

## SECTION 3-7: FACILITY SECURITY

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### 3-7-00 POLICY

The purpose of this section is to establish HHS policy for incorporating security features in the design of HHS facility projects (leased and federally-owned). HHS facility projects shall be planned, designed, and constructed in accordance with the most current issuance of the Interagency Security Committee (ISC) Security Design Criteria for New Federal Office Buildings and major Modernization Projects, except hospitals and clinics.

By Executive Order 12977, dated October 19, 1995, President William Clinton established the Interagency Security Committee (ISC) mandating that representatives from 17 Agencies and several Federal offices participate. The Department of Health and Human Services is one of the Agencies specified by the President for membership.

### 3-7-10 PROCEDURES

The intent of the ISC Security Design Criteria for New Federal Office Buildings and Major Modernization Projects is to apply the security design criteria on a building-by-building basis. The criteria should be applied using a decision-based approach tailored to each building. The building's specific security requirements should be based on a facility-specific risk assessment, done at the earliest stages of planning for a multi-disciplinary project team to use to plan the security measures.

### 3-7-20 GUIDANCE AND INFORMATION

On May 30, 2001, the ISC issued their first Security Design Criteria for New Federal Office Buildings and Major Modernization Projects. It contains physical security design and construction criteria and standards for Federal buildings and facilities. It was developed to ensure that security becomes an integral part of the planning, design and construction of new Federal office buildings and major modernization projects. The criteria apply to new construction of office buildings, including build-to-suit lease construction, to be occupied by Federal employees in the United States. When prudent and appropriate, the criteria also apply to major modernization projects and projects not meeting the foregoing definitions.

The ISC Security Design Criteria for New Federal Office Buildings and Major Modernization Projects is a living document. Criteria will change as a result of ongoing research and rapid technological development. An ISC working-group will review and update the Criteria at least once per year. HHS formally adopted the September 29, 2004 issuance as policy. It shall be the policy of the Department to utilize the latest issuance of this document where appropriate. Users should also visit the GSA websites for relevant new information. (Add link.)

A copy of the ISC Security Design Criteria can be obtained from OPDIV security representatives, from the Departmental Physical Security Program Manager, GSA sources or the GSA building technology security website at <http://www.oca.gsa.gov/mainpage.php> (site registration is required).