

Frequently Asked Questions for OAH 2015 TPP FOAs

Overview of TPP FOAs

Who administers the Teenage Pregnancy Prevention (TPP) Program?

The Office of Adolescent Health (OAH) within the Office of the Assistant Secretary for Health at the U.S. Department of Health and Human Services administers the program.

What FOAs are currently available from OAH for the TPP Program?

OAH has announced five separate FOAs, each with a different focus. Available FOAs include:

- Capacity Building to Support Replication of Evidence-Based TPP Programs (Tier 1A)
- Replicating Evidence-Based TPP Programs to Scale in Communities with the Greatest Need (Tier 1B)
- Supporting and Enabling Early Innovation to Advance Adolescent Health and Prevent Teen Pregnancy (Tier 2A)
- Rigorous Evaluation of New or Innovative Approaches to Prevent Teen Pregnancy (Tier 2B)
- Effectiveness of TPP Programs Designed Specifically for Young Males (Tier 2C)

More information about each is available at <http://www.hhs.gov/ash/oah/grants/open-grants.html>.

Are there other FOAs available from OAH at this time?

Yes, an additional FOA is currently available from OAH.

- National Resource Center for HIV/AIDS Prevention Among Adolescents

More information is available at <http://www.hhs.gov/ash/oah/grants/open-grants.html>.

There were only two FOAs for the TPP program in 2010. Why are there now five FOAs in 2015? Which FOAs are Tier 1 and which are Tier 2?

In FY 2010, OAH released two FOAs for the TPP Program. The first was *TPP: Replication of Evidence-Based Programs* (Tier 1) and the second was *TPP: Research and Demonstration Programs* (Tier 2).

In FY 2015, OAH has released five new FOAs for the TPP Program. Two of the FOAs include a focus on replicating evidence-based TPP programs (Tier 1). These include *Capacity Building to Support Replication of Evidence-Based TPP Programs* (Tier 1A)

and *Replicating Evidence-Based TPP Programs to Scale in Communities with the Greatest Need* (Tier 1B). Three of the FOAs include a focus on developing and testing new and innovative approaches to prevent teen pregnancy (Tier 2). These include *Supporting and Enabling Early Innovation to Advance Adolescent Health and Prevent Teen Pregnancy* (Tier 2A), *Rigorous Evaluation of New or Innovative Approaches to Prevent Teen Pregnancy* (Tier 2B), and *Effectiveness of TPP Programs Designed Specifically for Young Males* (Tier 2C).

Is the Effectiveness of TPP Programs Designed Specifically for Young Males (Tier 2C) FOA managed by OAH or CDC?

This FOA is a collaborative initiative between OAH and CDC. Applications funded in response to this FOA will be managed by CDC. Any questions related to this FOA should be directed to the CDC contacts listed in the FOA. Potential applicants should review the FAQs prepared by CDC for this FOA.

How do the five TPP FOAs relate to each other?

The purpose of the Tier 1A FOA is to provide capacity building assistance to organizations interested in replicating evidence-based TPP programs but who are not yet ready to take evidence-based TPP programs to scale. The purpose of the Tier 1B FOA is to replicate evidence-based TPP programs to scale in communities with the greatest need. OAH anticipates that organizations that receive capacity building assistance through Tier 1A will then be able to replicate evidence-based TPP programs to scale in the future.

The purpose of the Tier 2A FOA is to foster and support early innovations that are not yet ready to be tested through a rigorous evaluation. The purpose of the Tier 2B and Tier 2C FOAs is to rigorously evaluate new and innovative approaches to prevent teen pregnancy. OAH anticipates that some of the early innovations fostered through Tier 2A will be able to be rigorously evaluated in the future, and that new and innovative approaches tested under Tier 2B and Tier 2C that show evidence of effectiveness and meet the HHS TPP Evidence Review standards will be able to be replicated by others in the future.

Funding Information and Application Submission

When are the grant applications due?

FOA Title	Letter of Intent Due Date	Application Due Date
Capacity Building to Support Replication of Evidence-Based TPP Programs (Tier 1A)	February 1, 2015	April 1, 2015
Replicating Evidence-Based TPP Programs to Scale in Communities with the Greatest Need (Tier 1B)	February 1, 2015	April 1, 2015
Supporting and Enabling Early Innovation to Advance Adolescent Health and Prevent Teen Pregnancy (Tier 2A)	February 1, 2015	April 10, 2015
Rigorous Evaluation of New or Innovative Approaches to Prevent Teen Pregnancy (Tier 2B)	February 1, 2015	April 10, 2015

What's the estimated funding and number of awards for each FOA?

FOA Title	Anticipated Total Annual Funding	Estimated # of Awards	Estimated Annual Award Amount
Capacity Building to Support Replication of Evidence-Based TPP Programs (Tier 1A)	\$5 million	8	\$400,000 - \$750,000
Replicating Evidence-Based TPP Programs to Scale in Communities with the Greatest Need (Tier 1B)	\$60 million	60	\$500,000 - \$2,000,000
Supporting and Enabling Early Innovation to Advance Adolescent Health and Prevent Teen Pregnancy (Tier 2A)	\$3 million	2	\$1,000,000 - \$1,500,000
Rigorous Evaluation of New or Innovative Approaches to Prevent Teen Pregnancy (Tier 2B)	\$18 million	20	\$400,000 - \$1,000,000
Effectiveness of TPP Programs Designed Specifically for Young Males (Tier 2C)	\$2 million	2-3	\$600,000 - \$1,000,000

Can an organization submit an application to more than one FOA?

Yes, an organization can submit an application to more than one FOA. Each FOA is unique and organizations should check the eligibility and expectations of each individual FOA to determine whether or not to apply.

Can an organization be a primary applicant on one TPP FOA but a subawardee (such as a subcontractor or consultant) on an application for a different FOA? (NEW)

Yes, eligible organizations may apply to more than one TPP FOA and/or may be subawardees on applications submitted to other TPP FOAs. OAH strongly encourages applicants to focus on submitting the best application possible that addresses the expectations as described in the FOA. OAH also encourages applicants to consider the demands that multiple grants would create for their organization to ensure capacity before determining whether or not to submit multiple applications to a single FOA.

Can an organization submit more than one application to any one FOA?

Yes, an organization can submit more than one application to a single FOA. OAH strongly encourages applicants to focus on submitting the best application possible that addresses the expectations as described in the FOA. OAH also encourages applicants to consider the demands that multiple grants would create for their organization to ensure capacity before determining whether or not to submit multiple applications to a single FOA.

Can foreign organizations submit an application for TPP funding? (NEW)

Only the listed eligible applicants in the FOA may apply and Foreign Organizations are not listed and therefore ineligible to apply.

Can an individual submit a grant application?

Grants are awarded to organizations rather than individuals. An application may be submitted by an individual authorized to act/sign for an organization and to assume the obligations imposed by the legislation and any additional conditions of the grant. However, the award will not go directly to an individual, but to the organization which the individual represents.

Are applicants required to submit a Letter of Intent?

No, Letters of Intent are non-binding and are not required. Although a Letter of Intent is not required, is not binding, and does not enter into the review of a subsequent application, the information that it contains allows HHS/OASH to estimate the potential

review workload and plan the review. The Letter of Intent should be sent to the address listed under the AGENCY CONTACTS section in each FOA.

Will OAH extend the deadline for submission of applications?

No, OAH will not extend the deadline for submitting an application. Any applications submitted after the deadline will not be reviewed for possible funding.

Do applications have to be submitted electronically through Grants.gov?

All applicants must submit applications electronically via Grants.gov unless they obtain a written exemption from this requirement 2 business days in advance of the deadline by the Director, HHS/OASH Office of Grants Management. More information about how to request an exemption is included on pages 1-3 of each FOA.

What is the difference between a grant and a cooperative agreement?

The difference between a grant and a cooperative agreement is the amount of involvement from the Federal government after funds are awarded. A cooperative agreement involves substantial involvement from the Federal government post award. More information about the substantial programmatic involvement of the Federal Agency is included in Section I of each FOA.

Are current TPP grantees eligible to apply? (NEW)

Yes, current OAH TPP Programs are eligible to apply.

Application Formatting

Should the application narrative be submitted in a specific format?

Yes. The Project Narrative section of the application must be double-spaced, on the equivalent of 8 ½ ” x 11” inch page size, with 1” margins on all sides (top, bottom, left and right) and font size not less than 12 points. The Project Narrative must not exceed 50 pages.

Do all tables need to be double spaced?

No, tables may be single spaced and use alternate fonts, but must be easily readable.

Do documents included as Appendices have to be double spaced?

Appendices created specifically for the application should use the same formatting required for the Project Narrative, including double-line spacing. However, appendix documents that were not created directly in response to this funding announcement,

especially those imported from other sources and documents, may use other formatting but must be easily readable (e.g., organizational chart).

What documents need to be signed in the application?

Applicants are not required to sign any documents as long as the application is submitted electronically through Grants.gov. All applicants must submit applications electronically via Grants.gov unless they obtain a written exemption from this requirement 2 business days in advance of the deadline by the Director, HHS/OASH Office of Grants Management. Applications must be prepared using forms and information provided in the online grant application package.

Are applicants allowed to include multiple copies of an MOU on one page, such as two MOUs per page? (NEW)

No. Within the Electronic Submission section, each TPP FOA states, “pages cannot be reduced to result in multiple pages on a single sheet to avoid exceeding the page limitations. All documents that do not conform to the above will be excluded from the application during the review process”.

We have a lot of MOUs with partners that have identical content. May we include a single copy of the MOU with a single signature page from all of our partners? (NEW)

The FOA does not restrict the format or presentation of the MOUs; applicants have latitude to present the information in a manner consistent with the formatting guidance and page limitations outlined within the FOA.

Availability of Technical Assistance on the FOAs

Will OAH provide technical assistance to potential applicants?

OAH will facilitate a technical assistance webinar for interested applicants to learn more about each available FOA. The webinar will be recorded in its entirety and will subsequently be available on the OAH website for prospective applicants to view until the closing date of the FOA. Please see the OAH website (<http://www.hhs.gov/ash/oah/grants/open-grants.html>) for more information regarding the technical assistance webinars and to access to the webinar recording.

Where should I direct questions related to each FOA?

Who to contact with a question related to an FOA depends on which FOA the question is in reference to and whether the question is about programmatic requirements and expectations, or administrative and budgetary requirements. Applicants should use the chart below to determine where to best direct their question.

FOA Title	Questions Regarding Programmatic Requirements	Questions Regarding Administrative or Budgetary Requirements
Capacity Building to Support Replication of Evidence-Based TPP Programs (Tier 1A)	Tpptier1a@hhs.gov (240) 453-2846	Eric West Eric.west@hhs.gov (240) 453-8822
Replicating Evidence-Based TPP Programs to Scale in Communities with the Greatest Need (Tier 1B)	Tpptier1b@hhs.gov (240) 453-2846	Eric West Eric.west@hhs.gov (240) 453-8822
Supporting and Enabling Early Innovation to Advance Adolescent Health and Prevent Teen Pregnancy (Tier 2A)	Tpptier2a@hhs.gov (240) 453-2846	Roscoe Brunson Roscoe.brunson@hhs.gov (240) 453-8822
Rigorous Evaluation of New or Innovative Approaches to Prevent Teen (Tier 2B)	Tpptier2b@hhs.gov (240) 453-2846	Roscoe Brunson Roscoe.brunson@hhs.gov (240) 453-8822
Effectiveness of TPP Programs Designed Specifically for Young Males (Tier 2C)	Michael A. Brown Mab5@cdc.gov (770) 488-5118	LaKasa Wyatt Lgw5@cdc.gov (770) 488-2728

If an organization receives technical assistance from OAH during the application process, does this assistance give the applicant priority for funding?

HHS will not provide technical assistance or advice related to individual applications. HHS will only answer questions related to the content of the FOA. All responses to questions received will be added on a continual basis to the list of Frequently Asked Questions available on the OAH website to ensure access to all potential applicants.

Budget Questions

How many years of funding can a grantee receive?

Grants will be funded in annual increments (budget periods) and are generally approved for a project period of up to five years, although shorter project periods may be approved.

Funding for all approved budget periods beyond the first year of the grant is generally level with the initial award amount and is contingent upon the availability of funds, satisfactory progress of the project, and adequate stewardship of federal funds.

What is a project period versus a budget period?

The project period is the total time for which support of a project has been programmatically approved by OAH. For budgetary and reporting purposes, funding is provided in annual increments called budget periods.

Does the funding amount change from year to year?

Applicants should develop multi-year budgets based on level funding for each budget period. A level-funded budget is equal to the exact dollar figure of the year one budget.

What does level-funded mean? Is this grant level funded?

A level-funded budget is equal to the exact dollar figure of the year one budget. Applicants should develop multi-year budgets based on level funding for each budget period.

What are indirect costs?

Indirect (Facilities and Administration or F&A) costs are costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved (45 CFR 75.1).

Are indirect costs allowable under this program?

Indirect costs may be included per 45 CFR 75.414 and the applicable Appendix. The applicant should state which rate is applied to this application.

Should the annual budget amount requested by an applicant include both indirect and direct costs? (NEW)

Yes, both direct and indirect costs should be included in the annual budget.

Are matching funds required?

Cost sharing or matching funds are not required for this program. Although no statutory matching requirement for this FOA exists, leveraging other resources and related ongoing efforts to promote sustainability is strongly encouraged. The applicant should describe any cost sharing or matching funds available and show how they will be used to support the program.

Are TPP projects required to charge fees for services provided under the grant?

No, TPP projects are not required to charge fees for their services. If a project does charge fees for services, these monies should be treated as program income and estimates included in the application budget.

Has the salary cap for individual salaries funded under this grant award increased? The FOA says \$181,500 but during the Tier 2 TA webinars, staff said the amount was \$183,300. (NEW)

Yes, the salary cap has increased; the salary cap is still linked to Executive Level II, which is now \$183,300 per year, effective January 11, 2015.

Amendments to the FOAs (NEW)

Please note that amendments have been made to each FOA and amended FOAs are available via Grants.gov. Amendments are as follows:

Tier 1A

- FOA page 33 -- corrected anticipated start date to July 1, 2015 instead of July 1, 2014
- FOA Appendix C – corrected broken URLs for 2 Healthy Teen Network resources included in Appendix C
- FOA Appendix D – added two additional EBPs now eligible for replication

Tier 1B

- FOA page 13-14; 41; 44; 48; – clarified that applicants must be able to document a teen birth rate that is at least above the current national average for the population(s) served within each community
- FOA page 20 – clarified that OAH is looking for applicants to implement evidence-based TPP programs in at least 3 different settings and that each setting listed on page 20 of the FOA is counted separately as one individual setting.
- FOA page 39 -- corrected anticipated start date to July 1, 2015 instead of July 1, 2014
- FOA Appendix C – corrected broken URLs for 2 Healthy Teen Network resources included in Appendix C
- FOA Appendix D – added two additional EBPs now eligible for replication

Tier 2A

- FOA page 28 -- corrected anticipated start date to July 1, 2015 instead of July 1, 2014
- FOA Appendix C – corrected broken URLs for 2 Healthy Teen Network resources included in Appendix C

Tier 2B

- FOA page 34 -- corrected anticipated start date to July 1, 2015 instead of July 1, 2014
- FOA Appendix C – corrected broken URLs for 2 Healthy Teen Network resources included in Appendix C
- FOA Appendix D – added additional programs/interventions not eligible for funding