Activity 2: Incorporating Sustainability Activities into Your Daily Program Operations

**Instructions**: Follow the path to help you figure out how you can incorporate sustainability planning into your daily program operations.

1. **Is sustainability an element of your overall work plan?**
   - **YES**: You are ahead of the game! Make sure you have thought thoroughly about sustainability planning.
   - **NO**: Continue to the next question.

2. **Have you thought about how to integrate sustainability planning into your work plan?**
   - **YES**: That's great! Make sure you consider all possible funding and financing opportunities!
   - **NO**: Continue to the next question.

3. **Explore the eight factors of sustainability in the resource guide. Are there areas where you might be able to strengthen your efforts?**
   - Consider including sustainability planning as a core part of staffing roles and responsibilities.
   - Budget resources for your team to strategize sustainability efforts and to devote to researching and applying for various funding and financing opportunities.

4. **Have you created a sustainability plan? Have you assessed the environment you are working in to ensure you are meeting local needs? Are your programs and services adapting to changing needs? Have you built meaningful relationships with your community? Have you integrated your program or service within the local infrastructure? Do you have a strong leadership team focused on sustainability? Do you utilize your partners in your sustainability planning? Have you secured diverse financial opportunities?**
   - Consider including sustainability planning as a core part of staffing roles and responsibilities.
   - Budget resources for your team to strategize sustainability efforts and to devote to researching and applying for various funding and financing opportunities.

5. **How could you incorporate sustainability planning into your regular staffing and program planning meetings? How can you ensure that sustainability planning gets addressed?**
   - Which staff members should include sustainability as a core part of their roles and responsibilities?
   - What partners should be included?
   - What would each team member's roles and responsibilities be to foster sustainability planning?