

## Independence at Home Demonstration Guidelines for Extension

This document serves as a guide to practices participating in the IAH Demonstration through the two year extension period, which will begin January 1, 2019 and end December 31, 2020.

Data collection for the extension period will begin January 1, 2019. Each participating practice will do the following:

- Officially notify CMS of continued participation as part of the extension. This will be done by signing the *Participation Agreement* governing performance years 6 and 7 and returning the signed agreement to CMS as instructed in the accompanying email.
- Continue to enroll ALL eligible IAH Demonstration participants throughout the 24-month extension period January 1, 2019 – December 31, 2020. As a reminder, IAH patient agreement letters may not be distributed until patients meet ALL eligibility criteria for enrollment in IAH. These letters may be distributed to patients before the January 1, 2019 start date, if you intend to enroll them in IAH. See below for guidance for enrolling patients who became eligible between October 1, 2017 and January 1, 2019.
- Continue 48-hour follow-up and 48-hour medication reconciliation on all IAH Demonstration patients throughout the 24-month extension.
- Make Reporting System entries for activities that occur from January 1, 2019 through December 31, 2020, including patient enrollment data, assessment/management data, utilization & follow-up events, and disenrollment data. This also includes the required yearly performance measures recorded on each beneficiary. You will be notified in advance of the last date you may enter data into the Reporting System for each year. As in prior years, there will be a 6-month claims run-out period associated with the Years 6 and 7 analyses.
- Practices to participate in one or more site visits as requested, and in one or more chart reviews (done as part of site visits or remotely) as requested.
- Review and return quarterly workbooks and final reconciliation workbooks for Years 6 and 7.
- Cooperate with the data collection efforts of the evaluation contractor.
- Continue to send your questions to the IAH Help Desk Support. RTI will continue to provide technical assistance as per the original demonstration. The Help Desk contacts will remain the same: [helpiah@rti.org](mailto:helpiah@rti.org) or by phone at 1-800-344-1397.

## **Treatment of Data from the Lapse Period**

In the guidance below, the term “lapse period” refers to the period October 1, 2017 – December 31, 2018.

- Claims and eligibility experience during the lapse period will not be used in any of the annual shared savings calculations. The new demonstration year for all practices will be from January 1 to December 31. The Year 6 shared savings calculation will include experience from January 1, 2019 through December 31, 2019. Shared savings calculations for Year 7 will include experience from January 1, 2020 through December 31, 2020.
- Patients who were enrolled in IAH before October 1, 2017 will retain their original effective dates; there is nothing you need to do to continue the enrollment of previously enrolled patients in the demonstration. Note that patients who became ineligible during the lapse period will not be included in the Year 6 calculations (but will likely have been included in the Year 5 calculations, which will proceed unchanged).
- Any patients who would have been newly enrolled during the lapse period must be enrolled effective January 1, 2019, as the demonstration was not in effect during the lapse period. Such patients will need to meet all eligibility requirements as of January 1, 2019, including hospitalization and post-acute care use within the 12 months prior to enrollment. This means that you may have some patients who would have been eligible for enrollment during the lapse period, but who may no longer be eligible on January 1, 2019. These patients can be enrolled on a later date if they qualify on that date.
- If you have already enrolled patients in the Reporting System during the lapse period, for patients who still meet the eligibility criteria on January 1, you do not need to make any changes to the Reporting System; their enrollment dates will be automatically set to January 1, 2019. For patients who no longer meet the eligibility criteria on January 1, because the date the patient met the eligibility requirements now falls out of the 12-month look back period or the patient has otherwise had a change in eligibility (such as moving to managed care), you must either update the date the patient met the eligibility requirements in the Reporting System (if the patient meets eligibility criteria as of January 1) or notify the Help Desk so that the patient can be removed from the Reporting System. If you do not change the enrollment date in the Reporting System, an enrollment date of January 1 will be reflected in the next quarterly workbook, if the patient is eligible on that date.
- If a patient that you have enrolled during the lapse period has become ineligible for any reason before January 1, 2019 please notify the Help Desk so that they can be removed from the Reporting System.

Below is the workbook distribution schedule through. A further timeline of activities will be provided at a future date.

*Workbook Distribution Schedule*

Workbook #22 (January 2019 – March 2019): July 2019

Workbook #23 (April 2019 – June 2019): October 2019

Workbook #24 (July 2019 – September 2019): January 2020

Workbook #25 (October 2019 – December 2019): April 2020

Workbook #26 (January 2020 – March 2020): July 2020

Workbook #27 (April 2020 – June 2020): October 2020

Year 6 Reconciliation List Shared with Practices before Beginning Year 6 Calculations: October 2020

Workbook #28 (July 2020 – September 2020): January 2021

Workbook #29 (October 2020 – December 2020): April 2021

Workbook #30 (October 2020 – December 2020): July 2021

Year 7 Reconciliation List Shared with Practices before Beginning Year 7 Calculations: October 2021