

Frequently Asked Questions (FAQ)

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I am the authorized user but will be unavailable during a time when invoices will need to be paid. How will the payments be made for my company?

Answer:

If the invoices have been distributed, you have the option of selecting payments but selecting a future payment date for initiation. The initiation of the payment transaction will not occur until the date selected. Alternatively, the TPA will be able to reassign your privileges to another person of your choosing while you are unavailable. This process should take less than a day.

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