

HHS Transmittal 96.3

Personnel Manual

Issue Date: 3/7/96

Material Transmitted:

None.

Material Superseded:

HHS Instruction 290-2 (all)

Background:

In support of our Continuous Improvement Project which calls for reducing internal regulations in human resource management, effective immediately, HHS Instruction 290-2, Notices to Employees of their Rights, Obligations and Benefits, dated October 4, 1982, is abolished.

The above issuance is outdated and does not add value to personnel processes. It either requires notices that are not necessary or restates requirements contained elsewhere.

Implementation under this issuance must be carried out in accordance with applicable laws, regulations, and bargaining agreements.

Filing Instructions:

Remove superseded material and file new material. Post receipt of this transmittal to the HHS Check List of Transmittals and file this transmittal in sequential order after the check list.

Eugene Kinlow
Deputy Assistant Secretary for
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INSTRUCTION 290-2

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