Optimally Changing the Map for Teen Pregnancy Prevention (Tier 1)

Opportunity Number PA-TP1-20-001

U.S. Department of Health and Human Services
Office of the Assistant Secretary for Health
Office of Population Affairs

February 24, 2020

Dial in number: 888-390-1454 - Participant passcode: TPP20TIER1

WEBINAR WILL BEGIN AT 2:40 PM
Call Logistics

• Listen-only mode
• Webinar materials posted to OPA website in about a week
• Questions and Answers
  ▪ Submit questions via email: Jaclyn.Ruiz@hhs.gov
  ▪ Submit questions via the Q&A box on your screen (answered through the FAQs)
  ▪ Review the FAQs on OPA’s website at www.HHS.GOV/OPA
Purpose of Today’s Call

• Review the expectations, application content, application submission and instructions for the funding announcement

• FOA Due Date:
  ▪ Monday, April 13, 2020 by 6:00p.m. ET
Funding Announcement Role

• The Funding Opportunity Announcement, or FOA, provides information and guidance related to applications

• Please read the entire funding announcement

• Follow the FOA carefully! The information provided in the FOA takes precedence over any conflicting information in other documents
OPA Mission

Promote health across the reproductive lifespan through innovative, evidence-based adolescent health and family planning programs, services, strategic partnerships, evaluation, and research.

- OPA administers the Title X family planning program, the Teen Pregnancy Prevention program, the Pregnancy Assistance Fund program, and the Embryo Adoption Awareness program
Teen Pregnancy Prevention Program

- The Teen Pregnancy Prevention (TPP) Program is designed to give youth the information and skills to promote optimal health and prevent teen pregnancy across the United States, especially among those who are most vulnerable, including those who have suffered historic disparities.
FOA Review
Upcoming Introductory Webinars from OPA

• Inspiration, Ideation, Implementation: The Power of Design Thinking in Teen Pregnancy Prevention Webinar
  
  Wednesday, February 26, 2020, 2:00-3:00 pm ET

• A Systems Thinking Approach to Teen Pregnancy Prevention Webinar
  
  Thursday, February 27, 2020, 2:00-3:00 pm ET

• Youth Engagement Matters: The Power of Youth Voice in Teen Pregnancy Prevention Webinar
  
  Monday, March 2, 2020, 2:00-3:00 pm ET

More information about each webinar is available on the OPA website: http://www.hhs.gov/ash/oah/resources-and-publications/webinars.html
FY20 TPP Tier 1 FOA Overview – FOA # PA-TP1-20-001

- **Submission Due Date:** 04/13/2020 by 6:00p.m. ET
- **Estimated Funds Available for Competition:** $54 million
- **Anticipated Number of Awards:** 65
- **Period of Performance:** Not to exceed 3 years
- **Range of Awards:** $500,000 - $1,500,000 annually
- **Anticipated Start Date:** July 1, 2020
- **Budget Period length:** 12 months
- **Type of Award:** Cooperative Agreement Award
The Goal

- The goal of this FOA is to have a significant impact on improving the optimal health of adolescents and reducing teen pregnancy and sexually transmitted infections (STIs) through saturation of communities with the greatest needs and disparities using a systems thinking approach to replicate effective programs with fidelity.
Grant Program Expectations

1. Ensuring areas of greatest need are targeted in an effort to promote equity in reaching optimal health and preventing teen pregnancy and STIs

2. Utilizing a systems thinking approach to identify multiple leverage points to maximize impact on promoting optimal health and preventing teen pregnancy and STIs

3. Replicating with fidelity effective programs and supportive services that are culturally appropriate, age appropriate, medically accurate, and trauma-informed

4. Applying the power of youth and community voice to ensure the project is of the highest quality and best fit for the community(ies) and population(s) to be served

5. Monitoring, evaluating, and improving the project; and using key performance measures to document the project

6. Communicating and disseminating information, successes, lessons learned and knowledge
Two Key Concepts

Optimal Health Model

*Optimal Health* - A dynamic balance of physical, emotional, social, spiritual, and intellectual health.

Systems Thinking

Provides a framework to help examine the factors involved in the problem, the relations between these factors, and changes over time.

Image taken from [https://kindling.xyz/next-systems/systems-thinking/](https://kindling.xyz/next-systems/systems-thinking/)
Program Expectations
Expectation # 1: Ensure Areas of Greatest Need are Targeted in an Effort to Promote Equity in Reaching Optimal Health and Preventing Teen Pregnancy and STIs

• Recipients are expected to serve community, communities, and/or populations that demonstrate the greatest need for resources.

• Applicants may propose serving a single community, multiple communities, or specific population(s) within a community defined by clear geographic boundaries.

• The target population for funded projects should be adolescents 19 years of age or under at the time of program entry.
Expectation # 1: Continued

At a minimum, applicants are expected to gather and use data to:

• Identify the needs of the community related to teen pregnancy, teen births, prevalence of STIs including HIV among youth, sexual risk behaviors, and existing disparities;

• Identify areas of elevated need within the community;

• Provide data on social determinants of health and co-occurring risk behaviors that impact teen pregnancy, STIs, and sexual risk taking;
Expectation # 1: Continued

- Describe resources currently available in the community to prevent teen pregnancy; and

- Prove the community wants a solution to promote optimal health for all adolescents and believes that these issues are a priority for their community (i.e., demonstrated demand).

- It is expected that successful applicants will continue to gather data frequently throughout the life of the grant project.
Expectation #2: Utilize a Systems Thinking Approach to Identify Multiple Leverage Points to Maximize Impact on Promoting Optimal Health and Preventing Teen Pregnancy and STIs

• Applicants are expected to use data to identify multiple leverage points that can be addressed to saturate communities with effective programs and supportive services.

• The leverage points selected should have the potential to have a significant impact.

• For each leverage point identified, applicants are expected to identify effective programs and services that clearly align with the results of the assessments completed.
Expectation #3: Replicate with Fidelity Effective Programs and Supportive Services that are Culturally Appropriate, Age Appropriate, Medically Accurate, and Trauma Informed

- Recipients will be expected to saturate each community and/or population(s) served by replicating effective programs and services that support effective programs.

  Part 1 Replication of Effective Programs
  Part 2 Supportive Services
  Part 3 Appropriate Materials
Part 1 – Replication of Effective Programs

• Saturate communities by replicating effective programs with as many youth and families as possible.

• At a minimum with at least 25% of the adolescents within the defined geographic areas(s) and/or population(s) within the defined geographic area on an annual basis.

• Programs to be replicated are those that have been proven effective through rigorous evaluation to reduce teenage pregnancy, behavioral risk factors underlying teenage pregnancy, or other associated risk factors.
Part 1 – Replication of Effective Programs

• Ensure replication of effective programs are of highest quality and implemented with fidelity.
• Slight modifications or adaptations may be made if aimed at improving the fit and relevancy of the program and do not compromise fidelity integrity.
• All staff are well trained and prepared; assess professional development needs of staff on a regular basis and use the results to develop a plan for providing ongoing professional development.
Part 1 – Replication of Effective Programs

• When selecting program(s) for replication under this FOA, the following criteria must be met:
  ▪ The program model has been proven effective through a rigorous experimental or quasi-experimental evaluation study to reduce teenage pregnancy, behavioral risk factors underlying teenage pregnancy, or associated risks.
  ▪ Rigorous evaluation of the program model demonstrates at least one statistically significant positive outcome on a relevant behavioral outcome, and no statistically significant negative outcomes, from a study (or studies) that meets the definition of rigorous evaluation.
Part 1 – Replication of Effective Programs

• When selecting program(s) for replication under this FOA, the following criteria must be met (cont.):
  ▪ The research has been published in a peer reviewed medium such as an academic journal, published Federal Government report, published evidence review clearinghouse, or a National Institutes of Medicine report.
  ▪ The research was conducted by an independent evaluator who was/is neither part of the publishing team, nor an author of the curriculum.
  ▪ The research is no older than twenty (20) years.
Part 1 – Replication of Effective Programs

• Planning Period - time for checking assumptions made in the application, refining plan for the project, and getting ready for implementation.
  ▪ Revisit the community assessments.
  ▪ Engage in piloting to ensure that all programs proposed for replication are the best fit.
  ▪ Will not exceed six months.
Part 2 – Supportive Services

• Engage partners to provide a network of cohesive services that support the needs of adolescents, parents/caregivers, and the community in order to achieve optimal health and prevent teen pregnancy and STIs.

• Identify an active network of partners with whom to collaborate to offer coordinated, multi-modal, youth friendly, and trauma-informed services to address multiple leverage points.
Part 2 – Supportive Services

• Identified partners for this approach should be reflective of the stakeholders in the system, representing various sectors and disciplines influencing teen pregnancy and STIs.

  ▪ **For partnerships that exist** - application should include signed Memorandums of Understanding (MOU) or Letter of Agreement (LOA)

  ▪ **For those expected to be developed** - describe which partners are needed and why, their roles and responsibilities, and how they plan to forge the partnership.
Part 3 – Appropriate Materials

• All materials used in the funded project and in the replication of effective program(s), are required to be **medically accurate** and **age appropriate**, and are expected to be **culturally appropriate** and **trauma-informed**.

• Recipients are expected to **conduct their own review of all materials as well as implementation practices and services** related to the project to ensure they are culturally appropriate, age appropriate, medically accurate, and trauma-informed.

• Certify that all materials have been reviewed prior to use.
Expectation #4: Apply the Power of Youth and Community Voice to Ensure the Project is of the Highest Quality and Best Fit for the Community and Population to be Served

- Engage youth, parents/caregivers, and the community in the planning, implementation and evaluation of the project to ensure effective programs and supportive services are of the highest quality and best fit for the community(ies) and population(s) to be served.
Expectation #4: Continued

- **Meaningful and equitable engagement of youth** – An important component of youth engagement is creating equitable opportunities for youth to express themselves, voice their ideas, and provide input for projects or programs.

- **Parent/Caregiver engagement** - Engagement strategies for parents/caregivers should demonstrate a commitment to reaching out to engage parents/caregivers in meaningful ways in order to support parents/caregivers role in their children’s and adolescents’ healthy decision-making.

- **Community engagement** - Strategies for engaging the community should reflect a process by which organizations and individuals build a long term relationship with a collective vision for the benefit of the community.30
Expectation #5: Monitor, Evaluate, and Improve Project and Use Key Performance Measures to Document Project

• Have a Monitoring, Evaluation, and Improvement Plan for the project. To include:
  ▪ Learning agenda
  ▪ Fidelity
  ▪ Established procedures to maintain improvements and assure quality

• Collect data to monitor ongoing implementation, and to use the data to make continuous quality improvements to the project to ensure that high-quality programming and high-levels of participant engagement are maintained.

• A team approach with program staff and evaluation staff
Expectation #5: Continued

• Collect all performance measures and report to OPA on a semi-annual basis.
  • Reach
  • Dosage
  • Implementation
  • Quality
  • Sustainability
  • Partnerships
  • Trainings
  • Dissemination

• Recipients will be required to participate in any OPA-directed Federal evaluation, if selected, and if funding for such an evaluation becomes available.
Expectation #6: Communicate and Disseminate Information, Successes, Lessons Learned, and Knowledge

• Have a strategic dissemination and communications plan that communicates the issue of teen pregnancy and STIs to educate and gain buy-in and disseminate information about the project and organizations involved

• Messages created through this plan are meant to:
  ▪ Raise awareness of optimal health and the issue of teen pregnancy and STIs
  ▪ Inspire change
  ▪ Inform youth, parents/caregivers and the community about the services/interventions available.
Application Content
Project Narrative

• Most important part of the application since it is used as the primary basis to determine whether your project meets the minimum requirements for an award under this FOA.

• Clear and concise project description.

• **Narrative page limit is 50 pages.** The components should include:
  - Serving Communities and/or Populations with Greatest Need
  - Use of Systems Thinking Approach to Maximize Impact
  - Technical Approach
  - Capacity and Project Management
  - Collaboration
  - Work Plan and Budget

• Detailed information for each component can be found on pages 30-37 on the FOA
Appendices

Appendices should include:

- Work Plan
- Framework(s) and/or Model(s)
- Signed Memorandum of Understandings (MOUs)
- Letters of Support
- Curriculum Vitae/Resumes for Key Personnel
- Job Descriptions for Position to be Hired
- Citation and Abstract of Supporting Research Studies
- Organizational Chart

Appendices count toward the TOTAL 100 page limit of your application
Submit as single electronic file in Attachments
Work Plan

• A detailed work plan for the three-year project period that includes:
  ▪ Goals
  ▪ SMART Objectives
  ▪ Activities and timeline for proposed project

• Awardees will be given up to 6 months of the first budget period to engage in a planning period.
Framework(s) and/or Model(s)

- Graphic depictions illustrating the systems, multiple leverage points within the system, specific inputs and activities to be implemented, intended outputs, and short- and long-term outcomes of the program.

Signed Memorandums of Understanding

Signed MOUs

• To be included for all organizations and entities that have been specifically named as a subrecipient or partner to carry out any aspect of the project.

• Detail the specific role and resources that will be provided, or activities that will be undertaken, in support of the applicant, as well as demonstrate current commitment to the project being proposed.

• Describe the organization’s expertise, experience, and access to the selected population(s)
Letters of Support

• General in nature that speak of the capability to accomplish a goal or task and/or demonstrate a demand for the project within the community.

• May indicate interest to work together in the future.
CVs/Resumes and Organizational Chart

• CVs/Resumes
  ▪ Must submit for Key Personnel who will be responsible for the day-to-day management and oversight of the project, as well as the lead evaluator for the project.
  ▪ Include position descriptions for key personnel positions that will need to be filled if funds are awarded.

• Organizational Chart - include one that reflects the management structure for the project and demonstrates where the project resides within the greater organization.
Citation and Abstract of Supporting Research Studies

• Include with your application, a citation and abstract for all research studies used to provide documentation that the effective programs proposed for replication meet the definition for rigorous evaluation.
APPLICATION SUBMISSION

Mr. Roscoe Brunson
OASH Office of Grants Management
Submission Dates and Times

- Application is due by 6p.m. Eastern Time, Monday, April 13, 2020.
- Your submission time will be determined by the date and time stamp provided by Grants.gov when you complete your submission.
- Strongly encouraged to submit your application a minimum of 3-5 days prior to the application closing date.
- Grants.gov may take up to 48 hours to notify you of a successful submission.
- If you fail to submit your application by the due date and time, we will not review it, and it will receive no further consideration.
Eligible Applicants

- Eligible Applicants (FOA page 26)

- Any public or private entity, including faith-based, community-based, and Indian Tribes or Tribal organizations are eligible to apply
Cost Sharing or Matching

- You are not required to provide cost sharing or matching in your proposed budget.
Funding Announcement Role

- The Funding Opportunity Announcement (FOA) provides information and guidance related to applications.

- Read the entire funding announcement.

- Follow the FOA carefully! The information provided in the FOA takes precedence over any conflicting information in other documents.
Address to Request Application Package

- Obtain an application package electronically by accessing Grants.gov at http://www.grants.gov/. Find it by searching the CFDA number on page 2 of the FOA.

- CFDA Number is 93.297.

- Be sure to subscribe to the announcement in Grants.gov so you receive notification of any updates to the FOA or supporting documents.
Application Submission

• OASH requires that all applications be submitted electronically via Grants.gov unless an exemption has been granted. If you submit an application via any other electronic communication, it will not be accepted for review.

• Access Grants.gov website portal. All funding opportunities and grant application packages are made available on www.Grants.gov.

• An Application will not be considered valid until all application components are entered in Grants.gov and received by HHS Office of Grants Management according to the deadlines specified in the “DATES” section on page 3 of the FOA.

• Contact Grants.gov with any questions or concerns regarding the electronic application process 1-800-518-4726.
Application Submission

- Applications must be submitted as three (3) files
  - File 1: The ENTIRE project narrative
  - File 2: The ENTIRE budget narrative, including supporting documentation described in the Budget Narrative content section
  - File 3: All documents in the appendices uploaded in the Attachments section of your Grants.gov application

Exceptions: required standard forms do not apply to the submission requirements as stated in Disqualification Criteria
Application Submission

• Any files uploaded or attached to the Grants.gov application must be of the following file formats – Microsoft Word, Excel or PowerPoint, Adobe PDF, or image formats (JPG, GIF, TIFF, or BMP only).

• HHS/OASH strongly recommends that electronic applications be uploaded as Adobe PDF. If you convert to PDF prior to submission you may prevent any unintentional formatting that might occur with submission of an editable document.
Application Submission

• **Be complete** and do not leave blanks on forms unless the information is not applicable.

• The individual submitting the application forms must have the legal authority to act on behalf of the organization.
Application Submission

• To ensure successful submission of your application, carefully follow the step-by-step instructions provided at http://www.grants.gov/web/grants/applicants/apply-for-grants.html

• These instructions are kept up-to-date and also provide links to Frequently Asked Questions and other troubleshooting information
Application Elements

- Application for Federal Assistance (SF-424)
- Budget Information for Non-construction Programs (SF-424A)
- Assurances for Non-construction Programs (SF-424B)
- Disclosure of Lobbying Activities (SF-LLL)
- Project Abstract Summary
- Project Narrative – Submit all Project Narrative content as a single acceptable file.
- Budget Narrative – Submit all Budget Narrative content as a single acceptable file.
- Appendices – Submit all appendix content as a single acceptable file, in the Attachments section of your Grants.gov application.
Application Format

- Be sure to follow Project Narrative format instructions in FOA. Your application will be disqualified if it does not conform to the format requirements.
- You *must* double-space the Project Narrative pages.
- You *must* use 12-point font.
- You should use an easily readable typeface, such as Times New Roman or Arial.
- You may single-space tables or use alternate fonts but you must ensure the tables are easy to read.
- For Appendices and Budget Narrative, you should use the same formatting specified for the Project Narrative.
- Appendix documents such as résumés may use alternate formats common to such documents.
System for Award Management (SAM)

- Grants.gov will reject submissions from applicants with nonexistent or expired SAM Registrations.
- If you are registering a new entity in SAM.gov, you must mail an “Entity Administrator Notarized Letter” to the FEDERAL SERVICE DESK, ATTN: SAM.GOV Registration Processing. Your notarized letter with the details required must be mailed. Your registration will not be activated until the letter is submitted and reviewed.
- Minimum timeframe to complete an initial SAM registration (30min).
- Timeframe for applicant’s registration to become active (up to 10 days).
- SAM registration must be renewed each year.
- Average timeframe for updates to take effect in Grants.gov (72hrs).
SAM continued

- Recommend applicants check active registration in SAM well before application deadline.
- If successful and receive award must maintain an active SAM registration w/current info at all times during the active award.
- If you have not complied with these requirements, HHS/OASH:
  1. May determine you are not qualified to receive an award; and
  2. May use that determination as a basis for making an award to another applicant.
- Should you successfully compete and receive an award, all first-tier sub-award recipients must have a DUNS number at the time you, the recipient, make a sub-award.
Funding Restrictions

• Allowability, allocability, reasonableness, and necessity of direct expenses; indirect costs may be charged on HHS/OASH grants in accordance with Department regulations and current policy effective at the time of the award.

• Current requirements can be found online via 45 CFR part 75 “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards”.

• Indirect costs may be included per 45 CFR 75.414. Applicants should indicate which method or rate is used for this application.

• Current Salary Limitation: $197,300 effective Jan 5, 2020.
Budget Narrative and Forms

The Project Budget Information:
SF 424A budget forms
Budget narrative
Detailed budget justification

• Must be consistent with the requirements of the FOA
• Budgeted costs must reflect proposed activities
• Forms, narrative and detailed justification do not count towards page limit
• Budget line item descriptions and justification requirements are explained in FOA
• Suggested table formats in FOA
### PROGRAM

Application Review Information Criteria (FOA page 57-61)

<table>
<thead>
<tr>
<th>Factor</th>
<th>Criteria</th>
<th>Points</th>
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<tr>
<td>Factor 1</td>
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<td>Factor 5</td>
<td>Collaboration</td>
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<td>Factor 6</td>
<td>Work plan and Budget</td>
<td>10</td>
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Application Disqualification Criteria

a) Submitted electronically via [www.grants.gov](http://www.grants.gov) by due date and time (unless an exemption was granted 2 business days prior to the deadline).

b) If you successfully submit multiple applications for the same project, we will only review the last application received by the deadline.

c) HHS/OASH/OGM deems your application eligible according to section E.1. Eligible Applicants

d) You must complete the required forms in the application package: SF-424, SF-424A, SF-424B, SF-LLL, and Project Abstract Summary.

e) Project Narrative must be double-spaced, on the equivalent of 8.5” X 11” page size with 1” margins on all sides and font size not less than 12 points.

f) Project Narrative must not exceed 50 pages.

g) Your Federal funds including indirect costs does not exceed the maximum indicated in Award Ceiling. $1,500,000 per budget period

h) Your Federal funds request including indirect costs is not below the minimum indicated in Award Floor. $500,000 per budget period

i) Application meets the Application Responsiveness Criteria.

j) The Total Application, including Project Narrative must not exceed 100 pages.
Application Supportive Documentation

Applications that lack the required supporting documentation or submit additional appendix files will not be disqualified from competitive review; however, it may impact your application’s scoring under the evaluation criteria. Be sure to follow submission instructions carefully.
Application Review

- Eligible applications will be reviewed and scored by a panel of independent reviewers with technical expertise in applicable fields according to the criteria listed in the Program Announcement.
- Objective Review Committee process is formal and confidential. Federal staff is available for questions and to ensure the process is consistent and fair, but do not participate in discussion and scoring.
- Applications are also reviewed:
  - By OGM staff for administrative & business compliance.
  - By Program Office staff for programmatic compliance.
Funding Decisions

- The Deputy Assistant Secretary for Population Affairs will make final awards selections to be recommended to the Grants Management Officer for risk analysis.
- In making these decisions, the following additional considerations will be taken into consideration:
  - Equitable geographic distribution of grant awards across the country
  - Equitable representation of project sites in communities of varying sizes, including rural, suburban, and urban communities.
Funding Process

• We are not obligated to make any Federal award as a result of this announcement.

• Only the grants officer can bind the Federal government to the expenditure of funds.

• If you receive communications to negotiate an award or request additional or clarifying information, this does not mean you will receive an award; it only means that your application is still under consideration.

• All award decisions, including level of funding if an award is made, are final and you may not appeal.
Funding Process

Review of Risk Posed by Applicant

- HHS/OASH will evaluate each application in the fundable range for risks posed by the applicant before issuing an award in accordance with 45 CFR 75.205
- OASH will use a risk-based approach and may consider any items such as the following as stated in the FOA:
  - Applicant’s financial stability;
  - Quality of management systems and ability to meet the management standards prescribed in 45 CFR part 75;
  - History of performance – Applicants record in managing Federal awards including timeliness of compliance with applicable reporting requirement, conformance to the terms and conditions of previous Federal awards;
  - Reports and findings from audits performed; and
  - The applicant’s ability to effectively implement statutory, regulatory, or other requirements imposed on non-Federal entities.
Funding Process

Notice of Award (NOA)

• Notifies the successful applicant of the selection; award amount; project & budget periods

• Includes any conditions on the award (e.g., requirements that must be met as a condition of receiving the grant funds)

• Includes standard terms, reporting requirements and contact information for OGM and the Program Office
Funding Process

- If an we do not make an award to you because we determine your organization does not meet either or both of the minimum qualification standards as described in 45 CFR §75.205(a)(2), we must report that determination to FAPIIS, if certain conditions apply. At a minimum, the information in the system if you are a prior Federal award recipient must “demonstrate a satisfactory record of executing programs or activities under Federal grants, cooperative agreements, or procurement awards; and integrity and business ethics.” 45 CFR § 75.205(a)(2)

- This information will then be available for other organizations to review when considering you for an award.
Funding Process

• OGM is the official contact for the grantee.
• All official communication related to the grant is between OGM and the successful applicant.
• Program Office will notify unsuccessful applicants via letter.
Summary and Tips

Project Narrative Description:

• Be clear, complete and concise in the project description; follow and address exactly what is requested in the Program Announcement.

• Don’t make the reviewer search for the required information. Generally, the easier the application is to review, the better the score.

• Clearly identify the sections of the application and indicate which component is being addressed.

• The project narrative must include all required information within the page limit. Do not use appendices to expand the page limit.
Summary and Tips

Project Narrative Description:

- Make the goals and objectives “SMART;” Specific; Measurable; Achievable; Realistic; and Time-framed.
- Activities presented in the work plan should relate directly to the proposed goals and objectives.
- The program work plan, monitoring, evaluation, and improvement plan and budget should provide a complete picture of how the applicant will address the service areas needs as well as address the purpose and expectations in the Program Announcement.
- Once awarded, recipients will be held to the proposed reach goal. Be sure this number is realistic and estimates are based on accurate information.
Summary and Tips

Staffing:

• The staffing should be appropriate and reasonable for the goals, objectives and activities of the proposed project.

• Be complete in describing what staff will do, the expertise required and the percent time they will be assigned to the project.
Summary and Tips

Data Collection:
• Review relevant laws, policies, and procedures of sites or partner organizations to ensure the feasibility of data collection.
• Obtain any necessary permissions to collect required data.
• Navigate and receive IRB approval, if needed.

Partnerships:
• Ensure all partners involved clearly understand their commitment to the project.
• Continue to engage such partners until award decisions are made.
• Clearly understand what is required to start implementation with partner once award is made.
Summary and Tips

Budget:

• The budget should include adequate funds to carry out the proposed work plan, evaluation plan and administrative responsibilities of the project.

• The budget should be reasonable and relate directly to the goals and objectives.

• Do not request more funds than are available, as listed in the Program Announcement. This amount is *inclusive* of indirect costs.

• The operating budget should be complete and include Federal and non-Federal funds, projected program income from fees and third party payers and other contributing funds.
Summary and Tips

Submission:
• Electronic submission **IS** required.

• Do not wait until the last minute to begin SAM registration or update registration.

• Do not wait until the last minute to begin the electronic submission—problems could arise.
Helpful Resources
Learn More About Systems Thinking, Optimal Health, and Youth Engagement

- World Health Organization – Systems Thinking for Health Systems Strengthening
  - https://www.who.int/alliance-hpsr/resources/9789241563895/en/

- Optimal Health

- Mapping and Assessing Community Needs
Upcoming Introductory Webinars from OPA

  Wednesday, February 26, 2020 2:00-3:00 pm ET

- A Systems Thinking Approach to Teen Pregnancy Prevention Webinar
  Thursday, February 27, 2020 2:00-3:00 pm ET

  Monday, March 2, 2020 2:00-3:00 pm ET

- More information about each webinar is available on the OPA website: https://www.hhs.gov/opa/grants-and-funding/grant-opportunities/index.html
An Upcoming Webinar Series from OPA

• Save the date for an exciting webinar series showcasing interventions and innovations developed under the Teen Pregnancy Prevention (TPP) Tier 2 Program. This is an opportunity for organizations aiming to reduce teen pregnancy to explore promising interventions and innovations that may be replicated!

• **Dates:** March 3, 4, and 5, 2020; 2:00 p.m. – 3:30 p.m. EST

• More information about this webinar series will be posted on the OPA website: [https://www.hhs.gov/opa/grants-and-funding/grant-opportunities/index.html](https://www.hhs.gov/opa/grants-and-funding/grant-opportunities/index.html)
Frequently Asked Questions
1. Can the same organization submit separate applications to the other TPP20 FOAs?

**Answer:** Yes. This funding opportunity is open to any public or private entity, including faith-based, community-based, and Indian Tribes or Tribal organizations (FOA, p. 28).
2. Can an organization submit more than 1 application to the same FOA?

**Answer:** If an applicant submits more than one application with the same content (e.g., you submit your application and then make an update and submit the updated application at a later time), we will only review the last application received by the deadline. If an individual organization submits more than 1 application for different projects (e.g., different content, different programs, different communities), all submitted applications will be reviewed if the project described is unique. (FOA, pg. 27)
3. What programs are eligible for replication under this FOA? Is there a list of programs proven effective through rigorous evaluation that we can use?

**Answer:** Applicants are free to replicate any program that meets the criteria as stated in the FOA on pages 15-16. There is not a single list of programs proven effective that meet the criteria on pages 15-16 of this FOA.
4. Does the program that we select for replication have to show impacts on sexual activity or sexual risk?

**Answer:** Successful applications will need to demonstrate that the program(s) selected for replication meet the criteria included on pages 15-16 of the FOA, including showing that the program model has been proven effective through a rigorous experimental or quasi-experimental evaluation study to reduce teenage pregnancy, behavioral risk factors underlying teenage pregnancy, or associated risks; and that rigorous evaluation of the program model demonstrates at least one statistically significant positive outcome on a relevant behavioral outcome, and no statistically significant negative outcomes, from a study (or studies) that meets the definition of rigorous evaluation. (FOA pp.15-16)
5. What evidence do I need to provide to show that the program I propose to replicate in my application meets the criteria on pages 15-16 of the FOA?

Answer: For each effective program proposed for replication, provide a summary in your application confirming that at least one research study of the program meets the criteria outlined on pages 15-16 of the FOA. The study citation and abstract are included in the application appendices and confirm the summary provided. (FOA, pp. 32-33, 49)
6. Who is the applicant expected to provide signed MOUs from in the application?

Answer: The application should include an MOU for all organizations and entities that have been specifically named as a subrecipient or partner to carry out any aspect of the project. The signed MOUs should detail the specific role and resources that will be provided, or activities that will be undertaken, in support of the applicant; demonstrate current commitment from the partners to the project being proposed in the application; and describe the organization’s expertise, experience, and access to the selected population(s). (FOA page 48)
FOA INQUIRIES

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FOA INQUIRIES

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