

Household Composition Walkthrough

Overview

This document provides a written explanation of the policy and general requirements for the household composition section for Phase 3 financial assistance applications. This document references the UI Question Companion Guide (current version available [here](#)) and EDE Phase 3 Example flows (available [here](#)). Each section of the document below includes information on data elements that may need to be included by the partner in their API requests, based on attestations collected in that section of the household composition flow. Note that this walkthrough does not capture logic for setting indicators, and that different data elements are relevant for different household scenarios. Additional information related to the backend integration with SES can be found in the FFE Eligibility API Integration Manual available on zONE [here](#). The household composition component of the application may be implemented through different flows of collecting information, such as through a single household composition section in the application or by cycling through each application member and applying all household composition rules. The HealthCare.gov application collects household composition information using the latter flow; a demonstration of this is included in [Appendix A](#) for reference.

Household composition is important because it determines whose income counts for the applicant's eligibility, and the household size to use when comparing household income to federal poverty levels (FPLs). In order to determine household composition for Medicaid, CHIP, and APTC/CSR, the UI must accomplish three goals:

- Part 1: Tax return: Determine who is on each applicant's tax return: This includes collecting information about marriage, filing status, claiming dependents, being claimed as a dependent. This section also includes determining who lives together to set the `resideTogether` indicator.
- Part 2: Exceptions: Sometimes, additional questions are needed to determine if anyone will follow different household rules for their Medicaid/CHIP eligibility, such as determining whether child applicants live with a parent who is not on their tax return.
- Part 3: Non-filer households: For anyone who meets one of the exceptions identified in Part 2, the application must also ask about other immediate family members living with the applicant.

Household Information

Generally, the household composition flow begins by asking who in the household will be seeking health coverage. Here, the UI allows the application filer to add anyone who is seeking coverage to the application. This may include additional household members or children¹ outside of their household who they claim as tax dependents. For every new member added to the application who is seeking health coverage, the UI must collect the name, date of birth (DOB), sex, familial relationship

¹ The age at which someone is considered an adult for household composition rules varies by state. The state either counts all consumers under 19 as children and all consumers 19 and over as adults; OR varies from this by counting 19- and 20-year-old full time students as children as well. The state option is available through the reference data API.

to the application filer and to any other known household members, including the legal relationship, when necessary. Please note, the flow of adding an applicant is flexible and information collected from each applicant may be done throughout the application.

An optional functionality for partners to implement is the remove member function. Within the household information section of the application, the UI could provide the option to remove members from an application, or change coverage needs by displaying a question, asking if the filer wants to remove this member, or keep the member on the application and change their coverage needs to no longer needing coverage. If the remove member option is selected, the UI displays three reasons for removal: death, divorce, and other. Application members could also be removed when reporting a life change. In this instance, the UI may display a question to determine if the application filer intends to remove a member from the application before the consumer updates the application. This selection would direct the application filer to the household information section of the application to proceed to remove a member. Lastly, partners may choose to redirect applicants to HealthCare.gov in order to remove an applicant by reporting a life change. The additional screener question that would display with the report a life change selection would redirect the consumer.

When to collect Legal Relationships: Legal relationships are collected when the family relationship between QHP-eligible applicants is not sufficient to allow enrollment in a plan together under all issuer business rules. The UI does not need to collect these relationships in the household composition section but must be collect them prior to the end of the application. For example, the UI may collect the legal relationship between preliminary QHP applicants, when needed, after the preliminary determination is made, or it can collect the legal relationship between all applicants when needed, in the household composition section of the application. There are specific rules for which legal relationships should be collected based on the attested familial relationship, which can be found in the FFE Eligibility API Integration Manual.

Application Questions/Section	Possible Relevant Data Elements	UI Question Companion Guide Reference
Household Information	firstName; middleName; lastName suffix birthdate sex householdContactIndicator requestingCoverageIndicator familyRelationships legalRelationships homeAddress maritalStatus	Items 27-30, UI Questions tab

Part 1: Tax Return

The tax return section includes four parts: Marital Status, Filing Taxes and Claiming Dependents, Claimed as a Tax Dependent, and Living Situations. Ultimately, the goal is to identify every person who will appear

on the same tax return.

Part 1.A: Marital Status

The marital status is collected for all applicants over age 14, and for any non-applicants who are claiming an applicant as a tax dependent because spousal relationships impact both the tax and Medicaid households. The UI may either collect the marital status only of those over age 14, in which case the standalone eligibility service (SES) will assume all applicants age 14 and younger are unmarried, or the UI may collect the marital status of all applicants, and of non-applicants claiming an applicant as a tax dependent. If the UI has already determined that an applicant is married through collection of relationships or other information, the UI should not repeat this question. Since the UI must determine to whom an applicant is married, the UI should collect the name and DOB of any spouse who is not already listed on the application. After determining who the spouse is, the UI could ask a question to determine if the applicant lives with their spouse and set the resideTogether indicator for the Update App request. This information is not required to be collected at this point in the application and may be determined at any point during the household composition flow through the collection of home addresses.

Application Questions/Section	Possible Relevant Data Elements	UI Question Companion Guide Reference
Marriage	maritalStatus familyRelationships resideTogetherIndicator* homeAddress* Relevant data elements for non-applicant spouse: firstName middleName lastName suffix birthDate householdContactIndicator requestingCoverageIndicator familyRelationships *This information is not required to be collected at this point in the application and may be determined at any point during the household composition flow through the collection of home addresses	Items 76-81, UI Questions tab

Part 1.B: Filing Taxes and Claiming Tax Dependents

Following the marital status question flow, the UI will first collect the tax filing status of the application filer or household contact, because they are often the same person filing taxes on behalf of the family. The UI could also choose to first ask a different applicant, such as the oldest applicant or the first applicant listed, if the application filer is a non-applicant, as long as the tax filing status of every applicant is collected and the claiming tax filer for any applicant being claimed as a tax dependent is identified. The first question in this flow asks whether or not the application filer/applicant will file a federal income tax return for the coverage year. If the application filer indicates that they are married, the UI could instead ask if they will file a joint tax return with their spouse. Note that if the tax filer is filing jointly with their spouse, all the indicators that are set for claiming tax dependents should be set for both the tax filer and their spouse. If the application filer indicates that they are not filing a joint tax return with their spouse, the UI should then ask if the application filer plans to file a tax return for the specified coverage year. A warning message should display when the filer indicates that they are not filing a joint tax return with their spouse stating that if they are filing separately, then both the filer and their spouse will be ineligible for premium tax credits unless they meet certain exceptions, such as filing as the head of the household. When a married consumer indicates that they will be filing taxes separately from their spouse, the taxFilerIndicator will be set to “true” for the consumer, and the taxReturnStatusType indicator will be set to “married filing separately”.

If any applicant attests to filing a tax return, the UI should ask if they are claiming any tax dependents unless they previously attested to being claimed as a tax dependent. If the UI already knows that an applicant will be claimed as a tax dependent, then the UI does not need to ask if that applicant will also be filing a tax return. If the tax filer indicates that they will claim tax dependent(s), the UI should display all applicants, and known non-applicants, who are not already claimed as tax dependents or claiming any tax dependents as answer options, in addition to an option to add someone else who is not seeking coverage. If the tax filer selects an applicant as their tax dependent and the relationship between the claimed tax dependent and tax filer is not already known, the application should ask a question to determine the relationship between the tax dependent and claiming tax filer. If someone else not seeking coverage is added as a tax dependent, the UI should collect the name, DOB, sex, and familial relationship(s) between the claimed tax dependent and the claiming tax filer, as well as any other known applicants. Relationships between all other household members may be collected when adding the new member, or later in the application.

The relationship between the applicant tax dependent and claiming tax filer is collected because tax dependents impact household size and composition for Medicaid, CHIP, and APTC eligibility. If a tax dependent is claimed by a tax filer who is not his or her parent, then different rules will apply for determining Medicaid/CHIP household size and composition. The UI only needs to collect the relationship between non-applicant tax dependents and their claiming tax filer if the tax dependent is under 19 (or under the state Medicaid age) and the relationship is unknown. However, the UI could ask this question of all non-applicant tax dependents, if desired.

When collecting relationships in the UI, using language that clearly indicates who the relationship is between and the direction of that relationship is recommended. For example, if establishing a relationship between Dependent A and their Claiming Tax Filer B, the UI should use language that clearly indicates whether the consumer is saying that Dependent A is the son/daughter (or other relationship) of Claiming Tax Filer B, or if Claiming Tax Filer B is the parent (or other relationship) of Dependent A.

Application Questions/Section	Possible Relevant Data Elements	UI Question Companion Guide Reference
Filing Taxes	taxFilerIndicator taxReturnFilingStatusType taxRelationships taxDependentIndicator claimsDependentIndicator familyRelationships <i>Relevant data elements for Non-Applicant Tax Dependents:</i> familyRelationships firstName middleName lastName suffix birthDate taxDependentIndicator taxRelationships householdContactIndicator requestingCoverageIndicator	Items 80-84, UI Questions tab

Part 1.C: Claimed as a Tax Dependent

For all applicants who are not filing a tax return, applicants who are filing a tax return and not claiming tax dependents, or applicants who are married, filing taxes separately from their spouse and not claiming any tax dependents, the UI should ask if they will be claimed as a tax dependent on someone else's federal income tax return for the coverage year. If the UI already knows that an applicant is claimed as a tax dependent, the application should not re-ask this question. If the applicant is claimed as a tax dependent, the UI must ask who will claim the applicant. If the UI already knows applicants and known non-applicants are claimed as a tax dependent or not filing a tax return, their names should not be included as answer options. If someone else not seeking coverage will claim the applicant as a tax dependent, the UI should collect their first and last name, DOB, sex, the familial relationship to the applicant, and information on any other individuals on the claiming tax filer's tax return, including any spouse or tax dependents.

Special Situation when full tax return information is not collected: In very limited situations, the application filer can choose whether or not to provide information about a non-applicant claiming tax filer. This choice should be made available when:

- An applicant under the state Medicaid age is not a tax filer, is claimed as a tax dependent by a

- non-applicant, non-application filer parent whom they do not live with, and lives with another parent on the application who is not their claiming tax filer; or
- An applicant under the state Medicaid age is not a tax filer and is claimed as a tax dependent by a non-applicant who is not their parent or stepparent.

If one of the above conditions is met, then the UI should ask if the application filer wishes to provide more information about the claiming tax filer on behalf of the tax dependent applicant to help determine APTC eligibility.. If they do not wish to provide more information, then no further questions about the claiming tax filer are required, and the UI can skip to “Part 3: Non-filer households”. Additionally, the applicant tax dependent will only be considered for Medicaid/CHIP eligibility and QHP eligibility, not APTC/CSR eligibility.

If they wish to provide more information, the UI should collect the non-applicant tax filer’s name, DOB, sex, and identify all individuals on the claiming tax filer’s tax return by asking if the claiming tax filer files jointly with a spouse and if the tax filer will claim other tax dependents. Additionally, the UI should collect all non-applicant tax filer home addresses. This can be collected at this point in the application or in the living situations section.

- If the non-applicant tax filer will file a joint tax return, the UI must collect the name, DOB, and sex of their spouse.
- If the non-applicant tax filer will claim other tax dependents, the UI should ask who the other tax dependents are. The UI may implement this as a multi-selection checkbox that lists all household members not filing taxes nor already claimed as tax dependents, in addition to an option to add someone else who is not seeking coverage. If someone else not seeking coverage is added, the UI should collect their name, DOB, and relationship to the tax filer and any other consumers on the same tax return.

Application Questions/Section	Possible Relevant Data Elements	UI Question Companion Guide Reference
Applicant Tax Dependents	familyRelationships taxDependentIndicator resideTogetherIndicator livesWithCustodialParentIndicator claimingTaxFilerNotOnApplicationIndicator taxFilerNotProvidedIndicator	Items 90-92, 94-100 UI Questions tab Item 24 Backend Responses for UI tab

Non-Applicant Tax Dependents	firstName middleName lastName suffix birthDate taxDependentIndicator taxRelationships householdContactIndicator requestingCoverageIndicator familyRelationships	Items 83-84, UI Questions tab
Non-Applicant Claiming Tax Filer	firstName middleName lastName suffix birthdate householdContactIndicator requestingCoverageIndicator claimsDependentIndicator taxFilerIndicator taxRelationships familyRelationships resideTogetherIndicator	Items 92-105, 275 UI Questions tab

Part 1.D: Living Situations

Following the tax filing section of the application, the UI must determine the living situations of all applicants and non-applicant tax filers. All known addresses, as well as an option to enter a different home address or no home address, should display as answer choices for applicants and non-applicant tax filers. If no home address is selected, an applicant or non-applicant tax filer must provide a valid mailing address.

Applicants may attest to an address outside of the state for which they are submitting an application. When this occurs, the UI should ask whether the applicant is temporarily living outside of the state in order to determine whether they meet the eligibility criteria for state eligibility. If the applicant is living outside of the state permanently, they are generally ineligible for all programs, unless they meet certain requirements. If the applicant attests to living outside of the state temporarily, the applicant must provide a permanent address where they will reside when they return to the state.

Head of Household: A small subset of tax filers should be asked whether or not they are filing as head of household. This question should be asked when the tax filer is married, not filing a tax return jointly, claiming tax dependents, and living separately from their spouse. Filing as head of household enables a consumer who is not filing jointly with their spouse to still be eligible for financial assistance. If the consumer is not filing as head of household, a warning message should display to warn the consumer about their inability to receive financial assistance. Note that the application should not ask whether

unmarried tax filers are filing as the head of household.

Application Questions/Section	Possible Relevant Data Elements	UI Question Companion Guide Reference
Applicant Living Situations	homeAddress.streetName1 homeAddress.streetName2 homeAddress.cityName homeAddress.stateCode homeAddress.zipCode resideTogetherIndicator noHomeAddress noHomeAddressIndicator homeAddress.countyName homeAddress.coutnyFipsCode mailingAddress.zipPlus4Code mailingAddress.countyName resideTogetherIndicator attestedHeadOfHouseholdIndicator	Items 276-280, 88-89, 282 & 127 UI Questions tab
Non-applicant Living Situations	homeAddress.streetName1 homeAddress.streetName2 homeAddress.cityName homeAddress.stateCode homeAddress.zipCode noHomeAddress noHomeAddressIndicator homeAddress.countyName homeAddress.coutnyFipsCode resideTogetherIndicator mailingAddress.streetName1 mailingAddress.streetName2 mailingAddress.cityName mailingAddress.stateCode mailingAddress.zipCode mailingAddress.zipPlus4Code	Items 276-281, UI Questions tab

Part 2: Exceptions

There are four consumer scenarios on financial assistance applications that signal a potential need to collect information about family members not on an applicant's tax return. In Part 2, the UI should use the information provided in the application up to this point to determine whether one of the following scenarios apply to the applicant. If one of the below scenarios apply, then the application should proceed to "Part 3: Non-Filer Households":

1. An applicant who is not filing taxes AND is not claimed as a tax dependent
2. An applicant who is a tax dependent of someone other than their parent/parent's spouse (biological, step, or adopted)

3. An applicant who is a child living with both parents, but the child's parents don't file jointly
4. An applicant who is a child who is claimed as a tax dependent by a non-custodial parent

Application Questions/Section	Possible Relevant Data Elements	UI Question Companion Guide Reference
Dependent Status	Relevant data elements for the dependent: taxDependentIndicator livesWithCustodialParentIndicator Relevant data elements for the tax filer: claimsDependentIndicator claimingTaxFilerNotOnApplicationIndicator taxFilerIndicator taxRelationships taxDependentIndicator taxFilerNotProvidedIndicator	Items 90-91,95 & 96 UI Questions tab
Relationships	familyRelationships	Item 92, UI Questions tab

In some situations, no additional information is needed because none of the above scenarios are possible. In these cases, the application may skip “Part 3: Non-Filer Households” and consider the household composition flow complete. For example, if it is discovered in “Part 1: Tax Return” that an applicant is an adult tax filer not claimed as a dependent, then none of the scenarios above apply and no further questions are needed. Similarly, if it is already known that a child is claimed by parents who live with him or her and file their taxes jointly, then no further household composition questions are needed.

In other situations, exceptions are determined in the backend where the answers provided in “Part 1: Tax Return” indicate that one of the four scenarios above apply, so the application will proceed to “Part 3: Non-Filer Households.” For example, if answers from Part 1 determine that the applicant is neither a tax filer nor a tax dependent (scenario 1 above), the application may proceed directly to Part 3 for that applicant.

However, in some situations, additional information on relationships and living situations may be needed to identify if one of the above four scenarios apply and if the application will need to collect information included in Part 3. For example:

- When “Part 1.C: Claimed as a Tax Dependent” reveals that a child is claimed as a tax dependent by, a non-applicant parent whom they do not live with, the application should ask whether the child lives with another parent or stepparent not on the tax return in “Part 1.D: Living Situations.” If they live with a parent not on the tax return, then the application has determined that one of the four scenarios apply, and the application can move onto “Part 3: Non-filer households” for that applicant.

- *Child Age Applicants:* If applicants are under the state Medicaid age and are tax dependents of a parent, then the application should ask follow-up questions in “Part 1.B: Filing Taxes and Claiming Tax Dependents”:
 - *Lives with claiming tax filer parent:* If the claiming tax filer is the tax dependent’s parent and it is not known if they live together, the UI must ask whether or not the dependent lives with the parent who claims them.
 - *Lives with both parents who do not file jointly:* If the dependent lives with their claiming tax filer parent, and it is not already known whether they live with both parents, the UI must ask whether the dependent lives with another parent in order to determine whether the dependents meets the “lives with parents who do not file jointly” exception.
 - *Lives with non-custodial parent:* Lastly, if the dependent does not live with their claiming tax filer parent, and it is not already known whether the dependent child lives with any parent(s), the UI must ask whether the dependent lives with any parent(s) in order to determine whether the dependent meets an exception and proceed to Part 3.

Part 3: Non-Filer Households

When an applicant has a potential exception to tax household rules for determining their Medicaid/CHIP eligibility, the UI must ask about the family members living with the applicant. If any of the 4 scenarios described in “Part 2: Exceptions” apply, then additional questions may be needed to find out if any additional people will be included in the applicant’s Medicaid/CHIP household.

There are three main age groups that determine which relatives may be included in an applicant’s Medicaid/CHIP household when they do meet an exception. The age groups and corresponding questions they should view are as follows:

- Under 14
 - Parents
 - If it is known that they live with one parent – ask if they live with another parent
 - If it is unknown if they live with any parents – ask if they live with any parents
 - Siblings
 - Ask if they live with siblings under the State Medicaid age²
- 14-18 (or 14-20, depending on the State Medicaid age)
 - Spouse
 - If it is unknown if they are married – ask marital status and if they live with their spouse (if married)

² The age at which someone is considered an adult for household composition rules varies by state. The state either counts all consumers under 19 as children, and all consumers 19 and over as adults; OR varies from this by counting 19- and 20-year-old full time students as children as well. The state option is available through the reference data API as “Under21AndFTSOption”. In a state with Under21AndFTSOption=Y, the UI would ask for all siblings/children under age 21 and can ask the student status question in a later section.

- If it is known that they are married and unknown if they live with their spouse – ask if they live with their spouse
- Children
 - Ask if they live with sons/daughters under the State Medicaid age
- Parents
 - If it is known that they live with one parent – ask if they live with another parent
 - If it is unknown if they live with any parents – ask if they live with either parent
- Siblings
 - Ask if they live with siblings under the State Medicaid age
- 19 (or over State Medicaid age) and over
 - Spouse
 - If it is unknown if they are married – ask marital status and if they live with their spouse (if married)
 - If it is known that they are married and unknown if they live with their spouse – ask if they live with their spouse
 - Children
 - Ask if they live with sons/daughters under the State Medicaid age

Application Questions/Section	Possible Relevant Data Elements	UI Question Companion Guide Reference
Indicate if Applicants Want to Provide Information About Family	livesWithParentOrSiblingIndicator medicaidFamilyNotProvidedIndicator	Items 104-105, UI Questions tab
Living with a Spouse	resideTogetherIndicator	Item 112, UI Questions tab
Living with Parents	firstName middleName lastName suffix birthDate familyRelationships householdContactIndicator requestingCoverageIndicator resideTogetherIndicator	Items 105-115, UI Questions tab

Living with Siblings	firstName middleName lastName suffix birthDate familyRelationships householdContactIndicator requestingCoverageIndicator resideTogetherIndicator	Items 105-115, UI Questions tab
Living with Children	firstName middleName lastName suffix birthDate familyRelationships householdContactIndicator requestingCoverageIndicator resideTogetherIndicator	Items 105-115, UI Questions tab

Appendix A: HealthCare.gov Application Demonstration

On the HealthCare.gov application, the household composition information is collected by cycling through each application member. The HealthCare.gov application applies all household composition rules to each application member to determine which questions must display. The screenshots below are intended to serve as an example of how this information could be collected in the application but is not an exhaustive list of the household composition questions that may display in the UI.

Household Scenario

In this demonstration, the Application Filer, Applicant One Son, Applicant Two Niece, and Applicant Three Stepdaughter are seeking coverage. The spouse of the Application Filer, and the Claiming Tax Filer of Applicant Three Stepdaughter are not seeking coverage and are added to the application as non-applicants. See below for the filing status of each application member:

- Application Filer (age 52): seeking coverage, married, lives with spouse, files jointly with spouse, claiming Applicant One Son
- Applicant One Son (age 7): seeking coverage, son/daughter of Application Filer and spouse, claimed by Application Filer and spouse
- Applicant Two Niece (age 17): seeking coverage, not filing taxes, not claimed as a tax dependent
- Applicant Three Stepdaughter (age 12): seeking coverage, stepdaughter of Application Filer, daughter of Spouse of Application Filer, claimed by other parent: Claiming Tax Filer of Stepdaughter, lives with Spouse of Application Filer
- Spouse of Application Filer (age 51): not seeking coverage, married to Application Filer, filing jointly with spouse, parent of Applicant One Son and Applicant Three Stepdaughter
- Claiming Tax Filer of Stepdaughter (age 60): not seeking coverage, parent of Applicant Three Stepdaughter, claiming Applicant Three Stepdaughter on tax return, married but not filing jointly, does not claim other dependents, does not live with spouse, does not live with Stepdaughter (non-custodial parent of Stepdaughter)

For each applicant, the sex, Social Security Number (SSN), citizenship/immigration status, home address, race/ethnicity, parent/caretaker relative status, and household composition information is collected. For each non-applicant the sex, SSN, home address, race/ethnicity, and household composition information are collected when cycling through. The home address for both non-applicants is collected because each non-applicant is also a tax filer. This demonstration will focus on household composition information for collecting information to build the Medicaid tax household.

Application Filer and Applicants

The application first collects the application filer's personal and contact information. Then the UI asks who else is seeking coverage. This will prompt the collection of the name, DOB, sex, and family relationships of the additional applicants seeking coverage. Legal relationships between these applicants will be collected if they are not the spouse or child of either the application filer, or other applicants. Here, the Application Filer will add information for Applicant One Son, Applicant Two Niece, and Applicant Three Stepdaughter.

[← Back](#)

Who needs health coverage?

[Learn more about who to include.](#)

Needs coverage
[Learn more about editing or removing someone.](#)

✓ Application Filer [Edit](#)

Add a person who needs coverage

Save & continue

[← Back](#)

Add a person who needs health coverage

First name
Applicant One

Middle name
Optional

Last name
Son

Suffix
Optional

Date of birth
For example: 3/4/2018
Month Day Year
1 / 1 / 2012

Sex
☐ Female
☒ Male

How is this person related to Application?
This person is Application's...
[Learn more about family relationships.](#)
Daughter/son (including adopted children)

Save & continue

After saving the information of the added applicant, the filer will then again select “Add a person who needs coverage” to add the remaining applicants.

[← Back](#)

Add a person who needs health coverage

First name

Middle name
Optional

Last name

Suffix
Optional

Date of birth
For example: 3/4/2018

Month	Day	Year
1	1	2002

Sex

☒ Female

☐ Male

How is this person related to Application Filer?
This person is Application Filer's...
[Learn more about family relationships.](#)

Niece/nephew

Choose the statement that best describes the legal relationship between Application Filer and Applicant Two. If any apply.
[Learn more about legal relationships.](#)

None of these relationships

How is this person related to Applicant One?
This person is Applicant One's...
[Learn more about family relationships.](#)

First cousin

Choose the statement that best describes the legal relationship between Applicant One and Applicant Two. If any apply.
[Learn more about legal relationships.](#)

None of these relationships

Save & continue

When Applicant Two Niece is added to the application, the UI collects the familial and legal relationships between this applicant and any previously added applicants, including Application Filer. The UI is not required to collect the legal relationship at this point in the application and can collect this information at any point, or once preliminary eligibility is determined for each applicant.

[< Back](#)

Add a person who needs health coverage

First name

Middle name
Optional

Last name

Suffix
Optional

Date of birth
For example: 3/4/2018
Month / Day / Year
 / /

Sex
☒ Female
☐ Male

How is this person related to Application Filer?
This person is Application Filer's...
[Learn more about family relationships.](#)

How is this person related to Applicant One?
This person is Applicant One's...
[Learn more about family relationships.](#)

Choose the statement that best describes the legal relationship between Applicant One and Applicant Three, if any apply.
[Learn more about legal relationships.](#)

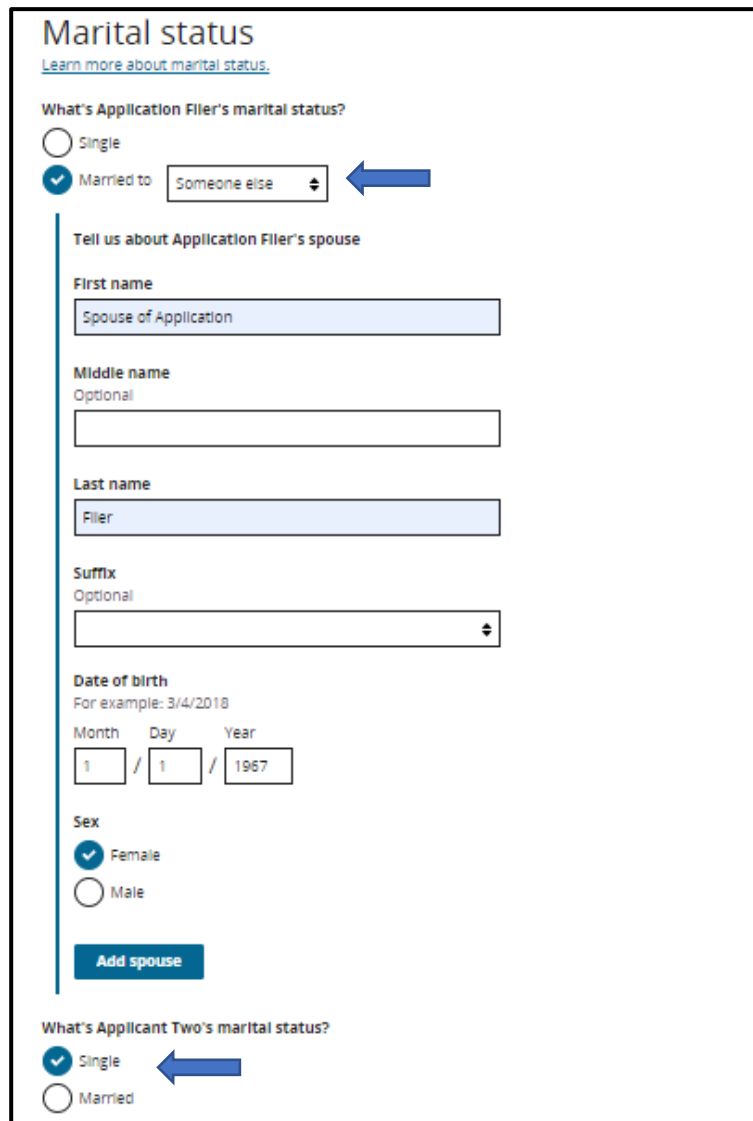
How is this person related to Applicant Two?
This person is Applicant Two's...
[Learn more about family relationships.](#)

Choose the statement that best describes the legal relationship between Applicant Two and Applicant Three, if any apply.
[Learn more about legal relationships.](#)

Marital Status

After collecting information for everyone seeking coverage on the application, the UI will collect the marital status for all applicants over age 14. The answer options available for applicants should include

other applicants over the age of 14 or allow the option to enter information for someone not on the application and not seeking coverage. Based on the family relationships previously collected in the UI, applicants who did not attest to “Spouse” may not display as answer options for the marital status question. If an applicant is added on the “Who Needs Health Coverage” page with a relationship set to “Spouse” of any applicant, their name will prepopulate in the “Married to” answer option for that applicant.



Marital status
[Learn more about marital status.](#)

What's Application Filer's marital status?

☐ Single

☒ Married to Someone else 

Tell us about Application Filer's spouse

First name
Spouse of Application

Middle name
Optional

Last name
Filer

Suffix
Optional

Date of birth
For example: 3/4/2018

Month Day Year
1 / 1 / 1967

Sex

☒ Female

☐ Male

Add spouse

What's Applicant Two's marital status?

☒ Single 

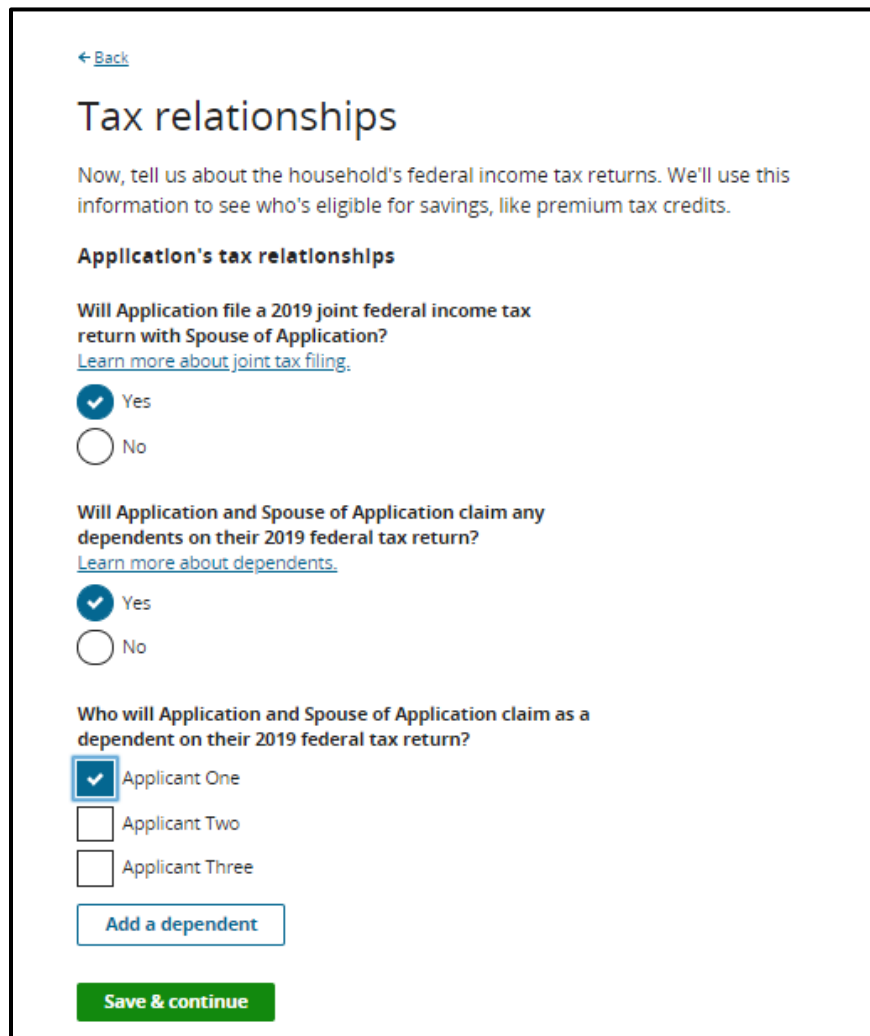
☐ Married

CLOSE HOLD – DO NOT SHARE

INFORMATION NOT RELEASABLE TO THE PUBLIC UNLESS AUTHORIZED BY LAW: This information has not been publicly disclosed and may be privileged and confidential. It is for internal government use only and must not be disseminated, distributed, or copied to persons not authorized to receive the information. Unauthorized disclosure may result in prosecution to the full extent of the law.

Tax Returns

The application will then collect tax filing information and information about any tax dependents that are claimed by Application Filer and Spouse of Application Filer. The application will include the names of application members that have not already been claimed as tax dependents or plan to file a tax return as answer options, in addition to an answer option to claim someone else not seeking coverage. In this scenario, only Applicant One Son will be claimed by Application Filer and Spouse of Application Filer.



The screenshot shows a web form titled "Tax relationships" with a "← Back" link at the top left. The form contains the following sections:

- Now, tell us about the household's federal income tax returns. We'll use this information to see who's eligible for savings, like premium tax credits.**
- Application's tax relationships**
- Will Application file a 2019 joint federal income tax return with Spouse of Application?**
[Learn more about joint tax filing.](#)
☒ Yes
☐ No
- Will Application and Spouse of Application claim any dependents on their 2019 federal tax return?**
[Learn more about dependents.](#)
☒ Yes
☐ No
- Who will Application and Spouse of Application claim as a dependent on their 2019 federal tax return?**
☒ Applicant One
☐ Applicant Two
☐ Applicant Three
[Add a dependent](#)
- [Save & continue](#)

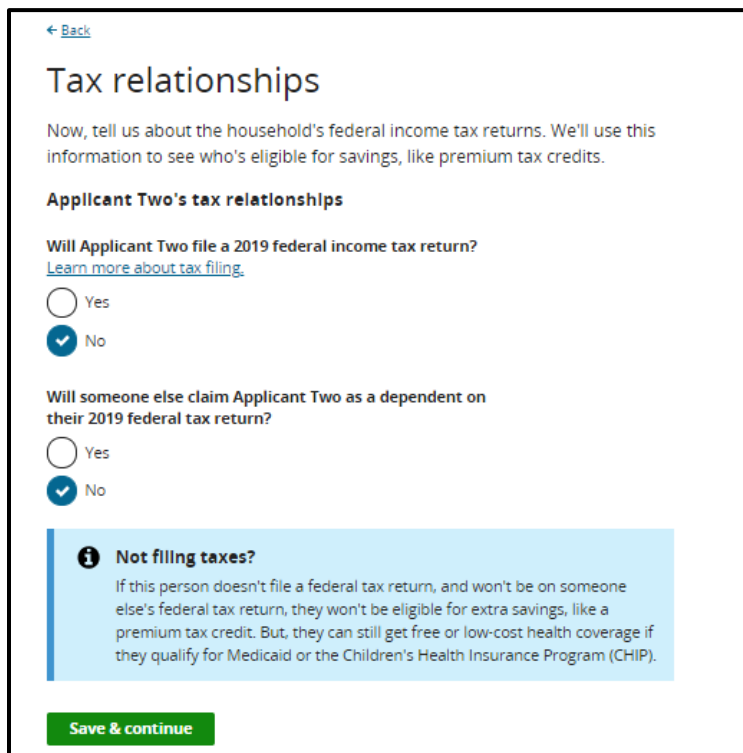
After collecting this information, no additional information is needed from Application Filer to build the Medicaid tax household, and because Application Filer is filing a tax return, enough information has been collected to determine that they do not meet an exception.

Applicant One Son

After collecting the Application Filer's information, the information for the next applicant will be collected. At this point, the application has already established that Applicant One Son is the son/daughter of Application Filer, and Application Filer and their spouse will claim Applicant One Son as a tax dependent on their joint tax return. After all tax filing information is collected for each applicant, Applicant One Son will be asked about his living situation to determine if he meets an exception.

Applicant Two Niece

At this point in the application, it is known that Applicant Two Niece is the niece of Application Filer, and that Application Filer and their spouse will not claim Applicant Two Niece as a tax dependent. Additional information is needed about the tax filing status for the niece. The UI should ask if the niece will file a tax return or be claimed as a tax dependent on someone else's tax return. In this scenario, the niece does not plan to file a tax return and will not be claimed as a tax dependent by another person. A warning message should appear after Applicant Two Niece indicates that she is not filing a tax return nor being claimed as a tax dependent on a tax return, informing the application filer that this applicant will not be eligible for extra savings.



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Tax relationships

Now, tell us about the household's federal income tax returns. We'll use this information to see who's eligible for savings, like premium tax credits.

Applicant Two's tax relationships

Will Applicant Two file a 2019 federal income tax return?
[Learn more about tax filing.](#)

☐ Yes
☒ No

Will someone else claim Applicant Two as a dependent on their 2019 federal tax return?

☐ Yes
☒ No

i Not filing taxes?

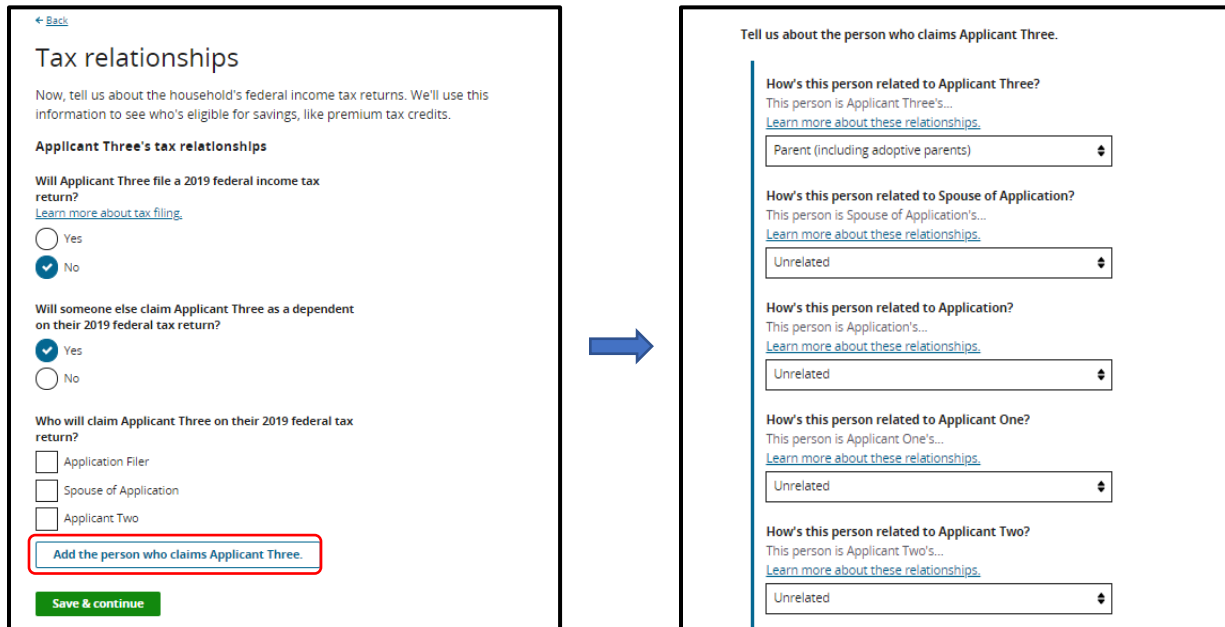
If this person doesn't file a federal tax return, and won't be on someone else's federal tax return, they won't be eligible for extra savings, like a premium tax credit. But, they can still get free or low-cost health coverage if they qualify for Medicaid or the Children's Health Insurance Program (CHIP).

Save & continue

After indicating that the niece will not be claimed as a tax dependent and she will not file taxes, enough information has been collected to determine that she meets an exception, and the non-filer questions will display (part 3) later in the Household Composition flow.

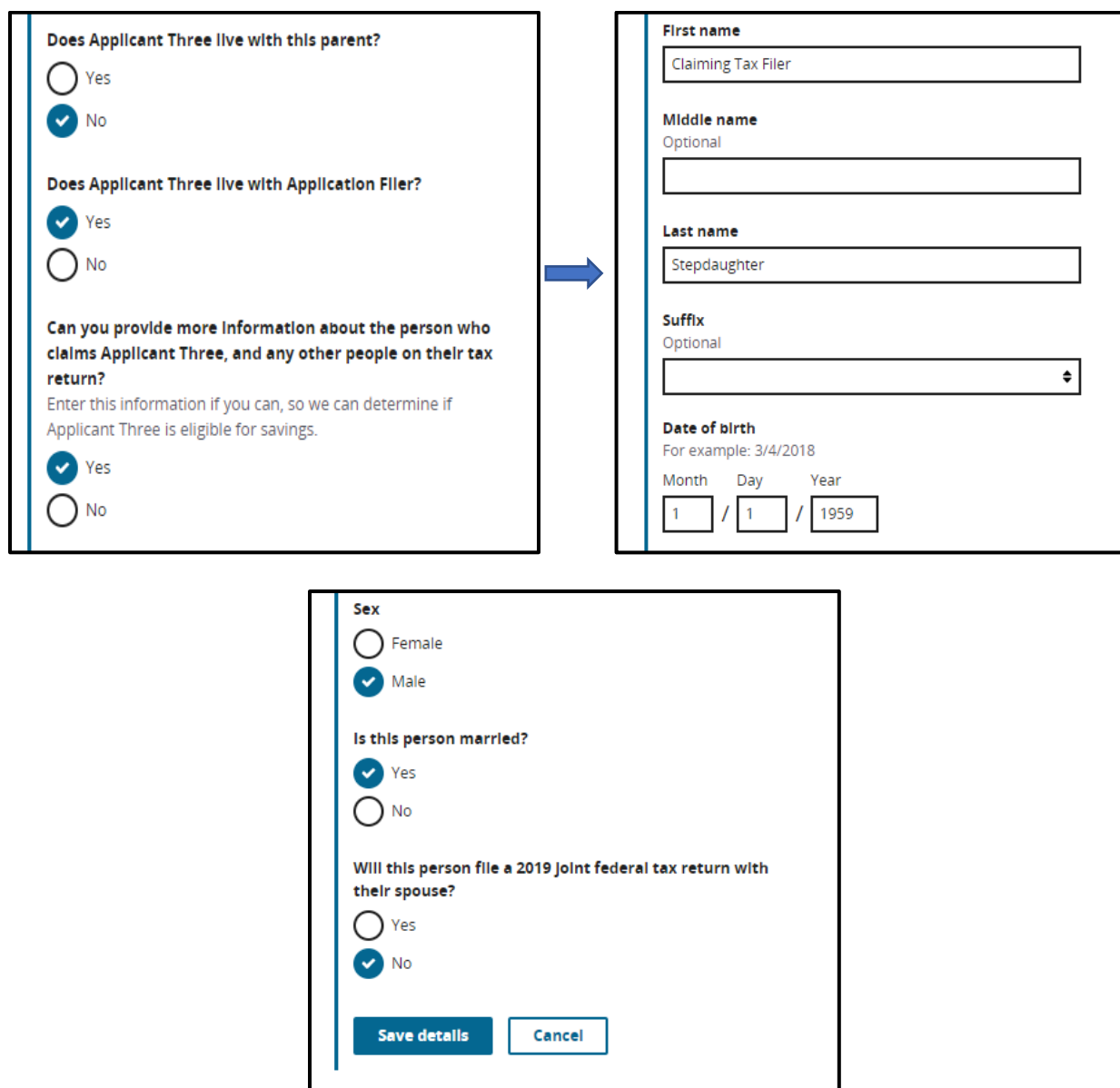
Applicant Three Stepdaughter and Claiming Tax Filer

Applicant Three Stepdaughter is the last applicant on this application. It is already known that Applicant Three Stepdaughter is the stepdaughter of Application Filer and is not claimed as a tax dependent by Application Filer and Spouse of Application Filer. Additional information is needed about the tax return for the stepdaughter. The UI should ask if she will file a tax return and if she will be claimed as a tax dependent on someone else's tax return. In this scenario, the stepdaughter is claimed by a parent not on the application. The application will collect the relationship between the non-applicant claiming tax filer and every applicant and non-applicant already on the application.



The diagram illustrates the user interface flow for tax relationships. On the left, the 'Tax relationships' screen asks about federal income tax returns. It includes sections for 'Applicant Three's tax relationships' and 'Who will claim Applicant Three on their 2019 federal tax return?'. The 'Who will claim' section has radio buttons for 'Application Filer', 'Spouse of Application', and 'Applicant Two', and a red-bordered button labeled 'Add the person who claims Applicant Three.' Below this is a 'Save & continue' button. A blue arrow points to the right screen, 'Tell us about the person who claims Applicant Three.' This screen contains five sections, each asking for the relationship to a specific person (Applicant Three, Spouse of Application, Applicant, Applicant One, and Applicant Two). Each section has a dropdown menu with 'Unrelated' selected and a 'Learn more about these relationships.' link.

To determine if the stepdaughter meets an exception, the application asks additional questions about the relationship between the stepdaughter and the claiming tax filer, and if she lives with the parent that will claim them. Since she lives with the application filer (her stepparent), the application filer should be given the choice to provide more information about Applicant Three Stepdaughter's non-applicant claiming tax filer, as this meets a situation outlined in "Part 1.C: Claimed as Tax Dependent."



Does Applicant Three live with this parent?

☐ Yes

☒ No

Does Applicant Three live with Application Filer?

☒ Yes

☐ No

Can you provide more information about the person who claims Applicant Three, and any other people on their tax return?
Enter this information if you can, so we can determine if Applicant Three is eligible for savings.

☒ Yes

☐ No

First name
Claiming Tax Filer

Middle name
Optional

Last name
Stepdaughter

Suffix
Optional

Date of birth
For example: 3/4/2018

Month Day Year
1 / 1 / 1959

Sex

☐ Female

☒ Male

Is this person married?

☒ Yes

☐ No

Will this person file a 2019 joint federal tax return with their spouse?

☐ Yes

☒ No

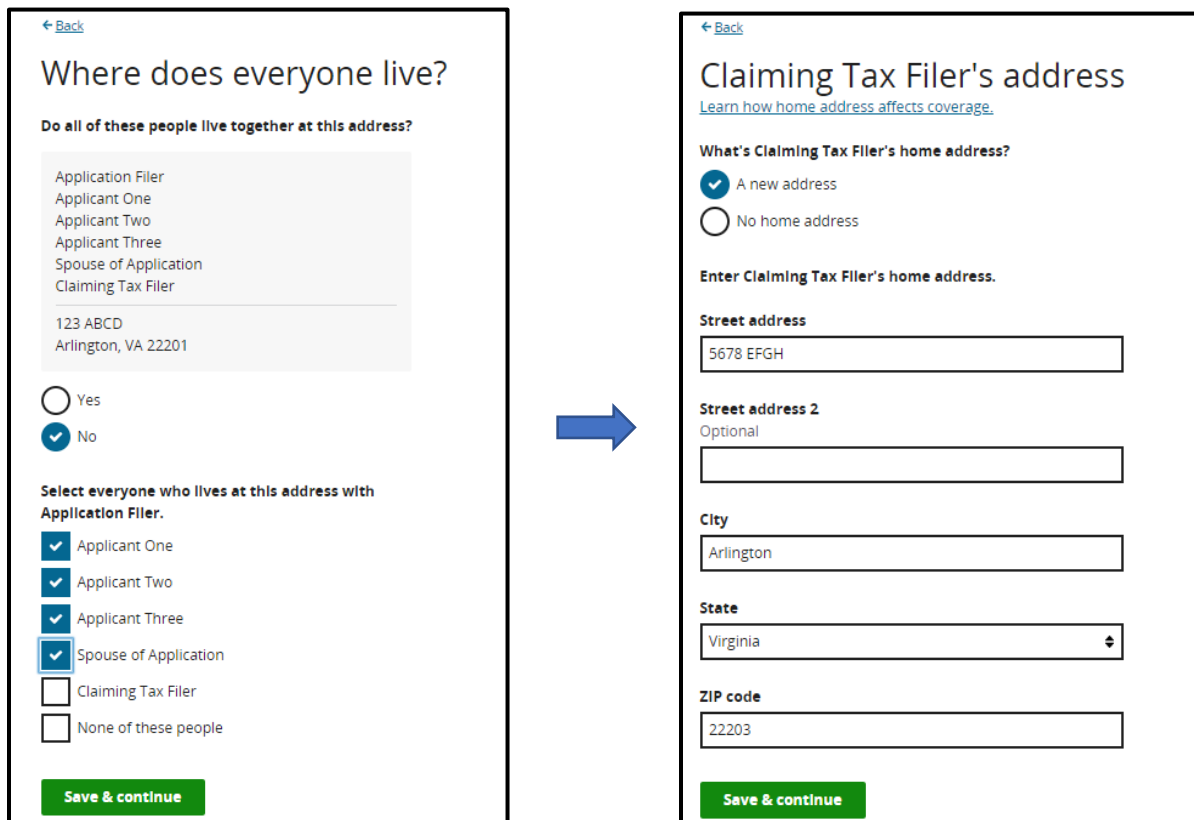
Save details **Cancel**

Additional information about the claiming tax filer's tax return also needs to be collected (part 1). On the HealthCare.gov application, this includes collecting information about marital status, filing status (filing jointly), and if they will claim any other tax dependents. After determining who the stepdaughter lives with and her relationship to the claiming tax filer, enough information has been collected to determine if the stepdaughter meets an exception. In this scenario, the stepdaughter meets an exception.

Living Situations

The application collects the living situation information for all applicants and non-applicants to help determine the Medicaid household size, and whether an applicant meets an exception. Since the application already collected the home address for Application Filer, it will ask all remaining applicants

and non-applicants if they live together at the same address. The UI must allow for members to attest to living at a different address, or no home address, then collect the home address for each person. In this scenario, all household members live together except for Claiming Tax Filer, who lives at a separate address in the application state. When the application filer attests that every household member besides the non-applicant claiming tax filer of Applicant Three Stepdaughter, the UI must collect their home address.



The diagram illustrates a two-step process for collecting household information. The first screen, titled "Where does everyone live?", asks if all household members live at the same address. It lists the Application Filer, Applicant One, Applicant Two, Applicant Three, Spouse of Application, and Claiming Tax Filer. A sample address "123 ABCD, Arlington, VA 22201" is shown. The "No" option is selected. Below, users select who lives at this address with the Application Filer; Applicant One, Applicant Two, Applicant Three, and Spouse of Application are selected, while Claiming Tax Filer and None of these people are not. A "Save & continue" button is at the bottom. A blue arrow points to the second screen, titled "Claiming Tax Filer's address". This screen asks for the Claiming Tax Filer's home address, with "A new address" selected. It prompts to "Enter Claiming Tax Filer's home address." and includes fields for Street address (5678 EFGH), Street address 2 (Optional), City (Arlington), State (Virginia), and ZIP code (22203). A "Save & continue" button is at the bottom.

Head of Household

After collecting the living situations for all of the applicants and non-applicants, the UI may display the question asking if a tax filer is filing as a head of household. This question should display for a tax filer who claims a tax dependent, is married filing separately and not living with their spouse. In this scenario, the Claiming Tax Filer of Stepdaughter is claiming a tax dependent, married filing separately, and not living with their spouse.

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Head of household

Does Claiming Tax Filer live with their spouse at this address?

5678 EFGH
Arlington, VA 22203

☐ Yes

☒ No

Will Claiming Tax Filer file as Head of Household on their 2019 federal income tax return?

[Learn who's a Head of Household.](#)

☒ Yes

☐ No

Save & continue

Non-Filer Exceptions

Up to this point in the application, the UI has collected all applicant and non-applicant information such as tax filing status, marital status, claiming tax dependents or claimed as tax dependent, and living situations. If any of the applicants met an exception (Part 2), the non-filer questions should display (Part 3). In this scenario, the application collected enough information to determine that Applicant Two Niece and Applicant Three Stepdaughter meet an exception and should view the non-filer questions. Since Applicant Two Niece is 17 years old and attested to being single, she should be asked if she lives with any parents, or siblings and/or children under the state Medicaid age. Since Applicant Three Stepdaughter is 12 years old and already attested to living with a stepparent (Application Filer) and Application Filer's spouse (also a parent/stepparent), she should be asked if she lives with any siblings under the state Medicaid Age.

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Household information

You told us these people live together at this address:

123 ABCD
Arlington, VA 22201

Application Filer
Applicant One
Applicant Two
Applicant Three
Spouse of Application

Does Applicant Two live with any parents, sisters/brothers under 19, or daughters/sons under 19?
Include all of these:

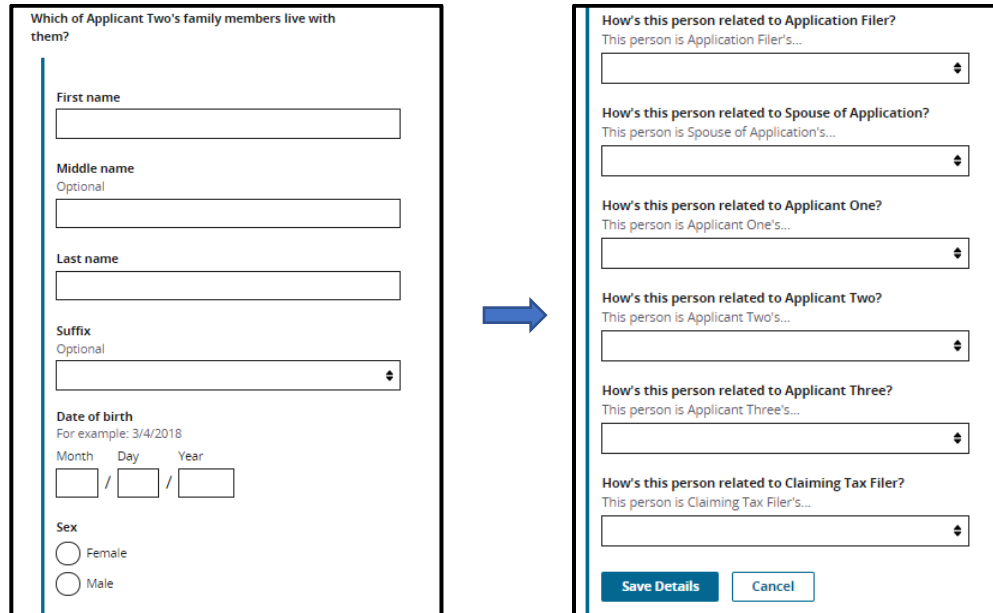
- Parents: Biological, adoptive, or stepparents.
- Sisters or brothers: Biological, adopted, foster, half, or stepsiblings.
- Daughters/sons: Biological, adopted, foster, or stepchildren.

☒ Yes
☐ No

Does Applicant Three live with any other sisters or brothers under 19?
Include biological, adopted, foster, half, or stepsiblings.

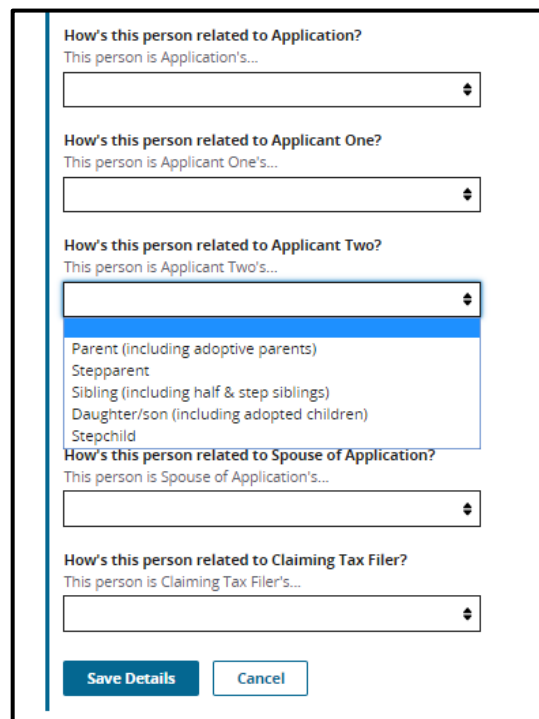
☐ Yes
☒ No

If Applicant Two Niece indicates that they live with any other family members, the application must collect the name, DOB, sex, and relationship to the associated non-filer at this point. The UI may also choose to collect the relationship between the added non-applicant and all other household members on the application at this point, but this can be collected later in the application. The follow-up questions would look similar to the ones below.



The diagram illustrates the flow of the household composition walkthrough. On the left, a form titled "Which of Applicant Two's family members live with them?" contains fields for First name, Middle name (Optional), Last name, Suffix (Optional), Date of birth (with a date picker example 3/4/2018), and Sex (Female/Male radio buttons). A blue arrow points to the right, where a second form titled "How's this person related to Application Filer?" is shown. This second form contains five dropdown menus for selecting relationships: "This person is Application Filer's...", "This person is Spouse of Application's...", "This person is Applicant One's...", "This person is Applicant Two's...", and "This person is Applicant Three's...". It also includes a "How's this person related to Claiming Tax Filer?" dropdown. At the bottom are "Save Details" and "Cancel" buttons.

When selecting the relationship of this family member to the associated applicant, the UI only displays the family relationships based on the age of the applicant outlined in "Part 3: Non-Filer Households". In this scenario, Applicant Two Niece indicates they live with other parents, siblings, or children. The drop-down selection for the relationship of this family member and Applicant Two Niece only displays these relationships.



This screenshot shows the "How's this person related to Applicant Two?" dropdown menu open. The dropdown list displays the following options: Parent (including adoptive parents), Stepparent, Sibling (including half & step siblings), Daughter/son (including adopted children), and Stepchild. The other relationship dropdowns and the "Save Details" and "Cancel" buttons are also visible.



After the non-filer information is collected for each applicant that meets an exception, the UI will move on to the next of the application.