TRAVEL CARD	1,421.39
HHSPAA	Minneapolis, JUN 2023		PERSONAL	59.25

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	Minneapolis, JUN 2023	(b)(6)	1,480.64

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	1,421.39
PERSONAL	59.25

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label Minneapolis, JUN 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	1,337.80
M&IE	2023	59.25
TAV EXP-C	2023	14.50
TMC FEE	2023	69.09
	Accounting Code Total	1,480.64

Total 1,480.64

Attachments

No attachments exist.

Receipt Checklist

No receipts required.

Audits

FAIL	**Traveler Justification**

NON-CONTRACT FARE FLIGHT: 5588, DEPARTING: 06/08/23, NON-CONTRACT FARE: YDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	Omega booked most available flight based on the traveler's schedule needs.

Document History - 02/07/2024 Vch: VCH960807

Status	Date	Time	Signature Name	Comments
Paid	06/15/2023	11:43AMEST	User, EAI	EAI Document Status Update WS : $1421.39 paid to IBA-TRAVEL CARD. $59.25 paid to PERSONAL.
PAYMENT SUBMITTED	06/14/2023	8:18AMEST	User, EAI	EAI Document Status Update WS
PENDING	06/14/2023	4:59AMEST	SYSUTILITY	EAI Voucher Submitted
VCH CERTIFIED	06/14/2023	4:59AMCST	Hasaballa, Steven Adel	
VCH APPROVED	06/13/2023	8:16AMEST	Williams, Ebony C	
SIGNED ON BEHALF	06/13/2023	7:33AMEST	Gibson, Quantina Sade	
CREATED	06/13/2023	7:26AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED _______________ DATE _______________

Document Signatures

Traveler/Preparer Name _______________ Approver Name _______________

Traveler/Preparer Signature _______________ Approver Signature _______________

Date _______________ Date _______________

VCH965611 (TANUM0ULNS)

CONCURGOV

Primary Traveler Xavier Becerra (ID (b)(6)
Document Type Vch
Type Code INFORMATION MEETING
Organization HHSPAA
Total Cost 3,400.14
Current Status Paid
Next Status

Purpose MISSION (OPERATIONAL)
Travel Dates 06/14/2023 - 06/23/2023
Trip Name Trip from Washington to NV, CA, CO & MO
Currency USD
Per Diem Locations LAS VEGAS, NV / SACRAMENTO, CA / ASPEN, CO / SAINT LOUIS, MO
Document Details HHS Secretary traveling on official business to conduct official meetings and site visits in the region.

Traveler Profile

Name Becerra, Xavier
TrID (b)(6)
Title
Security Cl
Office Address 200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone 2022603000
Home Address ,

ID 1001588526
Organization HHSPAA
Duty Station
Card No Advance
EMAIL Xavier.Becerra@hhs.gov
Cell Phone
Home Phone
Alternate Phone

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct official meetings and site visits in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/14/23	06/14/23	LAS VEGAS, NV	MISSION (OPERATIONAL)	120.00 / 69.00
06/14/23	06/20/23	SACRAMENTO, CA	MISSION (OPERATIONAL)	145.00 / 69.00
06/20/23	06/22/23	ASPEN, CO	MISSION (OPERATIONAL)	235.00 / 79.00
06/22/23	06/23/23	SAINT LOUIS, MO	MISSION (OPERATIONAL)	141.00 / 64.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses 3,400.14
Reimbursable Expenses 3,400.14
Non-Reimbursable Expenses 0.00

Advance Requested 0.00
Net to Traveler 390.75
Net to Government 0.00
Pay to Charge Card 3,009.39

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	2,135.50	0.00
LODGING	599.00	0.00
LODGING MISC	53.12	0.00
M&IE	390.75	0.00
TAV EXP-C	14.50	0.00
TMC FEE	207.27	0.00
Total Expenses	3,400.14	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1007985579		2,003.60
COMM-CARR	Southwest	1007985579		0.00
COMM-CARR	United	1007985579		0.00
COMM-CARR	United	1007985579		0.00
COMM-CARR	American Airlines	1007985579		0.00
COMM-CARR	American Airlines	1007985579		0.00
COMM-CARR	American Airlines	1007985579		0.00
COMM-CARR	Southwest	1007985579		0.00
COMM-CARR	Southwest	1008040254		131.90
LODGE	Indigo Hotels	1007985579	St Louis,MO	129.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/07/2023	Travel Fee	TMC FEE	69.09	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/14/2023	Airfare	COM.CARR.	2,003.60	IBA-TRAVEL CARD	
06/14/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
06/14/2023	M&IE	M&IE	51.75	PERSONAL	Yes
06/15/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
06/15/2023	M&IE	M&IE	69.00	PERSONAL	Yes
06/16/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
06/16/2023	M&IE	M&IE	0.00	PERSONAL	Yes
06/17/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
06/17/2023	M&IE	M&IE	0.00	PERSONAL	Yes
06/18/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
06/18/2023	M&IE	M&IE	0.00	PERSONAL	Yes
06/19/2023	Lodging	LODGING	0.00	IBA-TRAVEL CARD	Yes
06/19/2023	M&IE	M&IE	0.00	PERSONAL	Yes
06/20/2023	Lodging	LODGING	235.00	IBA-TRAVEL CARD	Yes
	Comment: folio reflects 6/19 charges deducted as XB arrived on 6/20.				
06/20/2023	Hotel Tax - Domestic	LODGING MISC	26.56	IBA-TRAVEL CARD	

Date	Description	Category	Cost	Pay Method	Per Diem
06/20/2023	M&IE	M&IE	79.00	PERSONAL	Yes
06/21/2023	Lodging	LODGING	235.00	IBA-TRAVEL CARD	Yes
06/21/2023	Hotel Tax - Domestic	LODGING MISC	26.56	IBA-TRAVEL CARD	
06/21/2023	M&IE	M&IE	79.00	PERSONAL	Yes
06/22/2023	Lodging	LODGING	129.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 83972456 Cmt: CXL: PENALTY AMOUNT 153.38 CANCEL BY 2023-06-23T15:12:54 ONE NITE CANCEL OR NO SHOW PENALTY APPLIES				
06/22/2023	M&IE	M&IE	64.00	PERSONAL	Yes
06/23/2023	Airfare	COM.CARR.	131.90	IBA-TRAVEL CARD	
06/23/2023	M&IE	M&IE	48.00	PERSONAL	Yes
06/23/2023	Travel Fee	TMC FEE	69.09	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/23/2023	Travel Fee	TMC FEE	69.09	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/26/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 2,410.39

Total Per Diem Expenses 989.75

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/14/2023	145.00/ 69.00	0.00	0.00	51.75	51.75				
06/15/2023	145.00/ 69.00	0.00	0.00	69.00	69.00				
06/16/2023	145.00/ 69.00	0.00	0.00	0.00	0.00				
06/17/2023	145.00/ 69.00	0.00	0.00	0.00	0.00				
06/18/2023	145.00/ 69.00	0.00	0.00	0.00	0.00				
06/19/2023	145.00/ 69.00	0.00	0.00	0.00	0.00				
06/20/2023	235.00/ 79.00	235.00	235.00	79.00	79.00				
06/21/2023	235.00/ 79.00	235.00	235.00	79.00	79.00				
06/22/2023	141.00/ 64.00	129.00	129.00	64.00	64.00				
06/23/2023	141.00/ 64.00	0.00	0.00	48.00	48.00				
					Total Per Diem Allowances				989.75

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	NV, CA, CO, MO, June 2023	(b)(6)	IBA-TRAVEL CARD	3,009.39
HHSPAA	NV, CA, CO, MO, June 2023		PERSONAL	390.75

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	NV, CA, CO, MO, June 2023	(b)(6)	3,400.14

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	3,009.39
PERSONAL	390.75

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label NV, CA, CO, MO, June 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	2,135.50
LODGING	2023	599.00
LODGING MISC	2023	53.12
M&IE	2023	390.75
TAV EXP-C	2023	14.50
TMC FEE	2023	207.27
	Accounting Code Total	3,400.14

Total 3,400.14

Attachments

Attachment File Name	Uploaded Timestamp
Personal Travel Deviation Memo - XB 6 2 23.pdf	06/08/2023 10:24:40 AM

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
06/20/2023	Lodging	235.00	XB Aspen Hotel Folio (corrected).pdf	07/10/2023 12:34:21 PM
06/21/2023	Lodging	235.00		
06/22/2023	Lodging	129.00	BX folio (St. Louis).pdf	06/27/2023 10:40:34 AM

Audits

FAIL

CLASS OF SERVICE TEST
TICKET: 1007985579, DEPARTURE DATE: 06/22/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.

Traveler Justification
traveler upgraded due to rewards status. Government billed at economy rate.

FAIL

DUPLICATE EXPENSES
Travel Fee, dated 06/23/2023, for amount 69.09 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.

Traveler Justification
additional fee incurred due to itinerary update following original request.

FAIL

Traveler Justification

DUPLICATE EXPENSES
Travel Fee, dated 06/23/2023, for amount 69.09 is duplicated. Multiple expenses exist for the same date and amount. Please verify for accuracy and if applicable justify any duplicate expenses.

FAIL M&IE OVERRIDE Per Diem M&IE amount has been Overridden for trip date: 06/16/23 The M&IE has been manually adjusted on this travel document. Please provide the reason why M&IE was changed.	**Traveler Justification** M&IE zerod out due to personal deviation on 6/16 - 6/19
FAIL M&IE OVERRIDE Per Diem M&IE amount has been Overridden for trip date: 06/17/23 The M&IE has been manually adjusted on this travel document. Please provide the reason why M&IE was changed.	**Traveler Justification**
FAIL M&IE OVERRIDE Per Diem M&IE amount has been Overridden for trip date: 06/18/23 The M&IE has been manually adjusted on this travel document. Please provide the reason why M&IE was changed.	**Traveler Justification**
FAIL M&IE OVERRIDE Per Diem M&IE amount has been Overridden for trip date: 06/19/23 The M&IE has been manually adjusted on this travel document. Please provide the reason why M&IE was changed.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 2601, DEPARTING: 06/20/23, NON-CONTRACT FARE: EDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** Omega booked most available flights based on traveler's schedule
FAIL NON-CONTRACT FARE FLIGHT: 3298, DEPARTING: 06/22/23, Fare code is invalid and could not be retrieved: ODG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 3298, DEPARTING: 06/22/23, NON-CONTRACT FARE: ODG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 2601, DEPARTING: 06/20/23, NON-CONTRACT FARE: EDG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 3298, DEPARTING: 06/22/23, Fare code is invalid and could not be retrieved: ODG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**
FAIL NON-CONTRACT FARE FLIGHT: 3298, DEPARTING: 06/22/23, NON-CONTRACT FARE: ODG You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification**

Document History - 02/07/2024 Vch: VCH965611

Status	Date	Time	Signature Name	Comments
Paid	07/17/2023	10:06AMEST	User, EAI	EAI Document Status Update WS : $3009.39 paid to IBA-TRAVEL CARD. $390.75 paid to PERSONAL.
PAYMENT SUBMITTED	07/14/2023	11:00AMEST	User, EAI	EAI Document Status Update WS
PENDING	07/14/2023	6:53AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	07/14/2023	6:53AMEST	User, EAI	EAI Document Status Update WS
PENDING	07/13/2023	10:30AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	07/13/2023	10:30AMCST	Hasaballa, Steven Adel	
VCH APPROVED	07/13/2023	10:00AMEST	Layton, Christopher Raymond	The hotel charged him for 6/19 which was incorrect because he didn't arrive until 6/20 and they over charged on the rate and taxes. The final corrected the overcharge and the adjustment (reflected on 6/21) brought the charge back down to the per diem rate of $235 and 26.56 in total for taxes. But the receipt is confusing.
SIGNED ON BEHALF	07/10/2023	12:38PMEST	Gibson, Quantina Sade	
CREATED	06/26/2023	7:23AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH968498 (TANUM0UR04)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)
Document Type	Vch
Type Code	INFORMATION MEETING
Organization	HHSPAA
Total Cost	716.11
Current Status	Paid
Next Status	
Purpose	MISSION (OPERATIONAL)
Travel Dates	06/29/2023 - 06/30/2023
Trip Name	Trip from Washington to New York
Currency	USD
Per Diem Locations	NEW YORK, NY
Document Details	HHS Secretary traveling on official business to conduct official meetings and site visits in the region.

Traveler Profile

Name	Becerra, Xavier
TrID	(b)(6)
Title	
Security Cl	
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201
Office Phone	2022603000
Home Address	,
ID	1001588526
Organization	HHSPAA
Duty Station	
Card	No Advance
EMAIL	Xavier.Becerra@hhs.gov
Cell Phone	
Home Phone	
Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct official meetings and site visits in the region.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/29/23	06/30/23	NEW YORK, NY	MISSION (OPERATIONAL)	258.00 / 79.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	716.11
Reimbursable Expenses	716.11
Non-Reimbursable Expenses	0.00
Advance Requested	0.00
Net to Traveler	118.50
Net to Government	0.00
Pay to Charge Card	597.61

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	244.80	0.00
LODGING	231.57	0.00
LODGING MISC	37.65	0.00
M&IE	118.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	69.09	0.00
Total Expenses	716.11	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1008028154		244.80
COMM-CARR	Delta	1008028154		0.00
LODGE	Curio	1008028154	New York,NY	231.57

Trip Itinerary

From **DCA-Washington, DC (USA) (National Apt)** **To** **LGA-New York, NY (USA) (La Guardia Apt)**

Air

Thursday June 29, 2023

DCA-Washington, DC (USA) to LGA-New York, NY (USA) (

Jun 29 Delta 5659
New York, NY (USA) (La Guardia Apt) 06/29/2023 8:29AM
Confirmation Number

Duration 1 Hour 30 Minutes Nonstop
New York, NY (USA) (La Guardia Apt) 06/29/2023 8:29AM

Flight Information
Distance 214 miles
No Seat Assigned

Emissions 139.4 lbs of CO2
Cost 244.80 USD

Friday June 30, 2023

JFK-New York, NY (USA) (to DCA-Washington, DC (USA)

Jun 30 Delta 5707
Washington, DC (USA) (National Apt) 06/30/2023 5:21PM
Confirmation Number

Duration 1 Hour 52 Minutes Nonstop
Washington, DC (USA) (National Apt) 06/30/2023 5:21PM

Flight Information
Distance 212 miles
No Seat Assigned

Emissions 138.1 lbs of CO2

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/26/2023	Travel Fee	TMC FEE	69.09	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/29/2023	Airfare	COM.CARR.	244.80	IBA-TRAVEL CARD	
06/29/2023	Lodging	LODGING	231.57	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: 3392556072 Cmt: CXL: 4PM CXL ON ARR DATE				
06/29/2023	Hotel Tax - Domestic	LODGING MISC	37.65	IBA-TRAVEL CARD	
06/29/2023	M&IE	M&IE	59.25	PERSONAL	Yes
06/30/2023	M&IE	M&IE	59.25	PERSONAL	Yes
07/03/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses	366.04
Total Per Diem Expenses	350.07

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
06/29/2023	258.00/ 79.00	231.57	231.57	59.25	59.25				
06/30/2023	258.00/ 79.00	0.00	0.00	59.25	59.25				
					Total Per Diem Allowances				350.07

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	New York, Jun 2023	(b)(6)	IBA-TRAVEL CARD	597.61
HHSPAA	New York, Jun 2023		PERSONAL	118.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	New York, Jun 2023	(b)(6)	716.11

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	597.61
PERSONAL	118.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label New York, Jun 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	244.80
LODGING	2023	231.57
LODGING MISC	2023	37.65
M&IE	2023	118.50
TAV EXP-C	2023	14.50
TMC FEE	2023	69.09
	Accounting Code Total	716.11

Total 716.11

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
06/29/2023	Lodging	231.57		

Audits

FAIL NON-CONTRACT FARE FLIGHT: 5659, DEPARTING: 06/29/23, NON-CONTRACT FARE: UDGDCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** Omega booked most available flights within traveler's schedule needs.

Document History - 02/07/2024 Vch: VCH968498

Status	Date	Time	Signature Name	Comments
Paid	07/12/2023	6:14PMEST	User, EAI	EAI Document Status Update WS : $597.61 paid to IBA-TRAVEL CARD. $118.5 paid to PERSONAL.
PAYMENT SUBMITTED	07/06/2023	5:51AMEST	User, EAI	EAI Document Status Update WS
OFFSETTING OBLIGATED	07/06/2023	3:28AMEST	User, EAI	EAI Document Status Update WS
PENDING	07/06/2023	3:28AMEST	User, EAI	EAI Voucher Submitted
PENDING	07/05/2023	10:59AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	07/05/2023	10:59AMCST	Hasaballa, Steven Adel	
VCH APPROVED	07/03/2023	8:41AMEST	Layton, Christopher Raymond	
SIGNED ON BEHALF	07/03/2023	5:43AMEST	Gibson, Quantina Sade	
CREATED	07/03/2023	5:33AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE ____________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________

VCH971945 (TANUM0UUWV)

CONCURGOV

Primary Traveler	Xavier Becerra (ID (b)(6)	**Purpose**	MISSION (OPERATIONAL)
Document Type	Vch	**Travel Dates**	07/06/2023 - 07/07/2023
Type Code	SITE VISIT	**Trip Name**	Trip from Washington to Ohio & Michigan
Organization	HHSPAA	**Currency**	USD
Total Cost	788.73		
Current Status	Paid	**Per Diem Locations**	ANN ARBOR, MI
Next Status		**Document Details**	HHS Secretary traveling on official business to conduct official site visits and meetings with members of Congress.

Traveler Profile

Name	Becerra, Xavier	**ID**	1001588526
TrID	(b)(6)	**Organization**	HHSPAA
Title		**Duty Station**	
Security Cl		**Card**	No Advance
Office Address	200 Independence Aveue, SW Suite 610F Washington, DC 20201	**EMAIL**	Xavier.Becerra@hhs.gov
Office Phone	2022603000	**Cell Phone**	
Home Address	,	**Home Phone**	
		Alternate Phone	

Trip Details

Document Information

Purpose HHS Secretary traveling on official business to conduct official site visits and meetings with members of Congress.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/06/23	07/07/23	ANN ARBOR, MI	MISSION (OPERATIONAL)	134.00 / 69.00

Document Custom Fields

No data is present.

Document Totals

Total Expenses	788.73	**Advance Requested**	0.00
Reimbursable Expenses	788.73	**Net to Traveler**	103.50
Non-Reimbursable Expenses	0.00	**Net to Government**	0.00
		Pay to Charge Card	685.23

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	383.81	0.00
LODGING	134.00	0.00
LODGING MISC	14.74	0.00
M&IE	103.50	0.00
TAV EXP-C	14.50	0.00
TMC FEE	138.18	0.00
Total Expenses	788.73	0.00

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1008060069		383.81
COMM-CARR	American Airlines	1008060069		0.00
COMM-CARR	Delta	1008060069		0.00
LODGE	Hyatt	1008060069	Ann Arbor,MI	134.00

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
06/29/2023	Travel Fee	TMC FEE	69.09	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
06/30/2023	Travel Fee	TMC FEE	69.09	IBA-TRAVEL CARD	
	Comment: LB VIP Services				
07/06/2023	Airfare	COM.CARR.	383.81	IBA-TRAVEL CARD	
07/06/2023	Lodging	LODGING	134.00	IBA-TRAVEL CARD	Yes
	Comment: Conf Num: HY0038459890 Cmt:				
07/06/2023	Hotel Tax - Domestic	LODGING MISC	14.74	IBA-TRAVEL CARD	
07/06/2023	M&IE	M&IE	51.75	PERSONAL	Yes
07/07/2023	M&IE	M&IE	51.75	PERSONAL	Yes
07/13/2023	TDY Voucher Fee	TAV EXP-C	14.50	IBA-TRAVEL CARD	

Total Non-Per Diem Expenses 551.23

Total Per Diem Expenses 237.50

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
07/06/2023	134.00/ 69.00	134.00	134.00	51.75	51.75				
07/07/2023	134.00/ 69.00	0.00	0.00	51.75	51.75				
				Total Per Diem Allowances					237.50

Advance of Funds

No other authorization for cash advances found.

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	OH & MI, July 2023	(b)(6)	IBA-TRAVEL CARD	685.23
HHSPAA	OH & MI, July 2023		PERSONAL	103.50

Totals by Accounting Label

Organization	Label	Accounting String	Amount
HHSPAA	OH & MI, July 2023	(b)(6)	788.73

Totals by Payment Method

Payment Method	Amount
IBA-TRAVEL CARD	685.23
PERSONAL	103.50

Account Summary

Org HHSPAA **Accounting Code** (b)(6)

Acct Label OH & MI, July 2023

Expense Category	Fiscal Year	Amount
COM.CARR.	2023	383.81
LODGING	2023	134.00
LODGING MISC	2023	14.74
M&IE	2023	103.50
TAV EXP-C	2023	14.50
TMC FEE	2023	138.18
	Accounting Code Total	788.73

Total 788.73

Attachments

No attachments exist.

Receipt Checklist

Date	Description	Cost	Receipt Filename	Uploaded Timestamp
07/06/2023	Lodging	134.00		

Audits

FAIL CLASS OF SERVICE TEST TICKET: 1008060069, DEPARTURE DATE: 07/06/23 (CLASS OF SERVICE C NOT ALLOWED) You have selected a fare that is above Economy Class. Please enter a justification.	**Traveler Justification** Traveler upgraded due to reward status with airline, govt. billed at economy rate.

FAIL NON-CONTRACT FARE FLIGHT: 5413, DEPARTING: 07/06/23, Fare code is invalid and could not be retrieved: GCADCA You have selected a Non-Contract Fare. Please add a justification as to why it is mission essential to use a Non-Contract Fare for this flight.	**Traveler Justification** Omega booked most available flight based on the traveler's schedule needs.

Document History - 02/07/2024 Vch: VCH971945

Status	Date	Time	Signature Name	Comments
Paid	07/17/2023	10:06AMEST	User, EAI	EAI Document Status Update WS : $685.23 paid to IBA-TRAVEL CARD. $103.5 paid to PERSONAL.
PAYMENT SUBMITTED	07/14/2023	11:00AMEST	User, EAI	EAI Document Status Update WS
PENDING	07/14/2023	6:52AMEST	User, EAI	EAI Voucher Submitted
OFFSETTING OBLIGATED	07/14/2023	6:52AMEST	User, EAI	EAI Document Status Update WS
PENDING	07/13/2023	10:29AMEST	SYSUTILITY	EAI Obligation Submitted
VCH CERTIFIED	07/13/2023	10:29AMCST	Hasaballa, Steven Adel	
VCH APPROVED	07/13/2023	10:10AMEST	Layton, Christopher Raymond	
SIGNED ON BEHALF	07/13/2023	6:43AMEST	Gibson, Quantina Sade	
CREATED	07/13/2023	6:33AMEST	Gibson, Quantina Sade	

I certify that the electronic signatures listed above are valid and on file

SIGNED ______________________ DATE __________

Document Signatures

Traveler/Preparer Name ______________________ Approver Name ______________________

Traveler/Preparer Signature ______________________ Approver Signature ______________________

Date ______________________ Date ______________________