

Date: February 13, 2018

HPMS E-Mail

Subject: New Subcontractor Field Within Contract Management: Data Validation Contractor

Sponsors are required to select a data validation contractor (DVC) to conduct annual validation of plan-reported data per the Parts C and D reporting requirements. CMS also permits sponsors to consult with a different contractor to perform mock audits, pre-assessments, and other types of review ahead of data validation. In order to meet CMS' standards for organizational independence, a sponsor may not use the same contractor who conducted these activities to conduct the subsequent data validation. Please refer to CMS' Data Validation Procedure Manual and Appendix A, Standards for Selecting a Data Validation Contractor for more information at <https://www.cms.gov/Medicare/Prescription-Drug-Coverage/PrescriptionDrugCovContra/PartCDDDataValidation.html>.

CMS has created a new data field within the Health Plan Management System (HPMS) under Contract Management/Basic Contract Management Part C and D Information to capture this consultant information. The new data field is called Data Validation Pre-Assessment Consultant. Each sponsor/contract must provide this information in HPMS. Sponsors may enter more than one company name in this field if applicable. If a sponsor does not have a Data Validation Pre-Assessment Consultant, sponsors should enter their own company name in this field. The path for entering these data are located below:

- Part D contracts will access this reporting field through the following path: HPMS Home Page>Contract Management>Basic Contract Management>Select Contract Number>Part D Data.
- If a contract does not offer Part D, please access this field via HPMS Home Page>Contract Management>Basic Contract Management>Select Contract Number>Part C Data.
- For MMP Contracts, please use the following path, HPMS Home Page>Contract Management>Basic Contract Management>Select Contract Number>MMP Data.

If you have any questions about this new contact type, please email the Part C reporting mailbox at Partcplanreporting@cms.hhs.gov or the Part D reporting mailbox at partd-planreporting@cms.hhs.gov.

Thank you for your cooperation.