

# HHS Health and Human Services Domain IT



Promote the advancement of the Health, Safety, and Well-Being of the American People

## WHY

To maximize the shared value, benefits and services within the HHS Information Technology (IT) investment portfolio, HHS is implementing a domain-based IT governance and portfolio management process. The Health and Human Services Domain (HHSD) includes IT investments that access to care; quality health care; disease prevention; health promotion; reduction of health disparities; health administration; and federal programs that promote the economic and social well-being of families, children, individuals, and communities.

### Domain Objectives

- Discuss & adjudicate key HHS-wide IT policy and architecture issues
- Maximize smart sharing of knowledge, best practices, assets, and capabilities
- Co-ordinate with OPDIVs and STAFFDIVs on the implementation and execution of an optimal investment management process for HHSD IT investments

### Domain Benefits

- Facilitates IT investment leveraging and sharing
- Ensures interoperability
- Focuses on function

## WHO

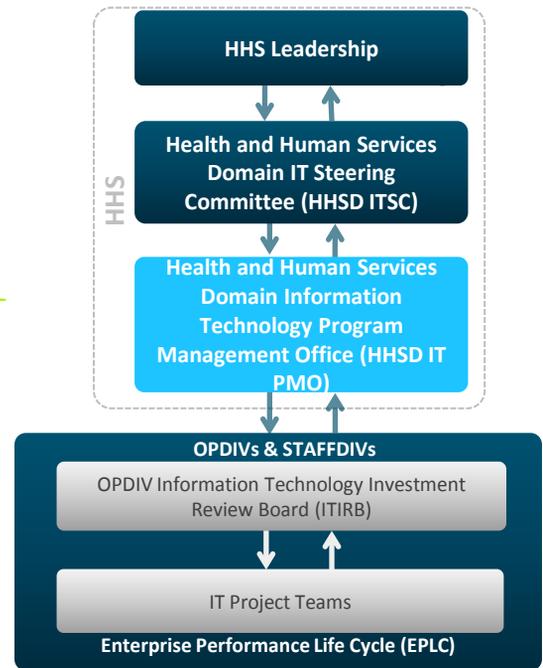
### GOVERNANCE ROLES AND RESPONSIBILITIES

HHSD ITSC is responsible for developing domain IT strategy and has the authority to review and oversee any IT investment in the HHSD

HHSD IT PMO serves as the staff office for the HHSD ITSC and as a coordinating body across OPDIV and STAFFDIVs. The HHSD IT PMO will be a member of the OPDIV ITIRB. The OPDIV ITIRB is responsible for conducting routine investment reviews

OPDIV ITIRBs are responsible for implementing domain IT governance per HHS IT policy. The HHSD IT PMO will work collaboratively with the OPDIV ITIRB

IT Project teams are responsible for managing IT projects in accordance with HHS IT policies and following governance processes



## WHAT

The HHSD IT PMO's core functional areas are categorized into Governance, Technical Assistance, Shared Services and Policy & Standards.

HHSD IT PMO Core Functions	Function	Description
GOVERNANCE	▶	At the direction of the HHSD ITSC, develop and maintain HHSD ITSC governance processes that integrate with existing OPDIV IT governance processes
TECHNICAL ASSISTANCE	▶	Provide technical assistance to OPDIV governance bodies and project teams to advance domain objectives in the context of implementing projects
SHARED SERVICES	▶	Share best practices throughout the HHSD portfolio; function as a connector between OPDIVs/STAFFDIVs through identification of potential opportunities to collaborate; identify and remove internal and external barriers to implementing shared services ;develop cost sharing models for shared services as appropriate
POLICY & STANDARDS	▶	Identify policy issues and work with the HHSD ITSC to develop appropriate guidance

View the high level Governance approach

# GOVERNANCE APPROACH

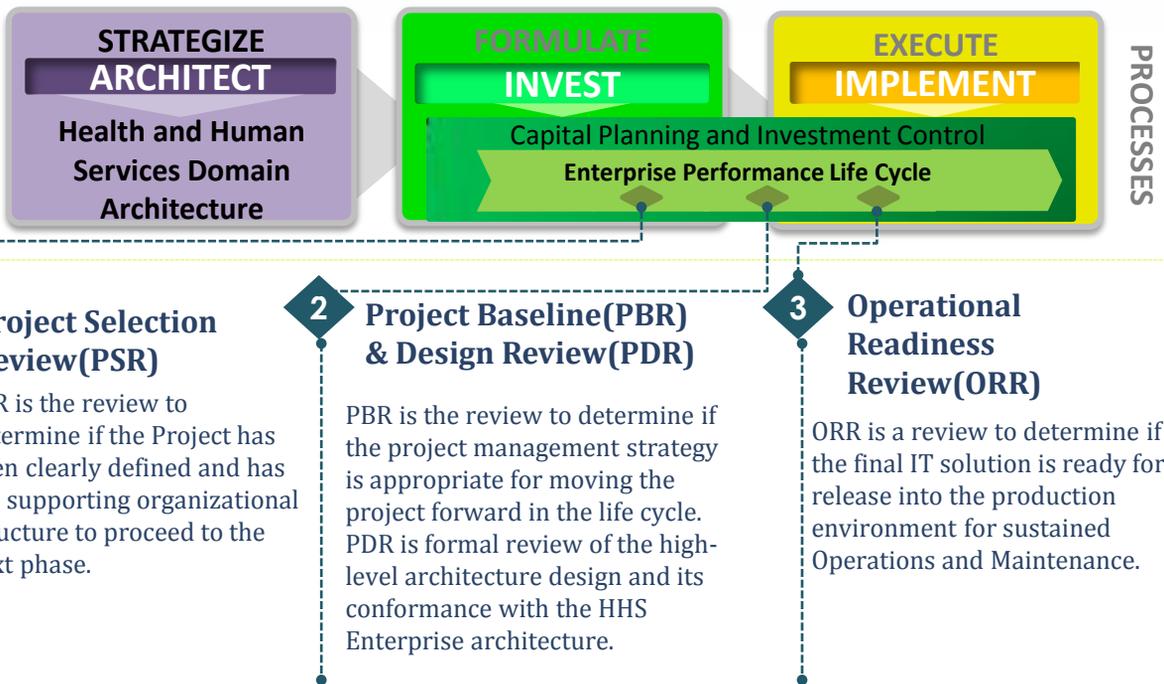
The Enterprise Performance Life Cycle for HHSD specific IT Projects



All HHSD IT Investments will align with the HHS EPLC project management framework. The HHSD IT PMO will be responsible for monitoring the HHSD IT portfolio and facilitating HHSD ITSC investment control and decision making. Any significant issues that arise in the context of a stage gate review or routine CPIC monitoring that can not be resolved by the OPDIV/HHSD IT PMO will be elevated to the HHSD ITSC for review/decision. Decisions by the HHSD ITSC to suspend or terminate IT investment may be Appealed to the HHS Secretary and Deputy Secretary.

For new projects, OPDIV IT project teams should contact their OPDIV/CPIC/EPLC leads. The Office of Secretary(OS) Project Teams should contact the OCIO to schedule a consultation and governance process on-boarding.

HHSD IT PMO will conduct (in collaboration with OPDIV Critical Partners) at a minimum 3 Stage Gate Reviews for select HHSD IT Investments.



3 HHSD IT PMO Stage Gate Reviews

To maximize governance process efficiencies the HHSD IT PMO is advocating standard HHS EPLC tailoring and encouraging OPDIV governance bodies to allow HHSD IT project teams the flexibility to choose from various EPLC job aids or to create their own hybrid. Project teams should work with their IT governance organizations to determine the appropriate level of tailoring required during the initial EPLC on-boarding discussion and formalize decisions in a project process agreement.

Improve Outcome  
Foster Collaboration  
Promote Shared Services

Questions? [hhsd@hhs.gov](mailto:hhsd@hhs.gov)

EPLC Framework & artifacts: [www.hhs.gov/ocio/eplc/](http://www.hhs.gov/ocio/eplc/)  
HHS EA Repository: <https://ea.hhs.gov>  
Portfolio Management Tool: <https://pmt.hhs.gov>

