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Date: April 9, 2019
To: All Stand-Alone Prescription Drug Plan Sponsors
From: Amy Larrick Chavez-Valdez
Director, Medicare Drug Benefit and C & D Data Group
Subject: Stand-Alone PDP Contract Consolidation Requests for CY 2020

This notice provides guidance for Stand-Alone Prescription Drug Plan (PDP) sponsors seeking to consolidate PDP contracts for CY 2020. CMS requires that Part D sponsors submit a formal request to CMS, on plan letterhead in PDF format, identifying the contracts to be consolidated. Additionally, sponsors are asked to submit the attached excel template to provide details of the intended crosswalk.

Please note this does NOT apply to Medicare Advantage Organizations (MAOs). MAOs are required to follow the guidance included in the April 4, 2019 HPMS memo entitled "Guidance and Timeline for Contract Year 2020 Contract Consolidations."

PDP sponsors should submit consolidation requests (letter and completed excel template) to the following mailbox: PartDBenefits@cms.hhs.gov by 5:00pm ET Tuesday April 30, 2019.