

Other Than Coach Class Transportation

Government travelers are required to exercise the same care in incurring expenses that a prudent person would exercise if traveling on personal business when making official travel arrangements, and therefore, should consider the least expensive class of travel that meets their needs.

You may use the lowest other than coach-class airline accommodations **only** when your agency specifically authorizes/approves such use.

Your agency **may** authorize/approve other than coach class (First and Business) accommodations if any of the following apply:

*More detailed explanation of the Exception Codes for [Air](#), [Rail](#), and [Ship](#) as defined in the Federal Travel Regulations (FTR).

Exception Code	
F1	1st Class Air: No coach-class available
F2	1st Class Air: Accommodate medical disability
F3	1st Class Air: Exceptional security circumstances exist
F4	1st Class Air: Required because of agency mission
B1	Bus Class Air: Accommodate medical disability
B2	Bus Class Air: Exceptional security circumstances exist
B3	Bus Class Air: Inadequate sanitation/health standards
B4	Bus Class Air: Coach-class not scheduled regularly
B5	Bus Class Air: Non-Federal payment source
B6	Bus Class Air: OCONUS flight time exceeds 14 hours
B7	Bus Class Air: Results in overall cost savings
B8	Bus Class Air: No space available for urgent mission
B9	Bus Class Air: Required because of agency mission
T1	Other Than Coach Class Train: No coach-class available
T2	Other Than Coach Class Train: Accommodate medical disability
T3	Other Than Coach Class Train: Exceptional security circumstances exist
T4	Other Than Coach Class Train: Inadequate sanitation/health standards
T5	Other Than Coach Class Train: Required because agency mission
T6	Extra Fare Train: Advantageous to the government
T7	Extra Fare Train: Exceptional security circumstances exist
S1	Other Than Lowest Ship: Lowest first-class not available
S2	Other Than Lowest Ship: Accommodate medical disability
S3	Other Than Lowest Ship: Exceptional security circumstances exist
S4	Other Than Lowest Ship: Required because of my agency mission