CMS Manual System	Department of Health & Human Services (DHHS)
Pub 100-20 One-Time Notification	Centers for Medicare & Medicaid Services (CMS)
Transmittal 13203	Date: May 2, 2025
	Change Request 13991

SUBJECT: User Enhancement Change Request (UECR): Update Multi-Carrier System (MCS) Correspondence Entry (CE) Screens and MCS Desktop Tool (MCSDT) to Include Edit, Audit, Common Working File (CWF) - (EAC) Error Code Search Field

I. SUMMARY OF CHANGES: The purpose of this Change Request (CR) is to add the EAC error code search field to the CE screens and the MCSDT Correspondence Summary screens.

EFFECTIVE DATE: October 1, 2025
*Unless otherwise specified, the effective date is the date of service.
IMPLEMENTATION DATE: October 6, 2025

Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.

II. CHANGES IN MANUAL INSTRUCTIONS: (N/A if manual is not updated)
R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

R/N/D	CHAPTER / SECTION / SUBSECTION / TITLE
N/A	N/A

III. FUNDING:
For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

IV. ATTACHMENTS:

One Time Notification

Attachment - One-Time Notification

Pub. 100-20	Transmittal: 13203	Date: May 2, 2025	Change Request: 13991

SUBJECT: User Enhancement Change Request (UECR): Update Multi-Carrier System (MCS) Correspondence Entry (CE) Screens and MCS Desktop Tool (MCSDT) to Include Edit, Audit, Common Working File (CWF) - (EAC) Error Code Search Field

EFFECTIVE DATE: October 1, 2025
Unless otherwise specified, the effective date is the date of service.
IMPLEMENTATION DATE: October 6, 2025

I.   SUMMARY OF CHANGES: The purpose of this Change Request (CR) is to add the EAC error code search field to the CE screens and the MCSDT Correspondence Summary screens.

II.   GENERAL INFORMATION

A.   Background: The CE beneficiary-initiated screen, the CE provider-initiated screen and the MCSDT Provider and Beneficiary Correspondence Summary screens currently does not provide the user the ability to utilize the EAC error code search function, data element WS-SELECTION-EAC currently available on the Beneficiary History Screen, accessed using the mnemonic of IN.

B.   Policy: N/A

III.   BUSINESS REQUIREMENTS TABLE

"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.

Number	Requirement	Responsibility									
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH		FISS	MCS	VMS	CWF	
13991.1	The contractor shall update the CE Beneficiary-Initiated screen to include the EAC search field, currently located on the Beneficiary Inquiry screen and accessed using the mnemonic of IN. This shall allow the user to filter the correspondence by an edit, audit or CWF error code, while performing an active transaction.						X			
13991.2	The contractor shall update the CE Beneficiary-Initiated screen enabling the user to toggle back and forth between screens, maintaining the prior screens online display of data.						X			

Number	Requirement	Responsibility								
		A/B MAC			DME MAC	Shared-System Maintainers				Other
		A	B	HHH		FISS	MCS	VMS	CWF	
13991.3	The contractor shall update the CE Provider-Initiated screen to include the EAC search field, currently located on the Beneficiary Inquiry screen and accessed using the mnemonic of IN. This shall allow the user to filter the correspondence by an edit, audit or CWF error code while performing an active transaction.						X			
13991.4	The contractor shall update the CE Provider-Initiated screen enabling the user to toggle back and forth between screens, maintaining the prior screens online display of data.						X			
13991.5	The contractor shall update the MCSDT Beneficiary Correspondence Summary screen to include the data from the data item WS-SELECTION-EAC.						X			
13991.6	The contractor shall update the MCSDT Provider Correspondence Summary screen to include the data from the data item WS-SELECTION-EAC.						X			

IV. PROVIDER EDUCATION

None

Impacted Contractors: None

V. SUPPORTING INFORMATION

 Section A: Recommendations and supporting information associated with listed requirements: N/A

"Should" denotes a recommendation.

X-Ref Requirement Number	Recommendations or other supporting information:

Section B: All other recommendations and supporting information: N/A

VI. CONTACTS

Post-Implementation Contact(s): Contact your Contracting Officer's Representative (COR).

VII. FUNDING

Section A: For Medicare Administrative Contractors (MACs):
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

ATTACHMENTS: 0