



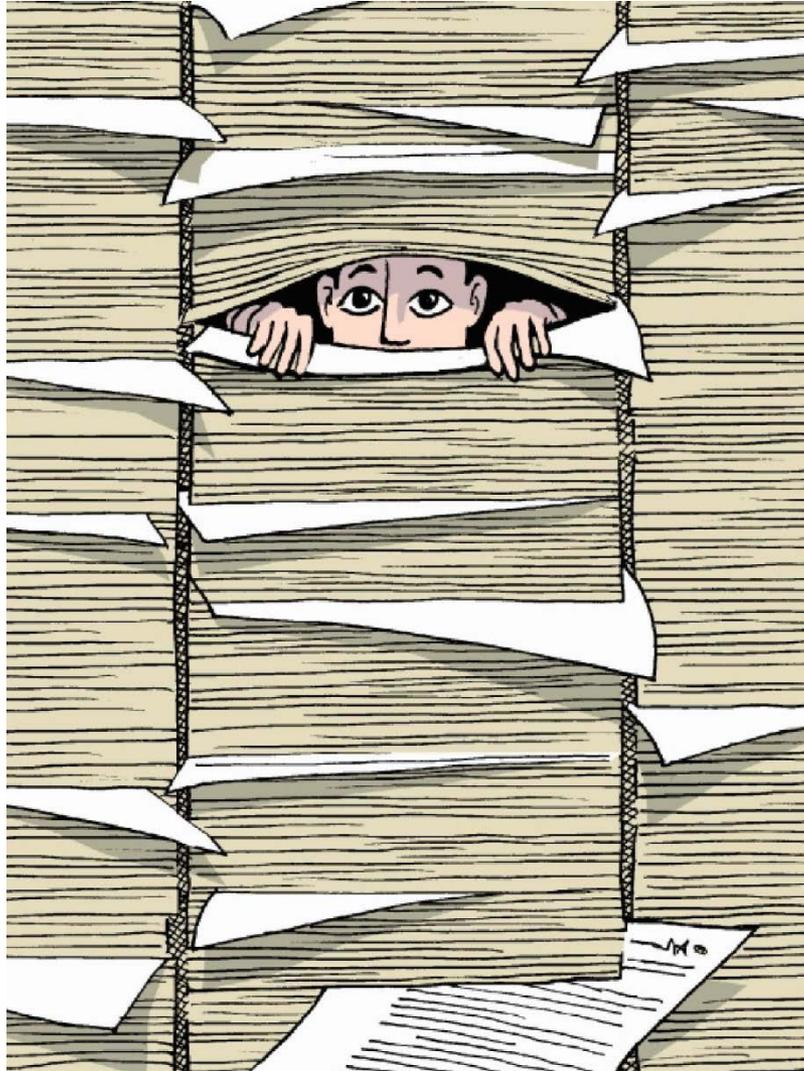
MAXimizing Project Management and Collaboration

Overview of MAX.gov

Sabrina Chapple &
Yasmin Mazloomdoost
Office of Adolescent Health

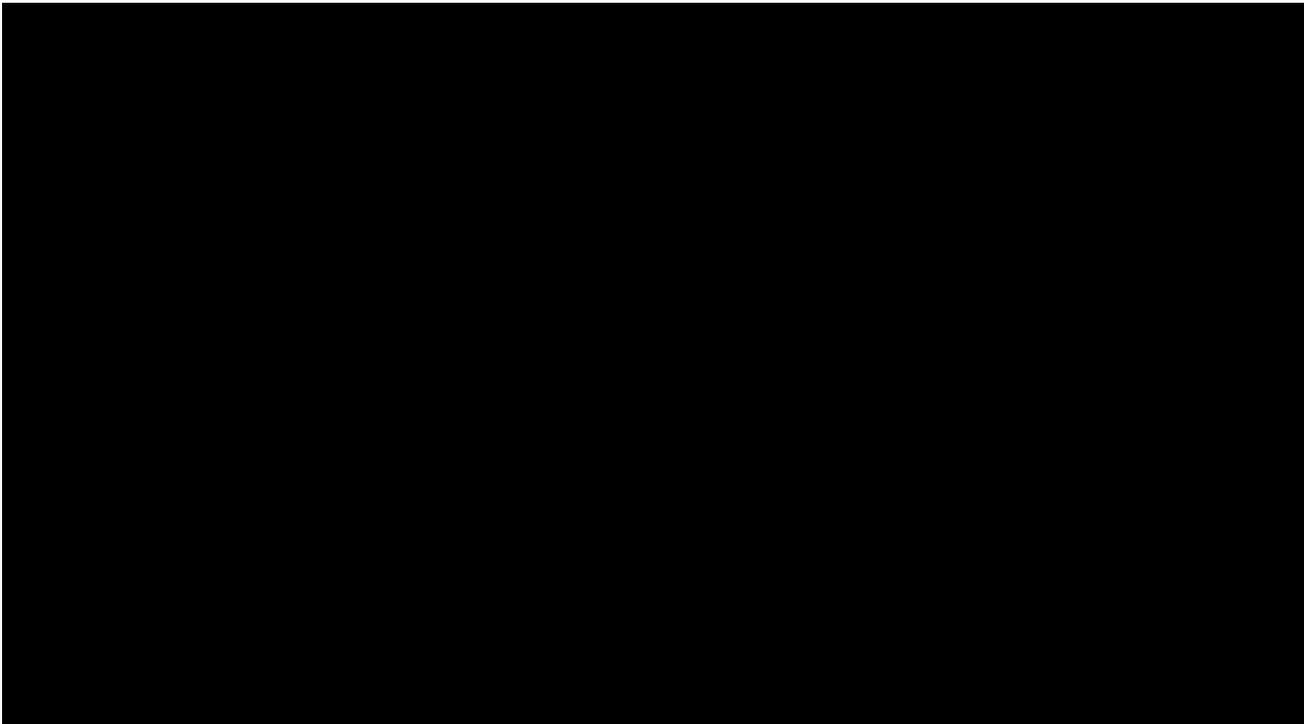
TPP Tier 2 Orientation Meeting
November 9-10, 2015







*"Yes! I found it...Now
I have to remember what I need it for..."*



- What is OAH MAX Federal Community?
 - The OAH MAX Federal Community is a comprehensive collaboration tool or one-stop shop for information sharing and collection, data analytics, and document and knowledge management for OAH staff and partners
- Who uses it?
 - All major Federal agencies; State, Local, Tribal & International Partners, Non-federal partners (140,000+ users)
 - OAH Project Officers, Division Directors and other staff (including some contractors), Grantees

- With MAX, grantees and OAH can:
 - Network, collaborate, and share info with peers
 - Access templates and guidance to make your job easier
 - Securely and transparently share project documents
 - Material reviews, fidelity monitoring plans, etc.
 - Maintain updated work plans and description of your project
 - Track completion of milestones
 - Identify training opportunities & subscribe to OAH events
 - Convene instant shared-desktop meetings

Grant Management Solutions	Performance Measures Database	MAX
<ul style="list-style-type: none">▪ Official file with OGM and OAH▪ Submit all required reports (bi-annual, continuation application)▪ Submit FFRs▪ Submit prior approval requests (change in key staff, carryover, NCE)▪ Communication with GMS	<ul style="list-style-type: none">▪ Submit six month (semi-annual) performance measures▪ Submit annual (semi-annual) performance measures	<ul style="list-style-type: none">▪ Project management tool▪ Communication with Project Officer▪ Upload materials to meet grantee expectations▪ Track planning milestones▪ Collaborate

OAH MAX Community

Browser address bar: <https://community.max.gov/display/HHSExternal/OAH+Project+Management+and+Collaboration+Community#>

Office of Adolescent Health logo: OFFICE OF ADOLESCENT HEALTH

OAH Project Management and Collaboration Community

Navigation menu: Home, About the OAH Staff, Pregnancy Assistance Fund, Teen Pregnancy Prevention, OAH Calendar of Events, Evaluation Corner, Collaboration Space, Help

Image: A woman sitting on a bench reading a book.

Welcome to the OAH Management and Collaboration Home

Announcements

OAH has a New Logo!
In celebration of our five year anniversary, OAH is rolling out a new logo that you'll start to see on new products. It's in the header of the OAH Project Management and Collaboration Community.

OAH Grantee Digest
Check out the current [OAH Grantee Digest](#). The digest synthesizes new and relevant resources and events for grantees.

Stay Connected with Grantees and OAH

Visit the [OAH Website](#)
Visit the [PAF Resource and Training Center](#)
Visit the [TPP Resource and Training Center](#)
Join the [PAF LinkedIn Group](#)
Join the [TPP LinkedIn Group](#)

Grantee Spotlight

- PAF: Wisconsin Department of Public Instruction** - [Reaching Diverse Expectant and Parenting Teens in Wisconsin through Supportive Staff and Social Marketing](#)
- TPP: Sé tú mismo (Be Yourself)** - A positive youth development program for Latino youth in Washington, DC and Montgomery County, Maryland.

OAH Resources of the Month

TPP Resource Center
Read through the [Co-Occurring Risks in Adolescence: Implications for Teen Pregnancy Prevention](#) fact sheet which aims to provide organizations with an overview of factors that are associated with various risk behaviors in adolescence and provide an opportunity for TPP programs to consider the implications of co-occurring risks for their work. The short TA product also provides specific questions that grantees can use to inform discussions about recruitment.

About the OAH Project Management and Collaboration Community

The OAH Project Management and Collaboration Community allows grantees to work directly with their OAH Project Officer and team to successfully implement and manage their OAH project.

With the MAX grantees and OAH can:

- Network, collaborate and share information, expertise and resources
- Participate in structured information collections
- Securely and transparently store project documents
- Build "knowledge" that can be repurposed into information with lasting value
- Stay current on PAF announcements and updates
- Identify training opportunities and subscribe to OAH events
- Access templates and guidance to make your job easier

For New and First-time Users:

Quick reference user guides are available to assist you in accessing and navigating the OAH Project Management and Collaboration Community. If you are experiencing difficulty in navigating the Community pages or need additional guidance, please use the Help tab for additional information or to contact the OAH MAX Core Team.

Review the [MAX Grantee User Guide #1: Access](#) - This guide provides an overview about how to access the OAH MAX Project Management and Collaboration Community.

Review the [MAX Grantee User Guide #2: Community](#) - This guide provides an overview about how to navigate the community.

Review the [OAH MAX FAQ's](#) - The FAQ's contains a compiled list of Frequently Asked Questions about the OAH MAX Project Management and Collaboration Community.

Feature Highlights:

- Looking for a colleague? Check out [Find - Find People](#) in the top menu bar.
- Use [My Favorites](#) for personal navigation
- [Watching Pages and using the Manage Watch List](#)
- [Bread crumb trail and Page Permalink](#)
- [Update your Profile](#)
- [Add a Profile Picture](#)

OAH Staff

More OAH Staff Coming Soon!

** Organizations listed represent the Project Officer TPP and PAF grantee portfolio

Divisions of Program Development & Implementation

AGY-HHS-OAH.POG (14 users)

E-mail All Selected Include names

Name <small>(show names last, first)</small>	E-Mail	Position	Organization	Phone
 Nicole Bennett (HHS) (Admin)	nicole.bennett@hhs.gov	Fellow	PAF Grantees: Oregon Department of Justice; TPP Grantees: UT Health, George Washington University, Sasha Bruce, Carnegie Mellon University, Youth to Youth Health, The National Campaign, WestEd, Texas A&M University, UC San Francisco	(240) 453-8133
 Sabrina R Chapple (HHS) (Admin)	sabrina.chapple@hhs.gov	Project Officer	PAF Grantee California Department of Public Health, TPP Grantees: Community Action San Luis Obispo, San Diego Youth Services, University of Southern California, Contra Costa Health Services. Program Model Lead: Prime Time, Project IMAGE, Safer Sex	(240) 453-2808
 Cassandra Chess (HHS)	cassandra.chess@hhs.gov	Public Health Advisor	PAF Grantees: Choctaw Nation of OK, Children's Trust of SC, NH DOE; TPP Grantees: SC Campaign, Mary Black Found., Youth Svocs of Tulsa, Inst of Women & Ethnic Studies, Choctaw Nation of OK, OK City-Co HD, Children's Council, Advocates for Youth	(240) 453-2824
 Tishy G Hall (HHS)	tishy.hall@hhs.gov	Project Officer	Office of Adolescent Health	(240) 453-8224
 Jo Anne G Jensen (HHS)	joanne.jensen@hhs.gov	Medical Education Specialist/Projec	PAF Grantees: MA DPH; NJ DCF; WA State DH; Multnomah County HD. TPP Grantees: Carnegie Mellon Univ; Center for Supportive Schools; PH Mgt Corp; Univ. of NM Health Sciences; PPGN & HI; Rural America Initiatives; Multnomah County HD.	(240) 453-2827
 Amy L Marqolis (HHS)	amy.marqolis@hhs.gov	Division Director	Office of Adolescent Health	(240) 453-2820
 Yasmin Mazloomdoost (HHS) (Admin)	yasmin.mazloomdoost@hhs.gov	Health Scientist	Office of Adolescent Health	(240) 453-8128
 Jacquelyn McCain (HHS)	jacquelyn.mccain@hhs.gov	Project Officer	Montana DPH, Confederated S&K Tribes, Illinois DHS, Health Care Ed. & Training, Mass Alliance, Southern Nevada HD, Cuyahoga County BOH, B&Gs Clubs of Greater Milwaukee, Chicago DPH, Johns Hopkins, Healthy Teen Network, NV Primary Care Assoc.	(240) 453-2823
 Victor Medrano (HHS)	victor.medrano@hhs.gov	Division Director	Office of Adolescent Health	(240) 453-2835
 Maria-Thelma B Pena (HHS) (Admin)	maria.pena@hhs.gov	Project Officer	PAF: MI Dept of Comm Health, MO Dept of Elem & Sec Ed, TPP - CO Youth Matter, Planned Parenthood of Gr NW, Planned Parenthood of Gr WA & No ID; Centerstone of TN, Better Family Life, Douglas-Cherokee Eon Auth, Lebonheur Comm & Well Being	(240) 453-2817
 Tara Rice (HHS)	tara.rice@hhs.gov	project officer	PAF Grantees: NY, CT; TPP Grantees: Cicatelli, Fund for Public Health NY, Childrens Aid Society; Policy and Research Group, EngenderHealth, Center for Innovative Public Health Research, & Seattle-King Co. Public Health EBP: CAS, PHAT-A, SSS	(240) 453-8123
 Jaclyn Ruiz (HHS)	jaclyn.ruiz@hhs.gov	Public Health Advisor/Project Offic	PAF Grantees: NM PED; TPP Grantees: UTHSC at San Antonio (Tier 1A & 1B), Maricopa County (Tier 1A), Touchstone Behavioral Health (Tier 1B), The Dallas Foundation (Tier 1B), Child & Family Resources Inc. (Tier 1B & 2B)	(240) 453-8134
 Latrece Timmons (HHS)	latrece.timmons@hhs.gov	Project Officer	PAF: MN Dept. of Health, Mississippi State Dept. of Health; TPP: MSM, Augusta Partnership for Children, Baltimore City Public Health Dept., Delta Health Alliance, City of Rochester, MBK, Oswego County Opportunities, Quest for Change, Hennepin County	(240) 453-8125
 Alexandra Warner (HHS, Ctr) (Admin)	alexandra.warner@hhs.gov			(240) 276-8896



Teen Pregnancy Prevention

- Home
- About the OAH Staff
- Pregnancy Assistance Fund
- Teen Pregnancy Prevention
- OAH Calendar of Events
- Evaluation Corner
- Collaboration Space
- Help

Announcements

OAH has a New Logo!

In celebration of our five year anniversary, OAH is rolling out a new logo that you'll start to see on new products. It's in the header of this issue of the OAH Grantee Digest along with an added banner celebrating OAH's five years. It will appear without the banner in 2016 and, in a few cases, this year. OAH would also like to take this time to thank the grantees for all of their hard work during OAH's early years!

GrantSolutions

GrantSolutions is a comprehensive grant management system for grantees.

Click on the link below to access Grant Solutions

GrantSolutions

TPP Tier 1 Information

Replication of Evidence-Based TPP Programs (Tier 1)

The grant programs included in Tier 1 are listed here.

- Tier 1A: Capacity Building to Support Replication of Evidence-Based TPP Programs
- Tier 1B: Replication of Evidence-Based TPP Programs

TPP Tier 2 Information

Research and Demonstration Programs (Tier 2)

My Pages

Grantees can access their organization's site using the link below.

- Adolescent Pregnancy Prevention Campaign North Carolina (Tier 1A)
- Adolescent Pregnancy Prevention Campaign of North Carolina (Tier 1A)
- Augusta Partnership for Children, Inc.
- Baltimore City Health Department
- Better Family Life, Inc.
- Boys & Girls Clubs of Greater Milwaukee
- Carnegie Mellon University
- Center for Innovative Public Health Research
- Center for Supportive Schools
- Centerstone of Tennessee, Inc.
- Child & Family Resources, Inc. -Tier 1B
- Child & Family Resources, Inc. - Tier 2B
- Children's Home Society of North Carolina, Inc.
- Choctaw Nation of Oklahoma - Tier 1B
- Ciattelli Associates, Inc. - Tier 1B

Project Management

Grantee #2 Page - Dept of Health and Human Services-External - MAX Federal Community - Google Chrome

https://community.max.gov/display/HHSExternal/Grantee+%23232+Page

Technical Assistance Call Schedule

Technical Assistance Type	Appointment Time	Recurrence Pattern	Conference Call Information
PO Monthly Call	1:00 pm to 2:00 pm ET	First Thursday's of every month	1-866-717-0530 #9102833
Evaluation Call with MPR	2:00 pm to 3:00 pm ET	Every Thursday	

[My Collect Exercises](#)

Child Pages (6) [Add Child Page](#)

- Year 1 - Grantee #2 Page
- Year 2 - Grantee #2 Page
- Year 3 - Grantee #2 Page
- Year 4 - Grantee #2 Page
- Year 5 - Grantee #2 Page
- Year 6 - Grantee #2 Page

Attachments (11) [Add Attachment\(s\)](#) [Sort](#) [Show Details](#) [Advanced](#)

- Memo - PAF plan for YF resources.docx (40 kB, v. 1)
Sabrina Chapple(HHS) on Oct 06, 2015 at 09:47 AM
- Young Fathers Toolkit_FINAL.pdf (1.0 MB, v. 1)
Sabrina Chapple(HHS) on Oct 06, 2015 at 08:54 AM
- Opening Doors to Young Fathers_FINAL.pdf (977 kB, v. 1)
Sabrina Chapple(HHS) on Oct 06, 2015 at 08:53 AM
- fivethingstoknow_retain_FINAL.pdf (162 kB, v. 1)
Sabrina Chapple(HHS) on Oct 06, 2015 at 08:51 AM
- fivethingstoknow_recruit_FINAL.pdf (624 kB, v. 1)
Sabrina Chapple(HHS) on Oct 06, 2015 at 08:50 AM

Individual and secured grantee pages for Grantees and Project Officers

MAX Collect Forms - Google Chrome

https://collect-forms.max.gov/?exerciseId=12342

Apps Find a Program What type paint to ... Click to Assemble D...

Medical Accuracy Request and Review

Grantee Name:

Grantee Project Number:

OAH Project Officer:

Date:

1. Materials Submitted By:

First Name:

Last Name:

Phone Number:

Email Address:

2. Is this medical accuracy request for a specific EBP? If so, please select from the list below:

3. Curriculum Information

**Requests via email turn into
Data Collection and
Workflow**



OAH Calendar of Events

- Home
- About the OAH Staff
- Pregnancy Assistance Fund
- Teen Pregnancy Prevention
- OAH Calendar of Events**
- Evaluation Corner
- Collaboration Space
- Help

Subscribe to any event with one click. Subscribers will receive an email notification and invite.

OAH Calendar of Events

November 1 - December 5, 2015

Navigation: Today | 11/02/2015 | Go

View: Day | Work Week | Week | **Month** | List

Options: Show details (when available) | Show free/busy only

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Nov 1, 2015	Today	3	4	5	6	7
8	9 TPP Tier 2 In-Person Grantee Orientation	10	11	12	13	14
15	16 TPP Tier 1 In-Person Grantee Orientation	17	18	19	20	21
22	23	24	25	26	27	28
29	30	Dec 1	2	3	4	5



Evaluation Corner

[Home](#) [About the OAH Staff](#) [Pregnancy Assistance Fund](#) [Teen Pregnancy Prevention](#) [OAH Calendar of Events](#) [Evaluation Corner](#) [Collaboration Space](#) [Help](#)

Announcements

TPP Evaluation Briefing Meetings

OAH hosted a 2-day Evaluation Briefing Meeting for current TPP Tier 1 evaluation grantees (C/D) and Tier 2 grantees. The meetings were located in Washington, DC at the [Loews Madison Hotel](#).

Meeting Dates

- TPP Tier 1 C/D – August 3rd and 4th 2015 (8:30am – 5:30pm) - <http://faingroup.com/ChildTrends/2015/TPP/Tier1/>
- TPP Tier 2 – August 5th and 6th 2015 (8:30am – 5:30pm) - <http://www.faingroup.com/ChildTrends/2015/TPP/Tier2/>

Thank you grantees and evaluators for sharing your preliminary results!

Performance Measures

[PAF Performance Measures](#)

[TPP Performance Measures](#)

TPP Evaluation Information

[TPP Evaluation Information Page](#)

Users can access detailed information from OAH's Technical Assistance Provider – Mathematica.



Collaboration Space

0 (0) 1 (1)

- Home
- About the OAH Staff
- Pregnancy Assistance Fund
- Teen Pregnancy Prevention
- OAH Calendar of Events
- Evaluation Corner
- Collaboration Space**
- Help

Ask a new question

Enter your question in the text box below

Collaboration Space Rules and Responsibilities

1. Each user is responsible for content posted in the Collaboration Space. Any information posted is subject to Freedom of Information Act (FOIA) requests.
2. All OAH grantees, contractors, and OAH staff members in the OAH Project Management and Collaboration Community have access to the collaboration space.
3. Before starting a new thread, please check to see if a similar thread exists through the search function.
4. Please do not use this space to advertise specific products or programs. The views expressed in the collaboration space are those of the authors and do not necessarily represent the policies of Health and Human Services or the Office of Adolescent Health.

Previously Posted Questions

[I am seeking an inspirational speaker to talk about fatherhood involvement, particularly in the American Indian population in the Northwest.](#)

Created by [Ac Rothenbuecher\(NONFED\)](#) on Oct 28, 2015 05:02 PM

[Any questions or feedback from PAF Grantee Orientation Webinar?](#)

Created by [Maria-Thelma Pena\(HHS\)](#) on Sep 17, 2015 02:14 PM

[For the Grantee Advisory Workgroup, in what settings are you implementing your program?](#) Created by [Mona-lee Belizaire\(HHS\) \(INACTIVE\)](#) on Mar 06, 2015 02:27 PM

[What happens when I create a question?](#) Created by [Larry NaqI \(OMB,Ctr\)](#) on Mar 06, 2015 02:10 PM

[Test Question from AGY-HHS-OAH.GAW user](#) Created by [TEST NaqI\(OMB\)](#) on Mar 05, 2015 03:10 PM

[What feedback do you have for the Max Core Team?](#) Created by [Larry NaqI \(OMB,Ctr\)](#)



Get Started

OAH Project Management and Collaboration Community

Quick reference user guides are available to assist you in accessing and navigating the OAH Project Management and Collaboration Community. If you are experiencing difficulty in navigating the Community pages or need additional guidance, please contact the OAH MAX Core Team.

Review the [MAX Grantee User Guide #1: Access](#) - This guide provides an overview about how to access the OAH MAX Project Management and Collaboration Community.

Review the [MAX Grantee User Guide #2: Community](#) - This guide provides an overview about how to navigate the community.

Review the [OAH MAX FAQ's](#) - The FAQ's contains a compiled list of Frequently Asked Questions about the OAH MAX Project Management and Collaboration Community.

Contact the MAX Support Help Desk

For issues with logging onto MAX contact the MAX Support Help Desk

Weekdays 8:30AM - 9:00PM EST

Weekends 9:00AM - 6:00PM EST (response within 2 hours)

Email MAX Support: maxsupport@omb.eop.gov

Call MAX Support: (202) 395-6860

Contact the OAH MAX Core Team

For OAH related issues, questions or to provide feedback contact the OAH Max Core Team

OAH MAX Core Team

AGY-HHS-OAH.MCT (5 users)

E-mail All Selected Include names

Name (show names first, last)	E-Mail	Phone
 Bennett, Nicole (HHS) (Admin)	nicole.bennett@hhs.gov	(240) 453-8133
 Chapple, Sabrina R (HHS) (Admin)	sabrina.chapple@hhs.gov	(240) 453-2808
 Mazloomdoost, Yesmin (HHS) (Admin)	yesmin.mazloomdoost@hhs.gov	(240) 453-8128
 Pena, Maria-Thelma B (HHS) (Admin)	maria.pena@hhs.gov	(240) 453-2817
 Warner, Alexandra (HHS, Ctr) (Admin)	alexandra.warner@hhs.gov	(240) 276-8898

Office of Adolescent Health

Department of Health and Human Services
Office of the Secretary
Office of the Assistant Secretary for Health
1101 Wootton Parkway, Suite 700 Rockville, MD 20852
Phone: (240) 453-2846
Email: oah-coreteam@listserv.omb.eop.gov

- Current & Future directions
 - Onsite TA provided
 - Sponsorship of TPP grantees
 - Limited access available today 😊
 - Full launch by *November 30, 2015*
 - Deep dive orientation via webinar in December
 - Continue to provide TA and training, including new MAX services as offered

Contact the OAH MAX Core Team

For OAH related issues, questions or to provide feedback contact the OAH Max Core Team

OAH MAX Core Team

AGY-HHS-OAH.MCT (5 users)

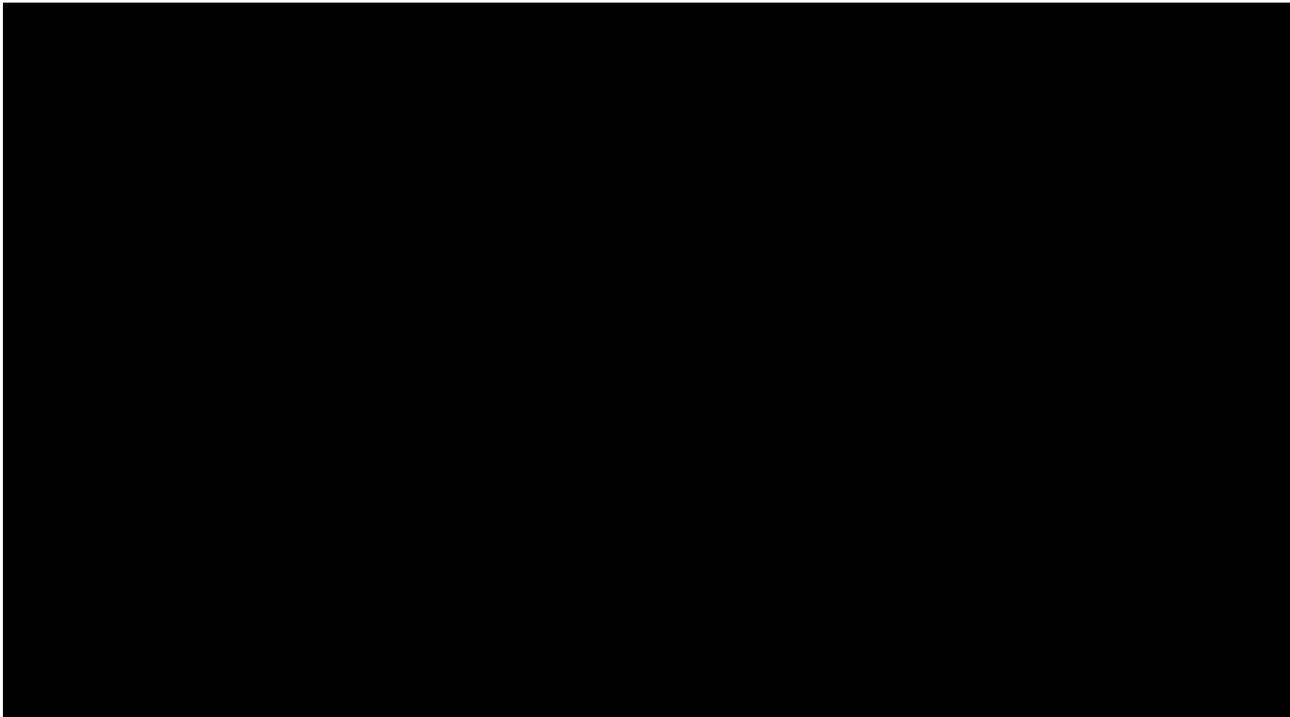
 [E-mail](#) All Selected include names

Name (show names first, last)	E-Mail	Phone
 Bennett, Nicole (HHS) (Admin)	nicole.bennett@hhs.gov	(240) 453-8133
 Chapple, Sabrina R (HHS) (Admin)	sabrina.chapple@hhs.gov	(240) 453-2808
 Mazloomdoost, Yasmin (HHS) (Admin)	yasmin.mazloomdoost@hhs.gov	(240) 453-8128
 Pena, Maria-Thelma B (HHS) (Admin)	maria.pena@hhs.gov	(240) 453-2817
 Warner, Alexandra (HHS, Ctr) (Admin)	alexandra.warner@hhs.gov	(240) 276-8896

Office of Adolescent Health

Department of Health and Human Services
Office of the Secretary
Office of the Assistant Secretary for Health
1101 Wootton Parkway, Suite 700 Rockville, MD 20852
Phone: (240) 453-2846
Email: oah-coreteam@listserv.omb.eop.gov







Questions?