

Application Form

National Vaccine Program Office 2017 UpShot Awards

Recognizing Excellence in Vaccines and Immunization



I am nominating:

☐ Myself

☐ My organization

☐ Another individual

☐ Another organization

Both individuals and organizations are eligible to receive an award. You can nominate yourself, your organization, another individual, or another organization. See the Eligibility Checklist for more information.

Individual Nominee Information

If you are nominating yourself or another individual, complete the section below.

First Name		Last Name	
Title		Nominee Degree(s)/Credentials	
Street Address	City	State	Zip Code
Nominee Phone Number		Nominee Email	
If the award <u>cannot</u> be shipped to the address above, please provide the first and last name, address, and phone number for where the award can be shipped (deliveries cannot be made to PO Boxes).			

Organization Nominee Information

If you are nominating your organization or another organization, complete the section below.

Organization/Initiative Name			
Street Address	City	State	Zip Code
Point of Contact First Name		Point of Contact Last Name	
Nominee Phone Number		Nominee Email	
If the award <u>cannot</u> be shipped to the address above, please provide the first and last name, address, and phone number for where the award can be shipped (deliveries cannot be made to PO Boxes).			

Nominator Information

Enter your information below.

First Name	Last Name
Title	Degree(s)/Credentials
Organization	Relation to Nominee
Phone Number	Email

National Vaccine Program Office
U.S. Department of Health and Human Services
200 Independence Avenue S.W.
Washington, D.C. 20201

Learn more:
www.hhs.gov/nvpo
[www.twitter.com/HHSVaccines](https://twitter.com/HHSVaccines)

Award Checklist

NVPO will give 1 award for each goal of the National Vaccine Plan. Please select the goal that most closely aligns with this nominee's work. (Choose one.)

- ☐ **Goal 1:** Develop new or improved vaccine
- ☐ **Goal 2:** Enhance the vaccine safety system
- ☐ **Goal 3:** Support communications to enhance informed vaccine decision-making
- ☐ **Goal 4:** Ensure a stable supply of, access to, and better use of recommended vaccines in the United States
- ☐ **Goal 5:** Increase global prevention of death and disease through safe and effective vaccination

Each nominee must demonstrate excellence in 1 or more of the following areas. Please select the type of excellence demonstrated by this nominee's work. (Select all that apply.)

- ☐ **Leadership:** Demonstrated exceptional leadership in the field
- ☐ **Collaboration:** Developed and promoted public and/or private partnerships that were integral to the success of their activity
- ☐ **Innovation:** Implemented uniquely creative or innovative strategies or research designs
- ☐ **Advancing Research:** Contributed to transformative research (includes using a novel research methodology or an innovative model)
- ☐ **Improving Practice:** Dramatically improved established programs procedures, systems, or methods

Eligibility Checklist

Both individuals and organizations are eligible to receive an award. You can nominate yourself, your organization, another individual, or another organization.

In order to be eligible for the award, applicants must demonstrate excellence in leadership, collaboration, innovation, research, or practice that advances 1 of the National Vaccine Plan goals (for more information, see Award Checklist above).

In addition, **applicants are only eligible if they:**

- Have not already received this award in this category
- Agree ahead of time to be nominated
- Are not currently employed by the federal government (including federal contractors and individuals in fellowship or post-doctoral positions at federal agencies)
- Are not being nominated for work done while employed for the federal government

Application Checklist

To apply for an award:

- **Complete this application form.**
- **Attach 1 nomination letter (no more than 2 double-spaced pages).** In this letter, describe why the individual or organization should be considered for the award. Start with a concise introductory paragraph that briefly “pitches” the nominee and include specific examples of the impact of their work on the field. Clearly justify how the nominee’s work meets at least 1 of the eligibility criteria and is related to 1 National Vaccine Plan goal.
- **If you are nominating yourself, you must also include 2 letters of recommendation (each no more than 1 double-spaced page).** Letters of recommendation must be from other individuals such as a colleague in another organization or someone who has been impacted by your work. Recommendation letters should discuss and provide specific examples of the impact of the activity, research, or policy to the field and describe how this work is aligned with a National Vaccine Plan goal and/or a Mid-course Review opportunity area.
- **Attach supplemental information (no more than 2 double-spaced pages).** Include information that supports the nomination, such as the abstract for related research published in a peer-reviewed journal, relevant process or outcomes data, or a justification of the potential impact of the policy or program.

Submit the completed application package in a single e-mail to nvpo@hhs.gov by the extended deadline of May 3, 2017 at 5 pm ET. Use the email subject line **“The UpShot Awards 2017.”** NVPO must receive all completed applications (including any supplemental information) by this date. NVPO will not consider incomplete applications.