

HHS Transmittal 96.5  
Personnel Manual  
Issue Date: 3/13/96

Material Transmitted:

None.

Material Superseded:

HHS Instruction 335-2 (all)

Background:

In support of our Continuous Improvement Project which calls for reducing internal regulations in human resource management, effective immediately, HHS Instruction 335-2, Placement Program for Employees on Retained Grade or Pay, dated December 1, 1982, is abolished.

OPDIVs must immediately develop their own placement programs for employees on retained grade or pay. Until one is developed, they must continue to apply HHS Instruction 335-2, except the part concerning placements in former OPDIVs.

Any reference to "OPDIV" in this transmittal now includes the PHS agencies, the Office of the Secretary, the Program Support Center, HCFA, ACF, and AOA.

Implementation of this issuance must be carried out in accordance with applicable laws, regulations, and bargaining agreements.

Filing Instruction:

Remove superseded material and file new material. Post receipt of this transmittal to the HHS Check List of Transmittals and file this transmittal in sequential order after the check list.

Eugene Kinlow  
Deputy Assistant Secretary for  
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INSTRUCTION 335-2

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