



OAH TPP TIER 1 SUSTAINABILITY WORKSHOP

AGENDA

OAH TPP Tier 1 Sustainability Workshop

Creating Sustainable Impacts

March 6th – 7th, 2014

Washington, D.C.

The Office of Adolescent Health (OAH) is pleased to host a Sustainability Workshop for TPP Tier 1 Grantees. The focus of this workshop is to provide participants with targeted assistance on developing unique sustainability strategies. Participants will create individual definitions of sustainability and use new OAH resources to plan for sustainability. The workshop will include sustainability case studies, which will provide participants an opportunity to understand the key factors of sustainability planning.

WORKSHOP OBJECTIVES

After this workshop, TPP Tier 1 grantee participants will be able to:

- Apply OAH sustainability tools to build program sustainability;
- Identify program sustainability efforts and challenges by dialoguing with peers;
- Learn to overcome sustainability challenges from experts in the field and fellow grantees;
- Initiate or continue planning a sustainability strategy.

Workshop Agenda
Day 1: Thursday, March 6th, 2014
8:30 A.M. – 5:00 P.M.

MORNING SESSION: 8:30 A.M. – 12:00 P.M.

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| 8:00 a.m. – 8:30 a.m.
(30 minutes) | Registration Opens |
| 8:30 a.m. – 8:45 a.m.
(15 minutes) | Welcome
OAH Leadership will welcome participants and share OAH's goals for the workshop. <ul style="list-style-type: none">• <i>Wilma Robinson, Deputy Director, Office of Adolescent Health</i>• <i>Amy Margolis, Division Director, Office of Adolescent Health</i> |
| 8:45 a.m. – 9:10 a.m.
(25 minutes) | Getting to Know the Tier 1 TPP Grantees
OAH will introduce workshop facilitators. OAH will facilitate an introduction activity and grantees will have an opportunity to meet each other. <ul style="list-style-type: none">• <i>Nicole Bennett, Fellow, Office of Adolescent Health</i> |
| 9:10 a.m. – 9:50 a.m.
(40 minutes) | Introduction to Sustainability
In this session, grantees will learn how OAH worked through the process of conceptualizing sustainability. The presentation will provide an overview of sustainability resources and how they relate to each other. Presenters will review the Sustainability Framework, the 8 key factors, the Sustainability Assessment Tool, and the Sustainability Resource Guide. Additionally, grantees will learn about the importance of creating their own definition of sustainability and a strategy for achieving it. <ul style="list-style-type: none">• <i>Sabrina Chapple, Public Health Advisor, Office of Adolescent Health</i>• <i>Jennifer Rackliff, Manager, ICF International</i> |
| 9:50 a.m. – 10:30 a.m.
(40 minutes) | Grantee Sustainability Overview Round Robins
Grantees will have an opportunity to share their Pre-Workshop Assignments and Sustainability Plans (if applicable) in small groups. Grantees will share their Sustainability Overviews, how they have |

defined sustainability and actions taken or planned to move towards sustainability. Additionally, grantees will be asked to share successes and challenges faced, lessons learned, and any impacts from their efforts. At the end of the session, grantees will highlight some of the key points from their small group discussions.

- *Nicole Bennett, Office of Adolescent Health*

10:30 a.m. – 10:45 a.m. Break

(15 minutes)

10:45 a.m. – 11:30 a.m. Keynote: Creating Sustainable Impacts

(45 minutes)

This session will focus on what sustainability means for community health promotion programs. The speaker will explore why achieving sustainable impact is important and share best practices from the field. Participants will have an opportunity to ask questions and answers.

- *Lydia Marek, Research Scientist, Department of Human Development at Virginia Polytechnic Institute and State University*

11:30 a.m. – 12:30 p.m. Sustainability Assessment Tool: Introduction and Program Assessment

(60 minutes)

Using the Sustainability Assessment Tool, grantees will have an opportunity to evaluate where they stand in their sustainability planning. They will gauge their current status across the 8 key factors and identify areas where they may want to consider focusing their efforts in the following day's activities.

- *Jennifer Rackliff, ICF International*

12:30 p.m. – 1:45 p.m. Lunch (on your own)

(75 minutes)

AFTERNOON SESSION: 1:45 P.M. – 5:00 P.M.

1:45 p.m. – 2:15 p.m. Sustainability Assessment Tool: Review and Debrief

(30 minutes)

This session will provide an opportunity for grantees to reflect on their individual assessments and learn how their results will be useful in planning for their work the following morning. Grantees

will review their individual assessments and identify areas where they might want to consider focusing their efforts on day two. They will also have the opportunity to share their results with fellow grantees at their tables.

- *Jennifer Rackliff, ICF International*

2:15 p.m. – 3:15 p.m.

(60 minutes)

Sustainability Case Studies

In this session, grantees will begin to utilize the resource guide. They will be provided two case studies that highlight common challenges faced by adolescent health programs planning for sustainability. At their individual tables, grantees will have an opportunity to discuss with their peers how to address the challenges presented in each case study and develop a solution for overcoming the challenges. Select tables will be asked to informally report out on their approach.

- *Courtney Barthle, Senior Manager, ICF International*
- *Kristine Andrews, Senior Research Scientist, Child Trends*

3:15 p.m. – 3:30 p.m.

(15 minutes)

Break

3:30 p.m. – 4:45 p.m.

(75 minutes)

Grantee Panels: Sustainability Successes

This panel will allow grantees who have already achieved successes in their own sustainability planning to share their experiences, lessons learned, challenges, and how they overcame those challenges. Additionally, grantees will be asked to share how their lessons learned might be replicated by other programs.

- *Cassandra Chess, Office of Adolescent Health (moderator)*
- *Tish Hall, Office of Adolescent Health (moderator)*
- *Melissa Peskin, The University of Texas Health Science Center at Houston (Panelist)*
- *Jennie Blakney, Central Jersey Family Health Consortium (Panelist)*
- *Judith Clark, Hawaii Youth Services Network (Panelist)*
- *Dondieneita Fleary-Simmons, The Goodman Community Center, Inc. (Panelist)*
- *Estelle Raboni, Morris Heights Health Center (Panelist)*

4:45 p.m. – 5:00 p.m.
(15 minutes)

Closing

Questions, Preview for Tomorrow's Agenda, Adjourn

- *Nicole Bennett, Office of Adolescent Health*

Day 2: Friday, March 7th, 2014

8:30 A.M. – 12:30 P.M.

MORNING SESSION: 8:30 A.M. – 12:30 P.M.

8:00 a.m. – 8:30 a.m.
(30 minutes)

Room Opens

8:30 a.m. – 8:45 a.m.
(15 minutes)

Welcome

OAH leadership will open the day's workshop with an overview of the day's agenda and an activity to get grantees ready to begin the day.

- *Amy Margolis, Office of Adolescent Health*

8:45 a.m. – 10:00 a.m.
(75 minutes)

Using the Sustainability Resource Guide

This session will provide grantees with a short review of the Sustainability Resource Guide, how it relates to the Sustainability Assessment Tool, and how to apply it in their sustainability planning. Using the results of their assessment, grantees will have the opportunity to work with OAH staff, support staff, and their peers on the sustainability factors for which they may want or need additional support.

- *Jennifer Rackliff, Manager, ICF International*
- *OAH, ICF International, and Child Trends staff*

10:00 a.m. – 10:30 a.m.
(30 minutes)

Individual Sustainability Planning

Grantees will use their current Sustainability Plan (if applicable) as well as what they learned from completing the activities in the Sustainability Resource Guide session to initiate or continue planning a sustainability strategy. Grantees will also identify actionable next steps for their team.

- Courtney Barthle, Jennifer Rackliff, and Jessie Kendall, ICF International
- Kristine Andrews, Senior Research Scientist, Child Trends

10:30 a.m. – 10:45 a.m. Break

(15 minutes)

10:45 a.m. – 11:30 a.m. Keynote: Communication as Sustainability

(45 minutes)

In this session, grantees will learn how to tell the story of their programs and services. An expert on communications will share her knowledge on how to frame messages to stakeholders as part of their sustainability planning.

- Glynis Shea, Communications Director, Konopka Institute

11:30 a.m. – 12:00 p.m. Grantee Reflections: Creating Sustainable Impacts

(30 minutes)

Grantees will have an opportunity to reflect and share what they have learned from the day. Grantees may wish to share expected or planned next steps for their own programs.

- Sabrina Chapple, Office of Adolescent Health

12:00 p.m. – 12:30 p.m. Next Steps: Sustainability Now and Beyond

(30 minutes)

OAH will wrap up the workshop with a vision for Year 4 and 5 and suggest the grantees to bring back information to their programs and convene a team to assist with the planning. Workshop is adjourned.

- Amy Margolis, Office of Adolescent Health